

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on February 20, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Tom Busch, 1006 103rd Avenue NE, Blaine

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Mayor Hansen requested that the Attorney's Report be removed from the agenda, as Attorney Thames was not in attendance.

5. Discussion From The Floor

Tom Busch thanked the Council for their support of honoring his father and the naming of the ballfield after him. He provided a summary of the events and projects that his father had a significant role assisting with.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 5, 2018
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 18-01 -- \$475,353.56
 - 2. Liquor Fund Disbursement Claim No. 18-02 -- \$ 64,928.13
- C. Budget to Date – January 2018
- D. Contractor's Licenses
- E. Approval of Right of Way Application - Comcast
- F. Approval of Statement of Values
- G. Approval of Simple Recycling Contract
- H. HVAC Replacement and Repair – 8466 Central Avenue NE
- I. 2018 First Half of Suburban Rate Authority Assessment
- J. Correspondence

Councilmember Wendling inquired on the Minnesota Pollution Control Agency (MPCA) correspondence regarding the removal of the petroleum tank at 8316 Westwood Drive NE. He inquired if there was a way the City could check how many houses currently have above ground storage tanks in the City.

Building Official Brainard stated that this particular tank has been removed and soil tests are required to be submitted to the MPCA. He said that there is no way of knowing the number of tanks; however, it must be disclosed at the time a property is sold. He reported that if there is a tank on the property that is not being used, it must be capped.

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the January 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred fifty six calls for service for the month of January 2018 compared to four hundred ninety five calls for service in January 2017.

Chief Ebeltoft reported that as of January 1, 2018, the Police Department walk-up window at City Hall will be open on Saturday's from 10:00 AM to Noon for business. He stated that this change was established to give the public a chance to conduct business that would they would not be able to be completed during the normal business hours during the week.

Chief Ebeltoft noted a correction to his December 2017 Police Report to the Council. He stated that one of the administrators of the Reserve Program was Officer Bonesteel. He noted that, although, Officer Bonesteel does participate in different programs of the Police Department, he does not administer the Reserve Program. Chief Ebeltoft clarified that the Reserve Program administrators are Officer Chlebeck and Officer Bennek. He thanked these officers for their dedication and professionalism they have and bring to the program.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

Councilmember Nelson expressed his gratitude and praised the Reserve members for being very driven and dedicated to the program and the Police Department.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and reviewed and made changes to the five year Park Improvement Plan. She reported that they held their election of officers with Mark Hoard as Chairman and Barb Harlan as Vice Chair.

Ms. Rygwall reviewed the department statistics and the upcoming trips that will include a trip to Chattanooga. She stated that the Recreation Department will be implementing an updated registration system and staff has been preparing information and making decisions on programming. She reported that the target date for the new system is April 15, 2018.

Ms. Rygwall reported that the Spring Lake Park Lions Club provided a check for \$3,000 to help fund the community garden that will be located in Sanburnol Park. She stated that registration has started for youth and adult co-rec softball leagues. She reported that the first Tower Days Committee meeting took place and the committee started making preliminary plans for the June celebration.

11. New Business

A. Authorize Purchase of Five Public Works Department Vehicles

Public Works Director Randall reported that he is seeking authorization to purchase five new vehicles for the Public Works Department. He stated that the new vehicles will replace three 1998 Chevrolet trucks and a 1994 Ford F350 one ton truck that have all been used for twenty years. He stated that the 2008 trucks will be used for another ten years. He reported that the City has a 2008 Chevrolet Utility truck that will be utilized by the Parks Department for sprinkler and playground repairs.

Mr. Randall reported that he received a price quote from Ranger Chevrolet in Hibbing. The prices are from the state contract. The price quote is as follows:

3	-	2018 Silverado 4x4	(\$27,501.06/each)	\$82,503.18
		(These vehicles will be equipped for snowplows and trailer brakes)		
1	-	2018 Silverado 3500 2 Wheel Drive with box		\$24,384.10
		(This vehicle will be used by the Utilities)		
1	-	2018 Silverado 3500 Dual Wheel 4x4 with no box		<u>\$ 30,793.00</u>
				\$137,677.58

Mr. Randall reported that the prices do not include tax, as it will be paid when the licensing of the vehicles takes place and the quote does not include accessories. He stated that he is currently in the process of obtaining. He reported that the one-ton 2WD truck will be paid from the Public Utilities Renewal and Replacement fund and the four other vehicles were budgeted in the 2018 Equipment Certificate.

Councilmember Wendling inquired if the block heaters were necessary on the vehicles. Mr. Randall explained that there could be times that the vehicles are parked outside in the colder temperatures and it is easier on the engine if it is warm.

Councilmember Goodboe-Bisschoff inquired if the vehicles would need to be picked up in Hibbing. Mr. Randall reported that the vehicles would be delivered to the City.

Councilmember Nelson inquired if the old vehicles will be sent to auction as past vehicles have. Mr. Randall stated that they would be and the funds received would be placed back in the 2018 Equipment Certificate fund.

Councilmember Delfs inquired if the price quote for the accessory items will be presented later. Mr. Randall answered affirmatively and stated that the accessories often take up to 90 days to get once they have been ordered.

Mayor Hansen thanked the Public Works Department for their hard work and dedication. She also thanked Mr. Randall for keeping the vehicles in good working order for many years and in the all seasons.

MOTION MADE BY MAYOR HANSEN TO APPROVE PURCHASE OF FIVE PUBLIC WORKS VEHICLES, INCLUDING THE TAX AND LICENSE FEES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. 525 Osborne Road Property Discussion

Administrator Buchholtz reported that he received a call from Scott Lepak, General Counsel for the North Suburban Hospital District, regarding the status of the 525 Osborne Road property.

Administrator Buchholtz stated that the North Suburban Hospital District is seeking to dissolve in 2018. He reported that Mr. Lepak stated that there has been limited interest in the 525 Osborne Road property to this point and inquired if the City would have any interest in receiving the property in lieu of a cash distribution. He stated that the property has been appraised at \$750,000.

Administrator Buchholtz reported that staff is seeking direction from the City Council on this matter. He stated that if the City Council has no interest, he would inform Mr. Lepak of the City Council decision or if there is interest in this matter, a future works session could be scheduled.

Councilmember Delfs inquired if the cash disbursement option were to be taken, would any of the funds be distributed back the taxpayers. Administrator Buchholtz stated that the funds would be distributed to the City for purposes deemed fit by the City Council.

The consensus of the City Council was to schedule a work session on Monday, March 5, 2018, at 5:30 PM.

12. Engineer's Report - None

13. Reports

A. Administrator Reports

Administrator Buchholtz congratulated Building Official Brainard for receiving the 2017 Building Code Official of the Year award from the Association of Minnesota Building Code Officials.

Administrator Buchholtz reminded the Council that Life Prep Academy will be holding an open house and ribbon cutting ceremony on Friday, February 23, 2018.

Administrator Buchholtz stated that the phone and voicemail system was upgraded at City Hall on February 19, 2108. He reported that he attended the senior Valentine lunch and it was very well attended.

14. Other

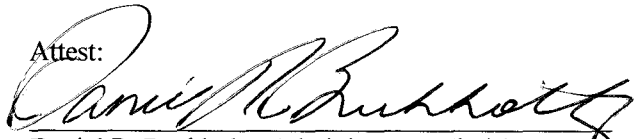
Councilmember Nelson reminded the residents of the pork chop dinner will be held on February 26, 2018 at Kraus Hartig VFW.

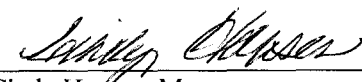
15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:40 PM.

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer


Cindy Hansen, Mayor