

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on May 21, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Attorney Thames; Engineer Gravel, Assessor Ken Tolzmann and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake  
Osman Musani, Savage, MN  
Daniel Gelb, Minnetonka, MN  
Gwen McGlaun, 841 Manor Drive NE

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda - None

### 5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – May 7, 2018
- B. Disbursements
  - 1. General Fund Disbursement Claim No. 18-07 -- \$289,750.47
  - 2. Liquor Fund Disbursement Claim No. 18-08 -- \$ 33,812.89
- C. Budget to Date/Statement of Fund Balance – March 2018
- D. Annual TIF Reporting (Northland Securities)
- E. Mayor's Proclamation- Public Works Week – May 20-26, 2018
- F. Mayor's Proclamation – Memorial Day- May 28, 2018
- G. Application to Conduct Off-Site Gambling-Spring Lake Park Lions Tower Days Bingo-June 10, 2018 (Lakeside Park)
- H. Contractor's Licenses
- I. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. PresentationA. Board of Equalization Meeting

Assessor Tolzmann provided a report on the 2018 Assessment for Taxes Payable 2019 and an overview of the assessment process.

Mr. Tolzmann reported that there were 86 qualified residential sales within the City during the sales period of October 1, 2016 through September 30, 2017, and after value adjustments made accordingly by zone, the result was an assessment that qualifies as "excellent" in the eyes of the Minnesota Department of Revenue with a median sales ratio of 94.47. He stated that there were three qualified commercial/industrial sales reflecting a sales ratio of 94.7 as well as six qualified apartment sales reflecting a median ratio of 93.7.

Mr. Tolzmann reported that last year's assessment, the City saw a total market value of \$587,396,700 and with the new sales information gathered this past year, the total market value of the City rose by 10.4% to \$648,443,10 for the 2018 assessment. He noted that included in this new overall market value is \$13,970,400 in new construction.

Mr. Tolzmann reported that market values increased by 16.5% in the City last year and noted that values have increased by 40.4% over the past four years.

Mayor Hansen thanked Mr. Tolzmann for his report.

8. Police Report

Police Chief Ebeltoft reviewed the April 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred forty three calls for service for the month of April 2018 compared to four hundred eighty calls for service in April 2017.

Chief Ebeltoft reported that the Police Department participated in the "National Prescription Take Back Day", on April 28, 2018. He reported that the Police Department received 20 pounds of prescription drugs that day for disposal. He stated that the Police Department does maintain a prescription drug drop off box at City Hall and collects prescription drugs on a daily basis.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

Councilmember Nelson stated that he is happy to see that the "Take Back Program" offered in the city again. He stated that the offering of this program assists with keeping the drugs off the streets and out of water system.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission did not have a quorum for the April meeting to take place. She reported that the Commission received a request from residents for a Gaga Ball game to be installed at the parks. She explained that it is a game similar to dodge ball and is becoming quite popular amongst all age ranges. She reported that the request will be discussed at the May Parks and Recreation Commission meeting.

Ms. Rygwall reviewed the monthly department statistics and reported that staff has been busy training on the new registration system. She stated that staff has processing Tower Days applications and preparing for the event.

Ms. Rygwall reported that the sidewalk extension from Dominion to Triangle Park has been installed. She stated that the Parks and Recreation Committee will be reviewing the light pole options for the pathway.

Councilmember Goodboe-Bisschoff inquired on how the community garden was coming along. Ms. Rygwall reported that the Public Works Department completed and filled the boxes with dirt and the boxes are ready for planting. She reported that the beds are elevated and accessible to everyone. She stated that there are total of 20 and approximately 10 have been reserved. She stated that the boxes that are not reserved will be planted with donated plants and students from the high school will tend to the boxes with the product being donated to the food shelf.

#### 10. Unfinished Business

##### A. Resolution 18-14 Approving Conditional Use Permit for An Auto Repair Facility at 1540 County Road 10 NE

Mayor Hansen reported that Resolution 18-14 was previously tabled at the May 7, 2018 Council meeting. She reminded the Councilmembers it is their duty to evaluate the Conditional Use Permit application under the current Conditional Use Permit conditions. Mayor Hansen reported that she had viewed the May 7, 2018 Council meeting, as she was absent from it, and did not have any questions on the application.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-14 APPROVING CONDITIONAL USE PERMIT FOR AN AUTO REPAIR FACILITY AT 1540 COUNTY ROAD 10 NE. ROLL CALL VOTE: COUNCILMEMBERS NELSON-AYE; WENDLING-AYE; DELFS-AYE; GOODBOE-BISSCHOFF-NAY AND MAYOR HANSEN-AYE. MOTION CARRIED.

#### 11. Engineer's Report

Engineer Gravel reported that the Water Supply Plan will be presented at the next council meeting. He stated that once the contracts for the 2018 Sanitary Sewer Lining Project have been reviewed and signed, a preconstruction conference will be planned. He reported that this project included sewer lining in the northeast area of the city.

#### 12. Attorney's Report

Attorney Thames reported that he received the 2018 Sanitary Sewer Lining Project contracts from Engineer Gravel and is in the process of reviewing them.

#### 13. Reports

##### A. Joint City Council Meeting on Fire Department Budget- June 12, 2018 at 6:30 PM (location to be determined)

Mayor Hansen requested that the Councilmembers keep this date open on their calendars for the joint meeting.

B. Legends of Spring Lake Park Tour – May 24, 2018 at 3:30 PM

Mayor Hansen reminded the City Council of the tour-taking place at Dominion.

C. Comprehensive Plan Update

Executive Assistant Gooden reported that a draft copy of the Comprehensive Plan has been received. She stated that the Plan will be reviewed at the next Planning Commission meeting on Tuesday, May 29, 2018. She reported that the Plan will be presented to the City Council at a future meeting.

14. Other

Mayor Hansen reported that the audio problems with the cable rebroadcast of the City Council meetings has been resolved. She stated that North Metro Television discovered that there were settings improperly set on the audio processor at the studio. She stated that it is not the equipment in resident's homes as that was thought to be the problem. She apologized to the residents who have been told it was problems with their home equipment.

Councilmember Goodboe-Bisschoff reported that she attended the Coon Creek Watershed meeting and will be encouraging the Coon Creek Watershed Board to tour areas of Spring Lake Park to see the effects of the storm water at Triangle Park and the University Pond. She reported that she attended the grand opening of the new Heart Center at Mercy Hospital in Coon Rapids.

Councilmember Nelson reported that the "Hotrods for Hero's" event was held on May 19, 2018. He reported that it was success and the group raised \$576.00 for military members and their families. He reported that the hamburgers and hot dogs that were not cooked will be sold from 5:00 PM – 7:00 PM at Kraus-Hartig VFW on Tuesday, June 12, 2018 as an additional fundraiser for the committee.


Councilmember Nelson reported that the monthly pork chop fry typically held at the VFW the fourth Monday evening of each month will be cancelled this month due to the Memorial Day Holiday.

Executive Assistant Gooden reported that the Fix It Clinic will be on Saturday, June 2, 2018 from 10:00 AM - 1:00 PM. She reported that residents can bring in household items that are in need of repair and volunteers will assist in fixing the item to make it usable again.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:30 PM.

  
Cindy Hansen, Mayor

Attest:

  
Jennifer Gooden, Executive Assistant