

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 17, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Suzanne Bickford, 1095 Manor Drive NE
Andrew Pratt, Bond Attorney – Ekberg Lammers Law Office
George Eilertson, Northland Securities, Inc.
Terry Sween, Dominion Development

3. Pledge of Allegiance

4. Additions or Corrections to Agenda- None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 3, 2017
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 16-23 -- \$287,529.16
 - 2. Liquor Fund Disbursement Claim No. 16-24 -- \$229,482.55
- C. Contractor's License
- D. Sign Permit
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the December 2016 department statistics.

Chief Ebeltoft reported that the Police Department responded to four hundred sixty seven calls for service for the month of December 2016 compared to four hundred sixteen calls for service in December 2015.

Chief Ebeltoft reported that the Spring Lake Park Police Department for the year of 2016 responded to five thousand six hundred fifty one calls for service, this compared to five thousand three hundred and fifty three calls for services in 2015. He stated that with the current climate in the society in general, the Department expects the calls for service to continue to increase into the future.

Chief Ebeltoft reported that the Spring Lake Park Police Reserve Unit currently consists of seven members and these seven members have contributed seven hundred seventy nine hours of voluntary service to our community and the surrounding communities. He stated that per the 2015 "Volunteer Value per hour for States", Minnesota values volunteer hours at \$25.20 per hour. He stated that this equates to a savings for the City and its residents of \$19,630.80 for our Reserve Units volunteer services and allows our Police Officers to be utilized more efficiently for providing service to our community and residents.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park. He noted that he concluded the month by attending the annual Anoka County Chiefs of Police Staff Appreciation Luncheon with the Police Department's Administrative Staff to recognize them for their continued support and dedication to the City and residents.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed the skills clinic that will be offered in February and the changes to the Tukey Shoot event.

Ms. Rygwall reviewed the department statistics and reported the aerator will be started in Spring Lake during the week of January 23, 2017. She reported that the first Tower Days planning meeting would be held on January 31. She stated that parade and vendor applications have already been received.

Mayor Hansen commented on how well she liked the the new layout of the Parks and Recreation brochure and how easy it is to read.

9. Public Hearing

Mayor Hansen opened the public hearing at 7:13 PM.

Bond Attorney Pratt reported that the City received a proposal from Spring Lake Park Leased Housing Associates I, LLLP (a Dominion company) to issue up to \$45,000,000 in private activity bonds to support the acquisition, construction and equipping of a 194 unit affordable housing development to be located at 1066 County Highway 10.

Mr. Pratt stated that the City issues the bonds and loans the proceeds to Spring Lake Park Leased Housing Associates I, LLLP. He explained that SLP Leased Housing Associates I, LLLP will repay the loan in an amount sufficient to pay principal and interest on the bonds. He stated that the loan is handled entirely by a

separate bond trustee and after the bonds are issued, the City has almost no role in payment or administration of the bonds.

Councilmember Goodboe-Bisschoff inquired if the development is senior apartments and if it the age restriction is 50 and older. Mr. Sween confirmed that the development is affordable housing for residents age 50 and older, with the restriction applying to one member of the household.

Councilmember Goodboe-Bisschoff inquired as to why the age restriction was changed from the age requirement of 55 to age 50. Administrator Buchholtz stated that the minimum age of 55 was listed mistakenly in the original ordinance that was approved by the Council. He explained that the paperwork from the applicant and a staff memo from the City Planner listed the age restriction as 50 years old. He noted that a correction to the ordinance was made and approved in late December.

Administrator Buchholtz noted that the Planned Unit Development ordinance was approved as well as the zoning on the property and the purpose of this public hearing is approve the sale of the bonds.

Suzanne Bickford, 1095 Manor Drive NE, stated that she is concerned with the proposed development allowing residents 50 years and older. She stated that she was told numerous times that the age restriction would be 55. She stated that she does not want to see this development turn into a multi-use apartment building. She voiced her concern that the neighboring residents should have been made aware of the change to the age requirement.

Councilmember Nelson stated that he does not feel an age difference is five years will cause a lot of concern and the corrections have been made to the ordinance to allow the project to continue. He stated that it is time to move ahead with the issuance of the bonds.

Mayor Hansen asked for any additional public comments. Hearing none, Mayor Hansen closed the public hearing at 7:35 PM.

10. Ordinances and or/Resolutions

A. Ordinance 435 Amending Building Code Section 150.005 Relating to Building Code Optional Chapters

Building Official Brainard reported while reviewing the Minnesota Department of Labor and Industry (DOLI) website recently to look up the City of Spring Lake Park building code reference and verify that it listed Barry Brainard as the Building Official and authority delegated for State projects, it was noted that Spring Lake Park was not listed as adopting Chapter 1306, special fire protection systems.

Mr. Brainard stated that in reviewing the Spring Lake Park Code of Ordinances Section 150.005, it clearly states that Spring Lake Park has indeed adopted Chapter 1306 in 2011. He reported that he sent a copy of the section to DOLI and was informed of some changes that are necessary in order for them to correct the information on their website. He stated that DOLI recommended that the City identify one of the two subparts under Chapter 1306 that the City wishes to select and that the City remove Chapter 1335, flood-proofing regulations, as it no longer applies.

Mr. Brainard stated that while reviewing the City of Blaine and Mounds View, he found that both cities have adopted subpart 2 under Chapter 1306. He stated that due to the fact that Spring Lake Park is under the SBM Fire Department, which includes Blaine and Mounds View, the City of Spring Lake Park should also adopt subpart 2 for enforcement consistency throughout the SBM Fire District.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE ORDINANCE 435 AMENDING SECTION 150.005 OF THE CITY CODE RELATING TO BUILDING CODE OPTION CHAPTERS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 17-03 Approving Joint Powers Agreement with Houston Galveston Area Council Purchasing Cooperative

Administrator Buchholtz reported the the SBM Fire personnel have researched a number of sources for the purchase of fire vehicles and have found the prices negotiated by the Houston Galveston Area Council (HGAC) Purchasing Cooperative to be the most favorable. He stated that many cities across Minnesota have approved a Joint Powers Agreement (JPA) with HGAC and have made purchases under the cooperative.

Administrator Buchholtz stated that Minnesota statutes 471.345 and 471.59 provide cities the authority to engage in joint purchasing for contracts for the purchase of supplies, materials or equipment if the purchase is made through a national municipal association's purchasing alliance or cooperative. He stated that HGAC meets this requirement. He noted that per statutes, the alliance or cooperative must be created by a JPA.

Administrator Buchholtz reported that it is recommended that, since the equipment used by SBM is in fact owned by the member cities; the City of Spring Lake Park should approve the JPA and purchase the equipment. He stated that Resolution 17-03 authorizes the Mayor and the City Administrator, Clerk/Treasurer to enter into an agreement with HGAC for the purchase of the equipment.

Councilmember Delfs asked for clarification that Spring Lake Park is joining the co-op that the City of Blaine is already a participant. Administrator Buchholtz stated that was correct and the City must join in order to purchase the Quint fire vehicle that is being requested by SBM Fire Department.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-03 APPROVING JOINT POWERS AGREEMENT WITH HOUSTON GALVESTON AREA COUNCIL (HGAC) PURCHASING COOPERATIVE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 17-04 Authorizing Issuance, Sale and Delivery of Multifamily Housing Revenue Bonds

Administrator Buchholtz reported that the bonds are revenue bonds. He stated that the City does not pay debt service or any other cost related to the transaction. He stated that the bonds have no effect on the City's credit rating and are not counted against any statutory debt limit. He reported that the bonds are not general obligation to the City and has no legal authority to pay any debt service on the bonds. He stated that investors look only to the credit of the private borrower when deciding to invest.

Administrator Buchholtz stated that as of the date of the meeting, the City has not received its bond allocation from Minnesota Management and Budget (MMB). He noted that as such, the resolution calls for the issuance of up to \$45,000,000 in private activity bonds. He stated that the bond issuance cannot be any higher than the allocation provided by MMB.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-04 AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF MULTIFAMILY HOUSING REVENUE BONDS, SERIES 2017, UNDER MINNESOTA STATUTES, CHAPTER 462C; AUTHORIZING THE LOAN OF THE PROCEEDS OF THE BONDS TO SPRING LAKE PARK LEASED HOUSING ASSOCIATES I; AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE

BONDS AND RELATED DOCUMENTS. ROLL CALL VOTE: COUNCILMEMBERS NELSON – AYE, WENDLING-AYE, DELFS-AYE, MAYOR HANSEN-AYE AND COUNCILMEMBER GOODBOE-BISSCHOFF-NAY. MOTION CARRIED.

D. Resolution 17-05 Providing for the Issuance and Sale of Fire Department Equipment Certificates

Administrator Buchholtz reported the the SBM Fire Department 2017 capital budget has identified the following capital improvements:

A quint (ladder truck)	\$915,000
Apparatus equipment for quint	\$ 85,000
Chief's vehicle	\$ 45,000
Grass rig	\$ 60,000

Administrator Buchholtz reported that because these capital purchases will have a significant impact to the City of Blaine's budget, Blaine has requested that the three cities issue an equipment certificate to allow for the costs to be spread out over five years, to which there was agreement.

Administrator Buchholtz stated that the City of Blaine normally issues debt on behalf of Blaine, Spring Lake Park and Mounds View for capital purchases. He stated that this year, however, Blaine plans to use its \$10 million allotment of bank-qualified debt for other purposes. He reported that issuing non-bank qualified debt increases the interest rate as there as less potential buyers. He stated that since the City of Spring Lake Park only plans to issue one equipment certificate this year, staff volunteered to issue the bond on behalf of the three cities.

Administrator Buchholtz stated the the City of Blaine will be responsible for 74.526% of the principal and interest of the certificate, Mounds View 15.819% and Spring Lake Park 8.655%. He stated that these percentages and fluctuate somewhat year to year based on the fire cost allocation formula outlined in the Joint Powers Agreement. He noted that due to Blaine's growth, the City's share of the Fire Department's expenses have been steadily decreasing over the past decade.

George Eilertson, Northland Securities, reported that the approval of the resolution will begin the process of soliciting bids for the sale of the certificates. He stated that proposals will be opened at 10:30 AM on February 21, 2017 with proposals presented to the City Council at its meeting that evening.

Councilmember Goodboe-Bisschoff inquired if the City of Mounds View was asked to issue the certificate. Administrator Buchholtz stated that they were asked. He reported that the three Operations Committee decided that Spring Lake Park could issue the certificate. He said the City's share does not change based upon who issues the certificate.

Administrator Buchholtz noted that each of the participating cities will be issuing resolutions to the City of Spring Lake Park pledging issuance and and their percentage that their city will be responsible for.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION 17-05 PROVIDING FOR THE ISSUANCE AND SALE OF APPROXIMATELY \$1,145,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A. ROLL CALL VOTE: ALL AYES, MOTION CARRIED.

10. New BusinessA. Able and Terrace Park Hockey Lighting Improvement

Parks and Recreation Director Rygwall reported that recently it was discovered that a hockey light had fallen at Sanburnol Park. She stated that had someone been hit by this falling fixture, they could have been seriously injured. She reported that because of this incident, all the fixtures at Sanburnol Park will be removed since the hockey rink is no longer used. She explained that since the entire hockey lights in the parks are approximately the same age, the City had Aid Electric inspect the remaining hockey lights at Able and Terrace Parks. She reported that upon the inspection, it was found that numerous wood cross pieces are rotting.

Ms. Rygwall reported that upgrading the hockey lights to LED has been on the capital improvement plan and was scheduled for the next equipment bond. She stated that since there is a potential safety hazard, the lights need to be addressed now. She reported that Public Works Director Randall received a quote from Aid Electric to upgrade the wood crosspieces to metal bars and upgrade all the fixtures to energy efficient LED lighting at the hockey rinks at Able and Terrace Parks. She stated that quoted amount is \$29,600 however; staff estimates receiving rebates from Xcel Energy for approximately \$6,800 with a net expense of approximately \$22,800. She noted that since the City is upgrading the lighting, the funds would be used from the Park Acquisition and Improvement Fund #225. She stated that any rebates that the City would receive from the changing out of the lights would be credited back to this fund.

Ms. Rygwall stated that staff is requesting the have Aid Electric upgrade the hockey lighting at Able and Terrace Parks with LED fixtures and install metal cross bars on each pole.

Mayor Hansen inquired if Aid Electric has done work for the City in the past. Ms. Rygwall stated that this company is local and has been utilized in the past.

Councilmember Wendling inquired as to when this project will take place. Ms. Rygwall stated that will happen immediately and all the fixtures will be taken down at Sanburnol.

Councilmember Nelson inquired if there have been any advancements in replacing the streetlights with LED lighting. Mayor Hansen noted that in some areas it already is taking place. Administrator Buchholtz noted that the Suburban Rate Authority is working with Xcel Energy to upgrade the streetlights to LED throughout the City. He noted that the City does own a few streetlights and they will be changed over to save money and staff time.

MOTION MADE COUNCILMEMBER WENDLING TO APPROVE AID ELECTRIC TO UPGRADE THE HOCKEY LIGHTING AT ABLE AND TERRACE PARKS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report - None

13. Attorney's Report - None

14. Reports

A. Administrator Reports1. Osborne Road Draft Letter to County

Administrator Buchholtz presented a draft letter to the Council for their approval regarding the City Council's concern with the proposed changes to Osborne Road.

Councilmembers Nelson and Delfs would have liked to have stronger language in the letter expressing their views but understands the need to be soft in communication with the County this early in the project.

Councilmember Goodboe-Bisschoff inquired as to when the work is proposed to begin. Administrator Buchholtz stated that the County has submitted the grant and the Metropolitan Council allocates the funding. He stated that the project could begin in late 2020 or 2021.

Councilmember Delfs inquired if there are roundabout are being proposed as part of the redesign. Administrator Buchholtz stated that there are no roundabout but single lane with turn lanes are proposed. He stated that the plans have changed several times and new changes allow for safe stop areas for police enforcement.

The consensus of the Council was to approve the draft letter as submitted.

15. Other

Councilmember Goodboe-Bisschoff reported that she attended the School Board meeting. She reported that the Pre-K architectural design was discussed and a video was shown regarding the Young Scholars Program. She asked that the video be presented at a future Council meeting. Administrator Buchholtz noted that he would follow up to schedule it at a future meeting and on cable access.

Councilmember Goodboe-Bisschoff reported that she also attended the Coon Creek Watershed meeting and provided a recap of the Coon Creek Watershed organization and the flooding concerns within Spring Lake Park.

Councilmember Nelson reminded residents of the Beyond the Yellow Ribbon pork chop dinner on January 23, 2017.

16. Adjourn

MOTION BY COUNCILMEMBER NELSON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:15 PM.


Cindy Hansen, Mayor

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer