



**CITY COUNCIL AGENDA
TUESDAY, SEPTEMBER 4, 2018
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – August 20, 2018
 - B. Budget to Date (July 31, 2018)
 - C. Contractor’s Licenses
 - D. Sign Permit
 - E. Proclamation – October Domestic Violence Awareness Month
 - F. Third Quarter Billing for 2019 Payable 2020 Property Tax Assessment – Ken Tolzmann
 - G. Correspondence
7. PUBLIC WORKS REPORT
8. CODE ENFORCEMENT REPORT
9. NEW BUSINESS
 - A. 2018 Well No. 4 and 5 Maintenance Project Bid Results
 - B. Authorization for Carpet Purchase
 - C. Triangle Park Gazebo
 - D. Approval Of On-Sale Intoxicating Liquor License – Dala 1 Inc. – 8407 Plaza Blvd.
10. ORDINANCES AND/OR RESOLUTIONS
 - A. Ordinance 447 Amending Zoning Ordinance Relating to Yards; Setbacks
 - B. Resolution 18-33 Adopting Proposed 2018 Taxes Collectable in 2019
 - C. Resolution 18-34 Cancelling Bond Levies 2018-2019
11. ENGINEER’S REPORT
12. ATTORNEY’S REPORT
13. REPORTS
 - A. Beyond the Yellow Ribbon Report
14. OTHER
 - A. Administrator Reports
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on August 20, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: Councilmember Nelson

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Building Official Brainard; Parks and Recreation Director Rygwall; Engineer Gravel; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Councilmember Goodboe-Bisschoff inquired on paragraph four, page four of the August 6, 2018 Council minutes. She asked for clarification as she felt it should state that she and the homeowner established the need for the 2.5 foot setback requirement. Councilmember Delfs stated that the motion that follows the paragraph states the setback requirements. He stated that the way in which the minutes were written, it summarizes the motion.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – August 6, 2018
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 18-13 -- \$267,180.10
- C. Approve Right of Way Application – CenterPoint Energy
- D. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the July 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred eighty six calls for service for the month of July 2018 compared to six hundred sixty five calls for service in July 2017.

Chief Ebeltoft reported that Investigator Baker reported handling a caseload of fifty-four cases for the month of July 2018. He stated that Investigator Baker noted that there has been an uptick in Domestic Abuse No Contact Orders Violations and is reviewing and preparing these cases for consideration of charges by the Anoka County Attorney's office.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed their Tower Days involvement for 2019, their participation with the youth softball tournaments and development plans at Triangle Park.

Ms. Rygwall reviewed the monthly department statistics and reported that staff has been preparing for fall and winter programs. She stated the Fall Activity brochure was mailed out and classes are starting to fill up. She reported that the path lighting project at Triangle Park will start in September. She stated that the lights will be turned off at 10:00 PM. She stated that the softball tournaments were very successful and provided a summary of sales. She thanked Councilmember Wendling for his assistance with cooking at the tournament and the Public Works Department for their assistance throughout the entire tournament.

Ms. Rygwall stated that the DNR performed a fish count at Spring Lake. She stated that they will not be monitoring the oxygen level at the lake therefore the aerator will need to be run in January. She stated that she would be submitting the permit for the aerator to the DNR at the end of the August.

Mayor Hansen inquired if the running of the aerator affects the fish kill that occurs in the lake. Ms. Rygwall stated that the aerator will help with the oxygen levels.

Councilmember Delfs commented on the Fall Park and Recreation brochure and the outstanding work that was put into the brochure.

8. New Business

A. Approval of Drainage and Utility Easement Agreement -1415 81st Avenue NE

Administrator Buchholtz presented a copy of the drainage and utility agreement between the City of Spring Lake Park and Spring Lake Park Public School (ISD 16) for the storm water pond located behind the new Early Childhood Addition at the District Service Center (1415 81st Avenue NE).

Administrator Buchholtz stated that agreement was drafted by staff and reviewed by the City Attorney. He reported that the agreement grants a drainage and utility easement over the new storm water pond. He stated it does not obligate the City to maintain the pond. He stated that responsibility belongs to the School District per their maintenance agreement with Rice Creek Watershed District.

Councilmember Wendling inquired if the City will be monitoring the pond for the need to dredge to it if necessary. Mr. Gravel stated that the School District and Rice Creek Watershed have signed a maintenance

agreement and the agreement states that the School District must maintain the pond. He stated that the City can monitor it and suggest when it is time to dredge it.

MOTION MADE BY MAYOR HANSEN TO APPROVE DRAINAGE AND UTILITY EASEMENT AGREEMENT FOR 1415 81ST AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approval of MT Trackless

Public Works Director Randall reported that the City currently has a 2004 MT Trackless Sidewalk Tractor that plows, sweeps and blows the snow on the all sidewalks in the city. He stated that the current Trackless has 22,000 miles and has 2100 hours on it. He stated that this piece of equipment is used very hard in the winter and is used in the summer for cutting the ditches and cutting around the ponds.

Mr. Randall reported that he is seeking approval to purchase a 2018 MT Trackless for the quoted price of \$116,000.00. He stated that the quoted price is valid until September 1, 2018. He reported that the price will increase after September 1, 2018 and the increase could be as much as \$10,000 since it is made in Canada and with the tariffs.

Mr. Randall reported that this is a propriety piece of equipment and is on the state contract. This piece of equipment is in the 2019 Equipment Certificate with a budgeted amount of \$120,000. He stated that the quote he received is from McQueen Equipment of St. Paul. He reported that the City currently has all the attachments for it therefore; there is no need to purchase any other accessory items for it.

Administrator Buchholtz stated that the equipment was scheduled for replacement in 2019; however, due to the increase in the price due to U.S. tariffs on Canadian products, he is comfortable advancing the purchase to 2018.

Councilmember Wendling inquired as to how long it takes to plow the sidewalks. Mr. Randall reported that there are 29 miles of sidewalks in the City and it takes approximately eight hours to plow them.

Councilmember Delfs inquired on the condition of the accessory items. Mr. Randall reported that most of the attachments are in serviceable condition and will be able to get more use out of them before replacement will be needed.

Councilmember Goodboe-Bisschoff inquired if the old equipment could be traded in. Mr. Randall stated that the amount of the trade-in is not a significant amount. He suggested that the old equipment might be put on the auction list with MNDOT and any amount received would be placed back in the Equipment Certificate fund.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE PURCHASE OF MT TRACKLESS SIDEWALK TRACTOR. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

9. Ordinances and/or Resolutions

A. Resolution 18-30 Denying A Request For A Comprehensive Plan Amendment To Reguide 8360 Pierce Street From Low Density Residential To High Density Residential

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-30 DENYING A REQUEST FOR A COMPREHENSIVE PLAN AMENDMENT TO REGUIDE 8360 PIERCE STREET FROM LOW DENSITY TO HIGH DENSITY RESIDENTIAL. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 18-31 Denying A Request For A Zoning Map Amendment to Rezone 8360 Pierce Street From R-1, Single Family Residential, to R-2, Medium Density Residential

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-31 DENYING A REQUEST FOR A ZONING MAP AMENDMENT TO REZONE 8360 PIERCE STREET FROM R-1, SINGLE FAMILY, RESIDENTIAL, TO R-2, MEDIUM DENSITY RESIDENTIAL. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 18-32 Conditionally Granting Site Plan Approval For Exterior Façade And Parking Lot Improvements at 8001 Central Avenue NE

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-32 CONDITIONALLY GRANTING SITE APPROVAL FOR EXTERIOR FAÇADE AND PARKING LOT IMPROVEMENTS AT 8001 CENTRAL AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Engineer's Report

Engineer Gravel reported a bid opening is scheduled for August 24, 2018 for Wells 4 and 5. He stated that the timeline for construction work on the wells will be late summer and early autumn for Well 4 and autumn for Well 5. He stated that the results will be available at the September 4, 2018 Council meeting.

Mr. Gravel reported that the ongoing bituminous trail maintenance for the trails on Osborne Road and Central Avenue is being completed. He stated that the Public Works staff has removed grass along the edges of the trails and swept them. He stated that slurry seal work will be completed in September.

11. Attorney's Report - None

12. Reports

Mayor Hansen reported that she and other Councilmembers had received feedback from residents on their concerns on hearing conversations during the closed session portion of the last Council meeting. She stated that the conversations that were overheard were of that of the audience members who remained in the Council Chambers after the Council had moved to another room for the closed session discussion. She assured the residents that the conversations heard by residents was not of that of the closed session. She stated that that the City was unaware that the overhead microphones picked up conversation during closed sessions. She reassured the residents that everyone will be asked to leave the Council Chambers during any closed sessions to avoid this happening in the future. She offered her sincerest apologies to the residents.

13. Administrator Reports

Administrator Buchholtz reported that he attended several Night To Unite parties. He reported that he received several positive comments regarding the development of Hy-Vee. He stated that the liquor store was demolished during the week and grading of the parcel will be the next steps.

Administrator Buchholtz reported that there was 20 percent participation for the Primary Election on August 14, 2018. He stated that this was the first election with the implementation of the electronic poll books and they were well received by the election judges and voters.

Administrator Buchholtz reported that the Storm Water Management Plan is nearly completed. He requested a workshop session for September 10, 2018 at 5:30 PM for a presentation of the plan from Stantec staff.

14. Other

A. Closed Session – Approval of Purchase Agreement For 525 Osborne Road NE

MOTION MADE BY MAYOR HANSEN TO CLOSE REGULAR CITY COUNCIL MEETING TO DISCUSS APPROVAL OF PURCHASE AGREEMENT FOR 525 OSBORNE ROAD NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

Mayor Hansen recessed the meeting at 7:30 PM.

Mayor Hansen opened the regular meeting at 7:46 PM.

Attorney Thames reported that the City Council discussed and is prepared to take a vote on the approval of the Purchase Agreement and transfer of the property at 525 Osborne Road NE.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE PURCHASE AGREEMENT FOR 525 OSBORNE ROAD NE AND TO AUTHORIZE MAYOR AND CITY ADMINISTRATOR, CLERK/TREASURER TO IMPLEMENT AND EXECUTE CLOSING DOCUMENTS. ROLL CALL VOTE: COUNCILMEMBERS WENDLING-AYE; DELFS-AYE; MAYOR HANSEN-AYE; COUNCILMEMBER GOODBOE-BISSCHOFF-NAY. MOTION CARRIED.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:48 PM.

Cindy Hansen, Mayor

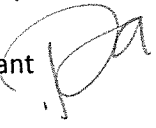
Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

MEMORANDUM

DATE: Wednesday, August 29, 2018

TO: Mayor, City Council and Department Heads

FROM: Peggy Anderson, Accountant 

RE: Budget to Date (as of 7/31/18)

Attached is the July, 2018 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **41.65% remaining**. The overall General Fund ratio is **44.22%**.

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
101.00000.31010	CURRENT TAXES	\$ 0.00	\$ 1,565,929.53	\$ 2,999,913.00	\$ 1,590,929.53	46.97%
101.00000.31020	DELINQ TAXES	0.00	9,974.01	0.00	11,897.23	0.00%
101.00000.31910	PENALTIES & INTEREST	0.00	4,438.70	0.00	4,438.70	0.00%
101.00000.32110	LIQUOR LICENSES	0.00	0.00	29,800.00	8,870.70	70.23%
101.00000.32179	PAWN SHOP LICENSES	0.00	0.00	6,352.00	3,126.00	50.79%
101.00000.32180	CIGARETTE,DANCE,BINGO,MIS	0.00	0.00	6,000.00	300.00	95.00%
101.00000.32181	SIGN PERMITS	0.00	847.50	5,000.00	5,417.24	(8.34%)
101.00000.32208	CONTRACTORS LICENSES	0.00	395.00	7,500.00	6,605.00	11.93%
101.00000.32210	BUILDING PERMIT	0.00	8,926.60	78,000.00	89,200.88	(14.36%)
101.00000.32211	BUILDING PERMIT SURCHARG	0.00	398.89	3,000.00	4,045.17	(34.84%)
101.00000.32215	DEMOLITION PERMIT	0.00	200.00	0.00	400.00	0.00%
101.00000.32230	PLUMBING PERMIT	0.00	175.00	4,300.00	1,941.00	54.86%
101.00000.32231	PLUMBING PERMIT SURCHAR	0.00	3.00	300.00	35.00	88.33%
101.00000.32232	HEATING & A/C PERMITS	0.00	681.00	8,780.00	21,111.11	(140.45%)
101.00000.32233	HTG & A/C SURCHARGES	0.00	15.00	400.00	514.50	(28.63%)
101.00000.32240	PET LICENSE	0.00	60.00	400.00	596.00	(49.00%)
101.00000.32260	CERTIFICATE OF OCCUPANCY	0.00	0.00	3,000.00	1,250.00	58.33%
101.00000.32261	VACANT PROPERTY REGISTR	0.00	200.00	5,200.00	2,000.00	61.54%
101.00000.33401	LOCAL GOVERNMENT AID	0.00	196,581.00	393,159.00	196,581.00	50.00%
101.00000.33404	PERA INCREASE AID	0.00	2,887.50	5,775.00	2,887.50	50.00%
101.00000.33416	POLICE TRAINING REIMB	0.00	0.00	3,200.00	0.00	100.00%
101.00000.33421	INSURANCE PREMIUM-POLICE	0.00	0.00	90,000.00	0.00	100.00%
101.00000.34102	ZONING LETTERS	0.00	0.00	0.00	300.00	0.00%
101.00000.34103	SPEC USE,ZONING,SUB-DIV	0.00	945.00	3,200.00	3,900.00	(21.88%)
101.00000.34104	PLAN REVIEW FEES	0.00	4,343.32	20,000.00	47,363.57	(136.82%)
101.00000.34105	SALE OF MAPS,COPIES ETC	0.00	125.00	300.00	454.50	(51.50%)
101.00000.34107	ASSESSMENT SEARCHES	0.00	0.00	100.00	0.00	100.00%
101.00000.34108	ADMINISTRATION SAC CHARG	0.00	0.00	70.00	0.00	100.00%
101.00000.34109	FILING FEES	0.00	45.00	60.00	45.00	25.00%
101.00000.34111	ADM. GAMBLING EXPENSES	0.00	0.00	34,033.00	0.00	100.00%
101.00000.34115	GUN RANGE FACILITY USE	0.00	0.00	375.00	340.00	9.33%
101.00000.34117	ROOM-FACILITY RENTAL	0.00	0.00	50.00	1,350.00	(2600.00%)
101.00000.34201	POLICE & FIRE ALARM PERMIT	0.00	0.00	1,250.00	0.00	100.00%
101.00000.34204	RENTAL HOUSING REGISTRATI	0.00	1,000.00	52,770.00	23,014.64	56.39%
101.00000.34205	RIGHT OF WAY APPLICATIONS	0.00	0.00	1,500.00	2,316.20	(54.41%)
101.00000.34801	INSURANCE DIVIDENDS	0.00	0.00	10,000.00	0.00	100.00%
101.00000.34950	REFUNDS & REIMB	0.00	0.00	4,000.00	119.00	97.03%
101.00000.35101	COURT FINES	0.00	3,924.64	65,000.00	21,149.62	67.46%
101.00000.35102	ADM OFFENSE FINES	0.00	200.00	3,500.00	3,165.00	9.57%
101.00000.35348	PROPERTY ROOM REVENUE	0.00	0.00	0.00	262.88	0.00%
101.00000.35349	MN DRIVING DIVERSION PROG	0.00	100.00	500.00	600.00	(20.00%)
101.00000.35350	DETOX TRANSPORTATION	0.00	0.00	200.00	0.00	100.00%
101.00000.36210	INTEREST EARNINGS	0.00	2,677.93	20,000.00	4,017.42	79.91%
101.00000.36901	LIAISON OFFICER	0.00	0.00	77,406.00	38,703.00	50.00%
101.00000.39100	CPWL REIM FOR SERVICES	0.00	0.00	4,000.00	0.00	100.00%
101.00000.39101	RECYCLE PARK PRGM-REIM F	0.00	0.00	0.00	1,061.00	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

8/29/2018 12:46pm

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Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.00000.39201 TRANSFER FROM OTHER FUN	0.00	0.00	0.00	(26.00)	0.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILI	0.00	0.00	47,740.00	0.00	100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	100.00%
101.00000.39206 TRANSFER FROM RECYCLING	0.00	0.00	2,500.00	0.00	100.00%
101.00000.39207 TRANSFER FROM RECREATIO	0.00	0.00	60,000.00	0.00	100.00%
Total Revenues	0.00	1,805,073.62	4,133,633.00	2,100,282.39	49.19%
Total GENERAL FUND Revenues	\$ 0.00	\$ 1,805,073.62	\$ 4,133,633.00	\$ 2,100,282.39	49.19%

Expenditures

MAYOR AND COUNCIL Expenditures

101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 31,296.00	\$ 18,255.16	41.67%
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	105.57	1,685.00	738.99	56.14%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	199.50	2,395.00	1,396.50	41.69%
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	50.00	59.00	(18.00)%
101.41110.02100 OPERATING SUPPLIES	0.00	0.00	511.00	0.00	100.00%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	320.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	0.00	1,800.00	166.63	90.74%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,805.00	2,899.25	(3.36)%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	12,757.00	2,869.00	77.51%
101.41110.04955 DISCRETIONARY	0.00	347.42	3,800.00	435.81	88.53%
Total MAYOR AND COUNCIL Expenditures	0.00	3,260.37	57,419.00	26,820.34	53.29%

ADMINISTRATION Expenditures

101.41400.01010 FULL TIME EMPLOYEES	0.00	23,856.20	298,395.00	178,650.25	40.13%
101.41400.01050 VACATION BUY BACK	0.00	0.00	6,000.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLO	0.00	1,782.26	22,380.00	13,346.61	40.36%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	1,783.56	23,286.00	13,368.18	42.59%
101.41400.01300 HEALTH INSURANCE	0.00	4,195.54	48,520.00	29,486.25	39.23%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	19.02	230.00	148.14	35.59%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,500.00	1,294.86	48.21%
101.41400.02000 OFFICE SUPPLIES	0.00	138.52	3,848.00	1,793.48	53.39%
101.41400.02030 PRINTED FORMS	0.00	355.00	1,794.00	880.93	50.90%
101.41400.02100 OPERATING SUPPLIES	0.00	0.00	625.00	87.60	85.98%
101.41400.02220 POSTAGE	0.00	379.95	3,445.00	1,422.97	58.69%
101.41400.03210 TELEPHONE	0.00	52.69	750.00	455.66	39.25%
101.41400.03310 TRAVEL EXPENSE	0.00	230.76	3,300.00	1,741.40	47.23%
101.41400.03410 EMPLOYMENT ADVERTISING	0.00	0.00	0.00	54.55	0.00%
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	460.00	0.00	100.00%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	0.00	100.00%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	(2,080.86)	7,192.00	4,528.14	37.04%
101.41400.04300 CONFERENCE & SCHOOLS	0.00	1,554.16	6,425.00	4,308.58	32.94%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	780.00	423.93	45.65%
101.41400.04390 US BANK CC REBATE-MISCELL	0.00	(760.35)	0.00	(1,121.88)	0.00%
101.41400.04500 CONTRACTUAL SERVICES	0.00	870.49	4,245.00	1,660.54	60.88%
Total ADMINISTRATION Expenditures	0.00	32,376.94	436,675.00	252,530.19	42.17%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
ASSESSOR Expenditures					
101.41500.04000 CONTRACTUAL SERVICE	0.00	0.00	35,500.00	17,208.00	51.53%
Total ASSESSOR Expenditures	0.00	0.00	35,500.00	17,208.00	51.53%
AUDIT & ACCTG SERVICES Expenditures					
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	3,160.75	9,847.00	9,470.50	3.82%
Total AUDIT & ACCTG SERVICES Expenditures	0.00	3,160.75	9,847.00	9,470.50	3.82%
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	2,411.82	28,580.00	16,454.67	42.43%
Total I.T. SERVICES Expenditures	0.00	2,411.82	28,580.00	16,454.67	42.43%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	10,438.28	120,000.00	60,591.90	49.51%
Total LEGAL FEES Expenditures	0.00	10,438.28	120,000.00	60,591.90	49.51%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	150.00	9,000.00	2,164.50	75.95%
Total ENGINEERING FEES Expenditures	0.00	150.00	9,000.00	2,164.50	75.95%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	117.00	17.99	84.62%
101.41720.02220 POSTAGE	0.00	0.00	175.00	0.00	100.00%
101.41720.03500 PRINTING & PUBLISHING	0.00	0.00	800.00	32.25	95.97%
101.41720.04000 PLANNER FEES	0.00	0.00	500.00	367.53	26.49%
Total PLANNING & ZONING Expenditures	0.00	0.00	1,592.00	417.77	73.76%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,170.40	14,462.00	8,760.74	39.42%
101.41940.01013 OVERTIME	0.00	0.00	0.00	695.19	0.00%
101.41940.01020 ON CALL SALARIES	0.00	186.51	0.00	248.68	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	350.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLO	0.00	101.74	1,085.00	727.75	32.93%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	100.91	1,133.00	730.36	35.54%
101.41940.01300 HEALTH INSURANCE	0.00	195.70	2,185.00	1,369.78	37.31%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	7.30	43.85%
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	557.00	(11.40%)
101.41940.02100 OPERATING SUPPLIES	0.00	971.04	8,000.00	6,275.46	21.56%
101.41940.02200 REPAIR & MAINTENANCE	0.00	1,666.50	7,200.00	5,949.25	17.37%
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	750.00	125.00	83.33%
101.41940.03210 TELEPHONE	0.00	418.55	8,345.00	3,455.15	58.60%
101.41940.03810 ELECTRIC UTILITIES	0.00	2,424.26	23,000.00	11,730.50	49.00%
101.41940.03830 GAS UTILITIES	0.00	182.05	18,000.00	13,000.67	27.77%
101.41940.03841 RUBBISH REMOVAL	0.00	242.38	4,200.00	1,831.70	56.39%
101.41940.04000 CONTRACTUAL SERVICE	0.00	324.52	4,715.00	3,091.74	34.43%
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,394.00	0.00	100.00%
Total GOVERNMENT BUILDING Expenditures	0.00	7,985.60	103,332.00	58,556.27	43.33%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
POLICE PROTECTION Expenditures						
101.42100.01010	FULL TIME EMPLOYEES	0.00	83,448.83	1,037,545.00	625,735.72	39.69%
101.42100.01013	OVERTIME	0.00	1,169.06	97,000.00	26,809.11	72.36%
101.42100.01050	VACATION BUY BACK	0.00	0.00	6,700.00	0.00	100.00%
101.42100.01210	PERA CONTRIBUTIONS-EMPLO	0.00	12,580.56	160,290.00	97,297.63	39.30%
101.42100.01220	FICA/MC CONTRIBUTIONS-EMP	0.00	1,979.12	27,531.00	15,129.74	45.04%
101.42100.01300	HEALTH INSURANCE	0.00	13,632.92	151,865.00	95,509.70	37.11%
101.42100.01313	PRUDENTIAL LIFE INSURANCE	0.00	61.08	675.00	427.56	36.66%
101.42100.01510	WORKERS COMPENSATION	0.00	0.00	29,000.00	36,472.88	(25.77%)
101.42100.02000	OFFICE SUPPLIES	0.00	0.00	3,600.00	1,035.61	71.23%
101.42100.02030	PRINTED FORMS	0.00	0.00	1,200.00	271.50	77.38%
101.42100.02040	RANGE EQUIP & SUPPLIES	0.00	0.00	7,550.00	3,654.16	51.60%
101.42100.02100	OPERATING SUPPLIES	0.00	0.00	3,883.00	701.80	81.93%
101.42100.02120	MOTOR FUELS & LUBRICANTS	0.00	1,883.53	21,700.00	12,556.06	42.14%
101.42100.02220	POSTAGE	0.00	31.23	1,900.00	201.28	89.41%
101.42100.03050	MEDICAL EXPENSE	0.00	0.00	2,000.00	0.00	100.00%
101.42100.03210	TELEPHONE	0.00	285.39	3,900.00	1,395.51	64.22%
101.42100.03211	DATA SERVICES	0.00	1,119.93	33,781.00	21,656.51	35.89%
101.42100.03300	CLOTHING & PERSONAL EQUI	0.00	1,449.39	9,860.00	3,410.56	65.41%
101.42100.03310	TRAVEL EXPENSE	0.00	0.00	1,200.00	289.33	75.89%
101.42100.03421	800 MHZ RADIO	0.00	0.00	2,006.00	0.00	100.00%
101.42100.04000	CONTRACTUAL SERVICE	0.00	92.43	18,885.00	14,149.68	25.07%
101.42100.04050	MAINTENANCE AGREEMENTS	0.00	0.00	4,000.00	2,883.53	27.91%
101.42100.04060	AUTO EQUIPMENT REPAIR	0.00	13,222.68	20,000.00	20,286.44	(1.43%)
101.42100.04070	OTHER EQUIPMENT REPAIR	0.00	902.85	2,500.00	1,716.59	31.34%
101.42100.04300	CONFERENCE & SCHOOLS	0.00	890.00	13,000.00	7,428.30	42.86%
101.42100.04330	DUES & SUBSCRIPTIONS	0.00	0.00	945.00	748.00	20.85%
101.42100.05000	CAPITAL OUTLAY	0.00	0.00	37,471.00	23,612.00	36.99%
101.42100.07000	PERMANENT TRANSFERS OUT	0.00	(553.50)	16,657.00	553.50	96.68%
Total POLICE PROTECTION Expenditures		0.00	132,195.50	1,716,644.00	1,013,932.70	40.94%
FIRE PROTECTION Expenditures						
101.42200.04000	CONTRACTUAL SERVICE	0.00	18,834.00	226,014.00	131,838.00	41.67%
101.42200.05000	CAPITAL OUTLAY	0.00	0.00	48,296.00	34,986.00	27.56%
Total FIRE PROTECTION Expenditures		0.00	18,834.00	274,310.00	166,824.00	39.18%
CODE ENFORCEMENT Expenditures						
101.42300.01010	FULL TIME EMPLOYEES	0.00	8,134.25	102,665.00	60,934.72	40.65%
101.42300.01030	PART TIME EMPLOYEES	0.00	2,010.00	14,560.00	6,268.50	56.95%
101.42300.01050	VACATION BUY BACK	0.00	0.00	3,200.00	0.00	100.00%
101.42300.01210	PERA CONTRIBUTIONS-EMPLO	0.00	610.10	7,700.00	4,655.71	39.54%
101.42300.01220	FICA/MC CONTRIBUTIONS-EMP	0.00	740.53	9,212.00	4,883.49	46.99%
101.42300.01300	HEALTH INSURANCE	0.00	1,648.52	16,220.00	11,539.64	28.86%
101.42300.01313	PRUDENTIAL LIFE INSURANCE	0.00	6.42	78.00	44.94	42.38%
101.42300.01510	WORKERS COMPENSATION	0.00	0.00	1,450.00	342.06	76.41%
101.42300.02000	OFFICE SUPPLIES	0.00	0.00	500.00	170.99	65.80%
101.42300.02100	OPERATING SUPPLIES	0.00	355.09	1,350.00	873.10	35.33%
101.42300.02120	MOTOR FUELS & LUBRICANTS	0.00	125.56	1,600.00	836.23	47.74%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42300.02200 REPAIR & MAINTENANCE	0.00	11.99	1,000.00	547.49	45.25%
101.42300.03210 TELEPHONE	0.00	113.46	1,000.00	640.14	35.99%
101.42300.03310 TRAVEL EXPENSE	0.00	0.00	300.00	56.60	81.13%
101.42300.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,600.00	100.00	93.75%
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	0.00	3,755.00	2,490.00	33.69%
Total CODE ENFORCEMENT Expenditures	0.00	13,755.92	166,190.00	94,383.61	43.21%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	10,532.23	132,640.00	78,854.51	40.55%
101.43000.01013 OVERTIME	0.00	38.41	7,459.00	2,938.94	60.60%
101.43000.01020 ON CALL SALARIES	0.00	296.25	2,131.00	1,273.23	40.25%
101.43000.01050 VACATION BUY BACK	0.00	0.00	1,900.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLO	0.00	815.00	10,667.00	6,229.83	41.60%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	801.18	11,026.00	6,195.86	43.81%
101.43000.01300 HEALTH INSURANCE	0.00	1,656.14	18,700.00	11,592.96	38.01%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	62.01	42.05%
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	9,000.00	11,311.52	(25.68%)
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	1,050.11	14,000.00	9,534.83	31.89%
101.43000.02150 SHOP MATERIALS	0.00	193.98	2,500.00	571.82	77.13%
101.43000.02200 REPAIR & MAINTENANCE	0.00	31.98	7,500.00	2,152.79	71.30%
101.43000.02210 EQUIPMENT PARTS	0.00	767.31	6,000.00	4,773.47	20.44%
101.43000.02221 TIRES	0.00	0.00	800.00	0.00	100.00%
101.43000.02224 STREET MAINT SUPPLIES	0.00	0.00	1,300.00	0.00	100.00%
101.43000.02226 SIGNS & STRIPING	0.00	0.00	6,000.00	1,197.25	80.05%
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,040.00	875.00	15.87%
101.43000.03210 TELEPHONE	0.00	17.56	370.00	123.30	66.68%
101.43000.04000 CONTRACTUAL SERVICE	0.00	0.00	1,040.00	691.25	33.53%
101.43000.04300 CONFERENCE & SCHOOLS	0.00	0.00	500.00	420.00	16.00%
101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	61.25	38.75%
101.43000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	1,600.00	0.00	100.00%
Total STREET DEPARTMENT Expenditures	0.00	16,209.01	236,380.00	138,859.82	41.26%
RECREATION DEPARTMENT Expenditures					
101.45100.01010 FULL TIME EMPLOYEES	0.00	17,443.54	216,702.00	130,253.88	39.89%
101.45100.01040 TEMPORARY EMPLOYEES	0.00	3,341.00	17,010.00	5,757.50	66.15%
101.45100.01050 VACATION BUY BACK	0.00	0.00	1,600.00	0.00	100.00%
101.45100.01210 PERA CONTRIBUTIONS-EMPLO	0.00	1,308.26	16,253.00	9,769.00	39.89%
101.45100.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	1,545.12	18,001.00	10,070.04	44.06%
101.45100.01300 HEALTH INSURANCE	0.00	2,923.44	33,500.00	20,464.08	38.91%
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	14.54	176.00	101.78	42.17%
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	1,700.00	853.43	49.80%
101.45100.02000 OFFICE SUPPLIES	0.00	110.96	2,161.00	1,054.96	51.18%
101.45100.02220 POSTAGE	0.00	55.37	8,950.00	4,801.24	46.35%
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	361.35	2,500.00	1,883.55	24.66%
101.45100.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	1,005.83	(0.58%)
101.45100.03500 PRINTING & PUBLISHING	0.00	1,479.92	14,357.00	6,045.09	57.89%
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	20.00	98.57%
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	457.00	280.00	38.73%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total RECREATION DEPARTMENT Expenditures	0.00	28,583.50	335,767.00	192,360.38	42.71%
PARKS DEPARTMENT Expenditures					
101.45200.01010 FULL TIME EMPLOYEES	0.00	11,041.11	139,055.00	82,663.61	40.55%
101.45200.01013 OVERTIME	0.00	16.46	7,459.00	5,017.30	32.73%
101.45200.01020 ON CALL SALARIES	0.00	208.49	2,131.00	585.22	72.54%
101.45200.01040 TEMPORARY EMPLOYEES	0.00	9,748.50	15,840.00	22,713.50	(43.39)%
101.45200.01050 VACATION BUY BACK	0.00	0.00	3,000.00	0.00	100.00%
101.45200.01210 PERA CONTRIBUTIONS-EMPLO	0.00	844.97	11,148.00	6,619.98	40.62%
101.45200.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	1,582.45	12,812.00	8,368.35	34.68%
101.45200.01300 HEALTH INSURANCE	0.00	1,743.50	19,720.00	12,204.50	38.11%
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.92	107.00	62.43	41.65%
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	10,000.00	12,048.85	(20.49)%
101.45200.02100 OPERATING SUPPLIES	0.00	408.00	1,000.00	408.00	59.20%
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	966.38	12,000.00	8,977.26	25.19%
101.45200.02200 REPAIR & MAINTENANCE	0.00	309.92	8,000.00	9,281.18	(16.01)%
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	0.00	0.00	5,891.02	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	1,098.15	5,500.00	3,358.96	38.93%
101.45200.02221 TIRES	0.00	230.00	800.00	396.94	50.38%
101.45200.02225 LANDSCAPING MATERIALS	0.00	2,739.90	8,932.00	5,445.74	39.03%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,000.00	875.00	12.50%
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	66.48	2,000.00	848.52	57.57%
101.45200.03210 TELEPHONE	0.00	42.44	300.00	254.76	15.08%
101.45200.03810 ELECTRIC UTILITIES	0.00	398.00	4,000.00	1,963.28	50.92%
101.45200.03830 GAS UTILITIES	0.00	82.69	4,000.00	2,550.91	36.23%
101.45200.03841 RUBBISH REMOVAL	0.00	0.00	400.00	63.87	84.03%
101.45200.04190 SATELLITE RENTAL	0.00	264.00	1,400.00	961.71	31.31%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	900.00	400.00	55.56%
101.45200.04330 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	61.25	0.00%
101.45200.04500 CONTRACTUAL SERVICES	0.00	0.00	880.00	691.25	21.45%
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	0.00	11,500.00	11,500.00	0.00%
Total PARKS DEPARTMENT Expenditures	0.00	31,800.36	283,884.00	204,213.39	28.06%
MISCELLANEOUS Expenditures					
101.49000.01300 HEALTH INSURANCE	0.00	130.08	0.00	766.72	0.00%
101.49000.01313 COBRA-H.S.A. FEES	0.00	0.00	2,600.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	0.00	45,000.00	44,320.88	1.51%
101.49000.04000 CONTRACTUAL SERVICE	0.00	0.00	0.00	4,128.00	0.00%
101.49000.04389 CONTINGENCY FUND	0.00	0.00	108,313.00	0.00	100.00%
101.49000.04390 MISCELLANEOUS	0.00	1,187.18	5,000.00	1,583.18	68.34%
101.49000.04420 SURCHARGES-PLMG	0.00	0.00	200.00	0.00	100.00%
101.49000.04430 SURCHARGES-HTG	0.00	0.00	400.00	0.00	100.00%
101.49000.04440 SURCHARGES-BLDG	0.00	0.00	2,000.00	0.00	100.00%
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	155,000.00	0.00	100.00%
Total MISCELLANEOUS Expenditures	0.00	1,317.26	318,513.00	50,798.78	84.05%
Total GENERAL FUND Expenditures	\$ 0.00	\$ 302,479.31	\$ 4,133,633.00	\$ 2,305,586.82	44.22%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
601.00000.34950	MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 61.53	\$ 0.00	\$ 181.95	0.00%
601.00000.36210	INTEREST EARNINGS	0.00	0.00	65,000.00	0.00	100.00%
601.00000.37101	WATER COLLECTIONS	0.00	120,305.17	471,605.00	305,727.66	35.17%
601.00000.37103	SALES TAX COLLECTED	0.00	1,521.61	5,000.00	4,000.65	19.99%
601.00000.37104	PENALTIES/WATER	0.00	0.00	6,000.00	2,714.25	54.76%
601.00000.37109	SAFE DRINKING WATER FEE	0.00	3,446.75	13,844.00	10,409.90	24.81%
601.00000.37111	ADMINISTRATIVE CHARGE	0.00	19,785.15	79,586.00	60,620.70	23.83%
601.00000.37115	ESTIMATE READING CHR	0.00	0.00	50.00	50.00	0.00%
601.00000.37149	WATER CONN-INTEREST	0.00	257.63	0.00	768.69	0.00%
601.00000.37150	WATER CONNECTION-WAC	0.00	57.73	0.00	177.39	0.00%
601.00000.37151	WATER RECONNECT-CALL OU	0.00	230.00	1,000.00	1,020.17	(2.02%)
601.00000.37170	WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171	WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172	WATER METER SALES & INSTA	0.00	0.00	1,500.00	7,239.03	(382.60%)
601.00000.37201	SEWER COLLECTIONS	0.00	206,950.62	798,652.00	611,367.17	23.45%
601.00000.37204	PENALTIES-SEWER	0.00	0.00	14,000.00	6,907.16	50.66%
601.00000.37250	SEWER CONNECTION-SAC	0.00	681.67	0.00	7,001.71	0.00%
601.00000.37251	SEWER CONN-INTEREST	0.00	149.11	0.00	462.19	0.00%
601.00000.37270	SEWER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37271	SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206	TRANSFER FROM RECYCLING	0.00	0.00	1,500.00	0.00	100.00%
Total Revenues		0.00	353,446.97	1,458,107.00	1,018,648.62	30.14%
Total PUBLIC UTILITIES OPERATIONS Revenues		\$ 0.00	\$ 353,446.97	\$ 1,458,107.00	\$ 1,018,648.62	30.14%

Expenditures**WATER DEPARTMENT Expenditures**

601.49400.01010	FULL TIME EMPLOYEES	\$ 0.00	\$ 8,442.86	\$ 106,500.00	\$ 63,162.62	40.69%
601.49400.01013	OVERTIME	0.00	129.84	7,500.00	5,332.49	28.90%
601.49400.01020	ON CALL SALARIES	0.00	115.22	2,950.00	687.62	76.69%
601.49400.01040	TEMPORARY EMPLOYEES	0.00	514.50	9,550.00	1,737.00	81.81%
601.49400.01050	VACATION BUY BACK	0.00	0.00	1,650.00	0.00	100.00%
601.49400.01210	PERA CONTRIBUTIONS-EMPLO	0.00	651.59	8,479.00	5,188.65	38.81%
601.49400.01220	FICA/MC CONTRIBUTIONS-EMP	0.00	680.94	9,803.00	5,297.17	45.96%
601.49400.01300	HEALTH & DENTAL INSURANC	0.00	1,468.97	16,600.00	10,282.86	38.06%
601.49400.01313	LIFE INSURANCE	0.00	7.68	95.00	53.76	43.41%
601.49400.01510	WORKERS COMPENSATION	0.00	0.00	6,700.00	6,568.54	1.96%
601.49400.02000	OFFICE SUPPLIES	0.00	0.00	800.00	265.92	66.76%
601.49400.02030	PRINTED FORMS	0.00	0.00	2,000.00	1,270.73	36.46%
601.49400.02100	OPERATING SUPPLIES	0.00	0.00	800.00	0.00	100.00%
601.49400.02120	MOTOR FUELS & LUBRICANTS	0.00	251.13	2,500.00	1,672.47	33.10%
601.49400.02200	REPAIR & MAINTENANCE	0.00	1,462.70	55,000.00	23,602.57	57.09%
601.49400.02210	EQUIPMENT PARTS	0.00	0.00	1,000.00	856.93	14.31%
601.49400.02220	POSTAGE	0.00	13.92	2,500.00	1,265.66	49.37%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	0.00	0.00	1,500.00	5,728.44	(281.90%)
601.49400.02261 WATER TESTING	0.00	72.00	800.00	360.00	55.00%
601.49400.02262 WATER METER & SUPPLIES	0.00	0.00	5,500.00	6,049.73	(10.00%)
601.49400.02264 SAFE DRINKING WATER FEE	0.00	0.00	13,844.00	6,972.00	49.64%
601.49400.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	623.48	34.37%
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	840.63	2,617.00	2,518.76	3.75%
601.49400.03030 ENGINEERING FEES	0.00	2,151.00	2,000.00	8,345.01	(317.25%)
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	0.00	46.28	900.00	296.49	67.06%
601.49400.03310 TRAVEL EXPENSE	0.00	0.00	1,100.00	125.30	88.61%
601.49400.03500 PRINTING & PUBLISHING	0.00	127.67	7,000.00	5,194.89	25.79%
601.49400.03600 INSURANCE	0.00	0.00	8,500.00	6,642.10	21.86%
601.49400.03870 WATER USAGE-CITY OF BLAIN	0.00	668.21	3,500.00	1,163.52	66.76%
601.49400.04000 CONTRACTUAL SERVICE	0.00	0.00	7,011.00	2,629.17	62.50%
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	86.62	13,775.00	1,466.24	89.36%
601.49400.04300 CONFERENCE & SCHOOLS	0.00	255.00	2,000.00	1,081.03	45.95%
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	525.00	552.25	(5.19%)
601.49400.04370 PERMITS AND TAXES	0.00	1,521.00	7,200.00	5,964.22	17.16%
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.05000 CAPITAL OUTLAY	0.00	0.00	0.00	14,365.32	0.00%
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	100,139.00	0.00	100.00%
Total WATER DEPARTMENT Expenditures	0.00	19,507.76	414,598.00	197,322.94	52.41%
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	1,388.66	(1288.66%)
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PRO	0.00	1,912.70	19,000.00	10,479.87	44.84%
601.49402.02200 REPAIR & MAINTENANCE	0.00	105.92	10,000.00	11,005.14	(10.05%)
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	5,000.00	852.97	82.94%
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03600 INSURANCE	0.00	0.00	10,000.00	10,105.20	(1.05%)
601.49402.03810 ELECTRIC UTILITIES	0.00	8,168.77	75,000.00	42,994.43	42.67%
601.49402.03830 GAS UTILITIES	0.00	111.06	2,500.00	2,136.86	14.53%
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	3,500.00	470.00	86.57%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIO	0.00	0.00	2,850.00	1,075.00	62.28%
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
Total WATER TREATMENT PLANT Expenditures	0.00	10,298.45	174,585.00	80,508.13	53.89%
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	0.00	8,442.88	106,500.00	63,162.90	40.69%
601.49450.01013 OVERTIME	0.00	129.85	7,500.00	5,332.59	28.90%
601.49450.01020 ON CALL SALARIES	0.00	115.22	2,950.00	687.63	76.69%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	514.50	9,550.00	1,737.00	81.81%
601.49450.01050 VACATION BUY BACK	0.00	0.00	1,650.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLO	0.00	651.66	8,479.00	5,189.13	38.80%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	681.01	9,803.00	5,297.54	45.96%
601.49450.01300 HEALTH & DENTAL INSURANC	0.00	1,469.05	16,600.00	10,283.42	38.05%
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	53.90	43.26%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
 Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2018-7 Ending July 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	6,700.00	6,568.54	1.96%
601.49450.02000 OFFICE SUPPLIES	0.00	0.00	800.00	306.62	61.67%
601.49450.02030 PRINTED FORMS	0.00	0.00	1,500.00	1,270.74	15.28%
601.49450.02100 OPERATING SUPPLIES	0.00	0.00	500.00	0.00	100.00%
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	251.16	2,500.00	1,672.49	33.10%
601.49450.02200 REPAIR & MAINTENANCE	0.00	583.67	10,000.00	3,844.38	61.56%
601.49450.02210 EQUIPMENT PARTS	0.00	1,818.00	3,000.00	1,818.00	39.40%
601.49450.02220 POSTAGE	0.00	13.92	2,500.00	1,040.67	58.37%
601.49450.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	0.00	0.00	1,000.00	3,846.15	(284.62%)
601.49450.02262 WATER METER & SUPPLIES	0.00	0.00	6,000.00	0.00	100.00%
601.49450.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	623.48	34.37%
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	840.62	2,617.00	2,518.74	3.75%
601.49450.03030 ENGINEERING FEES	0.00	0.00	1,000.00	2,716.00	(171.60%)
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	0.00	46.28	700.00	296.53	57.64%
601.49450.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	125.30	87.47%
601.49450.03500 PRINTING & PUBLISHING	0.00	127.66	300.00	127.66	57.45%
601.49450.03600 INSURANCE	0.00	0.00	12,100.00	11,149.91	7.85%
601.49450.03810 ELECTRIC UTILITIES	0.00	410.39	3,600.00	2,464.16	31.55%
601.49450.03840 METRO WASTE CONTROL	0.00	51,133.37	554,557.00	334,993.66	39.59%
601.49450.04000 CONTRACTUAL SERVICE	0.00	0.00	13,011.00	4,332.67	66.70%
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	86.62	11,460.00	1,466.25	87.21%
601.49450.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,450.00	756.03	69.14%
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	340.00	61.25	81.99%
601.49450.04390 MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGE	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
601.49450.05000 CAPITAL OUTLAY	0.00	0.00	0.00	14,365.32	0.00%
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	81,669.00	0.00	100.00%
Total SEWER DEPARTMENT Expenditures	0.00	67,323.56	887,491.00	488,108.66	45.00%
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 97,129.77	\$ 1,476,674.00	\$ 765,939.73	48.13%
PUBLIC UTILITIES OPERATIONS Excess of Revenues O \$	0.00	\$ 256,317.20	\$ (18,567.00)	\$ 252,708.89	1461.06%

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

September 4, 2018

Mechanical Contractor

Energy Mechanical Services, Inc.

Plumbing Contractor

Bill Fignar Plumbing, Co.

Ridler Heating & Cooling, Inc.

dba Hero Plumbing, Heating & Cooling

Versant Plumbing, Co.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

September 4, 2018

Sign Permit

Stone Arch Dental

8097 Hwy 65 NE



CITY OF SPRING LAKE PARK
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 8-16
NAME OF APPLICANT: Albrecht Sign
ADDRESS OF APPLICANT: 7775 Main St
TELEPHONE NUMBER OF APPLICANT: 763-754-2899

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Stone Arch Dental
8097 Hwy 105

New Construction: Remodel: Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Albrecht

Address: _____

Is an Electrical Permit required? _____

- I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:
- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
 - 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
 - 3) To provide any other additional information which may be required by the Building Inspection Department.

[Signature]
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****
FEE: \$ 25.25 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: _____

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 366.5 sq ft

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 61 sq ft Building 9x2 = 18 sq ft Pylon

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

See Attached

Existing

Caribou
135 sq ft - Building
16.5 sq ft - Pylon

Proposed

61 sq ft \$75 + 26.25 = 101.25
9 sq ft x 2 = \$75 x 2 = \$150.00
\$ 251.25

644 sq ft - 30%
366.5 sq ft Existing
79 sq ft proposed

198.5 sq ft Remaining

Always Barber

19 sq ft Building
16.5 sq ft Pylon

Revitalife

16.5 sq ft Pylon
43 sq ft Building

Boost Mobile

20 sq ft Pylon
100 sq ft Building



STONE ARCH
DENTAL

Stone Arch Dental
Minneapolis, MN



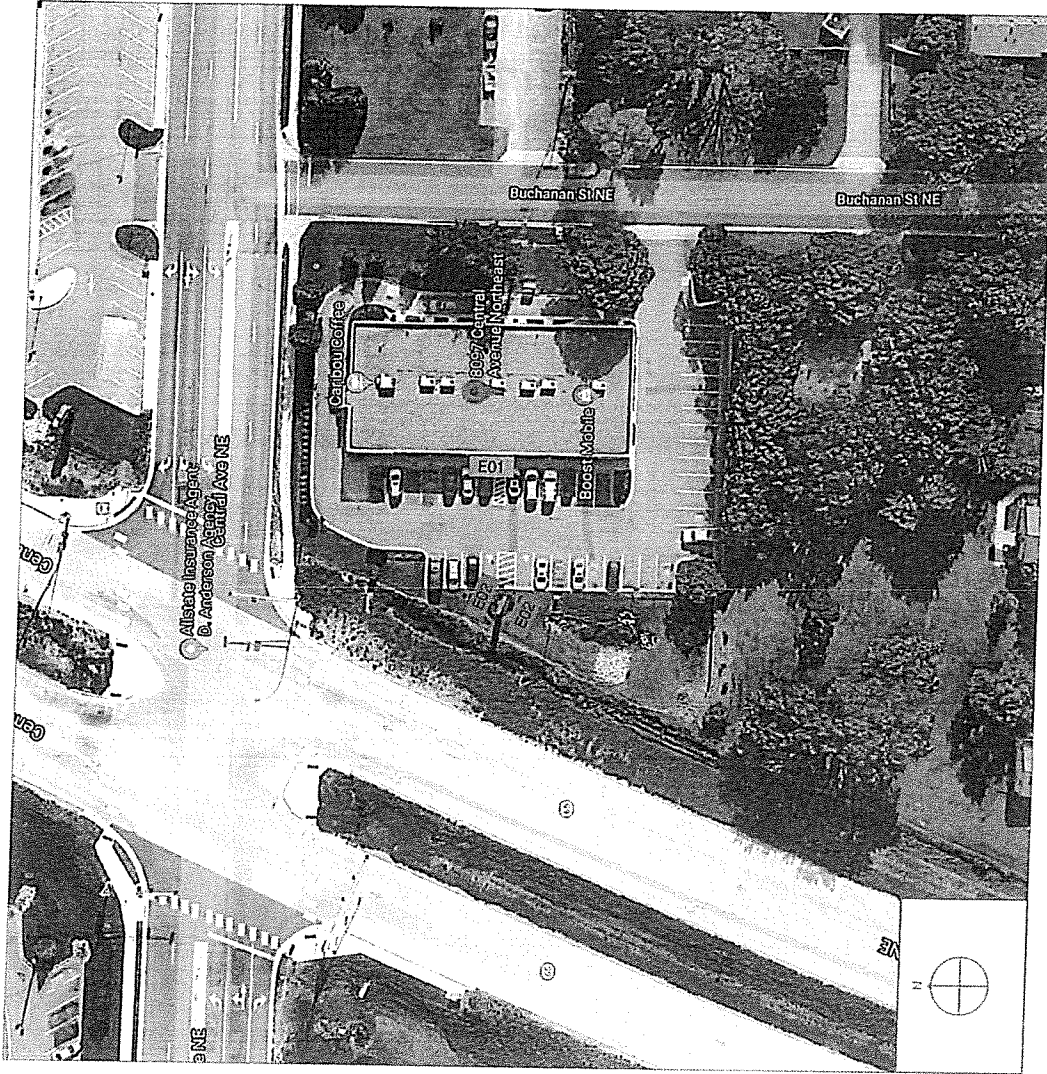
ALBRECHT SIGN COMPANY
ENHANCE YOUR IMAGE

Signage P4
August 8th, 2018

7775 MAIN STREET NE, PRIDLEY, MN 55421 P 763-784-2596 F 763-767-7316 | WWW.ALBRECHTSIGNCOMPANY.COM

Message Schedule

Sign Type	Quantity	Sign Identity
EC1	1	Face Lit Channel Letters
EC2	2	Tenant Panel Signs



DESIGN | FABRICATE | INSTALL | MAINT | SERVICE

7276 Alameda E.
Fridley, MN 55425
P 763.744.7991 F 763.762.2316
www.albrechtsigns.com

Client:
Stone Arch Dental

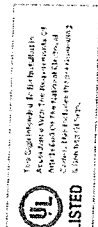
Address:
8987 Highway 65 NE Suite 104
Fridley, MN 55427

Start Date: 07.11.2018
Last Revision Date: 06.06.2018
Job Number: N/A
Drawing Revision: 4
Sales Representative: DM
Designer: MF

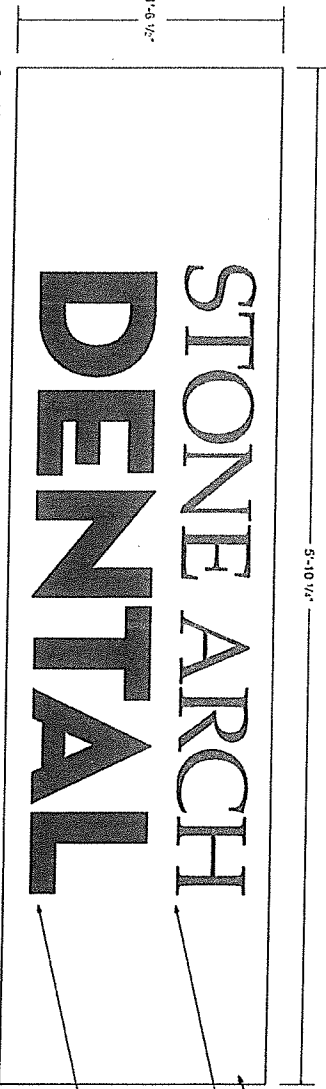
Revision	Description
01	Design Concepts
02	Design Details
03	Design Concepts
04	Finalized Design
05	
06	
07	
08	
09	

Customer Signature of Approval
X _____

LED Module	Power Supply



Approved for use in the following states: AL, AR, AZ, CA, CO, CT, DC, DE, FL, GA, HI, IL, IN, IA, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NY, OH, OK, OR, PA, RI, SC, SD, TN, TX, VA, VT, WA, WI, WY. Not for use in the following states: AK, HI, PR. For more information, please contact UL at 1-800-368-5868 or visit us online at www.ul.com.



Front View
Scale: 1 1/2" = 1'



Existing Conditions (Both Sides Identical)
Scale: NTS



Rendering - Day (Both Sides Identical)
Scale: NTS



Rendering - Night (Both Sides Identical)
Scale: NTS

Color	C1 White	C2 Gray	C3 Black	C4 Day/Night Black	C5 Background	C6	C7
Front Finish	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sign	N/A	N/A	2x2 Sign-12 Black	3x6 Day/Night Sign	3x4 Sign-18 Background	N/A	N/A
Graphic Panel	N/A	Client-Dental Panel	N/A	N/A	N/A	N/A	N/A
Detail	Good Materials	N/A	Good Materials	N/A	N/A	N/A	N/A

Code	Material	Notes
C1000	Illustrated Panel Panels	Quantity: 2
	Square Feet	0.03
	Cost	
	Non-Illuminated	<input type="checkbox"/>
	Illuminated	<input type="checkbox"/>

ALBRECHT SIGNS

Client: Stone Arch Dental

Address: 6037 Highway 65 NE Suite 104
Friday, NH 05502

Start Date: 07/11/2018
Last Revision Date: 09/03/2018
Job Number: N/A
Drawing Revision: 4
3346 Representative: DM
Designer: NF

Material Legend:

B1	White	LED Module
B2	White	Single Character
B3	White	Text
B4	White	Graphic Character
B5	White	Graphic Character
B6	White	Graphic Character
B7	White	Graphic Character
B8	White	Graphic Character
B9	White	Graphic Character
B10	White	Graphic Character
B11	White	Graphic Character
B12	White	Graphic Character
B13	White	Graphic Character
B14	White	Graphic Character
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B96	White	Graphic Character
B97	White	Graphic Character
B98	White	Graphic Character
B99	White	Graphic Character
B100	White	Graphic Character

Customer Signature of Approval: _____

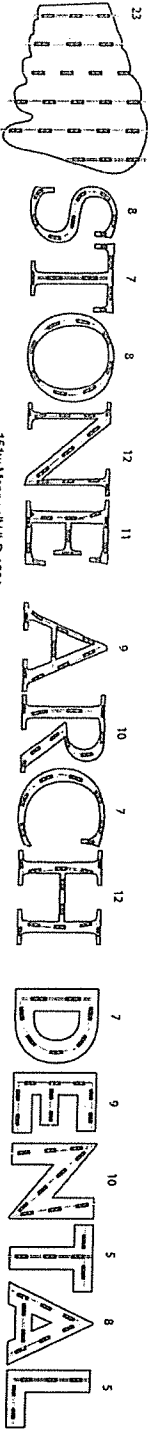
61A

295"

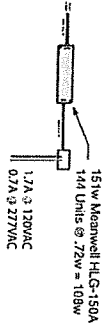
24'-7"

21'-11 3/4"

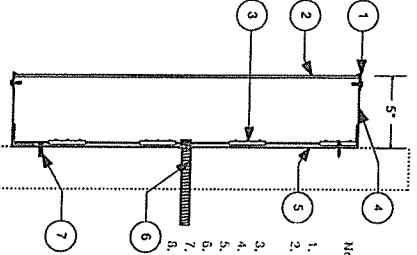
STONE ARCH DENTAL



Working Specifications
Scale: 1/2" = 1'



Existing Conditions
Scale: NTS



Face Lit Channel Letter Construction
Scale: NTS

Remove & Recycle Existing Sign
Patch as Necessary

Note:

1. Thirmap (Black Stock)
2. 3/16" Translucent White Acrylic Plates w/ 3/4" Vinyls
3. LEDs (MC LED 65700K White G° OC)
4. .0140" Aluminum Extrusion (Vintage Black Stock)
5. .063" Aluminum Backer
6. 12v Leads to Remote LED Drivers
7. 1/4" x 2 1/4" Toppers
8. Back Exterior Wall

Notes	C1 White	C2 Gray	C3 Black	C4 Daylight Clear	C5 Burgundy	C6	C7	C8	C9
Paint Finish	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Panel Print	N/A	N/A	3M 220V-12 Black	3M Daylight Film	3M Color-Ac Burgundy	N/A	N/A	N/A	N/A
Panel	N/A	CMK 2-Digital Print	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Check Schedule	N/A	N/A	Check Schedule	N/A	N/A	N/A	N/A	N/A	N/A

Material	Code	Description	Quantity	Unit	Notes
Face Lit Channel Letters	C03	Face Lit Channel Letters	1	Square Foot	01-45
Single Face		Single Face		Non-Illuminated	
Double Face		Double Face		Illuminated	



14239177-17-101/12/2017/17/101/2017/101/2017

7175 Base St. NE
 P.O. Box 20175
 Everett, WA 98207-0175

Client: Stone Arch Dental

Address: 6597 Highway 65 NE, Suite 104
 Friday, WA 98422

Start Date: 01/11/2018
 Last Revision Date: 08/08/2018
 Job Number: N/A
 Drawing Revision: 1
 Sales Representative: DM
 Designer: H/P

Material	Quantity	Unit	Description
C1	1	Square Foot	Face Lit Channel Letters
C2	1	Square Foot	Single Face
C3	1	Square Foot	Double Face
C4	1	Square Foot	Single Face
C5	1	Square Foot	Double Face
C6	1	Square Foot	Single Face
C7	1	Square Foot	Double Face
C8	1	Square Foot	Single Face
C9	1	Square Foot	Double Face

Customer Signature of Approval

LED Backlit	Power Supply
IGL LED	Kosmull
Saw Drilling	San Drilling

LISTED

UL Recognized, E-Listed
 Approved for use in hazardous locations
 See listing for details



ALBRECHT'S SIGNS
 2726 KASSEL RD.
 P.O. BOX 12000
 FIDELITY, MI 48422

Client: Stone Arch Dental
 Address: 6907 Highway 95 NE Suite 104
 Fidelity, MI 48422

Start Date: 07/15/18
 Last Revision Date: 08/03/2018
 Job Number: N/A
 Drawing Revision: 1
 Sales Representative: DM
 Designer: MF

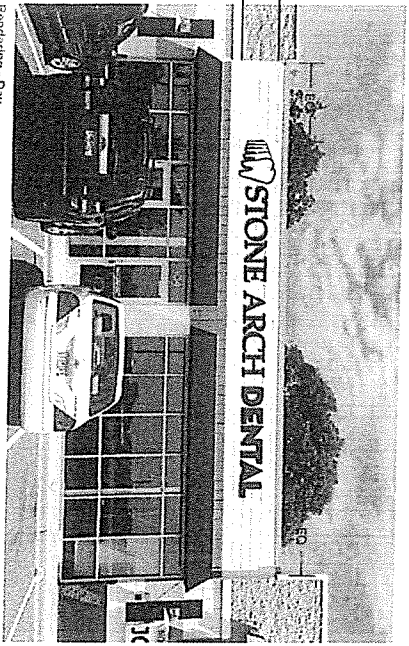
Item	Quantity	Unit Price	Total Price
1	1		
2	1		
3	1		
4	1		
5	1		
6	1		
7	1		
8	1		
9	1		
10	1		
11	1		
12	1		
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Customer Signature of Approval

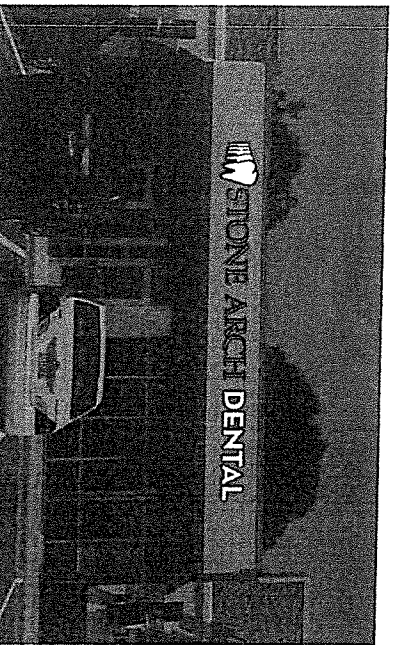
LED Module	Power Supply
MC LED	Keypad
Case Drawings	Case Drawing

ALBRECHT'S SIGNS
 2726 KASSEL RD.
 P.O. BOX 12000
 FIDELITY, MI 48422

Page 4 of 5



Rendering - Day
 Scale: 1/8" = 1'



Rendering - Night
 Scale: 1/8" = 1'

Color	C1 White	C2 Gray	C3 Black	C4 Day/Night Black	C5 Burgundy	H/A	H/A	Q31	C1065.1
Paint Finish	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Front Led Channel Letter	1
Sign Panel	N/A	N/A	3/4" 250-12 Black	3/4" Day/Night Film	3/4" 250-12 Burgundy	N/A	N/A	Single Face	1
Sign Panel	N/A	N/A	3/4" 250-12 Black	3/4" Day/Night Film	3/4" 250-12 Burgundy	N/A	N/A	Double Face	1
Sign Panel	N/A	N/A	3/4" 250-12 Black	3/4" Day/Night Film	3/4" 250-12 Burgundy	N/A	N/A	Non-Illuminated	1

Centered on
 Sign



**MAYOR'S PROCLAMATION
OCTOBER 2018
AS DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is *National Domestic Violence Awareness Month*; and

WHEREAS, during *National Domestic Violence Awareness Month*, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED that I, Cindy Hansen, Mayor of the City of Spring Lake Park, officially proclaim October 2018 to be Domestic Violence Awareness Month in the City of Spring Lake Park.



Cindy Hansen, Mayor

ATTEST:

Daniel Buchholtz, City Administrator

Kenneth A. Tolzmann, SAMA
Spring Lake Park City Assessor

August 28, 2018

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, Mn 55432
Attn: Mr. Daniel Bucholtz, Admin.

Re: Third Quarter Billing for 2019 Payable 2020 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for assessment services in accordance with our contract is as follows:

1973 Residential improved parcels @ \$9.00 per parcel -----	\$17,757.00
301 Commercial/Industrial parcels @ \$55.00 per parcel -----	16,555.00
42 Unimproved land parcels @ \$ 2.50 per parcel -----	<u>105.00</u>
Total Cost for year 2019 assessment payable in 2020:	\$34,417.00
Third Quarter Amt. Due:	\$ 8,604.00

The above figures are in accordance with our contract for services dated November 3, 2015.

If you have any questions, please give me a call at 464-4862.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939
Spring Lake Park City Assessor
24738 Hamlet Ave. N.
Forest Lake, Mn 55025



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: Code Enforcement Monthly Report for August 2018
DATE: August 29, 2018

The Spring Lake Park Code Enforcement department is delegate the duties of enforcement for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In August 2018, a total of 19 building, 2 fire, 7 zoning, 12 mechanical, and 9 plumbing for a total of 49 permits issued compared to a total of 56 in 2017. Code Enforcement conducted 176 inspections in the month of August including 74 building, 18 mechanical, 11 plumbing, 24 rental, 9 zoning, and 28 nuisance, 9 fire, and 3 C.O. inspections. I have enclosed the Spring Lake Park permit data sheets for your review regarding specific permit details.

Construction at the Legends of Spring Lake Park continues to proceed as landscaping and sod and sprinkler system is 80% complete. I continue to conduct final inspections on individual units in both Section A and B, and anticipate completion of the Legends of Spring Lake Park in late September.

In August, Inspector Caldwell and I attended the Night to Unite city-wide celebration on Tuesday, August 1st, by visiting 11 of the 17 block parties that were taking place in Spring Lake Park. We distributed the Spring Lake Park Frequently Asked Questions handout and answered many questions and concerns regarding code enforcement for residents throughout. Mr. Caldwell and I truly enjoyed meeting all who participated in the event and getting to know the community further.

Also attached with this report, please find the August 2018 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. August 2018 vacancy listing summarizes the following:

- 11 vacant/foreclosed residential properties currently posted by the Code enforcement department and/or soon to be posted. Down two from last month.
- 2 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted. Remains the same from last month.
- 2 residential properties currently occupied and ready for Sheriff Sale's redemption. Up one from last month.

In August of 2018, the Code Enforcement Department did not post any abandoned property. Also in the month of August, my department did not issue any administrative offense tickets.

Time allotted for Code Enforcement in August is as follows:

Building Inspections:	43%
Mechanical Inspections:	10%
Plumbing Inspections:	6%
Rental and Certificate of Occupancy Inspections:	15%
Fire Inspections:	5%
Zoning Inspections:	5%
Nuisance Inspections:	16%

In August of 2018, I also attended the following appointments:

- Night to Unite on August 7th.
- City Council meetings on August 6th and 20th.
- Council 2019 Budget Workshop on August 13th.
- P&Z meeting on August 27th.
- Hy-Vee meet and greet on August 28th.
- North Suburban Building Officials meeting at Blaine City Hall on August 28th.

As handed out at this year's Night to Unite celebration, I have attached the Spring Lake Park Frequently Asked Questions handout for your review and possible comments. As always, you can find all of the Spring Lake Park Code Enforcement handouts on-line at www.slpmn.org under Code Enforcement.

This concludes the Code Enforcement Department monthly report for August 2018. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

City of Spring Lake Park
Permits Issued & Fees Report - Detail by Address

Issued Date From: 8/1/2018 To: 8/31/2018
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park SAC Fees Units	SAC Fees	WAC Fees	Total Fees
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Permit Type: BUILDING

Permit Kind: COMMERCIAL ADDITION

Permit Kind: COMMERCIAL ALTERATION

Permit Kind: COMMERCIAL DEMOLITION

Permit Kind: COMMERCIAL PAINT BOOTH

2018-00319 08/24/2018 8370 PIERCE ST NE

Permit Kind: COMMERCIAL REMODEL

Permit Kind: COMMERCIAL REPAIR

Permit Kind: COMMERCIAL ROOFING

Permit Kind: MOBILE HOME MOBILE HOME

Permit Kind: MULTI-FAMILY ROOFING

Permit Kind: PUBLIC ADDITION

Permit Kind: PUBLIC ALTERATION

Permit Kind: PUBLIC REMODEL

Permit Kind: SINGLE FAMILY BASEMENT FINISH

2018-00298 08/13/2018 819 MANOR DR NE

Permit Kind: SINGLE FAMILY DECK

Permit Kind: SINGLE FAMILY DOOR REPLACEMENT

2018-00293 08/13/2018 884 84TH AVE NE

Permit Kind: SINGLE FAMILY EGRESS WINDOW

2018-00272 08/01/2018 8401 MONROE ST NE

Permit Kind: SINGLE FAMILY GARAGE

Permit Kind: SINGLE FAMILY INSULATION

8/29/2018

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: SINGLE FAMILY INSULATION												
2018-00289	08/07/2018	8394 LAKEWOOD DR NE	0	0	2,100.00	81.06		1.05				82.11
Permit Kind: SINGLE FAMILY REMODEL												
Permit Kind: SINGLE FAMILY ROOFING												
2018-00305	08/16/2018	8141 6TH ST NE	0	0	12,000.00	242.82		6.00				248.82
2018-00314	08/22/2018	451 MAPLE ST NE	0	0	50,379.00	735.13		25.19				760.32
2018-00275	08/01/2018	894 MAPLE ST NE	0	0	10,600.00	219.95		5.30				225.25
Permit Kind: SINGLE FAMILY SIDING												
2018-00306	08/17/2018	832 BALLANTYNE LN NE	0	0	6,504.00	158.02	5.00	3.25				161.27
2018-00288	08/07/2018	8274 POLK ST NE	0	0	12,000.00	247.82	5.00	6.00				253.82
2018-00311	08/22/2018	7940 QUINCY ST NE	0	0	5,850.00	142.33		2.93				145.26
Permit Kind: SINGLE FAMILY STRUCTUAL												
Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT												
2018-00321	08/28/2018	7930 5TH ST NE	0	0	4,655.00	122.81		2.33				125.14
2018-00310	08/17/2018	7711 LAKEVIEW LN NE	0	0	4,718.00	123.84		2.36				126.20
2018-00290	08/13/2018	548 MANOR DR NE	0	0	4,000.00	117.10	5.00	2.00				119.10
2018-00320	08/24/2018	8024 QUINCY ST NE	0	0	3,708.00	107.33		1.85				109.18
2018-00279	08/07/2018	7986 VAN BUREN ST NE	0	0	3,354.00	106.55	5.00	1.68				108.23
Permit Type: BUILDING - Totals												
			Period	16	0	2,864.26	128.25	68.14				3,040.65
			YTD	133	0	92,295.13	46,492.88	4,033.99				142,922.00
Permit Type: FIRE ALARM												
Permit Kind: COMMERCIAL FIRE ALARM												
2018-00297	08/13/2018	1100 81ST AVE NE	0	0								450.00
Permit Kind: MULTI-FAMILY FIRE ALARM												
Permit Type: FIRE ALARM - Totals												
			Period	1	0							450.00
			YTD	4	0							5,005.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
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Permit Type: FIRE SUPPRESSION

Permit Kind: COMMERCIAL FIRE SUPPRESSION												
2018-00296	08/13/2018	1415 81ST AVE NE	0			189.38	12.31	6.31				208.00

Permit Kind: PUBLIC FIRE SUPPRESSION

Permit Type: FIRE SUPPRESSION - Totals

Period	1	0				189.38	12.31	6.31				208.00
YTD	9	0				3,649.02	205.35	86.53				3,935.90

Permit Type: MECHANICAL

Permit Kind: COMMERCIAL HEATING, VENT & AC

2018-00282	08/15/2018	8236 ARTHUR ST NE #1	0			578.00		14.45				592.45
2018-00307	08/17/2018	8329 CENTRAL AVE NE	0			130.00		3.25				133.25
2018-00292	08/13/2018	8187 B UNIVERSITY AVE NE	0			112.90		2.82				115.72

Permit Kind: MULTI-FAMILY HEATING, VENT & AC

Permit Kind: SINGLE FAMILY HEATING, VENT & AC

2018-00315	08/23/2018	8090 GARFIELD ST NE	0			50.00		1.00				51.00
2018-00300	08/13/2018	819 MANOR DR NE	0			50.00		1.00				51.00
2018-00278	08/03/2018	459 MAPLE ST NE	0			50.00		1.00				51.00

Permit Kind: SINGLE FAMILY HVAC - RESIDENTIAL SINGLE

2018-00309	08/17/2018	8141 5TH ST NE	0			40.00		1.00				41.00
2018-00301	08/13/2018	8012 HAYES ST NE	0			40.00		1.00				41.00
2018-00283	08/07/2018	800 SANBURNOL DR NE	0			40.00		1.00				41.00
2018-00317	08/24/2018	8400 WESTWOOD RD NE	0			40.00		1.00				41.00

Permit Type: MECHANICAL - Totals

Period	10	0				1,130.90		27.52				1,158.42
YTD	82	0				22,156.51		541.02				22,697.53

Permit Type: PLUMBING

8/29/2018

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: PLUMBING													
Permit Kind: COMMERCIAL PLUMBING													
2018-00294	08/13/2018	7779 UNIVERSITY AVE NE	0	0		85.00		1.00					86.00
Permit Kind: SINGLE FAMILY PLUMBING													
2018-00303	08/16/2018	832 BALLANTYNE LN NE	0	0		45.00		1.00					46.00
2018-00308	08/17/2018	8347 LAKEWOOD DR NE	0	0		54.00		1.00					55.00
2018-00313	08/20/2018	8041 MADISON ST NE	0	0		45.00		1.00					46.00
2018-00299	08/13/2018	819 MANOR DR NE	0	0		45.00		1.00					46.00
2018-00277	08/13/2018	8135 PLEASANTVIEW DRIVE NE	0	0		45.00		1.00					46.00
2018-00302	08/16/2018	800 SANBURNOL DR NE	0	0		45.00		1.00					46.00
2018-00316	08/24/2018	8000 TERRACE RD NE	0	0		45.00		1.00					46.00
2018-00304	08/16/2018	924 VICEROY DR NE	0	0		85.00		1.00					86.00
Permit Type: PLUMBING - Totals													
	Period		9	0		494.00		9.00					503.00
	YTD		45	0		2,520.00		45.00					2,565.00
Permit Type: SIGN													
Permit Kind: COMMERCIAL SIGN PERMANENT													
Permit Kind: COMMERCIAL SIGN TEMPORARY													
Permit Type: SIGN - Totals													
	Period		0	0									
	YTD		9	0		1,917.24							1,917.24
Permit Type: ZONING													
Permit Kind: SINGLE FAMILY ACCESSORY BUILDING													
Permit Kind: SINGLE FAMILY DRIVEWAY													
2018-00312	08/17/2018	8401 5TH ST NE	0	0		45.00							45.00
2018-00291	08/13/2018	8102 POLK ST NE	0	0		45.00							45.00
2018-00258	08/09/2018	7783 TYLER ST NE	0	0		45.00							45.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: ZONING													
Permit Kind: SINGLE FAMILY DRIVEWAY													
2018-00318	08/24/2018	7809 VAN BUREN ST NE	0	0		45.00							45.00
Permit Kind: SINGLE FAMILY FENCE													
2018-00223	08/08/2018	7783 TYLER ST NE	0	0		45.00							45.00
2018-00295	08/23/2018	7783 TYLER ST NE	0	0		45.00							45.00
Permit Kind: SINGLE FAMILY SHED													
Permit Type: ZONING - Totals													
			6	0		270.00							270.00
			YTD	26		1,170.00							1,170.00
Report Total													
			43	0	\$136,275.00	4,948.54	140.56	110.97					5,630.07
			YTD	308	\$12,967,970.90	123,707.90	46,698.23	4,706.54					180,212.67

Vacants, Foreclosed Properties or Sheriff Sales, August 2018

(I checked Public Records 8-3-18, Porter sheriff sale postponed again.) nk

		Posted	120 day Vacant	120 day vac. fee paid	\$200. vac.fee due 1 yr.anniv. date (A/D) of orig.posting	Add'l vac. anniv (A/D) date(s) add'l \$200.00 + due.	Abandoned Date	\$150.fee, app & Inspection	\$150.00 Res. CO	
Residential Prop. Address										
7927 NE Buchanan	Name	Date	Date	Date	Date	Date	ALL DUE	Paid/date		
	DOROTHY WALLIN, DIED	5/9/18	09/06/18				05/09/18	\$ DUE		OFF
8064 NE GARFIELD ST	PETER BOROWITZ	06/06/12	10/04/12	Paid 7-21-16	Paid2012-2016	A/D \$ DUE	6/6/12	\$ DUE		ON
1880 NE HWY 10	ARNOLD JOHNSON SR, DIED	06/26/15	10/24/15	\$ DUE	A/D \$ DUE	A/D \$ DUE	6/26/15	\$ DUE		ON
626 NE IONE AVE	DAVID STAHL /Son Doug Stahl	xx					xx			ON
812 NE LUND AVE	RITA HERR, DIED 3-2018	05/23/12	09/20/12	\$ DUE	A/D \$ DUE	A/D \$ DUE	10/4/13	\$ DUE		ON
649 Manor/Clsng sched./H.O. died	Widell Real Estate Properties	12/01/17	03/31/18	Paid 5-8-18	12/1/18		xx			ON
8490 NE MONROE (was SF rental)	Renter's Wrhse/ Mark Gorelick	05/17/18	09/14/18				5/17/18	\$ DUE		ON
8345 NE PIERCE ST	JOHN/KRISTA VVLASEK	5/29/13	09/26/13	Paid 12-6-13	A/D \$ DUE	A/D \$ DUE	5/29/13	\$ DUE		ON
7972 PLEASANTVIEW/ fire @prop	WELLS FARGO/Dustin Otis	4/13/18	08/11/18	\$ DUE			04/13/18	\$ DUE		OFF
7900 TERRACE RD	PATHLIGHT PROP MGMT	7/25/18	11/22/18				07/28/18	\$ DUE		OFF
7901 UNIVERSITY AVE	JUSTIN TWEDT	6/20/18	10/18/18				6/20/18	Paid 8-15-18		ON
Recent Prop. Closings Note: I only list the properties that closed & were previously listed above. The City has had numerous property sales/closings.										
8012 5thSold/ closed 7-24	Buyer Dale Kriens	03/30/18	07/28/18	Paid 8-3-18			xx			ON
533 81st Ave/ closed 7-16	Buyer Jonathan White	01/08/18	05/08/18	Paid 7-19-18						ON
1540 HWY 10/ closed 7-6-18	Buyer Daniel Galb	xxx						\$ Due		ON
8024 TERRACE RD	Leona Hanson transferred home	xxx					xx			ON
	Grandson, Wesley Hanson 8-2018									ON
Commercial Prop Address										
8407 PLAZA BLVD	POV'S 4SALE 8-2018	Sept 2016	Dec. 30,2016	\$ DUE	\$ DUE		9/1/16	\$ Due		ON
8355 UNIV. AVE 4SALE 7-2018	PESTELLO'S TAVERN & GRILL	5/20/15	09/17/15		5/20/2016	5/1/2017,18		\$ Due		ON
Spring Lake Park Terrace/Mfgd. & Mobile Home Park										
8155 NE Cleveland	GJV Group LTD	xx								OFF
8163 NE Cleveland	GJV Group LTD	3-28-16	07/26/16		3-28-2017		3-28-2016			ON
SHERIFF SALES										
Service Address										
716 NE 82ND AVE	MARC & ANDREA PORTER	9/5/18					to vacate			ON
615 MAPLE 4SALE per MLS online	ELIZABETH TROTTER Vacant?	xx					xx			ON

No Posting Removed from vacant 8-23-18 Realtor claims no longer sheriff sale either



CITY of SPRING LAKE PARK

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
Ph: 763-784-6491 Fax: 763-792-7257
Website: www.slpmn.org

FREQUENTLY ASKED QUESTIONS

Please visit our website at: www.slpmn.org
for more detail and information on these requirements.

Revised: 10/06/2017

Spring Lake Park Frequently Asked Questions
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Q. What are the rules and regulations for building a shed or detached garage?

A. Accessory buildings (detached garage or sheds) are limited to a total aggregate limit of 1,000 square feet. This includes all garages, sheds, and gazebos or similar detached structures.

1. Detached accessory buildings must be located only in the rear yard at a minimum of five (5) feet from rear and side property lines and eight (8) feet from the principal structure.
2. All accessory buildings must be anchored to the ground and comply with state building codes.
3. A zoning permit is required for structures up to 200 square feet. A building permit is required for structures over 200 square feet. A site plan and building cross section must be submitted with the permit application.
4. Only two detached accessory structures are permitted on each property.

Q. What do I need to know about pets in the City of Spring Lake Park?

A. Number and Types of Pets

1. A resident may own up to three (3) dogs over the age of six (6) months.
2. No person can own a ferocious or vicious animal or one known to have been afflicted with rabies.
3. The keeping, maintaining or harboring of chickens, cows, horses and other domestic animals is prohibited.

Private and Commercial Dog Kennel

1. If a resident owns more than three (3) dogs over the age of six (6) months, a kennel license is required. Such a license can only be issued by action of the City Council and the fee is \$50.00 per year. Initial issuance requires a Conditional Use Permit.

Pet License

1. All dogs and cats kept in the City must be licensed. The license for dogs is annual and shall be renewed in April of each year. The license for cats is perpetual and need be purchased only one time. The license fees are \$5.00 or \$3.00 if spayed or neutered. The owner must provide proof that the animal is vaccinated against rabies.

Leash Law

1. No person shall allow an animal to run at large within the City of Spring Lake Park. The code considers the animal "at large" if it is in any public place or on the private property of others without permission. Animals may be allowed off their property if they are on a leash.
2. No person shall allow an animal to be unleashed in its own yard unless that animal is contained within a fenced area or under the direct control of the owner.

Noisy Animals

1. Animals are not allowed to be kept in the city if they are habitually or frequently barking, yelping, or howling causing any serious annoyance to any other person in the city.

Q. What do I need to know if our neighborhood wants to have a block party?

A. Block Parties are permitted without a Special Event Permit. However, there are several important issues residents should be aware of:

1. Residents may not barricade or block off streets unless approved by the Spring Lake Park City Council.
2. Be conscientious of loud music and impact to surrounding neighbors. The City's noise ordinance restricts noisy parties and gatherings.

Contact the Spring Lake Park Police Department at (763) 792-7200 for additional information or dispatch for complaints.

Q. I want to put compost in my yard. What are the regulations?

A. Yard waste may be composted only if the following guidelines are followed:

1. Use only yard waste, fruit or vegetable waste and coffee grounds.
2. Meat, bones, plastics, feces, fat, oil, dairy products, logs or brush larger than 1/4 inch in diameter are prohibited.
3. It must be enclosed in a container to prevent animals from disturbing the contents, and in such a manner as not to create an odor.
4. A compost may not occupy any front yard, setback, must be three (3) feet away from any side or rear yard lot line, and no closer than twenty (20) feet from any habitable building other than the composter's home.
5. A compost area shall not be larger than ten (10) feet wide by ten (10) feet long, not to exceed one hundred (100) square feet, and be no more than four (4) feet tall.

Q. Can I park on the Street in Spring Lake Park?

A. It is unlawful for any person to park or permit someone to park any vehicle upon any city street between the hours of 2 a.m. to 8 a.m. from November 1st through March 31st. It is also unlawful for any person to park any vehicle upon any city street following a snowfall of three inches (3") or more in depth regardless of the time of day, until such time as the snow has been plowed from curb to curb. Vehicles left on the street in violation may be ticketed and/or towed.

If you have a special occasion or event at your home that requires street parking during the time the seasonal parking restrictions are in effect, you must notify the SLP Police Department.

Q. Are there any curfews within the City of Spring Lake Park?

A. The presence of minors in public places is regulated by City curfew during night time hours as follows:

<u>Age Group</u>	<u>Time Allowed</u>
Up to 12 Yrs.	Sun - Thurs 9:00 p.m. - 5:00 a.m.
	Fri - Sat 10:00 p.m.-5:00 a.m.
12-14 Yrs.	Sun - Thurs 10:00 p.m. -5:00 a.m.
	Fri - Sat 11:00 p.m. -5:00 a.m.
15-17 Yrs.	Sun - Thurs 11:00 p.m.-5:00 a.m.
	Fri - Sat 12:01 a.m.-5:00 a.m.

Q. I want to add a driveway to my garage. What are the regulations?

A. A Zoning Permit is required for any driveway construction or improvement.

1. Driveway width at the street and in the boulevard shall be a minimum of twelve (12) feet and not exceed the width of the garage or twenty four (24) feet whichever is greater.
2. The driveway may not be located closer than five (5) feet from property line.

A. Driveways shall meet one of the following requirements:

- a) 2" bituminous mat with 4" Class V aggregate
- b) 4" concrete with reinforcement of wire mesh or fiber.
- c) 6" concrete
- d) Minimum slope of 1% to street. Maximum slope of 13% to street.

Q. What can I build inside the regular yard setbacks?

A. In any yard, encroachments such as; chimneys, flagpoles, ornamental features, sidewalks, fences, landscaping, posts, or other amenities are permitted. On corner lots, encroachments are not permitted in excess of thirty (30) inches above the curb line within the 50 foot sight distance triangle of the street intersection. Encroachments are not permitted within present or proposed street right of way lines.

In front yards, the front door stoop may extend a distance of six (6) feet or less. A guardrail may be installed if necessary. No roof is allowed over such a stoop.

In rear yards, balconies and breezeways are permitted provided they are forty (40) feet or more from the rear lot line and at least ten (10) feet from the side lot lines. Detached outdoor facilities must be five (5) feet or more from adjoining lot lines.

Q. I want to put up a fence. What are the rules and regulations?

A. A zoning permit is required if a fence is to be constructed or an existing fence is to be substantially altered.

1. The entire fence must be located on the owner's property. Post and framework must be placed within property lines and the fencing materials must be installed finished side out.
2. All fences must be maintained in a state of reasonable repair.
3. The following height requirements must be met:

Front Yard

- a. Maximum height of four (4) feet in front of residential structure. The front yard of a corner lot shall not contain any fence, which may cause danger to traffic on a street by obscuring the view.
- b. On corner lots, no fence shall be permitted within the intersection sight distance triangle, which is fifty (50) feet in each direction from the corner along the curb.

Side and Rear Yard

- a. Maximum height of six (6) feet in residential areas.
- b. Maximum height of seven (7) feet in commercial areas.

Permit Zoning permits are required to install a fence. An accurate site plan locating the fence, house and streets must be provided for review. The fee is \$45.00.

Q. How does Spring Lake Park regulate garage sales?

A. Garage Sales are permitted without Conditional permit if they meet the following standards:

1. Sale may last no longer than three (3) days between the hours of 8 a.m. and 8 p.m. and are held no more than twice yearly.
2. No new retail goods purchased for sale or consignment goods may be offered for resale.
3. All advertising must be free standing and placed on private property with the owner's consent and removed within 24 hours of the sale. Signs may be no larger than 2 feet by 3 feet.

Q. Does Spring Lake Park allow a business out of someone's home?

A. Home businesses are allowed within the residential zone of Spring Lake Park only if they meet the following requirements:

1. No home occupation shall require internal or external alterations or involve construction features not customarily found in dwellings except where required to comply with local and state fire and police recommendations.
2. Conduct of the home occupation does not generate more noise, vibration, glare, fumes, odors, or electrical interference than normally associated with residential occupancy in the neighborhood.
3. The home occupation is not of a scale requiring the use of a commercial vehicle for the delivery of materials to or from the premises.
4. The home occupation may increase vehicular traffic flow and parking by no more than one additional vehicle at a time and any need for parking generated by the conduct of a home occupation shall be met off the street, other than in a required front yard.
5. No outdoor display of goods or outside storage of equipment or materials shall be permitted.
6. Home occupations shall not include employment of persons not residing on the premises.
7. The area used for the home occupation may not exceed 25% of the total floor area of the dwelling.
8. Home occupations may have one wall sign per dwelling not exceeding one square foot in area.

Q. I want to run a home daycare out of my house, what do I need to know?

A. All Home Day Care businesses are licensed by Anoka County. *Call Anoka County (422-7146) with specific questions or complaints.* The State of Minnesota licenses Day Care Centers.

Q. When can I water my lawn in Spring Lake Park?

- A.**
1. Sprinkling is allowed on an odd/even basis all year long.
 2. Properties with addresses that end in even numbers may sprinkle on even numbered days, properties with addresses that end in odd numbers may sprinkle on odd numbered days.
 3. New sod or seed are exempt for 2 weeks after installation. Residents with private wells are encouraged to follow the odd/even schedule.
 4. The policy to conserve water makes sense economically and ecologically, as it is a precious resource. We encourage you to sprinkle in the morning when it does the most good and to place the sprinklers where the lawn is watered and not the driveway or sidewalk.

Q. What are the rules and regulations regarding noise?

A. Construction activities and loud music are prohibited between the hours of 10:00 p.m. or before 7:00 a.m. Noise level must not exceed 50 decibels during this time for any reason.

Q. Where & when can I park my vehicle in Spring Lake Park?

A. The following parking regulations apply to all residential properties. Questions and complaints can be directed to Code Compliance.

1. Parking on the lawn, grass or dirt is prohibited.
2. All vehicles parked on the driveway must be currently licensed and operable.
3. No parking is permitted on side or rear yards.
4. No partially dismantled, non-operating, wrecked, junked or discarded vehicle may remain on the property longer than 96 hours unless it is stored in the garage.

Winter Parking Restrictions

1. No parking on City streets between the hours of 2 a.m. - 8 a.m. from November 1 through March 31.
2. No parking on City streets after three (3) inches of snowfall regardless of the time of day, until the snow has been plowed curb to curb. City plows may need to make two or more passes to clean the snow curb-to-curb.
3. Violators may be ticketed and towed.

Commercial Vehicles Parking of commercial vehicles is prohibited in any residential district with the following exceptions:

1. Commercial trucks with up to one-ton carrying capacity.
2. Tractors used for pulling trailers.
3. Commercial busses. One such vehicle per residence is permitted.

Q. When do I need to get a building permit?

A. All residential construction, require a permit for the following:

1. Swimming pools
2. Accessory buildings (detached garage and sheds)
3. Decks
4. Re-roofing
5. Window replacement
6. Siding
7. Towers, antennas and satellite dishes (Require a Zoning Permit).

Separate permits are required for the installation of new plumbing and heating equipment. Required submittal for building permits include a site plan, 2 sets of building plans. (Including cross sections, floor plan and elevation views), and completion of a building permit application. When required by state law, all residential contractors must carry a State of Minnesota residential contractor's license.

Q. What can I burn in my fire pit?

A. Open burning is not permitted. Recreational fires are permitted under the following conditions:

1. Only natural firewood in lengths less than two (2) feet.
2. Fire must be contained in a ring or pit not more than three (3) feet in diameter.
3. Fire ring or pit must be located at least twenty five (25) feet from any structures or combustibles.
4. An adult with a means to extinguish it readily available must constantly attend fire.
5. Recreational fires are not permitted on windy days, on sites with construction activities, or when there is a fire ban in effect.

Police and Fire Department officers may require that a fire be immediately extinguished if it is not in compliance with the above, the smoke is offensive to neighbors, or the burning constitutes a hazardous condition. Violation of these fire rules is a misdemeanor and is punishable by fines up to \$750 and/or 90 days in jail.

Q. What are the rules and regulations concerning my recreational vehicle?

A. No trailer or boat is allowed to be parked or stored for more than thirty (30) days in any residential district except as follows:

1. A trailer may be used as a temporary office or shelter incidental to construction on, or development of, the premises on which the trailer is located during the time construction or development is actually underway.
2. The following trailers and boats may be parked or stored on a lot provided they meet the following criteria:
 - a. They are not used for living, sleeping, housekeeping or business purposes.
 - b. One recreational vehicle may be parked within the front yard setback provided it is not closer than five (5) feet to the side yard property line and is on an approved driveway.
 - c. Boats not exceeding thirty (30) feet in length.
 - d. Any trailer or boat may be parked anywhere on the premises for loading and unloading purposes.

Q. How is recycling conducted in Spring Lake Park?

A. Curb Side Pick Up Spring Lake Park offers curbside pickup of recyclables every other Thursday. The city is divided into two zones. Zone one (1) is all properties north of 81st Avenue. Zone Two (2) is all properties south of 81st Avenue. Recycling must be placed at the curb by 7:00 a.m. Materials accepted at curbside are:

1. Cans (aluminum, steel, bi-metal, and tin)
2. Glass (food and beverage bottles and jars)
3. Plastic Bottles (small neck #1 & #2) - NO motor oil or automotive bottles of any kind
4. Corrugated Cardboard: flattened & bundled, No larger than 3x3 ft. & no pizza boxes
5. Phone Books
6. Magazines
7. Mixed / Junk Mail
8. Newspapers

The City of Spring Lake Park offers monthly recycling days. Each day is held on the second Saturday of the month at Green Lights Recycling. For more information, call the Recycling Coordinator at 792-7219 or visit the City website at www.slpmn.org under "City Services/Recycling"

Q. What should I do if my sewer backs up?

- A. Call the City first if your sewer line backs up. We will come out 24 hours a day 7 days a week, at no charge, to determine where the problem lies. If the City line is blocked, crews will fix it. If the blockage is in a homeowner's line, it is the homeowner's responsibility. We can, however, determine if the problem is in the house or between the house and the street.

If you have your sewer line cleaned, please call the city. Many times sewer back ups are caused by tree roots which have been cleaned from a homeowner's line. A public works employee will gladly check the line in front of your house at no charge. This ensures your roots will not cause a problem for the neighbors down the line.

Q. Are there any special snow removal requirements in Spring Lake Park?

- A. It is against state law to deposit snow, slush or ice onto city streets or private property without permission. It can create hazardous driving conditions for the traveling public and our neighbors. If there is a fire hydrant on your property, you should keep it clear 36" at front and sides for possible fire department use.

Q. What are the rules and regulations for snowmobiles?

- A. Snowmobiles are prohibited on any city street or city right of way, Laddie Lake, or any city park, within the City of Spring Lake Park. All snowmobiles must be currently licensed and operable to be parked on any residential property.

Q. Can I store materials, supplies, or vehicles outside my garage or home?

- A. Outside storage is regulated as follows:

1. Outdoor storage of vehicles, materials, supplies or equipment not customarily used for residential purposes is prohibited.
2. Outdoor storage facilities (sheds) must meet the current building code requirements and be placed not less than five (5) feet from adjoining lot lines, and can be no more than fifteen (15) feet high.
3. No partially dismantled, non-operating, wrecked, junked or discarded vehicle may remain on the property longer than 96 hours unless it is stored in the garage.
4. Only one recreational trailer, vehicle or boat may be stored on a residential lot provided it is parked on the driveway or stored in the rear yard. All trailers and boats must be currently licensed and operable.

Q. What do I need to know to install up a swimming pool in my yard?

- A. The following rules and regulations apply to the installation of swimming pools:

1. Swimming pools are allowed in back yards only.
2. Pools must be located at least ten (10) feet from any side or rear property line and six (6) feet from any principal structure or frost footing.
3. Swimming pools may not be located beneath overhead utility lines or over underground utility lines of any type.
4. All outdoor pools need to be completely enclosed by a safety fence or wall and locking gate. Fence and gates must be at least four (4) feet tall.
5. A building permit is required for all pools in excess of five hundred (500) gallons or more and for two (2) feet or more in depth.

Q. Is traffic visibility a concern on corner lots?

A. Yes! All corner lots are not allowed any fence, object, or planting in excess of thirty (30) inches in height within the sight distance triangle. This is measured along the curb fifty (50) feet in both directions from the corner.

Q. Any rules and regulations for trimming my trees?

A. You are required to trim any of your trees that hang over the city sidewalks or streets. You must dispose of your leaves and brush properly at a public compost site or recycle them with your garbage hauler. It is against State Law to rake or blow your leaves into the street and it is against local fire regulations to burn your leaves. Minnesota State law prohibits homeowners of disposing any tree waste in your garbage.

Q. Can I fix or store my vehicle outside?

A. Junk Vehicles The City of Spring Lake Park does not allow outside parking or storage of junk cars. All vehicles must be in operable condition and currently licensed to the occupants of the property.

Vehicle Repair In residential districts, residents are not allowed to repair or do maintenance on vehicles on public streets. Vehicle repair businesses are not allowed. A resident may do repair or maintenance on their own vehicle in their own driveway. All work must be completed within 96 hours.

Q. How must I maintain my lawn?

A. Homeowners are required to mow and maintain their residential property. Weeds and grass growing to a height of nine (9) inches on any property is considered a public nuisance and is in violation of City Code.

Q. Can I store wood outside for winter burning?

A. Fire wood must be stored in a safe and orderly manner as follows:

1. Cut in uniform lengths.
2. Stored not more than six (6) feet high.
3. Stacked in rear or side yards not closer than five (5) feet to adjoining property lines.
4. Stored six (6) inches off ground to discourage rodent habitation.

Q. What if I want to rent my home or part of it, what is required for that?

A. All or any part of a residential home, multiple dwelling, or apartments that are rented must be registered with the City of Spring Lake Park. Rental registrations are required on all rental units every year. Inspections are conducted every two years.

Please contact the Spring Lake Park Code Enforcement Rental Clerk at 763-784-6491 for registration applications or questions.

Q. Is my business required to be registered in Spring Lake Park?

A. All businesses within SLP are required to have a Certificate of Occupancy or CO. The CO acts as a registration for businesses and in addition an inspection for zoning, fire and building code regulations. Any new or relocated business must apply for a Certificate of Occupancy and be inspected and pass before occupying conducting business. Renewal and re-inspection of Certificate of Occupancy are

required for assemblies, and hazardous businesses on a yearly basis (this includes churches). All other businesses are required renewal and re-inspection every three (3) years.

Q. How must I maintain my home in Spring Lake Park?

A. Houses must be kept in sound condition and free from deterioration. All house numbers must be at least 4 inches in height and visible from the street. If emergency personnel cannot find your home in a timely manner, it could be the difference between life and death.

Q. Where can I place my garbage and recycling containers?

A. All properties must have garbage service. Garbage, recycling, and yard waste containers must be placed at the curb no earlier than 8 p.m. the night before collection and must be moved and stored behind the front yard setback (in your garage, on the side of your garage or house) no later than 10 p.m. the day of collection. Garbage containers are not allowed in the front yard at any time except for the day of collection in Spring Lake Park.

Q. My street light is out. Who do I contact?

A. Contact Xcel Energy at 1-800-960-6235.

Q. My neighbor is in violation of one of the regulations listed in this FAQ. What the best way for me as a concerned citizen to address this?

A. The City of Spring Lake Park encourages its citizens to kindly communicate with their neighbors first regarding potential violations. Kindly inform your neighbors that in order to help maintain a higher quality of life and safety, and to protect property values within our community, is the sole reason these regulations exist. Often residents are not aware of city codes that may affect your property and will need and appreciate a caring neighbor to inform them of such regulations.

Should one or two gentle reminders be unsuccessful, all concerns and complaints regarding property maintenance and nuisances are required to be submitted in writing or in electronic form before investigation inspection will be conducted by the Code Enforcement Department. In order to ensure that every concern is appropriately addressed and to protect complainants from possible reprisal, every complainant must provide a written or electronic statement regarding the nature of their complaint. Complainants must provide their contact information but can indicate that they wish to remain anonymous/confidential. (If a complaint were to make its way to court, it is possible that a judge could require a complainant to be named).

To request an investigation, express concerns, or ask questions regarding property maintenance and/or nuisance enforcement related issues, please contact the Code Enforcement Department at www.slpmn.org under "Code Enforcement Request Services" on the Enforcement Menu, or by completing the "Official Citizen's Complaint Form" at City Hall and submitting by mail or in person.

Please contact the Code Enforcement Department at 763-784-6491 for registration applications or questions.

Please be sure to also visit the Spring Lake Park web site at:
www.slpmn.org for more information.



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

August 28, 2018

Honorable Mayor and City Council
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2018 Well No. 4 and 5 Maintenance Project
Project No. 193804554
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on August 24, 2018. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Three bids were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Keys Well Drilling Company	\$184,535.00
#2	E.H. Renner & Sons, Inc	\$185,710.00
#3	Traut Companies	\$260,505.00

The low Bidder on the Project was Keys Well Drilling Company. with a Total Base Bid Amount of \$184,535.00. This compares to the Engineer's Opinion of Probable Costs of \$150,000 to \$200,000. These Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Keys Well Drilling Company** should be awarded the Project on the **Total Base Bid Amount of \$184,535.00.**

Should you have any questions, please feel free to contact Mark Janovec at (651) 604-4831 or me at (651) 604-4885.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Phil Gravel

Enclosure



Project Name: **2018 Well No. 4 and 5 Maintenance Project**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Stantec Project No. 193804554

Bid Opening: Friday, August 24, 2018 at 11 A.M., CDT

Owner: **City of Spring Lake Park, MN**

Phil Gravel, P.E.
License No. 19864

Phil Gravel

BID TABULATION

Item Num	Item	Bidder No. 1 Keys Well Drilling Company			Bidder No. 2 E. H. Renner & Sons, Inc.			Bidder No. 3 Traut Companies		
		Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	
PART 1 - WELL PUMP FACILITY NO. 4 REPAIRS:										
1	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TESTING (PRE AND POST).	LS	1	\$9,900.00	\$9,900.00	\$14,000.00	\$14,000.00	\$24,900.00	\$24,900.00	
2	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$300.00	\$300.00	\$300.00	\$300.00	\$275.00	\$275.00	
3	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$550.00	\$550.00	\$900.00	\$900.00	\$575.00	\$575.00	
4	8" X 10', SCH 40. LINE SHAFT COLUMN PIPE WITH COUPLING	EA	35	\$375.00	\$13,125.00	\$400.00	\$14,000.00	\$560.00	\$19,600.00	
5	8" X 5', SCH 40. LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$300.00	\$300.00	\$300.00	\$300.00	\$375.00	\$375.00	
6	8" X 10', SCH. 40. SUCTION PIPE	EA	1	\$300.00	\$300.00	\$350.00	\$350.00	\$550.00	\$550.00	
7	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	35	\$280.00	\$9,800.00	\$280.00	\$9,800.00	\$425.00	\$14,875.00	
8	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$210.00	\$210.00	\$200.00	\$200.00	\$275.00	\$275.00	
9	1-11/16', STAINLESS STEEL LINE SHAFT COUPLING	EA	1	\$40.00	\$40.00	\$35.00	\$35.00	\$85.00	\$85.00	
10	BEARING RETAINER W/RUBBER BEARING	EA	1	\$110.00	\$110.00	\$100.00	\$100.00	\$125.00	\$125.00	
11	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	35	\$30.00	\$1,050.00	\$45.00	\$1,575.00	\$35.00	\$1,225.00	
12	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$525.00	\$525.00	\$450.00	\$450.00	\$575.00	\$575.00	
13	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$975.00	\$975.00	
14	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	7	\$425.00	\$2,975.00	\$200.00	\$1,400.00	\$475.00	\$3,325.00	
15	REASSEMBLE BOWL ASSEMBLY	LS	1	\$350.00	\$350.00	\$400.00	\$400.00	\$450.00	\$450.00	
16	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$2,200.00	\$2,200.00	\$1,400.00	\$1,400.00	\$6,800.00	\$6,800.00	
17	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	350	\$1.50	\$525.00	\$3.00	\$1,050.00	\$2.00	\$700.00	
18	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$90.00	\$2,250.00	\$100.00	\$2,500.00	\$90.00	\$2,250.00	
19	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	
20	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES, INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS	LS	1	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00	
21	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	100	\$125.00	\$12,500.00	\$125.00	\$12,500.00	\$225.00	\$22,500.00	
22	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$4,000.00	\$4,000.00	\$2,100.00	\$2,100.00	\$2,500.00	\$2,500.00	
23	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	\$1,600.00	\$1,650.00	\$1,650.00	\$1,300.00	\$1,300.00	
TOTAL PART 1 - WELL PUMP NO. 4 REPAIRS					\$79,610.00		\$83,110.00		\$116,735.00	

Item Num		Item		Bidder No. 1 Keys Well Drilling Company		Bidder No. 2 E.H. Renner & Sons, Inc.		Bidder No. 3 Traut Companies	
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
PART 2 - WELL PUMP FACILITY NO. 5 REPAIRS:									
24	1	LS	\$13,000.00	\$13,000.00	\$18,000.00	\$18,000.00	\$28,000.00	\$28,000.00	\$28,000.00
		REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR, VIBRATION TEST (PRE AND POST)							
25	1	LS	\$300.00	\$300.00	\$300.00	\$300.00	\$275.00	\$275.00	\$275.00
		FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING							
26	1	LS	\$550.00	\$550.00	\$500.00	\$500.00	\$575.00	\$575.00	\$575.00
		FURNISH STAINLESS STEEL PUMP HEAD SHAFT							
27	40	EA	\$475.00	\$23,000.00	\$640.00	\$25,600.00	\$985.00	\$39,400.00	\$39,400.00
		10" X 10", SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING							
28	1	EA	\$400.00	\$400.00	\$440.00	\$440.00	\$675.00	\$675.00	\$675.00
		10" X 5", SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING							
29	1	EA	\$450.00	\$450.00	\$600.00	\$600.00	\$585.00	\$585.00	\$585.00
		10" X 10", SCH. 40, SUCTION PIPE							
30	40	EA	\$280.00	\$11,200.00	\$300.00	\$12,000.00	\$450.00	\$18,000.00	\$18,000.00
		1-11/16" X 10", STAINLESS STEEL LINE SHAFT							
31	1	EA	\$210.00	\$210.00	\$200.00	\$200.00	\$275.00	\$275.00	\$275.00
		1-11/16" X 5", STAINLESS STEEL LINE SHAFT							
32	1	EA	\$40.00	\$40.00	\$35.00	\$35.00	\$85.00	\$85.00	\$85.00
		BEARING RETAINER W/RUBBER BEARING							
33	1	EA	\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$175.00
		REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING							
34	35	EA	\$30.00	\$1,050.00	\$45.00	\$1,575.00	\$35.00	\$1,225.00	\$1,225.00
		FURNISH STAINLESS STEEL BOWL SHAFT							
35	1	LS	\$525.00	\$525.00	\$450.00	\$450.00	\$575.00	\$575.00	\$575.00
		FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS							
36	1	LS	\$1,500.00	\$1,500.00	\$800.00	\$800.00	\$975.00	\$975.00	\$975.00
		MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE							
37	6	EA	\$425.00	\$2,550.00	\$250.00	\$1,500.00	\$475.00	\$2,850.00	\$2,850.00
		REASSEMBLE BOWL ASSEMBLY							
38	1	LS	\$350.00	\$350.00	\$400.00	\$400.00	\$450.00	\$450.00	\$450.00
		PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE							
39	1	LS	\$2,800.00	\$2,800.00	\$1,400.00	\$1,400.00	\$7,500.00	\$7,500.00	\$7,500.00
		REMOVE EXISTING WATER LEVEL TUBING, INSTALL NEW WATER LEVEL MONITOR TUBING							
40	400	LF	\$1.50	\$600.00	\$3.00	\$1,200.00	\$2.00	\$800.00	\$800.00
		SHOP TIME FOR WELL PUMP REPAIRS							
41	25	HR	\$90.00	\$2,250.00	\$100.00	\$2,500.00	\$90.00	\$2,250.00	\$2,250.00
		CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS							
42	1	LS	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
		TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES, INCLUDING SITE RESTORATION AND SODDING OF A11 DISTURBED AREAS							
43	1	LS	\$12,500.00	\$12,500.00	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00	\$4,500.00
		AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL							
44	100	CY	\$175.00	\$17,500.00	\$125.00	\$12,500.00	\$225.00	\$22,500.00	\$22,500.00
		WIRE BRUSH INTERIOR SURFACE OF WELL CASING							
45	1	LS	\$4,400.00	\$4,400.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
		TELEVISION INSPECTION OF WELL							
46	1	LS	\$1,600.00	\$1,600.00	\$1,650.00	\$1,650.00	\$1,300.00	\$1,300.00	\$1,300.00
		TOTAL PART 2 - WELL PUMP NO. 5 REPAIRS							
				\$104,925.00	\$102,600.00	\$143,770.00	\$143,770.00	\$260,505.00	\$260,505.00
				\$184,535.00	\$185,710.00				
ADDITIONAL UNIT PRICES WELL NO. 4:									
47	1	LS	\$12,250.00	\$12,250.00	\$10,900.00	\$10,900.00	\$15,800.00	\$15,800.00	\$15,800.00
		FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 4							
48	1	LS	\$15,850.00	\$15,850.00	\$19,500.00	\$19,500.00	\$16,950.00	\$16,950.00	\$16,950.00
		FURNISH AND INSTALL A NEW 200 HP MOTOR WELL NO. 4.							
				Goulds		American Marsh			
				85%	86%	84%			
				US		US			
				95%	96%	96%			
ADDITIONAL UNIT PRICES WELL NO. 5:									
49	1	LS	\$12,725.00	\$12,725.00	\$11,200.00	\$11,200.00	\$15,900.00	\$15,900.00	\$15,900.00
		FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 5							
50	1	LS	\$15,850.00	\$15,850.00	\$19,500.00	\$19,500.00	\$16,950.00	\$16,950.00	\$16,950.00
		FURNISH AND INSTALL A NEW 200 HP MOTOR WELL NO. 5.							
				Goulds		American Marsh			
				85%	86%	84%			
				US		US			
				95%	96%	96%			

BID TABULATION

Bidder No. 1

Keys Well Drilling Company

Bidder No. 2

E.H. Renner & Sons, Inc.

Bidder No. 3

Traut Companies

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Contractor Name and Address:			Keys Well Drilling Company 1156 Homer Street St. Paul, MN 55116-3232		E.H. Renner & Sons, Inc. 15688 Jarvis St. NW Elk River, MN 55330		Traut Companies 141 28th Ave. S., P. O. Box 547 Waite Park, MN 56387-0547	
	Phone:			651-646-7871		763-427-6100		320-251-5090	
	Email:			jkeys@keyswell.com		krenner@ehrenner.com		joet@trautcompanies.com	
	Signed By:			Jeffrey W. Keys		Kathryn Renner Welle		Joe Traut	
	Title:			President		Project Manager		Municipal/Commercial Mgr.	
	Signed Responsible Contractor Certificate:			Yes		Yes		Yes	
	Bid Security:			Bid Bond		None		Bid Bond	
	Addenda Acknowledged:			None		None		None	



Memorandum

To: Mayor Hansen and Members of the City Council
From: Wanda Brown, Recycling/Special Projects
Date: August 28, 2018
Subject: Carpet Purchase

Staff is seeking approval to purchase carpet for the following rooms: Council Chambers A and B, the Council Library and the hallway outside the Police entry. Staff has narrowed down the carpet choice to two options. The options are listed below:

Jerry's Floor Store

Mohawk Rule Breaker Color Nickel
\$ 8,297.06 + \$611.91 (tax) = \$ 8,908.97

Cap Flooring & Painting, LLC

Mohawk Rule Breaker Color Nickel
\$ 9,217.75 (tax included)

Shaw Multiplicity Color Surplus

\$ 9,202.45 + \$678.68 (tax) = \$ 9,881.13

Shaw Multiplicity Color Surplus

\$11,017.75 (tax included)

Attached to this memo are detailed quotes from each vendor. Based on the quotes, staff recommends that we purchase the Mohawk Nickel from Jerry's Floor Store for the quoted price of \$8,908.97, not to exceed \$10,000.00. Funding for the carpet purchase will come from the Building Maintenance and Renewal Account.

JERRY'S

FLOOR STORE

1550 COUNTY HIGHWAY 10, SPRING LAKE PARK, MN 55432, (763) 786-7570, FAX (763) 786-7253
48 OAK AVENUE, ANNANDALE, MN 55302, (320) 274-3777, FAX (320) 274-3401
1245 GENEVA AVE. NO. , OAKDALE, MN 55128, (651) 735-2668, FAX (651) 735-2672
AN EQUAL OPPORTUNITY EMPLOYER

August 17, 2018

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432

(REVISED with Council library)

Re- Carpet Council chamber/Recreational room and hallway at Police dept and council library.

Jerry's Floor Store to do the following:

Carpet options: 2

Mohawk Rule Breaker color 959 Nickel	\$2,805.80
Demo, install, transitions and base.	\$4,305.11
*Add of council library all take up and new installed	\$636.15

Total all above.	\$7,747.06
------------------	------------

Shaw Multiplicity 5493 color Surplus.	\$3638.29
Demo, install, transitions and base.	\$4,305.11
*Add of council library all take up and new install	\$709.05

Total all above	\$8,652.45
-----------------	------------

Option of upholster 11 spindles under council desks.	Add	+\$550.00
--	-----	-----------

(If subfloor preparation is needed add of \$ 65.00 per hour will be applied to total with written change order and signed by owner and Jerry's prior to start)

½ down construction draw. Balance upon completion.

Owner to have removed all furniture, railings and electronics from area being re- carpeted prior.

Jon Zarins
Jerry's Floor Store
1550 County Hwy 10
Spring Lake Park MN 55432
Cell 612-919-1096 Office 763-786-7570

Accepted by _____ Owner or owners _____

CAP FLOORING & PAINTING, LLC.
 1449 1ST AVENUE NW
 NEW BRIGHTON, MN 55112
 651-636-2617 Fax: 651-636-9287
 www.capcarpet.com

QUOTE

ORDER: 48913 Chelsey Lucas
 PAGE: 1
 DATE: 5/2/2018
 LOC: CAP Flooring & Painting, LLC.

JOB NUMBER:
 103343

B Spring Lake Park
 I 1301 81st Ave. NE
 L Spring Lake Park, MN 55432
 T (763) 792-7219
 O

S Spring Lake Park
 H 1301 81st Ave. NE
 I Spring Lake Park, MN 55432
 P
 T
 O

Customer	Salesperson	Customer P.O.	Ship Via	Date Wanted	F.O.B.	Order	
7637927219	CL	103343	Own Truck	5/2/2018 E	(None)	48913	
Order	B/O	Ship	U/M	Item Number / Description	Unit Price	U/M	Total Price

302.56			SY	Allowance-item not built, Carpet-CPT- 12' Width 226' 11" by 12' 0" MOHAWK ALLADIN COMMERCIAL RULE BREAKER 26 OZ BROADLOOM 959 NICKEL			\$5,707.27
302.56			SY	Install Carpet, Glue Down			
302.56			SY	Freight Rate Out of:, Georgia 226' 11" by 12' 0"			
8.00			EA	Mohawk-NubroadLok Adh-4gal, Direct Glue Adhesive			
44.00			LF	Vinyl Cove Base-4"x4"x1/8", Moon Rock-29 44' 0" by 0' 0" COLOR TO BE VERIFIED			\$178.20
44.00			LF	Other Labor, Install Vinyl Cove Base LF LABOR			
270.00			LF	Extra Labor - Carpet Base, Install CPT Base LF/Glue *ALL BASE FROM WASTE*			\$3,073.35
9.00			LF	Extra Flooring Labor, Transition Labor - Cap Provide VINYL INSERT			
9.00			EA	Other Labor, Vinyl labor - CAP provided VINYL INSERT LABOR			
24.00			EA	Extra Flooring Labor, Stair Labor-Description Requir BANDING			
28.00			LF	Extra Flooring Labor, Wrap Rail & Edge			

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QUOTE

ORDER: 48913 Chelsey Lucas
 PAGE: 2
 DATE: 5/2/2018
 LOC: CAP Flooring & Painting, LLC.

JOB NUMBER:
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Customer	Salesperson	Customer P.O.	Ship Via	Date Wanted	F.O.B.	Order	
7637927219	CL	103343	Own Truck	5/2/2018 E	(None)	48913	
Order	B/O	Ship	U/M	Item Number / Description	Unit Price	U/M	Total Price

1.00		EA		Misc Labor, Description Required <i>RR RAILING</i>			
4.00		EA		Misc Labor, Description Required <i>CARPET 12 POLES</i>			
279.00		EA		Take Up & Haul Away, Glue Down <i>GLUE DOWN CARPET & BASE</i>			
1.00		EA		Door or Post Seam, Seaming Charge			
270.00		LF		Allowance for Carpet Base, Comment Size as Needed Pieces: 270 <i>FINISHING</i>			

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 1449 1ST AVENUE NW
 NEW BRIGHTON, MN 55112
 651-636-2617 Fax: 651-636-9287
 www.capcarpet.com

QUOTE

ORDER: 48913 Chelsey Lucas
 PAGE: 3
 DATE: 5/2/2018
 LOC: CAP Flooring & Painting, LLC.

JOB NUMBER:
 103343

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 I 1301 81st Ave. NE
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 T (763) 792-7219
 O

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Customer	Salesperson	Customer P.O.	Ship Via	Date Wanted	F.O.B.	Order	
7637927219	CL	103343	Own Truck	5/2/2018 E	(None)	48913	
Order	B/O	Ship	U/M	Item Number / Description	Unit Price	U/M	Total Price

Installed

CUSTOMER READ BEFORE SIGNING: Buyer understands that there may be a dye-lot variation from sample for which Seller is not responsible. Seller is not responsible for chips, dents or conditions of existing moldings, jambs or fixtures. Room must be clear of obstacles at time of installation. Seller is not responsible for cutting doors. Seller is not responsible for manufacturer or shippers delays. Seller is not responsible for customer's measurements. Unforeseen extra or incidental labor upon installation may change the amount due. If this contract is for cut rugs or special order merchandise, it is not subject to cancellation. In the event of cancellation, the undersigned agrees to pay 33% of the contract price. Material is warranted through the manufacturer. CAP warrants its labor for one year unless otherwise specified. A service charge of 1.5% per month or 18% annually may be charged on past due accounts. Upon any default of this agreement, undersigned agrees to pay C.A.P. Carpet's reasonable attorney fees and/or collection fees incurred in collection of the amount owing.

Carpet scraps will be bagged up and taken off site. CAP is responsible for vacuuming. 100% due upon ordering.

Periodic professional cleaning will refresh your carpet's fibers to ensure that your carpet performs well and retains its appearance over time. HOWEVER, PLEASE NOTE, in order to insure that your new carpet's warranty remains in full force, the manufacturer requires that you have your carpet professionally cleaned at least every 12-18 months, AND that you can produce paperwork to prove it, should there ever be a warranty-related issue.

Initial

**OPTION 2: SWITCHING TO SHAW MULTIPLICITY & SHAW
 ADDHESIVE WOULD ADD APPROXIMATELY \$1800.00**

Order Sub-Total:	\$8,958.82
Tax: (%7.375) State	\$258.93
Quote Amount:	\$9,217.75

CAP FLOORING & PAINTING, LLC.
 1449 1ST AVENUE NW
 NEW BRIGHTON, MN 55112
 651-636-2617 Fax: 651-636-9287
 www.capcarpet.com

QUOTE

ORDER: 48913 Chelsey Lucas
 PAGE: 4
 DATE: 5/2/2018
 LOC: CAP Flooring & Painting, LLC.

JOB NUMBER:
 103343

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I 1301 81st Ave. NE
L Spring Lake Park, MN 55432
T (763) 792-7219
O

S Spring Lake Park
H 1301 81st Ave. NE
I Spring Lake Park, MN 55432
P
T
O

Customer	Salesperson	Customer P.O.	Ship Via	Date Wanted	F.O.B.	Order	
7637927219	CL	103343	Own Truck	5/2/2018 E	(None)	48913	
Order	B/O	Ship	U/M	Item Number / Description	Unit Price	U/M	Total Price

I have received, reviewed & agree to the terms & conditions packet for this order.

Signature: _____ Date: _____

*** QUOTE EXPIRES: 6/1/2018 ***

Memorandum

To: Mayor and City Council
From: Marian Rygwall and the Parks and Recreation Commission
Date: August 30, 2018
Re: Triangle Park Gazebo

A gazebo for Triangle Park has been on the Park Improvement Plan for several years. With the recent sidewalk and lighting improvements to the park, now is the time to consider placing a small gazebo on the east side of the park. We are proposing a 24' gazebo which can be used as a gathering space and possibly for small bands to provide summer time music to residents. We are nearing the end of the building season so cement work would be done first, with installation to occur in November.

Game Time is our park equipment supplier who operates under state contract. A quote has been received for a 24' hexagon gazebo which includes all materials, concrete and installation for a total cost of \$54,211.00. Preliminary plans and a color chart have been attached for your consideration. The Parks and Recreation Commission recommends a white structure with blue roof to compliment the park and surrounding buildings.

We are requesting to purchase and have installed at Triangle Park a 24' gazebo from Game Time in the amount of \$54,211.00 with funds from the Park Acquisition and Improvement Fund.

SCALE: 1/4" = 1'

Model # HSP24-2T

Design Criteria: Structure shall be designed to meet site specific snow and wind load design criteria using most current applicable building codes. All structural members are ASTM A-500 U.S. grade B steel. Welded connection plates shall be ASTM A-36 hot rolled steel. All fabrication performed to latest AISC standards by AWS Certified welders. All framing connections are done using A325 grade bolts within concealed access openings from above and will later be concealed by the roofing. All roof framing shall be flush against the roof decking to eliminate the possibility of bird nesting.

Tubular Steel Columns and Beams: Standard column dimension shall be 5" x 5" x 3/16" tubular steel welded to 5/8" base plates for surface mounting. Main support beams are 7" x 5" x 3/16" and purlins are 5" x 3" x 1/8". Steel sizes are preliminary and may change due to ongoing review and final engineering.

Roof Deck (Optional): 2" x 6" (nominal) #1 Grade, end matched, single tongue and groove with V-joint bottom face. Min-dried to an average of 15% moisture content, Southern Yellow Pine.

Roofing: 24 Ga. pre-cut steel Medallion-Lok standing seam panels with Kynar 500 finish in a variety of colors with white underside. Standard roof slope is a 4/12 pitch with a eave height of 8'-0". Attached to decking with concealed fasteners. Matching 24 Ga. trim included.

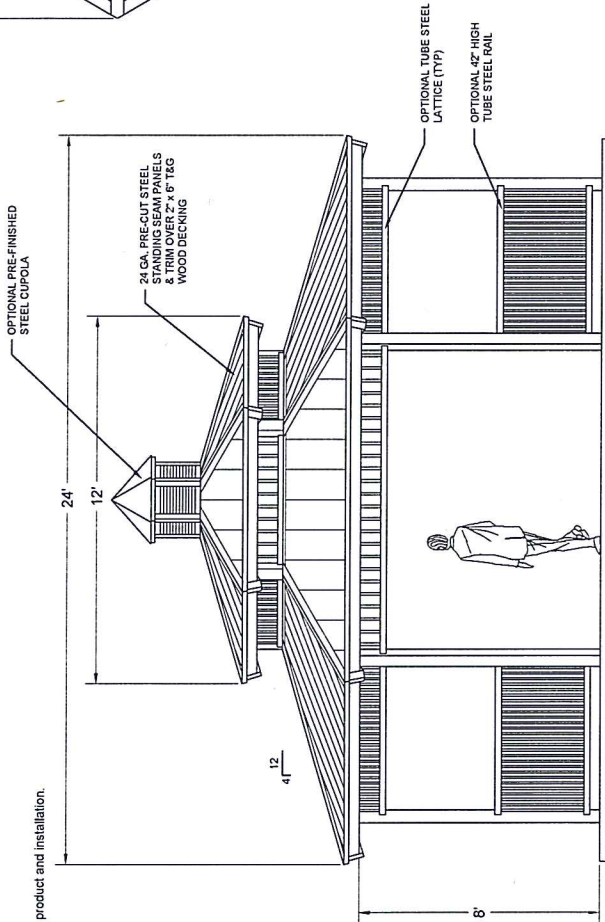
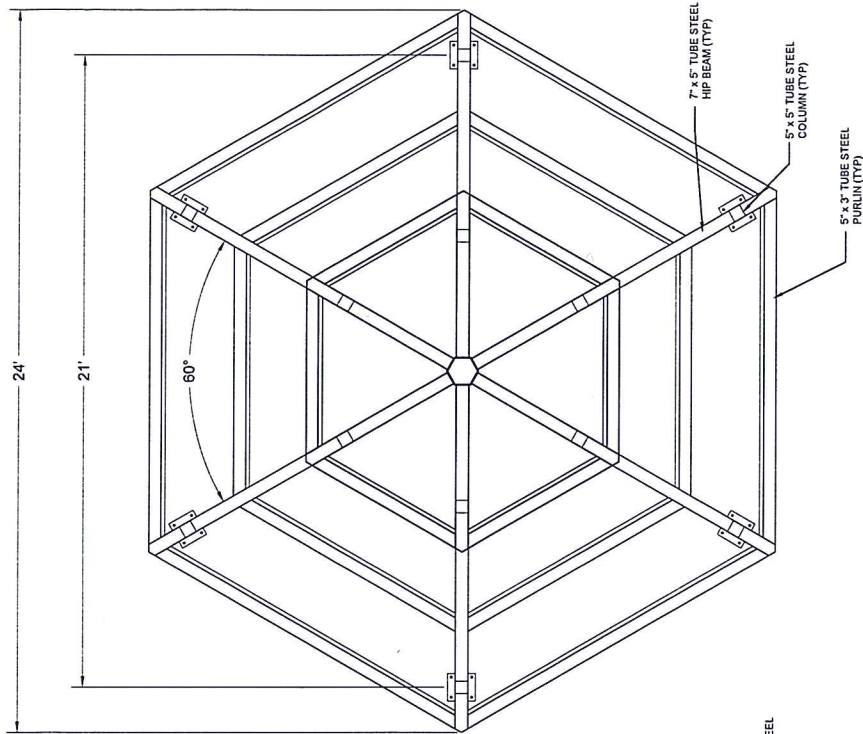
Frame Finish: All steel framework will receive a corrosion protective TGIC Polyester powder coat, electro-statically applied and cured at 400°F. A large selection of standard colors are available.

Foundation: All columns need to be anchored to concrete footings (footing design provided separately). Columns can be surface mounted with anchor bolts at or below finish slab elevation or they can be embedded directly into the footing. Anchor bolts and bracing templates included. Optional base plate covers are available at an additional cost.

Hardware: All structural hardware and roofing fasteners shall be provided.

Warranty: 10 years against manufacturer defects.

Not Included: Concrete work of any kind, unloading of product and installation.



PO BOX 145
WEST OLIVE, MI 49660
800-932-9495
WWW.CEDARFORESTPRODUCTS.COM



PRELIMINARY
NOT FOR CONSTRUCTION

© Copyright 2018 these drawings are the intellectual property of CFP. CFP and shall not be reproduced, stored in a retrieval system, or transmitted in any form or by any means, without our written permission, and they shall not be used for any other project without our written permission. Representative.

MODEL NUMBER: HSP24-2T	SHOWN WITH STANDARD OPTIONS
DESCRIPTION: 24' HEXAGON 2-TIER SHELTER	<input type="checkbox"/> METAL BASE SIDES
Possible Options:	<input type="checkbox"/> LIGHTNING PROTECTION
<input type="checkbox"/> CEDAR SHINGLES	<input type="checkbox"/> CUSTOM ROOF PITCH
<input type="checkbox"/> CEDAR SHINGLES	<input type="checkbox"/> CUPOLA

REVISION DATES	DRAWN BY: JES-JTB	DATE: 6-28-18
REV:	REV:	REV:
SHEET: 1 OF 1		



Consultant: Harlan Lehman

Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwisplay.com

QUOTE #22699

08/30/2018

Shelter 24' Hex D9264H - Materials Only

City of Spring Lake Park
Attn: Marian Rygwall
1301 81st Avenue NE
Spring Lake Park, MN 55432
Phone: 763-792-7231
Fax: 763-792-7257
mrygwall@ci.spring-lake-park.mn.us

Ship To Zip: 55432

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Rows include items like Cedar Forest Products - Lump Sum - 24' Hexagon Steel Shelter, ENGINEER, 2 TIER, CUPOLA, HANDRAILS, LATTICE 2 TIER, STANDING SEAM ADD ON, T & G, and Lump Sum.

Exclusions:
Installation
Off loading and storage
Packaging disposal

SubTotal: \$31,914.00
Freight: \$2,446.00
Total Amount: \$34,360.00

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Prepaid & added





Consultant: Harlan Lehman

Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwiplay.com

QUOTE #22302

07/23/2018

Shelter 24' Hex D9264H - Installation Only

City of Spring Lake Park
Attn: Marian Rygwall
1301 81st Avenue NE
Spring Lake Park, MN 55432
Phone: 763-792-7231
Fax: 763-792-7257
mrygwall@ci.spring-lake-park.mn.us

Ship To Zip: 55432

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Rows include installation details for Cedar Forest Products, such as 'Cedar Forest Products - Lump Sum - Installation of above ground work for base unit' and various options like '2 Tier Option', 'Cupola option', 'Handrail Option', 'Lattice Option', 'Standing Seam Option', 'Tongue and Groove Option', and 'Disposal - Off site disposal of packaging and drayage materials'.

Exclusions:
*Off loading and storage
* include permit
*prevailing wage
* any concrete work.

SubTotal: \$19,851.00
Total Amount: \$19,851.00





Consultant: Harlan Lehman

Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwiplay.com

QUOTE #22302

07/23/2018

Shelter 24' Hex D9264H - Installation Only

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Summer of 2018 Installations: Your request for installation has been noted but please keep in mind, typically installations of playground equipment, and any related work, with completion dates prior to August 31st cannot be guaranteed with an order date of June 1st or later. Install costs herein have been calculated on ideal installation conditions, standard industry practices and in accordance with the project scope herein, should you wish to have your project completed with special circumstances taken into consideration, please telephone your company contact to discuss alternate installation processes and costs. Should you choose to have the install done after September 1st, please make the necessary unloading and storage arrangements then as soon as the schedule allows your order will be installed. As always, weather plays a major role in scheduling installations and will affect completion of projects.

Order Information:

Bill To:
Company:
Attn:
Address:
City, State, Zip:
Contact:
Tel:
Fax:

Ship To:
Project Name:
Attn:
Address:
City, State, Zip:
Contact:
Tel:
Fax:

Acceptance of quotation:

Accepted By (printed):
Signature:
Title:
Facsimile:

P.O. No:
Date:
Phone:
Purchase Amount: \$19,851.00

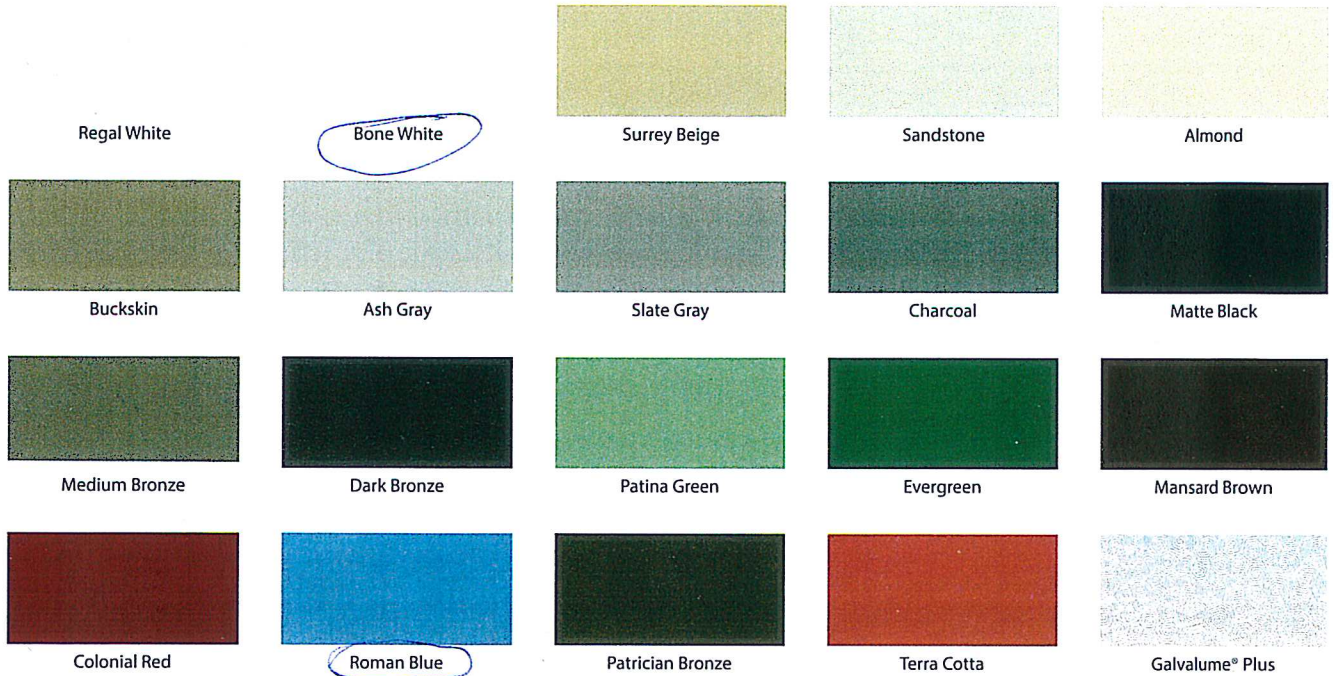


Steel Color Options & Selections

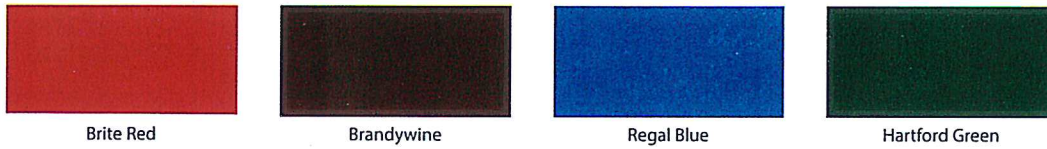
Colors shown are only representative

Powder Coat & Metal Roofing Color Options

STANDARD COLORS



DEEP TONE PREMIUM COLORS (Additional Costs Will Apply)



METALLIC COLORS (Additional Costs Will Apply)



Ornamentation Selections





Memorandum

To: Mayor Hansen and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: August 30, 2018
Subject: Liquor License for Premises at 8407 Plaza Blvd

The City of Spring Lake Park has received an on-sale intoxicating liquor license application from Dala 1 Inc, 554 Janesville St NE, Fridley.

Dala 1 Inc will operate the property at 8407 Plaza Blvd as a restaurant/banquet facility. The restaurant, named Dala, will be open on Monday through Thursday from 11am to 9pm. The restaurant will serve a “New Asian” menu consisting of Thai, Chinese, and Hmong food, along with burgers and fries. The use will transition to a banquet facility on Fridays, Saturdays, and Sundays, where it will be available for rental. The hours will be flexible based on the needs of the individuals renting the facility. Liquor will be available for sale throughout the premises.

Spring Lake Park City Code Chapter 111 establishes the requirements for issuance of liquor licenses. The Spring Lake Park Police Department has conducted a thorough background investigation and criminal history check on the applicants. No issues arose during the background investigation that causes staff significant concern about the applicant. There was a discrepancy discovered regarding the ownership of the business, but that was corrected by the applicant to the satisfaction of the City. Staff has determined that the applicant complies with Section 111.17, Restrictions on Issuance, of the Spring Lake Park Code of Ordinance.

Due to the significant amount of non-public data generated by the background investigation/criminal history check, the background information is under separate cover and is only being disseminated to the City Council. The business reason for this dissemination is to assist in the City Council’s review of the liquor license application for Dala 1 Inc. All copies will be collected at the conclusion of the September 4, 2018 City Council meeting.

Based on the results of the background investigation and criminal history check, staff recommends approval of the on-sale intoxicating liquor license to Dala 1 Inc.

If you have any questions regarding the application, please don’t hesitate to contact me at 763-784-6491.



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: August 29, 2018

Subject: Driveway Ordinance Amendment

Due to the significant number of driveway variances the City has received, particularly for after the fact variances, the City Council directed staff to present a City Code amendment to the Planning Commission. The proposed amendment makes all driveways in place as of December 1, 2017 (whether legal non-conforming or illegal non-conforming) to be legal non-conforming uses. Those driveways can be continued, through repair, replacement, restoration, maintenance or improvement, until such time as the non-conformity or occupancy is discontinued for a period of more than one year or if the non-conformity is destroyed by fire or other peril by an amount greater than 50% and no building permit has been applied for within 180 days of when the property is damaged.

The December 1, 2017 date is used as there was aerial photography that was taken in November 2017. That aerial photography is the basis for determining the legal status of the driveway.

The Planning Commission held a public hearing on the proposed amendment. One resident spoke in favor of the proposed amendment, noting that it would result in her not needing a variance to replace her existing driveway. The Planning Commission recommended approval.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

ORDINANCE NO. 447

AN ORDINANCE AMENDING SECTION 153.132 OF THE SPRING LAKE PARK CITY CODE RELATING TO YARDS; SETBACKS

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

Section 1. §153.132 of the Spring Lake Park Code of Ordinance is hereby amended as follows:

§153.132 YARDS; SETBACKS.

Off street parking and loading facilities shall be subject of the front yard, side yard and rear yard regulations for the use district in which the parking is located, with the following exceptions.

In any of the residence districts, no parking or loading space shall be located within 15 feet of any property line. Driveways, garages and carports in conjunction with any single- or two-family residence shall be exempted from this requirement; however, they shall not be located less than five feet from the property line, except by variance obtained in the manner provided in this code, unless it can be demonstrated to the reasonable satisfaction of the Zoning Administrator that the driveway, garage, or carport which is located less than five feet from the property line existed on the property, in its present dimensions, on or before December 1, 2017 and does not encroach upon any neighboring property. Driveways, garages and carports which the Zoning Administrator determines to have been in existence on a property and located less than five feet from the property line, without encroaching on a neighboring property, on or before December 1, 2017, shall be considered a legal non-conforming use on the property, subject to the provisions of Minnesota Statute 462.357 subdivision 1e, as it may be amended from time to time, and use of the same may continue subject to the terms of state law and this code but may not be expanded within the setbacks set forth herein without a variance and may not encroach upon other properties. Recreational vehicles parked in conformance with § 153.066(B)(2) of this code are also exempted from the above yard setback regulations.

Section 2. Effective Date. The ordinance shall become effective from and after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 4th day of September, 2018.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

DRAFT PROCEEDINGS

Minutes of the Spring Lake Park Planning Commission regularly scheduled meeting held on August 27, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Chairperson Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Commissioners Smith, Bernhagen, Eischens, Dircks and Hansen

Members Absent: Commissioner Cobbs

Staff Present: Building Official Brainard; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Councilmember Delfs
Barbara Goodboe-Bisschoff, Spring Lake Park
Karla Stevens, 593 Ione Avenue NE
Mike Gantzel, 593 Ione Avenue NE

3. Pledge of Allegiance

4. Approval of Minutes – July 23, 2018

Commissioner Smith asked that additional information be added to page 3, paragraph 4 the minutes. He asked that the following be added to the July 23, 2018 minutes: Commissioner Smith expressed his opinion that there were no practical difficulties or hardships that were shown by the applicant to justify the variance. There was no objection.

MOTION BY COMMISSIONER SMITH AS AMENDED, SECONDED BY COMMISSIONER DIRCKS APPROVING THE MINUTES OF JULY 23, 2018. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

5. Public Hearing – Proposed Driveway Ordinance Amendment

Administrator Buchholtz reported that due to the significant number of driveway variances the City has received, particularly for after the fact variances, the City Council has directed staff to present a City Code amendment to the Planning Commission. He stated that the proposed amendment makes all driveways in place of December 1, 2017 (whether legal non-conforming or illegal non-conforming) to be legal non-conforming uses. He stated that those driveways can be continued, through repair, replacement, restoration, maintenance or improvement, until such time as the non-conformity or occupancy is discontinued for a period of more than one year or if the non-conformity is destroyed by fire or other peril by an amount greater than 50% and no building permit has been applied for within 180 days of when the property is damaged.

Administrator Buchholtz reported that the City Council believes this change is consistent with direction provided by the City Council in the early 2000's after the City's driveway standards ordinance took effect.

He stated that this earlier direction was never codified, which has led to confusion today. He stated that the proposed ordinance would codify the previous understanding.

Administrator Buchholtz reported that the December 1, 2017 date is used, as there was aerial photography that was taken in November 2017. He stated that aerial photography is the basis for determining the legal status of a driveway.

Commissioner Smith stated that he wanted clarification that this amendment would not affect residents who have had nonconforming driveways before 2002 to now allow them to be current and to have a legal conforming driveway. He stated that he wanted to assured that this amendment would not allow the City to look past previous violations and be in compliance now.

Administrator Buchholtz stated that this amendment would eliminate the need for after-the fact variance due to previous owners who did work and did not comply with City Code. He stated that the amendment would allow residents to get a variance prior to replacing their driveway to exactly what is currently in place.

Commissioner Smith inquired if the amendment would allow for extra paved surface space for additional parking. Administrator Buchholtz stated that it would not be for extra space. He stated that if the driveway encroaches onto the neighboring property line; it would be advised that the driveway be narrowed to be aligned with the property line.

Chairperson Hansen opened the public hearing at 7:14 PM.

Karla Stevens, 593 Ione Avenue NE, stated that she has applied for a variance to repair her existing driveway as it is in need of repair. She stated that the condition of the current driveway makes it hard it very hard to walk on with the broken concrete and with her disability. She reported that the apron on the existing driveway is in good condition. She stated that she is in favor of the ordinance amendment.

Administrator Buchholtz provided background information on Ms. Stevens variance request. He stated that there are no existing variances for Ms. Steven's property on file and the current driveway is three feet from the property line instead of the required five feet. He stated that the current driveway was constructed in the mid 1990's and a photo in the file is from 1976 shows the driveway was conforming.

Chairperson Hansen stated that Ms. Stevens request is a perfect example that if the amendment was in effect, the homeowner would be allowed to apply for a driveway permit and would not have to come before the Planning Commission to ask for permission to repair her driveway.

Commissioner Eischens stated that it would save homeowners a lot of time and money as the application fees are quite large for the amount required for variance.

Administrator Buchholtz stated that the driveways that are currently in illegal non-conforming use would become legal non-conforming use if the amendment were changed. He stated that it would not apply to those requests for driveway expansions but only requests of replacement of exactly what is in place currently.

Administrator Buchholtz stated that the motivation behind the ordinance amendment was that Building Official Brainard has informed the City Council that there will be many driveway variance requests coming forward as well as the application from Ms. Stevens. He assured the Commission that the ordinance amendment would apply to all residents.

Chairperson Hansen asked for further discussion from the floor. Hearing none, Chairperson Hansen closed the public hearing at 7:24 PM.

MOTION MADE BY COMMISSIONER SMITH, SECONDED BY EISCHENS TO APPROVE PROPOSED DRIVEWAY ORDINANCE AMENDMENT TO SPRING LAKE PARK CITY CODE SECTION 153.152 AS PROPOSED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Other

A. Administrator Reports

Administrator Buchholtz reported that grading work has started at the Hy-Vee site. He stated that the building permit will be issued in October.

Administrator Buchholtz reported that the recommendation for the amendments to the Comprehensive Plan and Zoning Code for 8360 Pierce Street NE presented to the City Council; however, the City Council denied the request. He stated that the builder would be applying for a Planned Unit Development application or variance to build twin homes on the vacant lots. He stated that application should be coming before the Planning Commission soon.

B. Reports

Commissioner Smith asked that video and audio recordings of any public meeting be available, by request, to any resident or commission member.

7. Adjourn

MOTION BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER SMITH TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting adjourned at 7:35 PM.



Memorandum

To: Mayor Hansen and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: August 29, 2018
Subject: 2019 Preliminary Levy

The City Council, at its August 13 workshop, reviewed the proposed 2019 Administrator's budget proposal. As the preliminary levy is required to be submitted no later than September 30, 2018, it is necessary for the City Council to take action to set the preliminary levy.

Resolution 18-33 establishes the proposed 2018, pay 2019, tax levy at \$3,435,515. This is an increase of 4.67% from the 2017, pay 2018, tax levy. The increase is due to a number of factors including employee salary and benefits, implementation of IT mandates for the Police Department, statutory increase in the City's contribution to the PERA Police and Fire pension fund and an increase in the seasonal employee budget for the Code Enforcement Department.

The Resolution sets the date of the annual Truth-in-Taxation (TNT) public hearing for Monday, December 3, 2018 at 7pm at City Hall.

The preliminary tax levy establishes the maximum tax levy for 2018, pay 2019. The final tax levy, which will be set on December 17, 2018, can be the same or lower than the preliminary tax levy.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 18-33

RESOLUTION ADOPTING PROPOSED 2018 TAXES COLLECTABLE IN 2019

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that the following sums of money be levied for the current year, collectable in 2018, upon the taxable property in said City of Spring Lake Park, Minnesota:

General Revenue	\$3,169,666
2013A G.O. Equipment Certificate	\$ 175,849
2014A G.O. Improvement Bonds	<u>\$ 90,000</u>
TOTAL LEVY:	\$3,435,515

BE IT FURTHER RESOLVED that the City Clerk of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota; and

BE IT FURTHER RESOLVED that the annual Truth in Taxation Public Hearing is scheduled to be held at 7:00 P.M. on Monday, December 3, 2018 in the Council Chambers, Spring Lake Park City Hall.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye: Councilmembers .

And the following voted nay: .

Whereupon the Mayor declared said resolution duly passed and adopted this 4th day of September, 2018.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 18-33, A Resolution Adopting Proposed 2018 Taxes Collectable in 2019, adopted by the Spring Lake Park City Council at their regular meeting on the 4th day of September 2018.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____



Memorandum

To: Mayor Hansen and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: August 29, 2018
Subject: Cancel Bond Levies

State Law requires the County Auditor to levy the amount of debt service originally certified unless the City passes a resolution cancelling the levy. Resolution 18-34 would cancel four debt service levies and reduce a fifth due to the City having funds on-hand to make the debt service payment.

The following debt service levies would be reduced by the proposed resolution:

<u>Issue</u>	<u>Original</u>	<u>Proposed</u>
2005A GO CIP Bond (SBM Station 3)	\$ 65,784.72	\$ 0
2013B GO CIP Bond (Public Works Building)	\$ 81,000	\$ 0
2014A GO Improvement Bond (Street Projects)	\$227,000	\$ 90,000
2016A GO Capital Note (NMTV cable upgrade)	\$ 13,202.78	\$ 0
2017A GO Equipment Certificate (SBM Equipment)	\$248,377.50	\$ 0

The following bonds are reduced due to a combination of Local Government Aid, Public Utilities funds, Special Assessments, Municipal State Aid funds, and General Fund budget allocations.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 18-34

RESOLUTION CANCELLING OR REDUCING BOND LEVIES – 2018/2019

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that there is irrevocably available and on-hand funds for the following General Obligation bonds:

1. The sum of \$81,000 for the 2019 installment of the 2013B G.O. Capital Improvement Plan Bond.
2. The sum of \$137,000 for the 2019 installment of the 2014A G.O. Improvement Bond.
3. The sum of \$13,202.78 for the 2019 installment of the 2016A GO Capital Note
4. The sum of \$248,377.50 for the 2019 installment of the 2017A GO Equipment Certificate
5. The sum of 65,784.72 for the 2019 installment of the 2005A G.O. Capital Improvement Plan Bond.

BE IT FURTHER RESOLVED that, in accordance with Minnesota Statutes Section 475.61, as amended from time to time, the County Auditors of Anoka and Ramsey Counties are hereby authorized and directed to reduce by the amounts above mentioned the tax that would otherwise be included on the rolls for 2018, collectable in 2019.

BE IT FURTHER RESOLVED that the City Clerk of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota.

The foregoing resolution was moved for adoption by

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 4th day of September, 2018.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 9.4.18 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Annual Report has been submitted (was due June 30th). The Annual Public Meeting was held on June 18th. Required Annual Training will be completed in the fall.

Local Surface Water Management Plan (LSWMP) (193803949).

The storm water model has been used to evaluate existing and proposed conditions to determine options to reduce flooding in known problem areas. A summary report will be presented in September. Review copies of the LSWMP have been distributed to various agencies for their comments.

2018 Sanitary Sewer Lining Project (193804547).

This project includes sewer lining in the northeast area of the city. *Initial sewer cleaning and televising work has been completed. Lining work will begin later this fall.*

2017-2018 Street Seal Coat Project (193803783).

The 2018 work has been substantially completed.

Wells 4 and 5 (193804554): *Bid was held on August 24th. See separate letter with Bid results. The timeline for construction work on the wells will be early autumn for Well 4 and late autumn for Well 5.*

Wellhead Protection Plan: Well survey responses have been reviewed and compiled. The results of the survey, along with other wellhead protection activities in the past two years, will be included in a Plan Evaluation Report which will be provided to the Minnesota Department of Health (MDH). *A letter requesting the 10-year extension to the Plan and additional information has been sent to MDH.*

Buchanan Street Parking Lot: Staff is working on the idea of possibly construction a small parking lot on the city owned lot on Buchanan Street south of 81st Avenue. *Quotes have been obtained.*

Bituminous Trail Maintenance: Ongoing bituminous trail maintenance for the trails on Osborne and Central Avenue is being completed. *The public works staff has removed grass along the edges of the trails and swept them. The slurry seal work will be completed in September.*

Cellular Antenna Installations on Water Towers:

- **Verizon on Arthur Street tower.** This is a new installation. Construction Drawings were approved from an engineering standpoint on April 24th. *Lease issues are being discussed.*
- **AT&T on Arthur Street tower.** Revised CDs were received on 6/22/18. *The drawings have been approved from an engineering standpoint per 7/2/18 e-mail message. Lease is being reviewed, CWC provided lease comments on 8/3/18.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.



CORRESPONDENCE



Anoka County
COUNTY ADMINISTRATION
Community & Governmental Relations

BARB MCKUSICK
Community Development Coordinator
Phone: 763.324-4605
E-mail: barb.mckusick@co.anoka.mn.us

August 30, 2018

RE: Radon Test Kits for Anoka County Homeowners

Enclosed please find informational booklets about Radon provided by Anoka County Community Development and the State of Minnesota Department of Health. Please place these booklets out for your residents. Should they want to purchase a short-term radon test kit, an order form can be found on the Anoka County website at:

Anokacounty.us/radon

Short term kits are \$10 each. The \$10 includes the lab testing fee. Test results are sent directly to the homeowner. Test kits will be available late September to early October. The website will be updated when they are available for purchase.

The State of Minnesota has informed Anoka County that they will start limiting test kits to counties starting in September 2018. Considering this information, please encourage your residents to order their test kit early.

If you or your residents have any questions, please contact me or visit the county's website listed above or the State of Minnesota's website at health.indoorair@state.mn.us

Thank you,
Barb McKusick
Community Development Coordinator

