



**CITY COUNCIL AGENDA
MONDAY, DECEMBER 4, 2017
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – November 20, 2017
 - B. Request for Contractor’s Payment No. 3 – Visu-Sewer, Inc.
 - C. Renewal Application for Optional 2 AM License – Biff’s Sports Bar
 - D. Resolution 17-42 Establishing Precinct and Polling Locations for 2018 Election Year
 - E. Licenses:
 1. Contractor’s Licenses
 2. Pawn Shop
 3. Club Licenses
 4. Tobacco License
 5. Dance Licenses
 6. Liquor Licenses
 - F. Correspondence
7. PUBLIC HEARING
 - A. 2018 Truth In Taxation Hearing
 - B. 2018 Fee Schedule
8. CODE ENFORCEMENT REPORT
9. ORDINANCES AND/OR RESOLUTIONS
 - A. Ordinance No. 444 Amending The Fee Schedule For The City of Spring Lake Park
 - B. Resolution 17-41 Resolution Awarding the Sale of General Obligation Equipment Certificates of Indebtedness, Series 2018A; Fixing their Form and Specifications; Directing Their Execution and Delivery; and Providing For Their Payment
 - C. Resolution 17-43 Permanently Transferring Monies From The General Fund To The 2018 Equipment Certificate Fund
10. ENGINEER’S REPORT
11. ATTORNEY’S REPORT
12. REPORTS
 - A. Beyond the Yellow Ribbon Report
13. OTHER
 - A. Administrator Reports
14. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on November 20, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Engineer Gravel; Building Official Brainard; Parks and Recreation Director Rygwall; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Tom and Bob Busch, Spring Lake Park
Friends and Family of Stan Kowalski and Don Busch

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor – None

6. Petitions, Requests and Communication

A. Tom Busch

Tom Busch presented the Council with a petition to propose naming the baseball fields at Terrace Park to honor his father Don Busch and former community member Stan Kowalski. He provided the Council a recap of the significant events and projects that both individuals have contributed to the City.

Mr. Busch stated that he understands that a person needs to have been deceased for one year prior to a naming a monument or fixture in their honor. He stated that the Busch family is willing to wait one year to have the recognition shared since Mr. Kowalski has recently passed away.

Mayor Hansen accepted the petition and reported that the petition will be forwarded to the Parks and Recreation Commission for their recommendations that will then be forwarded the City Council. She thanked both families for their kind words.

7. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – November 6, 2017
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 17-19 -- \$189,264.93
 - 2. Liquor Fund Disbursement Claim No. 17-20 -- \$148,646.37
- C. Budget to Date/Statement of Fund Balance – October 2017
- D. Resolution 17-36 Resolution of Appreciation – G.A. Screenprinting
- E. Resolution 17-40 Resolution Making a Selection Not to Waive the Statutory Tort Limits for Liability Insurance Purposes
- F. Approval of Public Right of Way Application – Comcast
- G. Application for Exempt Permit – MN Darkhouse and Angling Association – March 10, 2018 – Kraus Hartig VFW
- H. Contractor's Licenses
- I. Business Licenses – Massage Therapy / Used Cars
- J. Correspondence

MOTION BY COUNCILMEMBER NELSON APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Police Report

Police Chief Ebeltoft reviewed the October 2017 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred twenty one calls for service for the month of October 2017 compared to five hundred thirteen calls in October 2016. He reviewed the monthly statistics for calls handled by School Resource Officer Chlebeck and Investigator Baker.

Chief Ebeltoft reported that the Police Department deployed the portable speed trailer at 17 different locations throughout the City in the month of October. He stated that it is the Police Department's intent to make the residents and those visiting the community aware of their speed while driving on the city streets.

Chief Ebeltoft reported that the Administrative Office is now fully staffed with the hiring of the newest employee, Lisa Murphy, who filled the vacant Police Technician position. He stated that Ms. Murphy is a welcome addition to the staff and adapting well.

Chief Ebeltoft stated, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park. He thanked the Council for the opportunity to attend the 124th Annual Conference and Exposition of the International Association of Chiefs of Police.

Councilmember Nelson inquired if the upcoming Super Bowl will have any impact on Spring Lake Park or the Police Department. Chief Ebeltoft stated that the Super Bowl will have profound effect on all the communities. He stated with all the events taking place and with many communities assisting with the activities, he has chosen not to have the Police Department participate so that there is availability locally should other communities need assistance.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission toured Central Park in Maple Grove. She stated that the Commission saw several park elements that they would like to incorporate into the parks in Spring Lake Park.

Ms. Rygwall reviewed the extended trips that have recently taken place and the fall travel show was a success with many 2018 reservations received. She reviewed the programs and events that took place in October and reported that staff is researching for winter and spring classes.

Ms. Rygwall reported that applications are now being accepted for warming house attendants.

10. Ordinances and/or ResolutionsA. Ordinance 443 Amending Right of Way Ordinance

Administrator Buchholtz reported that Ordinance 443 is meant to correct an error to the recently approved right-of-way ordinance that was approved by the City Council in August. He stated that in the process of codifying the ordinance, American Legal Publishing found an incomplete definition. He reported that staff researched the matter and confirmed the error. He noted that the proposed ordinance completes the definition.

MOTION MADE BY MAYOR HANSEN TO APPROVE ORDINANCE 443 AMENDING RIGHT OF WAY ORDINANCE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 17-37 Certifying Delinquent Accounts – Anoka County

Administrator Buchholtz presented the list of properties that will be certified to the County Assessors Offices for collection with their 2018 property taxes. He stated the delinquent amounts are a combination of delinquent utilities, service or citation fees and administrative fees.

Councilmember Wendling inquired if the number of accounts was higher than in the past years. Administrator Buchholtz reported that this certification included accounts that were more than two quarters past due, which was different from the procedure in previous years.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-37 CERTIFYING DELINQUENT ACCOUNTS – ANOKA COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

C. Resolution 17-38 Certifying Delinquent Accounts – Ramsey County

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-38 CERTIFYING DELINQUENT ACCOUNTS – RAMSEY COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

D. Resolution 17-39 Authorizing the Issuance of the Sale of Approximately \$795,000 General Obligation Equipment Certificates of Indebtedness, Series 2018A

Administrator Buchholtz reported that the City has taken the initial steps to issue its General Obligation Equipment Certificates of Indebtedness, Series 2018A, in the approximate principal amount of \$795,000 (the “Certificates”). He reported that the proceeds of the Certificates will be used to finance the purchase of certain items of capital equipment, including computer equipment, vehicles and equipment for the Police Department, a vehicle for the Building Official, and various vehicles and equipment for the Public Works Department.

Administrator Buchholtz reported that the City Council will be requested to approve a resolution authorizing the issuance and sale of the Certificates. He noted that under state law, to initiate a debt financing process, the City Council must adopt an “authorizing resolution” stating the amount proposed to be borrowed and the purpose for which the debt is to incur.

Administrator Buchholtz explained that at the December 4, 2017 Council meeting, an “award resolution” will be considered, which awards the sale of the Certificates to Northland Securities, Inc. He stated that the award resolution will set forth the terms and conditions of the Certificates, including the interest rates and the final principal amounts. He noted that resolution will go into detail about payment sources to repay the Certificates, as well as other pertinent matters. He reported that the Certificates do counts against the City’s bonding debt limit (3% of the City’s total market value), but do not need to be issued pursuant to voter referendum.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-39 AUTHORIZING THE ISSUANCE OF THE SALE OF APPROXIMATELY \$795,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2018A. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer’s Report

Engineer Gravel reported that Stantec continues to work with City staff and developer regarding the Hy-Vee development.

12. Attorney’s Report - None

13. Reports

Councilmember Goodboe-Bisschoff reported that she attended the Mercy Hospital grand opening of their new parking lot and entrance. She noted that many local officials attended.

A. Beyond the Yellow Ribbon

Councilmember Nelson reported that the pork chop dinners have been very successful and the final dinner for the year will be in November. He reported that there will not be dinner held in December due to the Christmas holiday. He stated that the dinners will resume in January on the fourth Monday and additional menu items could possibly be added.

14. Other

A. Administrator Reports

Administrator Buchholtz reported that two new cameras have been replaced in the Council chambers and the quality of the picture is improved. He reported that the Planning Commission will be starting to work on updating the Comprehensive Plan at their upcoming meetings.

16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:35 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

November 29, 2017

Honorable Mayor and City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2017 Sanitary Sewer Lining Project
Project No. 193803782
Contractor's Request for Payment No. 3

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 3 for the 2017 Sanitary Sewer Lining Project. The prime Contractor on this project is Visu-Sewer, Inc.

This request covers sewer service grouting work completed through October 2017 as noted on Visu-Sewer invoice 28951. Terry Randall has been overseeing the construction.

We have reviewed the contractor's payment request information and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Visu-Sewer, Inc. in the amount of \$18,012.00.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Visu-Sewer, Inc. (one for them and one for their bond company), and return one copy to me.

Feel free to contact Harlan Olson or me if you have any questions.

Regards,
STANTEC

A handwritten signature in blue ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: November 29, 2017
For Period: 11/2/2017 to 11/29/2017	Request No: 3
Contractor: Visu-Sewer, Inc., W230 N4855 Betker Dr., Pewaukee, WI 53072	

CONTRACTOR'S REQUEST FOR PAYMENT
 2017 SANITARY SEWER LINING PROJECT
 STANTEC PROJECT NO. 193803782

SUMMARY

1	Original Contract Amount		\$	<u>288,261.50</u>
2	Change Order - Addition	\$	<u>5,200.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>293,461.50</u>
5	Value Completed to Date		\$	<u>282,575.00</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>282,575.00</u>
8	Less Retainage 5%		\$	<u>14,128.75</u>
9	Subtotal		\$	<u>268,446.25</u>
10	Less Amount Paid Previously		\$	<u>250,434.25</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>3</u>	\$	<u><u>18,012.00</u></u>

Recommended for Approval by:
STANTEC

Phil Arndt 11/29/17

Approved by Contractor:
VISU-SEWER, INC.

Per Invoice 28951

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	MOBILIZATION	LS	1	600.00	0.5	1	\$600.00
2	TRAFFIC CONTROL	LS	1	100.00	0.5	1	\$100.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	10730	20.25		11112	\$225,018.00
4	HYDROPHILIC END SEAL	EA	66	76.50		78	\$5,967.00
5	TRIM PROTRUDING TAP	EA	1	350.00		1	\$350.00
6	CLEAN AND INSPECT SERVICE LATERAL CONNECTION	EA	34	320.00	5	5	\$1,600.00
7	GROUT SERVICE LATERAL CONNECTION	EA	200	270.00	63	162	\$43,740.00
	TOTAL BASE BID:						<u>\$277,375.00</u>
CHANGE ORDER NO. 1							
1	DEWATERING	LS	1	5200.00		1	\$5,200.00
	TOTAL CHANGE ORDER NO. 1						<u>\$5,200.00</u>
	TOTAL BASE BID:						\$277,375.00
	TOTAL CHANGE ORDER NO. 1						<u>\$5,200.00</u>
	WORK COMPLETED TO DATE:						<u>\$282,575.00</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193803782
CONTRACTOR VISU-SEWER, INC.

CHANGE ORDERS

No.	Date	Description	Amount
8/24/2017	1/1/1900	This Change Order provides for additional work on this project. See Change Order.	\$5,200.00
Total Change Orders			\$5,200.00

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/01/2017	09/13/2017	147,747.33	7,776.17	155,523.50
2	09/14/2017	11/01/2017	102,686.92	13,180.75	263,615.00
3	11/02/2017	11/29/2017	18,012.00	14,128.75	282,575.00

Material on Hand

Total Payment to Date		\$268,446.25	Original Contract	\$288,261.50
Retainage Pay No.	3	14,128.75	Change Orders	\$5,200.00
Total Amount Earned		\$282,575.00	Revised Contract	\$293,461.50



www.visu-sewer.com

CITY OF SPRING LAKE PARK
 1301 - 81ST AVE NE
 SPRING LAKE PARK, MN 55432

INVOICE NUMBER: 28951
 INVOICE DATE: 11/1/2017

ATTN: ACCOUNTS PAYABLE
 RE: 2017 SEWER CIPP
 PAY ESTIMATE # 3

CUSTOMER NO. 1207
 JOB NO. 17178M

ITEM	DESCRIPTION	EST. QTY	U/M	PRICE	COMPLETED THIS PERIOD	TO DATE	AMOUNT
1	MOB	1	LS	600.00	0.50	1.00	600.00
2	TRAFFIC CONTROL	1	LS	100.00	0.50	1.00	100.00
3	8"-9" CIPP	10,730	LF	20.25		11,112.00	225,018.00
4	HYDROPHILIC END SEAL	66	EA	76.50		78.00	5,967.00
5	TRIM TAP	1	EA	350.00		1.00	350.00
6	CLEAN & INSPECT LATERAL	34	EA	320.00	5.00	5.00	1,600.00
7	GROUT LATERAL	200	EA	270.00	63.00	162.00	43,740.00
A	CHANGE ORDER #1	1	LS	5,200.00	1.00	1.00	5,200.00

PLEASE REMIT TO:
VISU-SEWER, INC.
P.O. BOX 804
PEWAUKEE, WI 53072-0804

TOTAL WORK COMPLETED 282,575.00
 LESS 5% RETAINAGE 14,128.75
 LESS PREVIOUS INVOICES 250,434.25
 TOTAL AMOUNT DUE 18,012.00

DUE UPON RECEIPT OF INVOICE.
 A SERVICE CHARGE OF 1 1/2 % PER MONTH MAY
 BE CHARGED ON ALL PAST DUE ACCOUNTS.

OK PA 11/21/17

Visu-Sewer, Inc.

W230 N4855 Betker Dr, Pewaukee, WI 53072 (P) 800-876-8478 / 262-695-2340 (F) 262-695-2359

Equal Employment Opportunity/Affirmative Action Employer



Renewal Application for Optional Liquor 2AM License

H.I.

License Type: 2AM-YR

Expires On: December 31, 2017

ID Number: 63533

DBA

The Danielson Group Inc
Biff's Sports Bar
7777 Hwy 65 NE
Spring Lake Park MN 55432

Business Phone: 7637849446

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to: AGED, 445 Minnesota St., Suite 222, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature _____ Date _____

(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (Required): _____

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
dps.mn.gov

RESOLUTION NO. 17-42

**RESOLUTION ESTABLISHING PRECINCT AND POLLING LOCATIONS FOR 2018
ELECTION YEAR**

WHEREAS, Minnesota Statute 204B.16, subd. 1 requires the governing body of each municipality to designate by ordinance or resolution each year no later than December 31st, polling places for each election precinct; and

WHEREAS the polling places designated by resolution in December of each year are the polling places to be used for elections in the following calendar year.

NOW THEREFORE BE IT RESOLVED that the polling locations to be used for municipal precincts in calendar year 2018 are as follows:

P-1	Spring Lake Park City Hall
P-1A	Spring Lake Park City Hall
P-2	Spring Lake Park High School
P-3	Park Terrace Elementary

BE IT FURTHER RESOLVED that the Spring Lake Park City Council directs the clerk to make all necessary notifications and preparations for elections held in 2018 as required by MN Statute, Rule and Administrative Policy of the City.

The foregoing resolution was moved for adoption by..

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 4th day of December, 2017.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 17-42, A Resolution Establishing Precinct and Polling Locations for 2018 Election Year, adopted by the Spring Lake Park City Council at their regular meeting on the 4th day of December 2017.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

December 4, 2017

General Contractor

Rak Construction

Mechanical Contractor

Comfort Matters Heating and Cooling

Perfection Heating

Royalton Heating & Cooling

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License - Pawn Shop

December 4, 2017

Pawn Shop License

Lincoln Pawn & Jewelry

8480 Hwy 65 NE

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License - Club

December 4, 2017

Club License

Kraus Hartig VFW

8100 Pleasant View Dr

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License -
Tobacco License

December 4, 2017

Biff's Sports Barr

7777 Hwy 65 NE

Holiday Stationstores, LLC.

8101 University Avenue NE

Central Park Liquor

8101 Central Avenue NE

Spring Lake Park Tobacco

8185 University Avenue NE

HK Corporation dba Super America #4871

7701 Hwy 65 NE

Dick's Vape Shop

7777 Hwy 65 NE

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License - Dance

December 4, 2017

Dance License

Biff's Sports Bar

Monte's Sports Bar

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License -
Liquor and Sunday License

December 4, 2017

Monte's Sports Bar - Class A

8299 University Ave

Biff's Sports Bar - Class B

7777 Hwy 65 NE



City of Spring Lake Park 2018 Truth in Taxation Hearing

City Council

Cindy Hansen, Mayor

Bob Nelson

Ken Wendling

Brad Delfs

Barbara Goodboe-Bisschoff

December 4, 2017

Purpose of TNT Hearing

- Required under M.S. 275.065
- Provide information on 2018 proposed budget and tax levy
- Provide opportunity for residents to share feedback on the proposed budget and tax levy
- This is not the time to discuss your estimated market value. That occurs during the Open Book Assessment process in April.

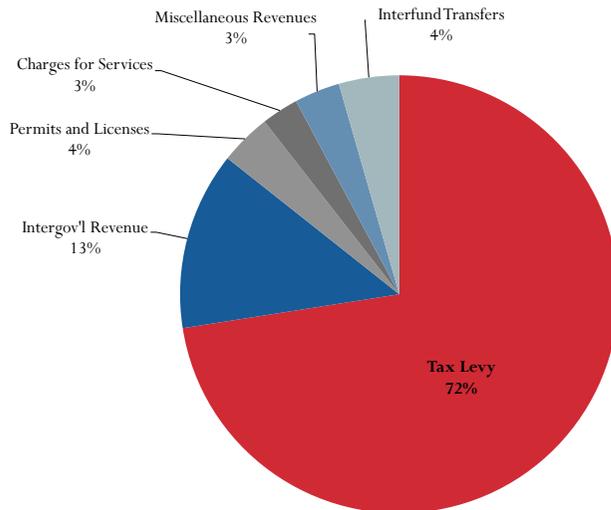
2018 Budget Process

- June 2017 Department Heads Draft Departmental Budgets
- July 2017 Department Heads Present Budgets to Administrator
- August 2017 Administrator Presents Proposed Budget to City Council
- September 5, 2017 Council Approves Preliminary Budget/Tax Levy
- December 4, 2017 TNT Hearing
- December 18, 2017 Council Approves Final Budget/Tax Levy

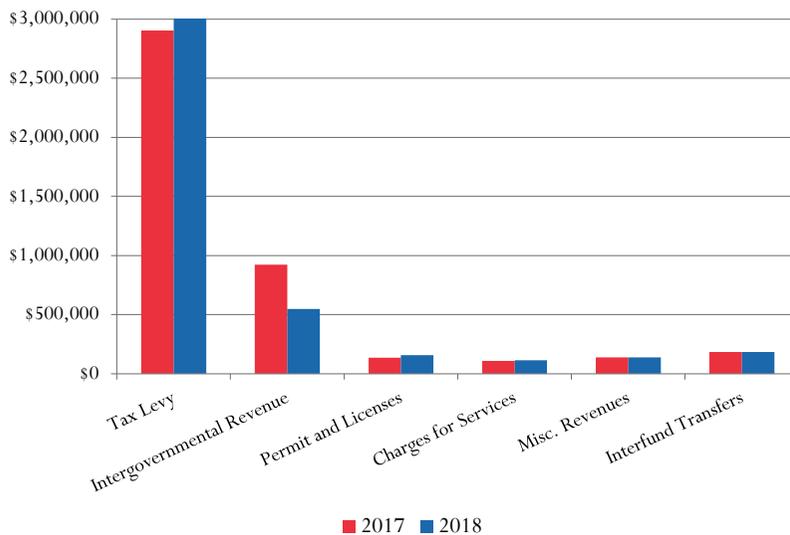
Why Does My Property Tax Bill Vary From Year to Year

- Market Value Changes
- Budgets and Levies of Various Jurisdictions
- Special Assessments
- Change in Property Class
- Voter Approved Referendums
- Changes in Federal and State Mandates
- Changes in Aid and Revenue from State/Federal Government
- State Legislative Changes

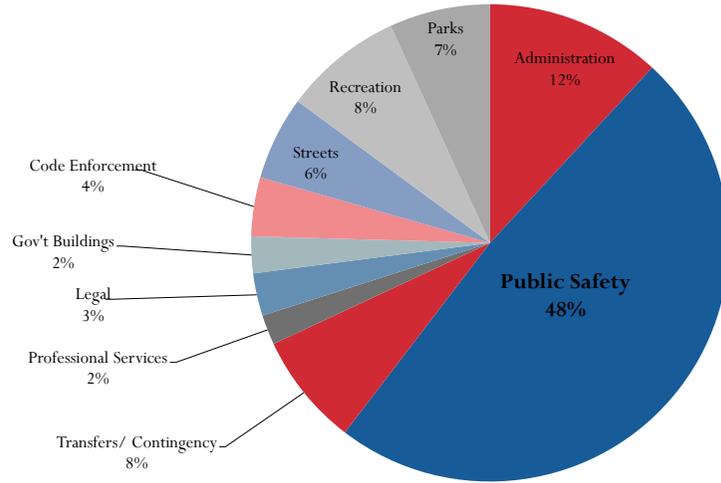
2018 General Fund Revenues



Revenue Comparison

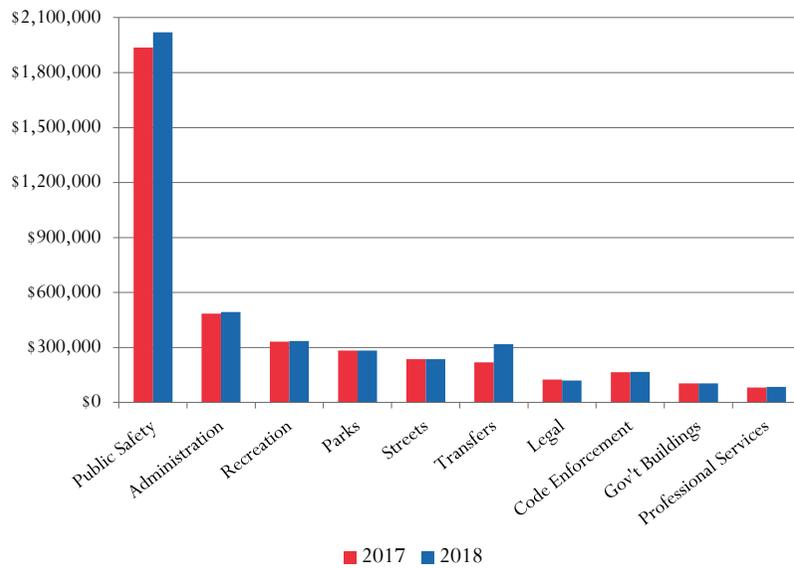


2018 General Fund Expenditures



Notes: Public Safety is Police and Fire; Administration includes City Council expense; Professional Services is Assessor, Auditor, Engineering, I.T., and Planning & Zoning.

Expenditure Comparison



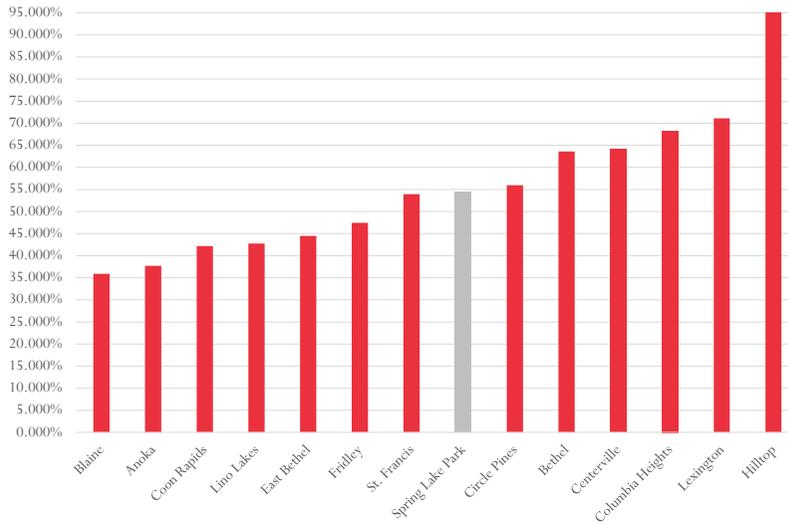
2018 Budget Highlights

- Proposed 2018 Levy is \$3,136,082, an increase of 4.66%
 - General Government levy increase is 4.00%
 - Debt service levy increase is 12.90%
- General Fund revenues are anticipated to increase by 4.88%
- Overall General Fund spending (minus transfers) is set to increase by 5.49%
- City's tax rate will increase slightly from 52.394% in 2017 to 54.438% in 2018
- General Fund staffing level in the 2018 budget is 26.65 FTEs, which is an increase of .25% from 2017.

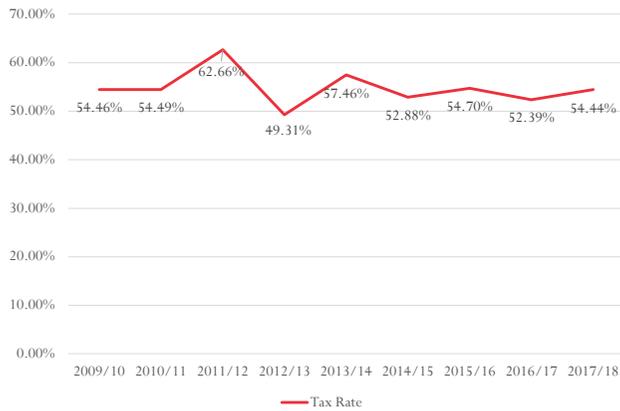
2018 Budget Highlights

- Local Government Aid
 - The City will receive Local Government Aid (LGA) for the 5th straight year, after previously have LGA cut for 10 years.
 - Local Government Aid is being allocated as follows:
 - Fund general fund expenditures (\$129,976)
 - Buy down debt service levy (\$90,000)
 - Purchase capital equipment (\$113,186)
 - Fund State/Federal storm water mandates (\$30,000)
 - 2018 Election (\$20,000)
 - Cost drivers for 2018 budget included reclassification of PT police secretary position to FT police records technician position, increases in wages and benefits for City staff, increases in fire protection costs, and increases I.T. consultant fees

Proposed 2018 Tax Rates for Select Anoka County Cities



Spring Lake Park Historical Tax Rate



Revenue Detail

Revenue by Category	2017 Budget	2018 Budget	% Chg.
Property Taxes	\$ 2,902,082.00	\$ 3,018,257.00	4.00%
Intergovernmental Revenue (LGA, PERA Aid, Court Fines)	\$ 499,507.00	\$ 547,134.00	9.53%
Permits and Licenses (Liquor, Sign, Bldg, Rental, etc)	\$ 136,552.00	\$ 158,032.00	15.73%
Charges for Current Services (Zoning Fees, Gambling Tax, Alarm Calls, Rental Housing)	\$ 107,587.00	\$ 113,708.00	5.68%
Miscellaneous Revenues (Ins. Dividends, Admin Fines, Liaison Officer Contract)	\$ 137,352.00	\$ 139,606.00	1.64%
Interfund Transfers (Liquor, Public Utilities, Recycling)	\$ 185,240.00	\$ 185,240.00	0.00%
TOTAL	\$ 3,968,320.00	\$4,161,977.00	3.49%

Expenditure Detail

Expenditure by Department	2017 Budget	2018 Budget	% Chg.
Council	\$ 53,575.00	\$ 57,419.00	7.17%
Administration	\$ 432,654.00	\$ 436,675.00	0.90%
Planning/Zoning	\$ 1,167.00	\$ 1,592.00	36.42%
Government Buildings	\$ 103,794.00	\$ 103,332.00	(0.44%)
Police Department	\$ 1,678,084.00	\$ 1,716,644.00	2.30%
Fire Protection	\$ 257,462.00	\$ 302,654.00	17.55%
Code Enforcement	\$ 164,935.00	\$ 166,190.00	0.76%
Streets	\$ 237,080.00	\$ 236,380.00	(0.30%)
Recreation	\$ 332,178.00	\$ 335,767.00	1.08%
Parks	\$ 283,040.00	\$ 283,884.00	0.30%
Professional/Contractual Services (assessor, auditor, legal, eng., I.T.)	\$ 205,702.00	\$ 202,927.00	(1.34%)
Miscellaneous (transfers, contingency)	\$ 218,650.00	\$ 318,512.00	45.67%
TOTAL	\$ 3,968,321.00	\$ 4,161,977.00	4.88%

What Do You Get for Your Spring Lake Park Tax Dollar?

Recreation 8 Cents Public Safety / Code Enforcement 53 Cents PW & Grounds 15 Cents Transfers 8 Cents General Government 16 Cents



A \$160,000 home generates \$746.00 in annual property taxes: This comes to \$62.16 per month for 2018.

What could you purchase for \$62.16/month?

ONE OF THESE...

- One month of cable service
- Dinner for two
- Movie and snacks for a family of four
- One month at a gym
- Cell phone bill

ALL OF THESE...

- 24 hour Police Protection
- 24 hour Fire Protection
- Paved/Maintained City Streets
- Snow/Ice Removal
- Tree Trimming
- Animal Control
- Stormwater System
- Code Enforcement
- Zoning Service
- Recreation Programs
- Well Groomed Parks
- Staffed Skating Rinks
- Elections
- And More...

Questions?



Thank You For Attending!



City of Spring lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: Code Enforcement Monthly Report for November 2017
DATE: November 29, 2017

The Spring Lake Park Code Enforcement department is delegate the duties of enforcement for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

A total of 42 permits consisting of 17 building, 1 fire, 3 sign, 1 zoning, 13 mechanical, and 7 plumbing permits were issued in November 2017 compared to a total of 43 in 2016. Code Enforcement conducted a total of 105 inspections in the month of November including 45 building, 15 mechanical, 9 plumbing, 16 nuisance, 1 c.o., 11 rental, 3 fire, and 5 zoning inspections. I have enclosed the Spring Lake Park permit data sheets for your review regarding specific permit details.

The Legends at Spring Lake Park continues to move forward as framers continue to work on Section A, or the west side of the building completing the third floor with one floor remaining and the roof frame. The framing proceeds one section at a time instead of what most would picture as one floor at time. This process actually saves time in the long run as mechanical, plumbing, and electrical work is best conducted at a vertical pace instead of horizontal. The Legends has a total of four sections, A through D. I suspect Section A will be completely framed within the next two to three weeks.

Also attached with this report, please find the November 2017 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. November 2017 vacancy listing summarizes the following:

- 12 vacant/foreclosed residential properties currently posted by the Code enforcement department. Down five from last month.
- 2 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted. Same as last month.
- 6 residential properties currently occupied and ready for Sheriff Sale's redemption. Same as last month.

In November the Code Enforcement Department did not post any abandoned property, we did however issue six administrative offense tickets mostly regarding on going nuisance issues.

Time allotted for Code Enforcement in November is as follows:

Building Inspections:	43%
Mechanical Inspections:	14%
Plumbing Inspections:	8%
Rental Inspections:	11%
Vacant/Foreclosure & Certificate of Occupancy Inspections:	1%
Fire Inspections:	3%
Nuisance Inspections:	16%
Zoning Inspections:	5%

In November of 2017, I also attended the following appointments:

- Meeting with Wold Architects regarding ISD #16 Addition on November 2nd.
- North Suburban Code Officials meeting at Coon Rapids City Hall on November 14th.
- City Council meeting on November 20th.
- Planning Commission meeting on November 27th.
- North Suburban Building Official meeting at Columbia Heights City Hall on November 28th.

This time of the year, I start to receive calls regarding the use of Christmas trees in public locations. The State Fire Marshal Division has printed a fact sheet stating all regulations and requirements. As you can see by the information on the fact sheet, the greatest concerns are Christmas trees with open flames or candles on them and the blocking and/or obstruction of emergency exits.

This concludes the Code Enforcement Department monthly report for November 2017. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

City of Spring Lake Park
 Permits Issued & Fees Report - Detail by Address

Issued Date From: 11/1/2017 To: 11/30/2017
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING													
Permit Kind: COMMERCIAL ALTERATION													
Permit Kind: COMMERCIAL DEMOLITION													
Permit Kind: COMMERCIAL REMODEL													
Permit Kind: COMMERCIAL REPAIR													
Permit Kind: COMMERCIAL ROOFING													
Permit Kind: COMMERCIAL SIDING													
Permit Kind: MOBILE HOME ROOFING													
Permit Kind: MOBILE HOME STRUCTUAL													
Permit Kind: MOBILE HOME WINDOW REPLACEMENT													
Permit Kind: MULTI-FAMILY ALTERATION													
Permit Kind: MULTI-FAMILY DECK													
Permit Kind: MULTI-FAMILY GARAGE													
Permit Kind: MULTI-FAMILY NEW													
Permit Kind: MULTI-FAMILY ROOFING													
Permit Kind: MULTI-FAMILY SIDING													
Permit Kind: PUBLIC ADDITION													
Permit Kind: PUBLIC ALTERATION													
2017-00490	11/27/2017	8236 ABLE ST NE		0	7,500.00	169.29	110.04				3.75		283.08
Permit Kind: SINGLE FAMILY ADDITION													
Permit Kind: SINGLE FAMILY ALTERATION													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: SINGLE FAMILY BASEMENT FINISH												
Permit Kind: SINGLE FAMILY DECK												
Permit Kind: SINGLE FAMILY DEMOLITION												
Permit Kind: SINGLE FAMILY DOOR REPLACEMENT												
2017-00491	11/22/2017	8364 LADDIE RD NE	0	0	2,388.00	85.76		1.19				86.95
Permit Kind: SINGLE FAMILY DRAIN TILE & SUMP												
Permit Kind: SINGLE FAMILY EGRESS WINDOW												
Permit Kind: SINGLE FAMILY FUEL TANK												
Permit Kind: SINGLE FAMILY INSULATION												
Permit Kind: SINGLE FAMILY NEW												
Permit Kind: SINGLE FAMILY REMODEL												
Permit Kind: SINGLE FAMILY REPAIR												
Permit Kind: SINGLE FAMILY ROOFING												
2017-00487	11/21/2017	8381 5TH ST NE	0	0	11,000.00	226.48		5.50				231.98
2017-00457	11/02/2017	884 84TH AVE NE	0	0	5,440.00	135.63		2.72				138.35
2017-00485	11/20/2017	8132 FILLMORE ST NE	0	0	9,000.00	193.80		4.50				198.30
2017-00494	11/27/2017	401 MANOR DR NE	0	0	8,000.00	177.46		4.00				181.46
2017-00497	11/29/2017	765 MAPLE ST NE	0	0	5,400.00	134.98		2.70				137.68
2017-00475	11/14/2017	8482 MONROE ST NE	0	0	6,800.00	157.86		3.40				161.26
2017-00476	11/15/2017	8493 SUNSET RD NE	0	0	28,769.00	491.27		14.38				505.65
2017-00453	11/01/2017	8197 TAYLOR ST NE	0	0	6,507.00	153.07		3.25				156.32
2017-00459	11/02/2017	8260 TERRACE RD NE	0	0	11,700.00	237.92		5.85				243.77
Permit Kind: SINGLE FAMILY SIDING												
2017-00461	11/06/2017	881 MANOR DR NE	0	0	11,500.00	239.65	5.00	5.75				245.40
Permit Kind: SINGLE FAMILY STRUCTUAL												
Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT												
017-00481	11/20/2017	8371 5TH ST NE	0	0	1,128.00	56.08		0.56				56.64
017-00484	11/20/2017	8381 6TH ST NE	0	0	600.00	34.96		0.30				35.26
017-00469	11/09/2017	1154 79TH AVE NE	0	0	5,962.00	144.16		2.98				147.14
017-00463	11/09/2017	498 MANOR DR NE	0	0	4,748.00	124.33		2.37				126.70

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
---------	-------------	--------------	--------------	-------------	-----------	---------	------------	-----------------	-----------	-----------	----------	----------	------------

Permit Type: BUILDING
 Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT
 2017-00482 11/20/2017 650 SANBURNOL DR NE 0 7,795.00 174.11 3.90 178.01

Permit Type: BUILDING - Totals

Period	YTD	17	0	134,237.00	2,936.81	115.04	67.10	17	12,425.00	3,585.00	325,672.91
		241	17	30,853,126.75	199,777.80	104,852.39	5,077.72				

Permit Type: FIRE ALARM
 Permit Kind: COMMERCIAL FIRE ALARM

Permit Type: FIRE ALARM - Totals

Period	YTD	0	5	0	499.27	28.23	527.50

Permit Type: FIRE -SPECIAL EVENT
 Permit Kind: COMMERCIAL FIRE - SPECIAL EVENT

Permit Type: FIRE -SPECIAL EVENT - Totals

Period	YTD	0	1	0	75.00

Permit Type: FIRE SUPPRESSION
 Permit Kind: COMMERCIAL FIRE SUPPRESSION

Permit Kind: MULTI-FAMILY FIRE SUPPRESSION
 2017-00466 11/09/2017 1066 HIGHWAY 10 NE 0 6,342.57 4,122.67 211.42 10,676.66

Permit Kind: SINGLE FAMILY FUEL TANK

Permit Type: FIRE SUPPRESSION - Totals

Period	YTD	1	8	0	2,850.00	7,181.80	4,163.62	231.78	11,572.20

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: MECHANICAL												
Permit Kind: COMMERCIAL COMMERCIAL MECHANICAL												
2017-00462	11/08/2017	8080 CENTRAL AVE NE	0	0		80.00		1.00				81.00
Permit Kind: COMMERCIAL HVAC - COMMERCIAL MINIMUM												
Permit Kind: MULTI-FAMILY HEATING, VENT & AC												
Permit Kind: PUBLIC HEATING, VENT & AC												
Permit Kind: SINGLE FAMILY HEATING, VENT & AC												
2017-00472	11/14/2017	550 78TH AVE NE	0	0		50.00		1.00				51.00
2017-00479	11/17/2017	550 78TH AVE NE	0	0		50.00		1.00				51.00
2017-00480	11/17/2017	1140 79TH AVE NE	0	0		50.00		1.00				51.00
2017-00474	11/21/2017	743 LUND AVE NE	0	0		50.00		1.00				51.00
2017-00477	11/15/2017	7971 QUINCY ST NE	0	0		50.00		1.00				51.00
Permit Kind: SINGLE FAMILY HVAC - RESIDENTIAL SINGLE												
2017-00473	11/14/2017	599 78TH AVE NE #1	0	0		40.00		1.00				41.00
2017-00492	11/22/2017	1600 81ST AVE NE #4	0	0		40.00		1.00				41.00
2017-00464	11/06/2017	857 BALLANTYNE LN NE	0	0		40.00		1.00				41.00
2017-00486	11/21/2017	1336 CHAMBER OAKS DR NE	0	0		40.00		1.00				41.00
2017-00498	11/29/2017	7922 QUINCY ST NE	0	0		40.00		1.00				41.00
2017-00499	11/29/2017	8201 TERRACE RD NE	0	0		40.00		1.00				41.00
2017-00471	11/14/2017	8200 TYLER ST NE	0	0		40.00		1.00				41.00
Permit Type: MECHANICAL - Totals												
			Period	13	0	610.00		13.00				623.00
			YTD	114	0	54,497.02		1,056.52				55,553.54
Permit Type: PLUMBING												
Permit Kind: COMMERCIAL PLUMBING												
2017-00478	11/15/2017	7705 CENTRAL AVE NE	0	0		85.00		1.00				86.00
Permit Kind: MULTI-FAMILY PLUMBING												
11/29/2017												

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
---------	-------------	--------------	--------------	-------------	-----------	---------	------------	-----------------	-----------	-----------	----------	----------	------------

Permit Type: PLUMBING

Permit Kind: PUBLIC PLUMBING

Permit Kind: SINGLE FAMILY NEW

Permit Kind: SINGLE FAMILY PLUMBING

2017-00460	11/03/2017	8211 5TH ST NE	0	0	45.00			1.00					46.00
2017-00468	11/09/2017	535 BALLANTYNE LN NE	0	0	50.00		5.00	1.00					51.00
2017-00488	11/21/2017	1336 CHAMBER OAKS DR NE	0	0	49.00			1.00					50.00
2017-00467	11/09/2017	700 IONE AVE NE	0	0	45.00			1.00					46.00
2017-00465	11/08/2017	8394 LAKEWOOD DR NE	0	0	45.00			1.00					46.00
2017-00493	11/22/2017	706 MANOR DR NE	0	0	45.00			1.00					46.00

Permit Type: PLUMBING - Totals

Period	7	0			364.00		5.00	7.00					371.00
YTD	73	0			16,532.00		20.00	873.00					17,480.00

Permit Type: SIGN

Permit Kind: COMMERCIAL SIGN PERMANENT

2017-00455	11/01/2017	7777 UNIVERSITY AVE NE	0	0	310.00								310.00
2017-00456	11/01/2017	7777 UNIVERSITY AVE NE	0	0	178.00								178.00
2017-00454	11/01/2017	8189 UNIVERSITY AVE NE	0	0	122.00								122.00

Permit Kind: COMMERCIAL SIGN TEMPORARY

Permit Type: SIGN - Totals

Period	3	0			610.00								610.00
YTD	12	0			2,124.00								2,124.00

Permit Type: ZONING

Permit Kind: COMMERCIAL FENCE

2017-00446	11/01/2017	1560 HIGHWAY 10 NE	0	0	45.00								45.00
------------	------------	--------------------	---	---	-------	--	--	--	--	--	--	--	-------

Permit Kind: COMMERCIAL PARKING LOT

Permit Kind: MULTI-FAMILY FENCE

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: ZONING													
Permit Kind: SINGLE FAMILY DRIVEWAY													
Permit Kind: SINGLE FAMILY FENCE													
Permit Kind: SINGLE FAMILY SHED													
Permit Type: ZONING - Totals													
			Period	1	0	45.00							45.00
			YTD	31	0	1,395.00							1,395.00
Report Total													
			Period	42	0	10,908.38	4,242.71	298.52		17	12,425.00	3,585.00	15,439.61
			YTD	485	17	282,006.89	109,064.24	7,239.02					414,400.15



Alcohol &
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Capitol Security

Crime Victim
Services

Driver & Vehicle
Services

Emergency
Management /
Emergency
Response
Commission

State Fire
Marshal /
Pipeline Safety

State Patrol

Traffic Safety

State Fire Marshal Division

444 Cedar Street, Suite 145, St. Paul, Minnesota 55101-5145

Phone: 651/215-0500 FAX: 651/215-0525 TTY: 651/282/6555

Internet: <http://www.dps.state.mn.us>

Christmas Trees Fact Sheet

- The use and display of natural or resin-bearing Christmas trees is permitted in dwelling units of apartment buildings and in single-family dwellings.
- The use and display of natural or resin-bearing Christmas trees without the use of candles or electric lights is permitted in schools, churches, hotels and businesses as long as they do not obstruct exits or fire protection equipment.
- The use or display of flame-retardant artificial trees with listed electric light decorations is allowed in all occupancies as long as they do not obstruct access to exits or fire-protection equipment.

The following items are a reprint of the requirements relating to Christmas trees found in the 1998 Minnesota Uniform Fire Code:

1103.3.3.7.1 Christmas trees. The use and display of natural or resin-bearing Christmas trees is prohibited.

EXCEPTIONS:

1. The use and display of natural or resin-bearing Christmas trees or decorations inside individual dwelling units of Group R, Division 1 and 3 occupancies is permitted.
2. Natural or resin-bearing trees without open flames or electric lights are allowed in Group E occupancies, Group A occupancies used for worship purposes, Group R-1 occupancies used for hotels and congregate residences, and Group B and M occupancies.

1103.3.3.7.1 Use of artificial Christmas trees. The use or display of flame-retardant artificial trees with listed electric light decorations is allowed in all occupancies as long as they meet the requirements of Section 1103.3.3.7.2.

1103.3.3.7.2 Location. Christmas trees shall not block access to required exits or obstruct, impair or block access to any fire-protection device, appliance or equipment.

More information is available from the Minnesota State Fire Marshal Division at (651) 215-0500. You can also email questions to firecode@state.mn.us or visit our web page at www.dps.state.mn.us/fmarshal for the latest information on fire in Minnesota.





Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: November 30, 2017

Subject: 2018 Fee Schedule

Attached is the proposed 2018 fee schedule for the City of Spring Lake Park. Many of the fees are remaining the same for 2018. However, there are a number of changes that I wish to note.

- The State, during the Great Recession, temporarily increased the building permit surcharge from \$1.00 to \$5.00 on fixed rate permits. That fee increase has sunset, resulting in the reduction of the surcharge on the fee schedule.
- Staff has evaluated the costs associated with reviewing planning applications and have increased various escrows associated with planning activities. These escrow funds cover planning, engineering and attorney costs associated with the development applications. Any funds remaining after the application is processed is returned to the applicant. These escrow increases will help ensure that sufficient funds are on hand for the City to thoroughly evaluate these applications.
- The park dedication fee is increasing from \$2,027/unit to \$2,116/unit. The 4.4% increase mirrors the increase in construction costs for the Twin Cities metro area. That increase was spread across the projects listed in our park dedication fee study, which then justified the proposed fee.
- The Administration Fee to certify outstanding charges to the property tax roll and the City Mowing fee is proposed to increase by \$25.00 to match increased costs faced by the City.
- A number of Administrative penalties were increased. The lowest fine for a violation is now \$50.00.
- Animal license fees hadn't been changed for many years. The proposed fees line up with the cost of providing this service.
- The Water Availability Charge increased to by 11% to \$1,050/unit. This is to accommodate increases in construction costs associated with the City's water system.
- The Sewer Availability Charge Administrative Fee is in addition to the fee the Metropolitan Council charges for connection to the sewer system. This fee is proposed to increase by \$10/unit.
- Recycling Fees are proposed to increase by \$1.00/quarter (or \$0.33/month). This should cover the City's costs to provide recycling service through the remainder of the term of the recycling contract.

A public hearing has been scheduled to obtain public comment on the proposed fee schedule. Staff recommends approval of the 2018 fee schedule.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

ORDINANCE NO. 444

**AN ORDINANCE AMENDING THE FEE SCHEDULE FOR THE
CITY OF SPRING LAKE PARK**

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

Section 1. Amendment of Fee Schedule. The City Fee Schedule is hereby amended as follows:

3. Heating, Ventilation, Air Conditioning

Residential - Minimum HVAC	\$40.00 (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Heating & AC Install	\$50.00 (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Air Conditioning (Only)	\$40.00 per unit (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Furnaces (Only)	\$40.00 per unit – New/Replace (plus \$5.00 <u>\$1.00</u> surcharge)
Residential - Sheet Metal / Duct Work	\$40.00 (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Gas Appliance Installation	\$40.00 (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Gas, oil piping	\$40.00 per unit (+ \$5.00 <u>\$1.00</u> surcharge)
Residential - Steam, hot water heating	\$40.00 per unit (+ \$5.00 <u>\$1.00</u> surcharge)
Commercial - Minimum HVAC	\$80.00 (+ \$5.00 <u>\$1.00</u> surcharge)

4. Plumbing

Residential - Minimum	\$45.00 plus \$9.00 each fixture after 5 (plus \$5.00 <u>\$1.00</u> surcharge)
Commercial – Minimum	\$85.00 plus \$9.00 each fixture after 5 (plus \$5.00 <u>\$1.00</u> surcharge)
Irrigation Systems - Residential	\$45.00 (plus \$5.00 <u>\$1.00</u> surcharge)
Irrigation Systems - Commercial	\$85.00 (plus \$5.00 <u>\$1.00</u> surcharge)

5. Miscellaneous Permit Fees

Permanent Signs	\$60.00 <u>\$75.00</u> for the first 40 square feet plus \$1.00 <u>\$1.25</u> for each additional square feet thereafter
Moving Principal Structure	\$175.00 per building (plus \$5.00 <u>\$1.00</u> surcharge)
Moving Accessory Structure (< than 400 sq. ft.)	\$50.00 per building (plus \$5.00 <u>\$1.00</u> surcharge)

6. Surcharges

A. Building Surcharge

For fixed fee permits	\$5.00 \$1.00 per permit (or .0005 of the permit fee if fee exceeds \$1,000)
-----------------------	-----------------------------------------------------------------------------------------

B. Heating, Plumbing and Sewer Surcharge

Residential \$1.00 per permit (or .0005 of the permit fee if fee exceeds \$1,000).

7. Building Inspections/Code Enforcement

~~Permit/Plan Review Refund Policy~~ All but \$40 of the permit fee can be refunded within 100 days of application if work has not commenced. No plan review fee may be refunded after review has been completed.

Zoning Permit (Sheds 420200 sf, Fence, Driveways. \$45.00

8. Zoning/Development

Conditional Use Permit (CUP) R-1	\$100.00 plus \$150.00 \$200.00 Escrow
Conditional Use Permit (CUP) All other Districts	\$500.00 plus \$1,000.00 \$1,500.00 Escrow
Park Dedication Fee - Residential	\$2,027.00 \$2,116.00 per unit
Planned Unit Development (PUD)	\$750.00 plus \$1,000.00 \$1,500.00 Escrow
Planned Unit Development (PUD) Amendment	\$375.00 plus \$1,000.00 \$1,500.00 Escrow
R-1 Variance	\$150.00 plus \$150.00 \$250.00 Escrow

9. Miscellaneous Fees

Capital Improvement Plan	\$25.00 \$10.00
Non-Resident Assessment Search Fee	\$25.00
Administrative Fee for Certification to Tax Roll	\$100.00 \$125.00
Residential Address Labels	\$50.00 \$100.00
City Mowing	Cost plus \$50.00 \$75.00/mo. administration fee

10. Police Administration

Finger Printing – Residents Only	\$20.00 \$25.00
----------------------------------	----------------------------

11. Administrative Offenses

Animals	\$50.00 <u>\$75.00</u>
ATV Violation	\$35.00 <u>\$50.00</u>
Deposit Debris onto Roadway	\$35.00 <u>\$50.00</u> for 1 st offense \$50.00 <u>\$75.00</u> for 2 nd offense+ \$100.00 for 3 rd + offense
Expired License Plates – Motorized Vehicles	\$35.00 <u>\$50.00</u>
Fire Prevention Violations	\$35.00 <u>\$50.00</u>
General Municipal Water and Water Violations	\$35.00 <u>\$50.00</u>
Keys in Ignition	\$35.00 <u>\$50.00</u>
License Plate/Tabs Missing – Motorized Vehicle	\$35.00 <u>\$50.00</u>
Missing Address Numbers	\$35.00 <u>\$50.00</u>
Other Illegal Parking	\$35.00 <u>\$50.00</u>
Outdoor Storage of Wood	\$35.00 <u>\$50.00</u>
Seasonal Parking Violation	\$35.00 <u>\$50.00</u>
Snowmobile Violation	\$35.00 <u>\$50.00</u>
Water Ban Violations	\$35.00 <u>\$50.00</u>
Weeds and Grass	\$35.00 <u>\$50.00</u>

12. Licenses

C. Animal Licenses

Spayed or neutered – Cats and Dogs	\$3.00 <u>\$6.00</u>
Unspayed or Unneutered – Cats and Dogs	\$5.00 <u>\$10.00</u>

13. Spring Lake Park Athletic Fields

John Conde Triangle Park (Special Event) - Resident	\$25.00 plus \$100.00 Deposit
John Conde Triangle Park (Special Event) – Non-Resident	\$50.00 plus \$100.00 Deposit

14. Water, Sewer, Street and Other Fees

A. Water

Water Availability Charge (WAC)	\$945.00 <u>\$1,050.00</u> /Unit (City determines # of units)
Water Connection Inspection Fee – New Residential Connection	\$35.00 <u>\$50.00</u> (plus WAC)
Water Connection Inspection Fee – New Commercial Connections	\$60.00 <u>\$75.00</u> (plus WAC)
Estimated Water Meter Readings	1 st est. – \$0 <u>\$25.00</u> , 2 nd est. – \$15.00 <u>\$50.00</u> , 3 rd and subsequent est. – \$20.00 <u>\$75.00</u>

B. Sewer

SAC Administrative Fee	\$75.00 <u>\$85.00</u> /unit
------------------------	-----------------------------------------

D. Miscellaneous

Recycling Fee	\$10.21 <u>\$11.21</u> /quarter per residential unit
---------------	-----------------------------------------------------------------

Section 2. Effective Date of Ordinance. This ordinance shall be effective January 1, 2018 after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 4th day of December, 2017.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator/Clerk

CITY OF SPRING LAKE PARK

2017-2018 FEE SCHEDULE

1. PERMIT FEE - VALUATION TABLE

Valuation	Permit Fee
\$1 to \$500	\$31
\$501 to \$2,000	\$31 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof
\$2,001 to \$25,000	\$79.44 for the first \$2,000 plus \$16.34 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$445.38 for the first \$25,000 plus \$12.18 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$731.80 for the first \$50,000 plus \$8.80 for each additional \$1,000 or fraction thereof
\$101,001 to \$500,000	\$1,128.64 for the first \$100,000 plus \$7.24 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000	\$3,671.86 for the first \$500,000 plus \$6.20 for each additional \$1,000 or fraction thereof.
\$1,000,001 and up	\$6,368.06 for the first \$1,000,000 plus \$5.16 for each additional \$1,000 or fraction thereof.
Inspections outside of normal business hours	\$61.70
Re-inspection & miscellaneous inspection fees	\$61.70
Additional plan review fee required for revisions	\$61.70

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made and approved by the building official. The value to be used in computing the building permit and plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work including painting, roofing, electrical, plumbing, and heating, air conditioning, elevators, fire extinguishing systems and any other permanent equipment.

2. ELECTRICAL

As established in the Minnesota State Board of Electricians, March 1, 1972 Edition of Laws and Regulations Licensing Electricians and Inspections of Electrical Installations as Amended.

3. HEATING, VENTILATION, AIR CONDITIONING

Item	Fee
Residential - Minimum HVAC	\$40.00 (+ \$5.00 <u>1.00</u> surcharge)
Residential - Heating & AC Install	\$50.00 (+ \$5.00 <u>1.00</u> surcharge)
Residential - Air Conditioning (Only)	\$40.00 per unit (+ \$5.00 <u>1.00</u> surcharge)
Residential - Furnaces (Only)	\$40.00 per unit – New/Replace (plus \$5.00 <u>1.00</u> surcharge)
Residential - Air Exchanger	\$40.00 per unit
Residential - Sheet Metal / Duct Work	\$40.00 (+ \$5.00 <u>1.00</u> surcharge)
Residential - Gas Appliance Installation	\$40.00 (+ \$5.00 <u>1.00</u> surcharge)
Residential - Gas, oil piping	\$40.00 per unit (+ \$5.00 <u>1.00</u> surcharge)
Residential - Steam, hot water heating	\$40.00 per unit (+ \$5.00 <u>1.00</u> surcharge)
Commercial - Minimum HVAC	\$80.00 (+ \$5.00 <u>1.00</u> surcharge)
Commercial - HVAC	2% of contract price (+ surcharge at .0005 times)

4. PLUMBING

Item	Fee
Residential - Minimum	\$45.00 plus \$9.00 each fixture after 5 (plus \$5.00 <u>1.00</u> surcharge)
Commercial – Minimum	\$85.00 plus \$9.00 each fixture after 5 (plus \$5.00 <u>1.00</u> surcharge)
Fire Suppression - Plan Check Fee	65% of permit fee (for new construction of 20 heads or more only)
Fire Suppression - Residential	\$45.00 plus \$4.50 for each ten sprinkler heads or fraction thereof over the ten heads.
Fire Suppression - Commercial	1.5% of the contract price plus surcharge at .0005 times the contract price
Irrigation Systems - Residential	\$45.00 (plus \$5.00 <u>1.00</u> surcharge)
Irrigation Systems - Commercial	\$85.00 (plus \$5.00 <u>1.00</u> surcharge)

5. MISCELLANEOUS PERMIT FEES

Item	Fee	Reference
Billboards	\$250 per billboard side	§152
Temporary Signs	\$35.00 per side per 14 day period Maximum of 3 permits or six weeks per year	§152
Permanent Signs	\$60.00 <u>75.00</u> for the first 40 square feet plus \$1.00 <u>1.25</u> for each additional square feet thereafter	§152
Fire Alarm Systems	\$100.00	§91.03
Tank Installation (fuel, oil, gas, etc.)	\$100.00 per tank (no surcharge)	§93
Tank Removal (fuel, oil, gas, etc.)	\$50.00 per tank (no surcharge)	§93
Temporary Structures (Tents < 200 sq. ft.)	\$50.00	§150.049
Moving Principal Structure	\$175.00 per building (plus \$5.00 <u>1.00</u> surcharge)	§150.120
Moving Accessory Structure (400 sq. ft. or less)	\$25.00	§150.120
Moving Accessory Structure (< than 400 sq. ft.)	\$50.00 per building (plus \$5.00 <u>1.00</u> surcharge)	§150.120

6. SURCHARGES

Building Surcharge: Where the fee for the permit is based upon valuation, the surcharge is as follows:

A. Building Surcharge (For valuation-based permits, the surcharge is as follows)

Valuation of Work	Surcharge Computation
\$1,000,000 or less	.0005 x valuation
\$1,000,000 to \$2,000,000	\$500 + .0004 x (Value - \$1,000,000)
\$2,000,000 to \$3,000,000	\$900 + .0003 x (Value - \$2,000,000)
\$3,000,000 to \$4,000,000	\$1,200 + .0002 x (Value - \$3,000,000)
\$4,000,000 to \$5,000,000	\$1,400 + .0001 x (Value - \$4,000,000)
Greater than \$5,000,000	\$1,500 + .00005 x (Value - \$5,000,000)
For fixed-fee permits	\$5.00 <u>1.00</u> per permit (or .0005 of the permit fee if fee exceeds \$1,000).

B. Heating, Plumbing and Sewer Surcharge

Residential	\$ 5.00 <u>1.00</u> per permit (or .0005 of the permit fee if fee exceeds \$1,000).
Commercial	Use the above Valuation Table

7. BUILDING INSPECTIONS / CODE ENFORCEMENT

Item	Fee	Reference
Contractor Licenses	\$65.00 per Year State License	§150.015
Contractor's License Verification Fee	\$5.00 per Permit	§150.015
Investigation Fee	Equivalent to permit fee (when work commences without an approved permit)	§150.015
Permit/Plan Review Refund Policy	All but \$40 of the permit fee can be refunded within 100 days of application if work has not commenced. No plan review fee may be refunded after review has been completed.	§150.002
Plan Review Fee	65% of permit fee for all commercial permits and for residential permits for new dwellings, dwelling additions, garages, garage additions, decks, sheds over 216 square feet, and major remodeling. Additional Plan Review Fee required by changes, additions or revisions to plans \$61.70/ hr. (Minimum charge one half hour) Plan review for outside consultants for plan checking and inspections, or both. Actual costs including admin. & overhead costs.	§150.002
Zoning Permit (Sheds< 120 <u>200</u> sf, Fence, Driveways)	\$45.00	§153.102
Fire Inspection Fee	\$75.00/hr.	§93.02
Certificate of Occupancy fee	\$200.00 Commercial/Industrial Business \$150.00 Residential	§150.044
Demolition	\$200.00 – Commercial \$100.00 - Residential	§153.222

8. ZONING / DEVELOPMENT

Item	Fee	Reference
Comprehensive Plan Amendment	\$750.00/amendment plus \$1,000.00 escrow	§153
Conditional Use Permit (CUP) R-1	\$100.00 plus \$150 <u>200</u> .00 Escrow	§153.200
Conditional Use Permit (CUP) All other Districts	\$500.00 plus \$1,000 <u>1,500</u> .00 Escrow	§153.200
Conditional Use Permit (CUP) Amendment	Same as CUP Fee	§153.200
Site Plan/Concept Plan Review Fee	\$400.00 plus \$750.00 <u>1,000.00</u> Escrow	§153.055
Park Dedication Fee – Commercial/Industrial	3% fair market of improved/unimproved land value or monetary fund by discretion of City.	§152.034
Park Dedication Fee - Residential	\$2,0272 <u>1,116</u> .00 per unit	§152.034
Planned Unit Development (PUD)	\$750.00 plus \$1,000 <u>1,500.00</u> Escrow	§153.150
Planned Unit Development (PUD) Amendment	\$375.00 plus \$1,000 <u>1,500.00</u> Escrow	§153.150

Planned Unit Development (PUD) Refund Policy	All but \$40.00 of the permit fee can be refunded within 100 days of application if no work done.	§153.150
Rezoning / Text Amendment	\$500.00 plus \$1,000.00 Escrow	§153.225
Minor Subdivision & Lot Combination Fee	\$200.00 plus \$250.00 Escrow	§152.001
Major Subdivision – Preliminary Plat	\$400.00 plus \$5,000. <u>00</u> Escrow	§152.001
Major Subdivision – Final Plat	\$400.00 plus \$1,000. <u>00</u> Escrow	§152.001
R-1 Variance	\$150.00 plus \$ 150 <u>250.00</u> Escrow	§153.224
All Other Districts Variance	\$375.00 plus \$1,000.00 Escrow	§153.224
Street or Easement Vacation	\$250.00 per property	§153.069
Zoning Letter	\$100.00	

Applicants are responsible for all costs incurred associated with the filing, review and processing of development applications. Such fees are to be paid in escrow up front or upon receipt of statement from the City of Spring Lake Park. Fees may include but are not limited to costs for consultants retained by the City, consultant planning services, attorney, and engineer fees. A deposit may also be required to cover costs of public notices, materials and staff time spent in the review, research or preparation of materials associated with this application. The applicant shall be responsible for all reasonable incurred costs in excess of the initial deposit amount. Payment of park dedication fees is required with subdivision applications. Application fees are not refundable.

9. MISCELLANEOUS FEES

Item	Fee	Reference
Copy of City Code & Comp. Plan	\$150.00	
Annual Financial Report	\$25.00	
Adopted Annual Budget	\$25.00	
Copy of any Code Chapter	\$10.00	
Zoning Code Photocopy	\$50.00	
Capital Improvement Plan	\$25.00 <u>10.00</u>	
Non-Resident Assessment Search Fee	\$25.00	
Administrative Fee for Certification to Tax Roll	\$400 <u>125.00</u>	
Photocopies per Page	\$.50 per sheet	
Certified Copies	\$5.00 plus photocopy fee	
Non-Resident Notary Fee	\$2.00	
Video/DVD Copy Fee	\$20.00	
Filing Fee for Public Office	\$15.00 (no sales tax)	M.S. 205.13
Insufficient Funds (NSF) checks/Credit Card Chargebacks	\$35.00	
Mailed City Council Agendas	\$60.00/year	
Mailed Planning Commission Agendas	\$30.00/year	
Mailed City Council Minutes	\$150.00/year	
Mailed Planning Commission Minutes	\$75.00/year	
Mailed City Council Meeting Packets	\$250.00/year	
Mailed Planning Commission Meeting Packets	\$200.00/year	
Residential Address Labels	\$50.00 <u>100.00</u>	

Map Copies	Small - \$1.00 Large - \$15.00 Zoning (Ledger) - \$5.00	
City Mowing	Cost plus \$50 <u>75.00/mo.</u> Administration fee	
Credit Card Transaction Fees Utility E-Billing with Online Payment (USTI) E-checks (ACH) All other Transactions	\$0.35 + 3.00% of utility bill balance \$1.50 per Transaction \$3.00 or 2.95% of transaction, whichever is greater	
Scanning Fee	\$100.00 per building permit/zoning application if full size plans are not provided in electronic format	

10. Police Administration

Item	Fee	Reference
Excess Alarm Fee – Police Calls/year	1 st – 3 rd No Charge; 4 th + - \$75.00 for each	§91.02
Excess Alarm Fee – Fire Calls/year	1 st – 2 nd No Charge 3 rd - \$75.00 Each after doubles the previous charge	§91.02
Finger Printing – Residents Only	\$20.00 <u>25.00</u> /set	
Digital Photos	\$10.00 plus costs	
Digital Recordings	\$30.00	
Electronic copies to Digital Media	\$50.00 per disc	

11. Administrative Offenses (Chapter 34)

Item	Fee	Reference
Abandoned, Wrecked or Inoperable Vehicle	\$50.00	§90.02
Animals	\$50.00 <u>75.00</u>	§92.00
ATV Violation	\$35.00 <u>50.00</u>	§70.30
Blocking Driveways	\$50.00	§71.18
Building Code Violations	\$100.00	§150.003
Critical Water Deficiency Declaration Ordinance Violation	warning letter - 1 st offense \$100.00 - 2 nd offense \$200.00 - 3 rd offense \$300.00 - 4 th and subsequent offense	§Ordinance 43250.75- <u>§50.81</u>
Deposit Debris onto Roadway	\$35.00 <u>50.00</u> for 1 st offense, \$50.00 <u>75.00</u> for 2 nd offense+ <u>\$100.00 for 3rd + offense</u>	§90.02
Expired License Plates – Motorized Vehicle	\$35.00 <u>50.00</u>	§156.027
Fire Code Violations	\$100.00	§93.10
Fire Hydrant	\$50.00	§93.09
Fire Lane	\$50.00	§93.09
Fire Prevention Violations	\$35.00 <u>50.00</u>	§93.10
Fireworks Violations	\$100.00	§94.18
Flammable Products	\$100.00	§93
Garage Sale Violations	\$50.00	§110.21
General Municipal Water and Water Violations	\$35.00 <u>50.00</u>	§10.99

Handicap Parking Violation	\$200.00	§71.30
Housing Code Violations	\$100.00	§150
Illegal Garbage Dumping	\$100.00	§51.09
Intoxicating Beverages in Parks and Other Public Areas	\$50.00	§111.011
Junk or Debris	\$50.00	§94.16
Keys in Ignition	\$35.00 <u>50.00</u>	§70.01
License and Permit Violations	\$100.00	§10.99
License Plat/Tabs Missing – Motorized Vehicle	\$35.00 <u>50.00</u>	§153.065
Load Limit Violation	\$100.00	§70.15
Loud Parties/Noise (City Noise Codes)	\$50.00	§94.18
Missing Address Numbers	\$35.00 <u>50.00</u>	§150.106
Other Illegal Parking	\$35.00 <u>50.00</u>	§71.30
Outdoor Storage of Wood	\$35.00 <u>50.00</u>	§94.03
Park Hours Violation	\$50.00	§96.01
Public Nuisances	\$50.00	§94.15
Regulated Business Activity	\$100.00	§10.99
Rental Code Violations	\$50.00/Unit	§150.079
Seasonal Parking Violation	\$35.00 <u>50.00</u>	§71.19
Sign Code Violations	\$100.00	§153
Snowmobile Violation	\$35.00 <u>50.00</u>	§70.45
Subdivision Regulation	\$100.00	§152
Trespass	\$100.00	§110.12
Trucks Parking on Restricted Route	\$50.00	§71.16
Waste Disposal Violations	\$50.00	§51.26
Water Ban Violations	\$35.00 <u>50.00</u>	§50.04
Weeds and Grass	\$35.00 <u>50.00</u>	§94.35
Zoning Code Violations	\$100.00	§153

12. Licenses (All licenses subject to a 10% late fee where applicable.)

A. General Business Licenses

Item	Fee	Reference
Administrative Application Fee	\$50.00	
Amusement Devices and Centers	\$15.00 per location plus \$15.00 per machine	§115.01
Automobile Sales, New and Used	\$300.00/year	§114.56
Amusement Rides, Carnivals, Circuses	\$130.00 for first day plus \$20.00 for each additional day	§115.01
Boxing and Wrestling Processing Fee	Regulated by the State of Minnesota	
Cigarette and Tobacco License Fee	\$150.00/year	§112
Food Sales & Service Application Fee	\$100.00/Application	§117
Garbage and Rubbish Hauler	\$50.00/1 st Truck & \$15.00 additional	§51.02
Pawn Shops		
Non-Refundable Application Fee (includes cost of investigation)	New - \$500.00 Renewal - \$100.00	§113.16
New Manager Investigation Fee	\$150.00	§113.16

Annual License	\$6,250.00	§113.16
Billable Transaction Fee	\$.60 per transaction	§113.16
Performance Bond	\$5,000.00	§113.16
Peddlers / Transient Merchants		
Permits	Transient - \$100.00 SUP + \$150.00 Escrow Peddlers - \$60.00/day, \$200.00/month, \$500.00/year	§110.03
Investigation fee	\$10.00 investigation fee for each new peddler	§110.04
I.D. Card	\$5.00/person	§110.09
Therapeutic Massage		
Partnership/Corporation License	\$350.00 + \$50 - 1 st Time Background Check	§119.07
Technician License	\$100.00 + \$50 - 1 st Time Background Check	§119.07

B. Liquor Licenses

Item	Fee	Reference
On-Sale Intoxicating	Class A - \$6,200/yr & Class B - \$9,300/yr	§111.08
On-Sale Wine	\$500.00/yr	§111.08
On-Sale Malt Liquor/3.2 Beer	\$300.00/yr	§111.08
Brewer Tap Room	\$400.00/yr	§111.08
On-Sale Brewer Pub License	\$400.00/yr	§111.08
Off-Sale Brewer Pub License	\$100.00/yr	§111.08
Cocktail Room License	\$400.00/yr	§111.08
Culinary Class Ltd. On-Sale Malt Liquor/Wine	\$300.00/yr	§111.08
Consumption and Display – City Fee	\$250.00/yr	§111.08
Club	\$300.00/yr	§111.08
Sunday On Sale	\$200.00	§111.08
Two A.M. Closing Permit	\$100.00	§111.19
Investigation Fee: Preliminary Background and Financial Application	\$750.00 + \$500.00 Escrow	§111.15
Investigation Fee: Comprehensive Background and Financial Information (<i>if required after preliminary background</i>)	\$750.00 + \$500.00 Escrow (in state) \$750.00 + \$10,000 Escrow (out of state)	§111.15
Investigation Fee: Corporation	\$750.00 + \$250.00 Escrow	§111.15
Temporary 3.2% Liquor License Fee	\$25.00/Event	§111.08
Temporary Intoxicating Liquor License Fee	\$50.00/Event	§111.08

C. Animal Licenses

Item	Fee	Reference
Spayed or neutered – Cats and Dogs	\$36 .00/yr	§92.03
Unsprayed or Unneutered – Cats and Dogs	\$510 .00/yr	§92.03
Duplicate tags	\$2.00 per	§92.03
Kennel – Residential	\$50.00/year	§92.07
Kennel – Commercial	\$100.00/year	§92.07

Impound Fee	1 st offense - \$50.00 plus Animal Hospital fees as outlined in Animal Control agreement 2 nd offense - \$100.00 plus Animal Hospital fees as outlined in Animal Control agreement 3 rd offense - \$150.00 plus Animal Hospital fees as outlined in Animal Control agreement 4 th and subsequent offense - \$300.00 plus Animal Hospital Fees as outlined in Animal Control agreement	\$92.04
-------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------

D. Rental Housing Licenses

Item	Fee	Reference
Single Family	\$120.00	\$150.079
Duplex	\$175.00	\$150.079
Apartment	\$200.00 per Building plus \$25.00 per Unit	\$150.079
Reinspection Fee	\$50.00 each after 3 rd Inspection	\$150.079
Excessive Consumption Fee: rental/non-rental	\$35.00 per incident	\$150.192
Conversion Fee	\$500.00 includes 1 st year registration fee	\$150.080
Late Conversion Fee	\$700.00	\$150.080

E. Vacant Property Licenses

Item	Fee	Reference
Residential Unit	\$200.00	\$150.140
Monitoring Fee	\$20.00 per visit	\$150.144

13. SPRING LAKE PARK ATHLETIC FIELDS

Item	Fee	Reference
Picnic Shelter Reservation Fees:		
Under 50 People - Resident	\$25.00	
Under 50 People – Non-Resident	\$50.00	
Over 50 People - Resident	\$50.00	
Over 50 People – Non-Resident	\$100.00	
Field/Court Reservation Fee	\$50.00	
Special Event (Multiple Faculties)	\$100.00	
John Conde Triangle Park (Special Event) - Resident	\$25.00 plus \$100.00 Deposit	
John Conde Triangle Park (Special Event) – Non-Resident	\$50.00 plus \$100.00 Deposit	
Athletic Field/Rink Lighting Fee	\$40.00 per Hour	
Athletic Field Use by Youth Sports Teams	\$10 per rostered player per sports season	

14. WATER, SEWER, STREET AND OTHER FEES

A. Water

Item	Fee	Reference
Water Availability Charge (WAC)	\$945 <u>1,050</u> .00/Unit (City determines # of units)	§50.15
Water Connection/Disconnect and/or Demo Inspection Fee	Residential - \$50.00 Commercial – \$75.00	§50.15
Water Connection Inspection Fee – New Residential Connection	\$355 <u>0</u> .00 (plus WAC)	§50.15
Water Connection Inspection Fee – New Commercial Connection	\$607 <u>5</u> .00 (plus WAC)	§50.40
Connection and Reconnection Fee	\$125.00/Hour (\$187.50/Hour after Business Hours)	§50.15
Water Meter Installation Fee	5/8" meter - \$50.00 3/4" – 1" meter - \$75.00 Over 1" meter - \$100.00	§50.15
Water Meters and Parts	Cost plus 2%	§50.40
Call out Fee	Regular Business Hours N/C – After Business Hours O.T. Fees apply (minimum \$100.00)	§50.15
Estimated Water Meter Reading	1 st est. – \$025 <u>00</u> , 2 nd est. - \$1550 <u>00</u> , 3 rd and subsequent est. - \$2075 <u>00</u>	
Disconnect Tag Fee	\$15.00	

B. Sewer

Item	Fee	Reference
Sewer Access Charge (SAC)	\$2,485.00/Unit (M.C. determines no. of units)	§50.16
SAC Administrative Fee	\$758 <u>5</u> .00/Unit	§50.16
Sewer Connection/Disconnection and/or Demo Inspection Fee	\$50.00 – Residential \$75.00 - Commercial	§50.16
Sewer Hook-up Fee – New Only	\$145.00 (plus SAC)	§50.16
Call out Fee	Regular Business Hours N/C – After Business Hours O.T. Fees apply (minimum \$100.00)	§50.15

C. Street

Item	Fee	Reference
Load Limits Permit Fee	\$25.00/entry/truck	§70.17
Street Opening Permit	\$150.00 permit fee plus \$1,000 Security Fee	
Right of Way Permit (ROW) - Excavation Permit	\$150.00	§151.01
ROW - Obstruction Permit	\$50.00	§151.01
ROW - Permit Extension	\$25.00	§151.01
ROW Security Fee	Subject to the Discretion of the Public Works Director	§151.01

D. Miscellaneous

Item	Fee	Reference
Municipal Street Light	\$17.20/year per water connection	§94.01
Recycling Fee	\$40.21 <u>11.21</u> /quarter per residential unit	§51.11



45 South 7th Street
Suite 2000
Minneapolis, MN 55402

(800) 851-2920
(612) 851-5906
Fax (612) 851-5917

DATE: November 28, 2017

TO: Honorable Cindy Hansen, Mayor & Members of the City Council
Mr. Dan Buchholtz, Administrator
City of Spring Lake Park

FROM: George Eilertson, Sr. Vice President
Northland Securities

A handwritten signature in blue ink, appearing to be "GE", is written to the right of the "FROM:" line.

RE: December 4th City Council Item
1. Issuance of General Obligation Equipment Certificates

I plan to attend the December 4th City Council meeting to review the following item:

1. Issuance of General Obligation Equipment Certificates of Indebtedness, Series 2018A

The City is issuing the Certificates to finance the purchase of equipment related to all departments, the police department, public works department and code enforcement. The total of the equipment purchases is approximately \$890,000. The Certificates are sized to net the City approximately \$795,000 with the balance being transferred into the project fund from other City funds.

Bond Rating – I worked with the City Administrator on the assignment of the City’s bond rating. Following a bond rating call and committee review, Standard & Poor’s affirmed the City’s underlying “AA” bond rating.

Thank you.

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor Cindy Hansen and Spring Lake Park City Council
City Administrator Daniel Buchholtz

FROM: Andy Pratt, Bond Counsel

DATE: November 28, 2017

RE: Award Resolution – General Obligation Equipment Certificates of Indebtedness, Series 2018A

On November 20, 2017, the City Council adopted Resolution No. 17-39, which authorized the issuance and sale of the City's General Obligation Equipment Certificates of Indebtedness, in the approximate principal amount of \$795,000. Proceeds of the Certificates will be used to finance the purchase of certain items of capital equipment, including computer equipment, vehicles and equipment for the police department, a vehicle for the building official, and various vehicles and equipment for the public works department. A complete list of this equipment was included with the prior resolution and is on file with the City Administrator.

The City Council is now being asked to approve the sale of the Certificates to Northland Securities, Inc., the underwriter for this transaction. The resolution to be considered for the December 4, 2017 meeting awards the Certificates accordingly, and sets forth the terms and conditions of the sale, including the individual principal amounts, the interest rates for each maturity, and reiterates the City's pledge of its full faith and credit to pay the debt service on the Certificates through a property tax levy.

Final pricing of the Certificates, including the final interest rates, is expected to be completed prior to the Council's December 4 meeting. I will update this resolution with that final information accordingly, and the executed resolution is to be recorded with Anoka County. Assuming this transaction is approved, I will draft the necessary closing documents and proceed to closing on the Certificates on January 4, 2018. At that time funds will be available to the City for purchase of the equipment.

Please let me know if you have any questions related to this transaction. Thank you for the opportunity to again be of service to the City of Spring Lake Park.

Andy Pratt
651.351.2125 (direct)
apratt@eckberglammers.com

Extract of Minutes of Meeting
of the City Council of the City of
Spring Lake Park, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Spring Lake Park, Minnesota, was duly held at City Hall on Monday, December 4, 2017, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which was received from Northland Securities, Inc. for the purchase of the City's \$_____ General Obligation Equipment Certificates of Indebtedness, Series 2018A.

After due consideration of the proposal, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. 17-41

A RESOLUTION AWARDING THE SALE OF \$ _____ GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2018A; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council (the "Council") of the City of Spring Lake Park, Minnesota (the "City") as follows:

Section 1. Sale of Certificates.

1.01. Background; Findings. It is determined that:

(a) the City is authorized by Minnesota Statutes, Section 412.301, as amended (the "Act"), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of various items of capital equipment, subject to certain limitations contained in the Act;

(b) pursuant to Resolution No. 17-39, adopted by this Council on November 20, 2017, the City authorized the issuance and sale of the Certificates (herein defined) for the purchase of certain items of capital equipment, which are attached as Exhibit B to this Resolution (the "Equipment");

(c) as required by the Act:

- (i) the expected useful life of each item of Equipment is or will be at least as long as the term of the Certificates (herein defined); and
- (ii) the principal amount of the Certificates does not exceed 0.25% of the estimated market value of taxable property in the City for taxes payable in 2017, which is the most current estimate available.

(d) it is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Equipment Certificates of Indebtedness, Series 2018A, in the aggregate principal amount of \$ _____ (the "Certificates"), pursuant to the Act and Minnesota Statutes, Chapter 475, as amended (the "Municipal Bond Act"), to provide financing for the Equipment.

1.02. Award to the Purchaser and Interest Rates. The proposal of Northland Securities, Inc. (the "Purchaser"), to purchase the Certificates is found and determined to be a reasonable offer and is accepted, the proposal being to purchase the Certificates at a price of \$ _____ (par amount of \$ _____, less underwriter's discount of \$ _____), for Certificates bearing interest as follows:

Year	Interest Rate
2018	
2019	
2020	
2021	
2022	

1.03. Purchase Contract. The Mayor and the City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Certificates. The City will forthwith issue and sell the Certificates pursuant to the Act and the Municipal Bond Act in the total aggregate principal amount of \$_____, originally dated January 4, 2018, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on December 15 in the years and amounts as follows:

Year	Amount
2018	
2019	
2020	
2021	
2022	

1.05. Optional Redemption. The Certificates are not subject to optional redemption or prepayment prior to maturity.

Section 2. Registration and Payment.

2.01. Registered Form. The Certificates will be issued only in fully registered form. The interest thereon and, upon surrender of each Certificate, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Certificate will be dated as of the last interest payment date preceding the date of authentication to which interest on the Certificate has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Certificate will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Certificate will be dated as of the date of original issue. The interest on the Certificates will be payable on June 15 and December 15 of each year, commencing June 15, 2018, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) *Register.* The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Certificates and the registration of transfers and exchanges of Certificates entitled to be registered, transferred or exchanged.

(b) *Transfer of Certificates.* Upon surrender for transfer of a Certificate duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Certificates of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) *Exchange of Certificates.* When Certificates are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Certificates of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) *Cancellation.* Certificates surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) *Improper or Unauthorized Transfer.* When a Certificate is presented to the Registrar for transfer, the Registrar may refuse to transfer the Certificate until the Registrar is satisfied that the endorsement on the Certificate or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) *Persons Deemed Owners.* The City and the Registrar may treat the person in whose name a Certificate is registered in the bond register as the absolute owner of the Certificate, whether the Certificate is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Certificate and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Certificate to the extent of the sum or sums so paid.

(g) *Taxes, Fees and Charges.* The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Certificates sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) *Mutilated, Lost, Stolen or Destroyed Certificates.* If a Certificate becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Certificate of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Certificate or in lieu of and in substitution for a Certificate destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Certificate destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Certificate was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Certificates so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must

be given to the City. If the mutilated, destroyed, stolen or lost Certificate has already matured in accordance with its terms it is not necessary to issue a new Certificate prior to payment.

2.04. Appointment of Initial Registrar. The City appoints Northland Trust Services Inc., Minneapolis, Minnesota, as the initial Registrar for the Certificates. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Certificates in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date on the Certificates, without further order of this Council, the City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Certificates will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Certificates ceases to be such officer before the delivery of any Certificate, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Certificate will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Certificate has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Certificates need not be signed by the same representative. The executed certificate of authentication on a Certificate is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Certificates have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Certificates. The City may elect to deliver in lieu of printed definitive Certificates one or more typewritten temporary Certificates in substantially the form set forth in Section 3 hereof with such changes as may be necessary to reflect more than one maturity in a single temporary Certificate. Upon the execution and delivery of definitive Certificates the temporary Certificates will be exchanged therefor and cancelled.

Section 3. Form of Certificates.

3.01. Execution of the Certificates. The Certificates will be printed or typewritten in substantially the form as attached hereto as Exhibit A.

3.02. Approving Legal Opinion. The City Administrator will obtain a copy of the proposed approving legal opinion of Eckberg Lammers, P.C., Stillwater, Minnesota, Bond Counsel to the City, which will be complete except as to dating thereof and will cause the opinion to be printed on or accompany each Certificate.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Funds and Accounts. (a) *Debt Service Fund.* The Certificates are payable from the General Obligation Equipment Certificates of Indebtedness, Series 2018A Debt Service Fund (the “Debt Service Fund”) created herein. The Debt Service Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City Administrator will timely deposit in the Debt Service Fund the proceeds of ad valorem taxes (the “Taxes”) levied or to be levied to finance the Equipment through the Certificates, which Taxes are pledged to the Debt Service Fund. If any payment of principal or interest on the Certificates will become due when there is not sufficient money in the Debt Service Fund to pay the same, the City Administrator is directed to pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for such advances out of the proceeds of the Taxes, when received. Before the Taxes are made available, the City will appropriate \$_____ to the Debt Service Fund before June 15, 2018, to make the interest payment due on the Certificates on such date.

(b) *Equipment Acquisition Fund.* The proceeds of the Certificates, together with any other funds appropriated by the City during the acquisition of the Equipment, will be deposited in an Equipment Acquisition Fund. The Equipment Acquisition Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The proceeds of the Certificates allocated to the Equipment Acquisition Fund are to be used to pay costs of issuance of the Certificates and to defray the acquisition expenses of the Equipment. When the Equipment is acquired and the cost thereof paid, the Equipment Acquisition Fund is to be closed and any balance therein is to be deposited in the Debt Service Fund.

4.02. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Certificates, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which tax will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be in the years and amounts as provided for on Exhibit C hereto.

4.03. Debt Service Coverage. It is determined that the estimated collections of Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Certificates. The tax levy herein provided is irrevocable until all of the Certificates are paid, provided that at the time the City makes its annual tax levies the City Administrator may certify to the Anoka County Division of Property Records and Taxation (the “County Auditor”) the amounts available in the Debt Service Fund to pay principal and interest due on the Certificates during the ensuing year, and the County Auditor will thereupon reduce the corresponding levy collectible during such year by the amount so certified.

4.04. Certificate as to Registration. The City Administrator is directed to file a certified copy of this Resolution with the County Auditor and obtain the certificate required by Section 475.63 of the Municipal Bond Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Certificates certified copies of proceedings and records of the City relating to the Certificates and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to

the validity and marketability of the Certificates, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein. The Mayor and the City Administrator are additionally authorized and directed to furnish to the Purchaser at closing on the Certificates such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Certificates or the organization of the City or incumbency of its officers, at the closing on the Certificates the Mayor and the City Administrator shall execute and deliver to the Purchaser a suitable certificate as to the absence of material litigation, and the City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Certificates.

5.02. Certification as to Official Statement. The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Certificates and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

Section 6. Tax Covenants.

6.01. Tax-Exempt Certificates. The City covenants and agrees with the holders from time to time of the Certificates that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Certificates to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Certificates. To that end, the City will comply with all requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Certificates under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments and limitations on amounts invested at a yield greater than the yield on the Certificates.

6.02. No Rebate Required. For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements with respect to the Certificates, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Certificates are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Certificates. The City further covenants not to use the proceeds of the Certificates or to cause or permit them or any of them to be used, in such a manner as to cause the Certificates to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Certificates as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Certificates are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Certificates as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during 2018 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during 2018 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this Section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Certificates will be initially issued in the form of a separate single typewritten or printed fully registered Certificate for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Certificate will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this Section, all of the outstanding Certificates will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Certificates registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City and the Registrar will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Certificates as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Certificates, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Certificates, (ii) the delivery to any Participant or any other person (other than a registered owner of Certificates, as shown by the registration books kept by the Registrar) of any notice with respect to the Certificates, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Certificates, of any amount with respect to principal of, premium, if any, or interest on the Certificates. The City and the Registrar may treat and consider the person in whose name each Certificate is registered in the registration books kept by the Registrar as the holder and absolute owner of such Certificate for the purpose of payment of principal, premium, if any, and interest with respect to such Certificate, for the purpose of registering transfers with respect to such Certificate, and for all other purposes. The Registrar will pay all principal of, premium, if any, and interest on the Certificates only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Certificates to the extent of the sum or sums so paid. No person other than a registered owner of Certificates, as shown in the registration books kept by the Registrar, will receive a certificated Certificate evidencing the obligation of this Resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.,” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Certificates and notices with respect to the Certificates. Any Registrar subsequently appointed by the City with respect to the Certificates will agree to take all action necessary

for all representations of the City in the Representation Letter with respect to the Registrar to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of this Council, determines that it is in the best interests of the persons having beneficial interests in the Certificates that they be able to obtain bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of bond certificates. In such event the City will issue, transfer and exchange bond certificates as requested by DTC and any other registered owner in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Certificates at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Certificate certificates in accordance with this Resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Certificate is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Certificates and all notices with respect to the Certificates will be made and given, respectively, in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and the City Administrator and dated the date of issuance and delivery of the Certificates, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate will not be considered an event of default with respect to the Certificates; however, any Certificate holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

Section 9. Defeasance. When all Certificates have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to holders of the Certificates will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Certificates will remain in full force and effect. The City may discharge all Certificates which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Certificate should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The foregoing resolution was passed and adopted by the City Council of the City of Spring Lake Park, Minnesota, this 4th day of December, 2017.

**CITY OF SPRING LAKE PARK,
MINNESOTA**

Cindy Hansen, Mayor

Attest:

Daniel Buchholtz, City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member _____,
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF ANOKA
COUNTY OF RAMSEY) SS.
)
CITY OF SPRING LAKE PARK)

I, the undersigned, being the duly qualified and acting Administrator of the City of Spring Lake Park, Minnesota, do certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on December 4, 2017 with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of \$_____ General Obligation Equipment Certificates of Indebtedness, Series 2018A, of the City.

WITNESS My hand officially as such City Administrator and the corporate seal of the City this _____ day of _____, 2017.

(SEAL)

City Administrator
City of Spring Lake Park, Minnesota

EXHIBIT A

FORM OF CERTIFICATE

No. R-_____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF ANOKA
COUNTY OF RAMSEY
CITY OF SPRING LAKE PARK

GENERAL OBLIGATION EQUIPMENT CERTIFICATE OF INDEBTEDNESS, SERIES 2018A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____%	December 15, 20__	January 4, 2018	849798 ____

Registered Owner: Cede & Co.

The City of Spring Lake Park, Minnesota, a duly organized and existing municipal corporation and political subdivision located in Anoka County and Ramsey County, Minnesota (the "City"), acknowledges itself to be indebted and for value received promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the Maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable June 15 and December 15 in each year, commencing June 15, 2018, to the person in whose name this Certificate is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Northland Trust Services Inc., Minneapolis, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are irrevocably pledged.

This Certificate is not subject to optional redemption or prepayment prior to maturity.

The City Council of the City has designated the issue of Certificates of which this Certificate forms a part as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

This Certificate is one of an issue in the aggregate principal amount of \$_____, all of like original issue date and tenor, except as to number, maturity date, and interest rate, all issued pursuant to a resolution adopted by the City Council of the City on December 4, 2017 (the "Resolution"), for the purpose of providing money to finance the acquisition of various capital equipment, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475 and Section 412.301, as amended. The principal hereof and interest hereon are payable from ad valorem taxes imposed on all taxable property in the City, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City is irrevocably pledged

for payment of this Certificate and the City Council of the City has obligated itself to levy additional ad valorem taxes on all taxable property in the City, which taxes may be levied without limitation as to rate or amount. The Certificates of this series are issued only as fully registered Certificates in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Certificate is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Certificates of other authorized denominations. Upon such transfer or exchange the City will cause a new Certificate or Certificates to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Certificate is registered as the absolute owner hereof, whether this Certificate is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Certificate in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Certificate does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Certificate is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Spring Lake Park, Minnesota, by its City Council, has caused this Certificate to be executed on its behalf by the facsimile or manual signatures of the Mayor and the City Administrator and has caused this Certificate to be dated as of the date set forth below.

Dated: January 4, 2018.

CITY OF SPRING LAKE PARK, MINNESOTA

(Facsimile)
City Administrator

(Facsimile)
Mayor

CERTIFICATE OF AUTHENTICATION

This is one of the Certificates delivered pursuant to the Resolution mentioned within.

NORTHLAND TRUST SERVICES INC.

By _____
Authorized Representative

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Certificate has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
January 4, 2018 _____	Cede & Co. Federal ID #13-2555119	_____

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Certificate and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Certificate on the books kept for registration of the within Certificate, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Certificate in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Certificate unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Certificate is held by joint account.)

Please insert social security or other identifying number of assignee

EXHIBIT B
EQUIPMENT

EXHIBIT C

TAX LEVY

Year of Tax Levy	Year of Tax Collection	Amount
2017	2018	
2018	2019	
2019	2020	
2020	2021	
2021	2022	

RESOLUTION NO. 17-43

RESOLUTION PERMANENTLY TRANSFERRING MONIES FROM THE GENERAL FUND TO THE 2018 EQUIPMENT CERTIFICATE FUND

WHEREAS, due to unanticipated one-time building permit revenue in the General Fund, it is anticipated that there will be a year-end surplus; and

WHEREAS, these funds would typically remain in the General Fund as cash carried forward, increasing the City’s operating reserves unless otherwise designated by the City Council; and

WHEREAS, interfund transfers are needed to supplement funds from the sale of the 2018 G.O. Equipment Certificate to pay for the City’s capital equipment needs for the years 2018 through 2022; and

WHEREAS, the remaining fund balance in the General Fund will comply with the City’s fund balance policy of maintaining between 35%-50% of the budgeted expenditures in reserves.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the Administrator, Clerk/Treasurer is hereby authorized to make the following transfer:

Fund 101 – General Fund to Fund 432 – 2018 Equipment Certificate	\$125,000
------------------------------------------------------------------	-----------

The foregoing Resolution was moved for adoption by.

Upon Vote being taken thereon, the following voted in favor thereof:.

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 4th day of December, 2017.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff

Re: **Status Report for 12.4.17 Meeting**

From: Phil Gravel

File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Continuing to work with the Public Works Director and the Administrator on implementing the work plan for 2017 MS4 items. *We will be working on staff training with the Public Works Department later this month.*

Surface Water Management Plan (193803949).

We continue doing research (including compiling old plans) as part of the background research for updating the local surface water management plan. Preliminary steps for the storm water modeling have been completed. Detailed modeling will follow.

2017 Sanitary Sewer Lining Project (193803782).

This project includes sanitary sewer lining in the neighborhood east of Able Street and north of 81st Avenue. *The Contractor, Visu-Sewer, has completed the lining work and the remaining service grout work. Terry Randall is reviewing post-lining inspection reports.*

2017-2018 Street Seal Coat Project (193803783).

This 2-year project will include street maintenance in the neighborhood north of 81st Ave. and west of Monroe St. (2017) and in the neighborhood east of Monroe St., south of 81st St. and west of TH 65 (2018). The Contractor, Astech, has completed the 2017 seal coat work and pavement markings. Terry Randall is coordinating.

Other issues/projects.

Continue to work with Coon Creek Watershed District (CCWD) Technical Advisory Committee (TAC).

We continue working with the Public Works Director to get final approval on the Water Supply Plan (DNR requirement) and on implementing the city's Wellhead Protection Plan.

Working with agents for Verizon and AT&T regarding possible facilities on the Arthur Street water tower.

Continue working with Dan, Terry, Phil Carlson, and the developer regarding the potential Hy-Vee development. The County permit is the most pressing current issue.

Working on site plan construction issues for the Dominion project. Terry Randall is monitoring day-to-day issues on the project.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

Achiever

Building skills, careers and independence since 1964.

Dedicated to providing respectful and responsible services that promote and enhance quality of life.

A look inside...

Page 2... CEO Tom Weaver asks the question, "Why work?"

Page 3... Resources available to employers

Business solutions

Page 4... Celebration

Benefits of diversity

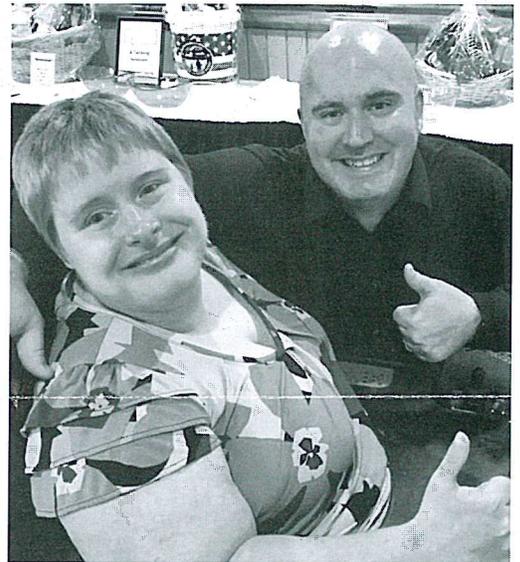
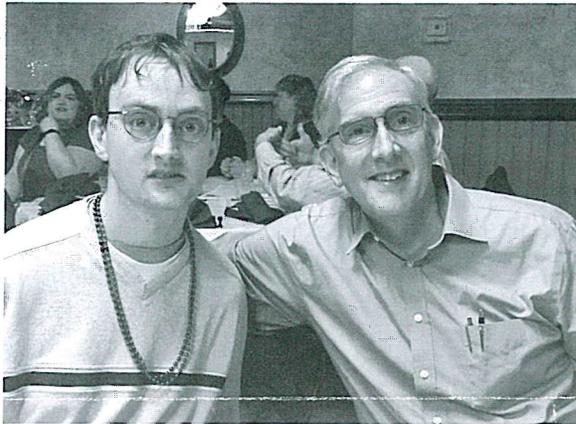
Give to the Max

Page 5... Achieve Clean
What's inside the bottle

New business partner: Smyth Companies

Back... Giving back - Achieve volunteers

Fall FUNdraiser Fun!



Our fall fundraiser was held at Blainbrook on October 11 and as these photos show, lots of fun was had while raising funds for a great cause.



We received 10 new subscriptions for Achieve Clean Laundry Detergent. Sign up online today!



Newsletter of



Volume 28, Number 3
Fall 2017

Why work?

Achieve Services Inc. is a day training and habilitation service that provides work and other opportunities for people with developmental disabilities. That's an interesting sentence, specifically the phrase "work and other opportunities." We don't always think of work as an opportunity.

We might think of it as a duty or obligation or something we have to complete in order to pay the mortgage or buy the groceries. But opportunity?

Yes, work is an opportunity.

It's an opportunity to gain financial benefits, but that's just the start. The benefits of working in a meaningful job are far-reaching – for all people of all abilities. One positive outcome leads to another, and so on.

Work provides a purpose to your day. You have somewhere to go and something meaningful to do. You are a needed and contributing member of society.

This brings with it a sense of connectedness. In this instance, co-dependence is a good thing. Being connected to others makes us part of a larger whole. We belong. This interconnectedness brings opportunities for socializing and friendships.

These friendships are valuable to Achieve workers, but **we've been told over and over by employers that hiring our workers makes their workers even better.** Diversity in the workplace provides a positive outcome for all. Work is empowering.

Thinking more positively about oneself builds self-esteem, confidence and

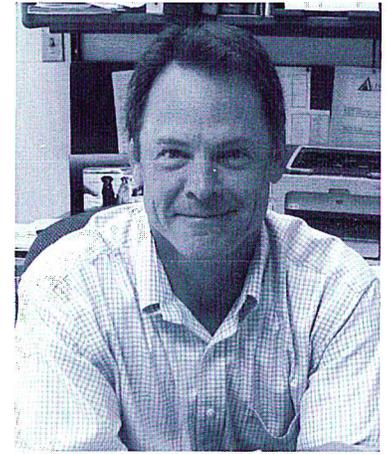
overall happiness, which combine to boost overall mental health.

In fact, studies show that work is good for not only mental health but your physical health as well. It seems that having a reason to get out of bed in the morning encourages our bodies to recover more quickly from illnesses and to stay well in the first place.

One Australian study found that "good work is generally good for health and well-being and that long term worklessness can have a negative impact on health and well-being."*

Work provides the opportunity for experience and gaining new skills. It is a resume builder, which leads to a future of bigger, brighter and better opportunities.

This brings us full circle to financial gain. A person with greater experience and skills can have greater financial independence. According to one study "Employment is generally the most important means of obtaining adequate economic resources, which are essential for material well-being and full participation in today's society."**



Tom Weaver, Achieve CEO

People with disabilities are no different than those without disabilities in that they can benefit from the numerous opportunities that come from employment in a positive and meaningful job. **That's why here at Achieve we'll continue doing what we've been doing for more than 50 years:** provide work and other opportunities to adults with developmental disabilities so they can lead meaningful and self-determined lives.

For many of our participants, this starts with a simple four-letter word: work. 

*Australian Government Comcare
**"Is Work Good for Your Health and Well-being?" Waddell & Burton, 2006.

Achieve Core Values

ENRICHMENT – We are committed to enhancing lives through achievement and honoring the worth, abilities, and contributions of each individual.

EMPOWERMENT – We honor personal choice, and invest in every individual's right to cultivate and contribute their talents in ways that enrich themselves and society.

INNOVATION – We continuously seek new and better solutions to meet the needs of participants, staff and employers in ways that make lasting improvements.

INTEGRITY – In all that we do we are open, honest and respectful and we follow through on our commitments.

Resources available to employers



Many business owners are aware of the various benefits of hiring employees with disabilities, but finding the right employee with the right set of skills might seem complicated. It doesn't have to be. There are resources available to help employers find, recruit, train, maintain and reap the tax benefits of hiring employees with disabilities.

If you've considered hiring an employee with disabilities or are simply interested in more information, there are a number of online resources that can get you started. These include:

- The Minnesota Department of Employment and Economic Development (DEED) at mn.gov/deed,
- The Employer Assistance and Resource Network on Disability Inclusion (EARN) at askern.org and
- The Jobs Accommodation Network (JAN) at askjan.org.

Business solutions - put us to work for you

Achieve participants complete various jobs in the community as well as in-house. Some of the things we can do include:

In the community

- Cleaning/janitorial
- Clerical
- Data entry
- Shredding
- Stocking
- Sorting
- Mail delivery
- Manufacturing

In-house

- We have a full-service workshop in Blaine with capabilities to pick up and drop off contracted work.
- Packaging
 - Shredding (confidential area available)
 - Poly-bagging

- Heat sealing
- General assembly
- Envelope inserting
- Labeling
- Collating
- Stapling
- Folding

Whether you're interested in the basics, or the detailed specifics, these online resources can provide you with information including:

- Facts about the benefits of hiring workers with disabilities
- How hiring people with disabilities can help a business overcome workforce shortages
- Increasing efficiency
- Laws and regulations
- How employees with disabilities provide employers with a positive return on investment
- Tax incentives available
- Creating new market opportunities and attracting more customers
- Tapping into an educated and talented pool of workers

- Tapping into a diverse pool of workers
- Recruiting candidates
- Help with retention
- Job coaching
- Job accommodations
- Assistance with accessibility issues

You can access articles online, as well as subscribe to informational newsletters and complete free webinars on a variety of disability topics that are of interest to employers.

In addition to these online resources, Achieve specializes in support and employment of persons with disabilities and can provide similar services – all at no cost to you. Give us a call at 763-783-4909 or access us online at achieveservices.org.

Finding, hiring and retaining skilled and dedicated employees with disabilities doesn't have to be complicated and you don't have to go it alone. Check out the resources available and then give Achieve a call. They'll provide a wealth of information and all the assistance you'll need to form a successful partnership. 

testimonial - the best kind of word of mouth

"Plasti Dip International has been using Achieve Services for many years and can rely on its participants to get the job done accurately and on time. As an important business partner they are a cost effective, reliable and trustworthy resource. It makes good sense to use Achieve Services."

—Scott Haasl President, Plasti Dip International

CELEBRATION!

Meier Tool recently celebrated Achieve workers, Miles and Mindy, for their dedication to the company.

Congratulations Miles, Mindy and Meier Tool. Sounds like everyone is a winner!



Benefits of workplace diversity

Diversity in the workplace is a hot-button topic. When an employer thinks of inclusion and diversity, they often think of different genders, races and sexual orientation. Increasing diversity by hiring workers with disabilities may not come to mind. It should.

People with disabilities help to create a culture of diversity and inclusion, and with that comes numerous benefits.

Increased innovation and creativity: A diverse group has diverse perspectives. Teams that include workers from different backgrounds bounce their differing ideas and concepts off one another, leading to increased innovation and a higher level of creativity.

Enhanced collaboration and cooperation as a means to meeting workplace objectives. Employees from different backgrounds bring in a variety of solutions on how to achieve a common goal.

An increased talent pool: It's simple math. People with differing backgrounds will have different life experiences and different talents. If you increase the diversity of the people you consider for employment you increase the overall number of people you consider for employment.

Increased customer base: A diverse workforce is better able to understand and meet the needs of a diverse customer base. Meeting the needs of more customers means... more customers.

Increased morale: When differences are accepted and embraced, employees feel more comfortable and valued within the workplace. When individuals are valued for the unique skills and perspective they bring to the job, they are more content at work.

Staff retention: Studies show that businesses that fail to foster inclusive workplaces see higher turnover rates. A diverse work group fosters a collaborative and discrimination-free work environment, which lowers the costs of employee turnover.

It is widely acknowledged that diversity in the workplace results in numerous benefits. What employers may overlook is how that diversity looks and where to find it. Including employees with disabilities into a diverse and inclusive work environment can boost morale, creativity, retention and talent – not to mention your businesses bottom line. ▲

give
TO THE
MAX 
NOV. 16, 2017

Give to the Max Day is a special 24-hour period to highlight the work and worth of non-profits, like Achieve. While every day is a great day to donate, Give to the Max Day donations are eligible for random drawings to have extra money added to them.

How to give: go to the **Give MN website at givemn.org**. Click on the donate button and type Achieve Services Inc in the find a cause space. Thanks in advance for your support!



Cleaning your dirt: one load at a time

Laundry detergent isn't always exciting, but we are excited about some of the things going on with our product, Achieve Clean!

- Our retail shop is open and ready for business! Come check us out. We're at 7500 University Ave. NE in Fridley and are open weekdays 9 am - 2 pm.
- You can also buy Achieve Clean online or at a local retailer. Here's where:
 - > Coborn's (Ramsey, Albertville and Elk River locations)
 - > Through Coburn's Delivers
 - > Arc's Value Village (New Hope, St. Paul, Brooklyn Center, Richfield and Bloomington locations)
- We've got a new PSA to tell our story. You can check it out yourself. Go to the Achieve Clean Facebook page (Like us if you haven't already) and click on videos. It's titled "**Wash with a Cause - Achieve Clean Laundry Detergent.**" We want to get 1,000 views! 

What's inside the bottle?

Reading the ingredient list of your laundry detergent may not make your top 10 to-do list, but maybe it should. **Achieve Clean is made with just four ingredients** that combine to give you the best in clothes-cleaning power.

Other detergents have 15, 20 and even 27 ingredients. (We know; we checked the labels.) Even detergents claiming for be free of unneeded ingredients have a list twice as long as Achieve Clean. Worse yet, some detergents don't even list their ingredients on the label but direct you to a website to find that information on your own.

- Achieve Clean is unscented.
- Achieve Clean has zero added dyes, making it a safer wash for your clothes.
- Achieve Clean is bleach-free. Harsh chemicals are just as bad for your fabrics as they are for your health.
- Achieve Clean contains no petroleum, which is non-biodegradable and can cause pollution.

- Achieve Clean is proudly made in the U.S.A. It is manufactured and bottled locally, with all ingredients made in the United States.

- Achieve Clean is cost-effective. One bottle cleans 60 loads of laundry, making each load cost just over 25 cents.

- Achieve Clean provides meaningful jobs for people with developmental disabilities.

- All proceeds from Achieve Clean are invested directly back into programs that create jobs for people with developmental disabilities.

- Still not convinced? We have a money back guarantee! Check it out risk free! 

A new partner:



One of the best aspects of developing, marketing and selling our own laundry detergent is the amazing partnerships Achieve has made with other businesses. One of our newest is Smyth Companies, a premiere package decoration company, which provides packaging labels for everything from soaps and household goods to wine and beer – and now, Achieve Clean Laundry Detergent!

Smyth Companies cares about the community they are a part of and is happy to support Achieve Clean by donating the labels used on the boxes of our laundry detergent. **Achieve is thrilled to partner with Smyth Companies in this way!**

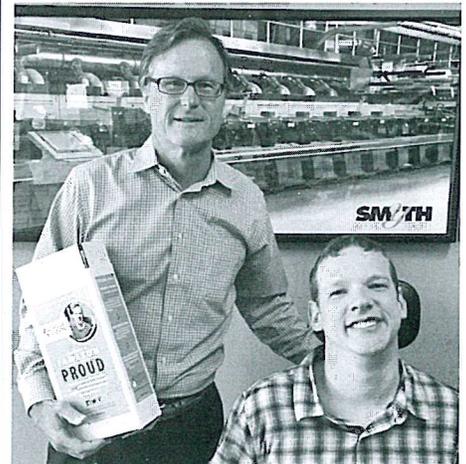


Photo: Dan Hickey of Smyth Companies (left) and Jameson Crawford of Achieve Clean (right)

One word: subscribe!

The easiest way to support Achieve Clean Laundry Detergent is to start a subscription! Choose whatever frequency works for you (one, two or three months) and you'll automatically get a bottle sent to your door. Change or cancel any time. It couldn't be easier! Visit achieveclean.org to get started.

Achieve Services, Inc.
Human Service Center of Anoka County
1201 89th Avenue NE, Suite 105
Blaine, Minnesota 55434
phone (763) 783-4909
fax (763) 783-4725
www.achieveservices.org

NON PROFIT ORG.
US POSTAGE PAID
PERMIT #4190
TWIN CITIES, MN

*****AUTO**ALL FOR AADC 553

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188



4
600



The Achiever is published quarterly by Achieve Services, Incorporated, a private, non-profit day training and habilitation service which provides work and other opportunities for people with developmental disabilities.

Writing and design by Jill Pertler

Copyright 2017

Send comments or questions to the editor: jillpert@mediacombb.net
May be duplicated with permission

Giving back...Achieve volunteers

Achieve participants volunteered at the Fall Harvest Market this year selling ghostly treats. All proceeds from their efforts went to benefit Community Emergency Assistance Programs, a Minnesota based charity (CEAP). CEAP provides food, clothing, referrals and personalized support to families in

need to help them establish their path to stability and independence.

Since 1970 CEAP has helped individuals and families in financial distress to help them maximize their ability to live independently and with dignity.

Each year CEAP distributes over one million pounds of food through its food shelf. For more information, visit the CEAP website at www.ceap.org.

Achieve participants volunteer their services at various locations during the year. Volunteering allows them to give back to the community and help others in need. It allows opportunities for socializing with community members, builds a feeling of purpose and helps them gain skills and confidence. Best of all - this outing was a lot of fun!





Fridley

COMMUNITY CONNECTION

DECEMBER 2017
NO. 209

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

6431 University Avenue NE
Fridley, MN 55432
phone: (763) 571-3450
www.FridleyMN.gov
email: info@FridleyMN.gov



Mayor – Scott J. Lund
Councilmember-at-Large – Robert L. Barnette
Councilmember 1st Ward – James T. Saelke
Councilmember 2nd Ward – Dolores M. Varichak
Councilmember 3rd Ward – Ann R. Bolkcom
City Manager – Wally Wysopal

What's Inside

Improving MN Water Quality.....	2
Trashy Holiday Traditions.....	2
To Salt, or Not to Salt.....	3
Fridley Schools Leading the Way in Organics Collection.....	3
Let's Skate.....	4
Are You New to the City?.....	4
2018 Utility Rate Changes.....	5
Reflections of a Police Captain.....	6
Police Promotions.....	6
Fending Off the Grinch.....	7
Winter Parking Now in Effect.....	7
Adopt a Hydrant.....	7
Fridley Fall Fun.....	8

Stay Connected!



Like Us on Facebook:
search City of Fridley



Follow Us on Twitter:
@CityofFridley

PRESORTED STD
U.S. Postage
PAID
Twin Cities, MN
Permit No. 92886

43 11728

*****5-DIGIT 55432

City Administrator
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188



Made in Fridley

That triangular hinge on your refrigerator door and the box your new shoes came in – those and thousands of other items are made right here in Fridley.

Almost everything you use in your daily life is manufactured in some way – and chances are it may have even come from your own community. Fridley is home to some of the most progressive, successful, and creative manufacturing companies in the world.

Manufacturing Today

Gone is the stigma of the Industrial Revolution age. Today manufacturing work is clean, safe, innovative and precise. Manufacturing is taking a concept or idea and making it into a final product by designing machinery, programming software, fixing robotics, business collaboration, engineering and more.

Manufacturing Tomorrow

According to Fridley manufacturer EJ Ajax, there is currently 4.5 potential hires for every 5 manufacturing jobs. By 2024, there will only be 1.5 million for every 3.5 million jobs.

Companies like EJ Ajax are being proactive in recruitment by participating in Manufacturing Week tours, connecting with local schools, and offering paid training and education. In October, EJ Ajax hosted approximately 170 students from Fridley High School, Patrick Henry High School, Brooklyn Center High School and Paladin Career and Technical High School, to introduce them to a career in manufacturing. These students walked through the development of fidget spinners – from concept design to manufacturing different parts, like the ball bearing and metal cutouts, to laser printing the logo and collaboration with other companies for a finished product.

Because there is so much opportunity in the manufacturing field, many companies have teamed up in an effort called *Dream It. Do It. MN* to tell the world why they love the manufacturing industry and their careers. It is led by Bemidji State University in collaboration with 14 other community and technical colleges with support from Minnesota manufacturers. This effort works to improve the public's image of manufacturing and to inspire young people to prepare for and seek careers in advanced manufacturing.

Why It Matters

Manufacturing contributes \$43.7 billion to the state's economy and accounts for 16% of Minnesota's gross domestic product. Nearly half of Minnesota's Fortune 500 companies operate in manufacturing including Medtronic



(world headquarters right here in Fridley) and General Mills (operates a Fridley plant). Minnesota has over 307,000 manufacturing jobs statewide. Every manufacturing job also supports another 1.7 jobs in other segments of the economy, so add an additional 519,000 Minnesota jobs to that statistic. That is 31% of all jobs statewide.

The Fantastic Products of Fridley

Northern Stacks is currently the fastest growing development in Fridley. They have already risen to 1,130 employees and are on track to reach 3,000. Among those companies are a few fascinating manufacturers.

- VStar Entertainment Group creates many of the mascots we see at sporting events and character's costumes in live performances, such as Sesame Street Live. Have you seen the 20 foot Vikings Gjallarhorn at US Bank Stadium? They made that, too.
- Everlast makes rock climbing walls.
- Dero creates cool bike racks and bicycle transit solutions.
- BAE Systems manufacture some of the world's most advanced, technology-led defense, aerospace and security solutions.

The list goes on and on. Here are few more products **Made in Fridley**:

- Cabinets for fire extinguishers
- Airplane parts
- Hydraulic motors
- Swiss precision turned parts
- Clean air generators
- Heart valves and state-of-the-art medical devices
- Cash drawers for cash registers
- Hinges for just about anything
- Cookware
- Gluten-free cereals

Is a manufacturing career right for you? If you are into robotics, building with Legos, assembling model planes, computer programming, solving puzzles or fixing cars, it might be something to consider. The possibilities are endless. To learn more about a career path in manufacturing, visit www.360mn.org.



Improving Minnesota Water Quality – 25% by the year 2025

Last February, Governor Dayton presented a challenge to all Minnesotans to take action and make a collaborative effort to improve water quality. Without additional actions, water quality is only expected to improve 6-8% by 2034. Governor Dayton wants us to do better.

The idea is not to add additional regulations. Instead the goal is to bring local governments, businesses, farmers, scientists, concerned citizens, watershed districts and others together to brainstorm new ideas.

"I ask all Minnesotans to join me in finding solutions that will ensure our children and grandchildren inherit clean water to drink, swim and fish in," said Governor Dayton. "This is everyone's challenge, and everyone's responsibility."

25 by 25 is an aggressive but achievable goal. Current challenges include reducing phosphorus and nitrogen in the Mississippi River.

The Fridley Environmental Quality and Energy Commission is ready to engage. On August 29, three EQEC members served as co-sponsors for a Community Water Conversation held at Anoka Ramsey Community College. Over 100 participants attended the discussion including local and state

lected officials, natural resource professionals, educators, and engaged citizens. They gathered into small groups and discussed ideas and challenges for making 25 by 25 possible.



DID YOU KNOW?

Despite the state's abundance of lakes, rivers, groundwater and streams, more than 40% of Minnesota's waters are currently listed as impaired or polluted. Every effort you make matters.

Early education served as a reoccurring theme in these discussions: required water curriculum for students, more community projects, and extended public outreach. We need to re-think and prioritize how we approach water conservation. On the barrier end, lack of funding frequently surfaced as a major obstacle.

According to EQEC commission member Heidi Ferris, in Fridley we need water to soak into the ground. "Hard surfaces like roads, parking lots and driveways collect pollutants that rainwater and snowmelt take to the nearest river, lake or stream," Ferris explains. "Lawn chemicals, pet waste, car fluids,

as well as grass clippings and autumn leaves upset the healthy water chemistry of a lake or river."

Fridley continues to provide safe, high-quality drinking water to residents. We invest in technology, staffing and infrastructure, and make a commitment to keep your drinking water safe. In 2016, we repaired and upgraded water mains in some of the oldest areas of the community, including the Plymouth neighborhood. In addition, we made needed repairs to the Commons Park Filtration Plant and are currently making major renovations at the Locke Park Filtration Plant. We are also on track for completing all residential water meter replacements by year-end.

You can make a difference.

- Reduce your use of de-icing salt.
- If you see salt or sand on dry pavement, sweep it up and save it for future use.
- Take hazardous waste (motor oil, paints, household cleaners, pesticides and other chemicals) to the Anoka County Hazardous Waste Facility. NEVER dump, flush or trash these items.
- Pick up the doggy do-do! Pet waste washes into the stormdrain which feeds into the Mississippi River and pollutes this essential water resource.

Fridley History Center presents...

The Festival of Trees

Fridley History Center Exhibit:
Saturdays and Sundays, 11:00 a.m. – 3:00 p.m.
November 18 – December 17

Special Guest, Santa Claus:
December 9 and 10

Kindergarten Art Fair: December 9
Admission is always FREE!

- themed decorated trees
- ornaments for sale
- treats and crafts for kids
- vignettes to transport you back in time
- music

Come light up the season at the
Fridley History Center:
611 Mississippi Street NE

Create a New Holiday Tradition

*"It came without ribbons! It came without tags!
It came without packages, boxes or bags!"*

– The Grinch, Dr. Seuss

Start a trend this season and celebrate Planet Earth as you celebrate each other with these easy ways to cut down on waste.

1. Cardboard Breakdown

Online shopping = cardboard boxes, and a lot of them! Breakdown these boxes before putting them in your recycling bin. Better yet, reuse them! Cardboard boxes are great for storage, organization, future garage sale signs and craft projects. Is there a child in your life? Boxes are better than toys! Children will find a hundred uses for one simple cardboard box.

2. A Better Bag

All those plastic bags are the worst! They cannot go in curbside recycling and they are too flimsy to reuse for anything else. Instead, bring your own reusable bags to shopping centers and grocery stores. Things will be easier to carry and the bag will not tear as easily.

3. Rethink Wrapping Paper

Unfortunately, wrapping paper is still not recyclable. But it could be if you used newspaper instead! Or, use reusable fabric bags or recyclable paper bags for gifts.



4. Create a Memory

Forget the ugly tie and create a memory by giving an event. Perhaps a gift card to a new restaurant or tickets to a play or museum. Your gift will stand out for its uniqueness and personalization, and will be remembered long after the "things" are forgotten.

5. Styrofoam

All those cardboard boxes that come in the mail often contain Styrofoam cushioning or packing peanuts. Styrofoam cannot be recycled in your curbside container. Instead, collect rigid Styrofoam (the stuff used to pack electronics and appliances) and clean packing peanuts in a big cardboard box or clear plastic bag. Then bring it to the Coon Rapids Recycling Center: 1831 111th Ave NW, Coon Rapids. Open Tuesday – Saturday, 9:00 a.m. – 3:00 p.m.

To Salt, or Not to Salt... that is the Question

Minnesota winter = slippery. Salt helps melt ice on roads and walkways, which can lead to fewer falls and collisions. Here it is virtually impossible to completely avoid salt use, but what is enough? When does it become too much?

When snow and ice melt, all that salt washes into our waterways. These lead directly to the Mississippi River. High levels of salt can be harmful to fish and our drinking water supply and, once it is in the water, salt becomes a permanent, expensive-to-remove pollutant.

The Salty Facts:

- Salt stops working when temperatures drop to 15 degrees and lower. If temps are this cold, it is better to use sand for traction instead.

- Salt takes time to work. Salt is not an instant fix.
- Salt is hard to see. Just because you do not see it on the road or the road is slippery, does not mean salt has not been applied. Be patient.
- Less is more. More salt does not equal more or faster melting. Use less than 4 pounds of salt per 1,000 square feet. What does a pound of salt look like? About the size of a 12-ounce coffee mug.
- Spread it out. You should leave about a 3-inch space between granules. A hand-help spreader can be very helpful.
- Sweep it up. If salt or sand is visible on dry pavement, it is no longer doing any work and will be washed into the river. Reuse it or throw it away.

Fridley Schools Leading the Way in Organics Collection

Fridley public schools are home to over 2,800 students. They attend school approximately 170 days per year. That is over 476,000 lunches in one school year, not to mention breakfasts and summer programs. It could all add up to a lot of waste, but not in Fridley.

Early this year, the district began organics collection at Hayes and Stevenson Elementary Schools. Today when students finish their lunch, they sort their waste into recycling, trash and organics. So what is organics? Well, in this case, it is uneaten food, paper napkins and compostable utensils and trays. A few short months later, by the end of the school year, Stevenson had reduced their lunchroom trash creation by 79%, helping the district earn an Anoka County Outstanding School Award for the program.

This fall, the trend continues as Fridley Middle School has also started organics collection, with the assistance of some very dedicated student council leaders and a custodian that goes above and beyond. Currently, they are diverting 93% of their lunchroom waste into recycling and organics collection! Next year, the trend will continue as Fridley High School implements the program.



It takes dedication and planning to make it happen, but Fridley schools are setting the bar high in waste reduction efforts. An Anoka County grant helped jumpstart their efforts with funds to purchase organics carts, three-barreled waste sort structures and compostable bags. Then it was up to school leaders to educate kids on how to do it. Fridley Public Schools District Nutrition Coordinator, Maria Anderson, says that organics collection fits in with the school district's food sustainability efforts, including serving locally-grown food, reducing excess food packaging and recycling.

So easy a child can do it! Now it is up to us to learn. Minnesota has set a recycling goal of 75% (which includes organics collection) for all cities within Anoka County by 2030. Watch for more options and information in the coming months on how you can participate in new citywide organics collection programs.

Add a little sparkle to the season at Fridley Liquor!

Great Selection. Awesome Service. 2 convenient locations!

Fridley Market:
University Ave. & 1694 • (763) 571-1994

Moore Lake Drive:
Hwy 65 • (763) 571-8365

Email Sign up: FridleyLiquor.com
Facebook: [/FridleyLiquor](https://www.facebook.com/FridleyLiquor)
Twitter: [@FridleyLiquor](https://twitter.com/FridleyLiquor)

We have the spirits to get you in the holiday spirit!
FridleyLiquor.com

We Take Old Holiday Lights

Recycle your old, tangled or broken holiday lights at Fridley City Hall! There will be a collection box in the lobby now through January 15.

Fridley City Hall, 6431 University Ave NE parking and entrance off of 5th Street

Hours: Monday-Friday, 8:00 a.m. – 4:30 p.m.
After-hour drop-off available until 7:30 p.m. on December 11 and 18 and January 8

GRADES K-5 FIELD TRIPS

WEDNESDAY, DECEMBER 27: GRANDSLAM
THURSDAY, DECEMBER 28: TROPICS WATERPARK & ADVENTURE PLAYGROUND
FRIDAY, DECEMBER 29: PUMP IT UP & BOWLING
MONDAY, JANUARY 15: SNOW TUBING AT GREEN ACRES
THURSDAY, JANUARY 25: CRAYOLA EXPERIENCE
FRIDAY, JANUARY 26: MN CHILDREN'S MUSEUM

9:30 A.M. – 4:00 P.M. ALL TRIPS COST \$29 EACH.
EXTENDED HOURS, 7:30 A.M. – 5:30 P.M., AVAILABLE FOR \$9 ADDITIONAL.

School's Out So Let's Have Some FUN!

winterfest

12:00 - 3:00 p.m. Saturday, January 20
Commons Park & Fridley Community Center
6085 7th Street NE

Outdoors:

- Horse Drawn Hay Ride
- Dog Sled Rides
- Ice Skating & Sledding (bring skates or a sled)
- Medallion Hunt with a \$100 prize
- Huge Bonfire and S'mores
- North Metro Youth Hockey Miles Tournament
- Snow Shoe Demos

Indoors:

- Play BINGO and other games
- Visit the Instant Snow Booth
- Arts & Crafts
- Dance to music provided by a DJ
- Food and Refreshments (for purchase)

All activities are **FREE** thanks to donations from local groups and organizations.
Questions? Give us a call at 763-572-3570.



Let's Skate

We are getting excited to prepare the winter ice skating rinks! We need about 10 consecutive days of freezing temps in order to create safe and usable ice – a 3-4 inch even layer. Warm weather, freezing rain and even snow can slow the process, but we are on it and want to get those rinks ready as soon as possible.

Fridley has 9 general skating rinks and 5 hockey rinks throughout the city. Commons Park even has a warming house (and sledding hill)! Hours are weekdays 4:00 - 9:00 p.m.; weekends, and school-out days 12:00 - 9:00 p.m.; and Holidays (Christmas Eve, Christmas Day, New Year's Eve and New Year's Day) from 12:00 - 4:00 p.m.

Cold Weather Guidelines

As a general guideline, we suggest cancelling outdoor activities if temperatures fall below 10 degrees Fahrenheit or there is a wind chill of -25 degrees.

Location	General	Hockey
Briardale Park: 6171 Rice Creek Dr.	✖	
Commons Park: 555 - 61st Avenue NE	oval	✖ (2)
Flanery Park: 1487 Onondaga Street		✖
Hackmann Park: 1071 Hackmann Circle	✖	
Hayes Elementary: 615 Mississippi Street	✖	✖
Logan Park: 155 Logan Parkway	✖	
Madsen Park: 7358 - 73rd Avenue	✖	✖
Ruth Circle Park: 9160 Ashton Avenue	✖	
Springbrook Park: 8155 Broad Ave NE	✖	
Sylvan Hills: 6205 Jupiter Dr	✖	

Fridley Community Calendar

December

- 4 Parks & Recreation Commission
- 7 HRA Meeting
- 7 City offices close at 2:45 p.m. for staff annual meeting
- 11 City Council Meeting
- 12 Environmental Quality & Energy Commission
- 18 City Council Meeting
- 20 Planning Commission
- 25 City offices closed in observance of Christmas

January

- 1 City offices closed in observance of New Year's Day
- 3 Appeals Commission
- 4 HRA Meeting
- 8 City Council Meeting
- 8 Charter Commission
- 8 Parks & Recreation Commission
- 9 Environmental Quality & Energy Commission
- 15 City offices closed in observance of Martin Luther King Jr. Day
- 17 Planning Commission
- 20 Winterfest at Fridley Community Center
- 22 City Council Meeting

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Municipal Center, 6431 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at (763) 572-3500 at least one week in advance.

Are You New to the City?

If you have recently moved to Fridley, welcome! Thank you for choosing our community as your new home.

We know every city has unique laws, services, programs and structures. Our new resident information can help answer your questions and encourage you to get involved.

Folders are available at Fridley City Hall, or you can request one by calling 763-571-3450 or emailing your request to info@FridleyMN.gov. Please include your full name and mailing address on any message you send.

You can also access our new resident information online at www.FridleyMN.gov/welcome.



Welcome to Fridley



Fridley at a Glance *where urban industry meets suburban retreat*

- 316 acres of city parks
- Cultural harmony with a diverse population of approximately 27,000 residents
- First ring suburb: just 10 miles north of downtown Minneapolis and 20 minutes northwest of downtown St. Paul
- Home of some of the most important industries in the nation
- Biking and hiking trails along the mighty Mississippi River
- Quality education served by 4 public school districts and home to 5 private schools

FridleyMN.gov/welcome
Emergency: 9-1-1
Fridley City Hall: (763) 571-3450
Fridley Fire: (763) 572-3613 Public Works: (763) 572-3566
Fridley Police: (763) 572-3629 Recreation: (763) 572-3570

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.
Welcome home!



ZONE AFTER-SCHOOL PROGRAM

Hey 5-8 Graders:
Let's Hit the Court!

MN Timberwolves vs NY Knicks
Friday, January 12

Bus departs to the Target Center at 4:30 p.m. and returns at 9:45 p.m. We will have the chance to meet some players during the pre-game shoot around!

Space is limited. Trip cost is \$40.
Register by phone at (763) 572-3570 or online at FridleyMN.gov/recreation



Chicks in the Sticks

Springbrook puts a whole new spin on Girls Night Out! Join us for a little girl-power adventure. Bring friends or make new ones. Our night will conclude with a relaxing campfire and refreshments.

Friday, December 15, 6 - 8 p.m.: Snowshoe Hike
(requires 3" snow, alternative is a nature hike)

Pre-registration required:
Call (763) 572-3588 to reserve your spot.
\$10/person per class (or \$5 if you bring your own snowshoes)

2018 Utility Rate Changes

The Typical Utility Bill

What does your quarterly utility bill cover?
 What factors go into bill changes from one quarter to another?

- Seasonal consumption (watering lawns, filling pools)
- A fixed or variable rate change by the city
- Yearly calculations of sanitary sewer charges



Is my utility rate increasing?

Yes, but not a lot. An average resident using 12,000 gallons of water will see an increase of 4.9 cents per day, or \$4.43 per quarterly billing cycle.

Residential				
Med User - Gallons Used	2017		2018	
	12,000			
Water				
Base	\$ 17.45	\$	18.00	
Usage	\$ 23.52	\$	28.35	
Total Water Portion	\$ 40.97	\$	46.35	\$ 5.38
Sewer				
Base	\$ 12.27	\$	50.00	
Usage	\$ 62.76	\$	22.80	
Total Sewer Portion	\$ 75.03	\$	72.80	\$ (2.23)
Storm Water	\$ 26.80	\$	27.74	\$.94
Recycling	\$ 7.86	\$	8.20	\$.34
Total Utility Bill	\$ 150.66	\$	155.09	4.43 2.94%

For less than \$25/month, your human waste is flushed far away from your home to be treated and cleaned with just a simple push of a button or lever.

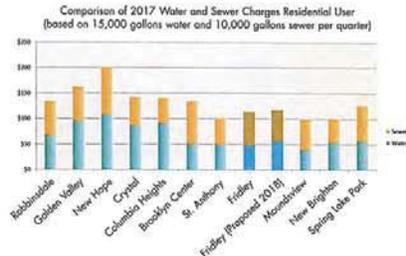
But wait...that's not all! For approximately \$15/month we will also deliver clean, safe drinking water straight to your faucets, showers and hoses!

What can you do with this amazing service? Well, you can flush a toilet, wash dishes, do laundry, take a shower, wash your hands, and even drink a glass of safe, high-quality water!

An additional \$12/month covers maintenance of our storm sewer system and the pickup of your recycling.

The Study

Now we get into why this small increase is necessary. Each year, the city reviews utility fees, but in 2017, we underwent an in-depth utility rate study with the intention to stabilize rate increases from year-to-year and to ensure equitability



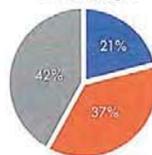
among customer classifications. The expertise of Ehlers and their teams of analysts took an in-depth look at Fridley's consumption trends, usage by customer types, future infrastructure needs, and the current rate structure.

Based on the findings and recommendations of the utility study, 2018 rates, consumption tiers and customer classifications are changing to better align with consumption trends. They also compared our rates to other cities:

The Conservation Law

In 2008, we implemented conservation rate structures as required by state law. Over the years, trends have shifted and the Ehlers study revealed that nearly 88% of Fridley residential customers now fall into the original first tier which is not promoting conservation as the law intended. The 2018 utility rate structure fixes this by changing the tiers at 8,000 gallon intervals (instead of 20,000), thereby rewarding those customers who conserve the most water.

Winter Quarter Residential Water Usage



For example, 37% of residential customers use 0-8,000 gallons during the winter quarter. Under this new tier, those customers will be less impacted by the increase. On the contrary, the 21% of customers who typically use more than 16,000 gallons per quarter will be more heavily impacted.

How to Use Less Water

- Turn off the water while washing dishes by hand or brushing your teeth
- Run the clothes washer only when full and/or upgrade to a high efficiency washing machine
- Use a water-efficient showerhead (saves 750 gallons a month)
- Shorten shower time (1-2 minutes shorter saves 25 gallons a month)
- Upgrade older toilets with water efficient models
- Fix leaks
- Grow grass to three inches before mowing – this will keep your lawn cooler and require less watering to stay green

Let's Talk #2

The base fee for sanitary sewer is jumping from \$12.27 to \$50 – sounds scary, right? But the new rate structure now includes up to 8,000 gallons of water usage, so for many of us, sewer costs will actually be a little less than what we currently pay. Then why change? The change in the base charge will create stability and allow for better planning to cover expenses outside the City's control. On average over the next five years, capital costs will be \$420,000/year. These include re-lining of sewer pipes, replacement of equipment and overall rehabilitation of the system – all necessary to ensure the continued safety and efficiency of the sanitary sewer system.

"Bottom" Line

Nobody likes rate increases, but sometimes they are necessary, and we do our best to minimize the impact. You should always be assured of the best quality of services at the best value, and a secure future of these community assets. If you have any questions on your Fridley utility bill, you can reach us at (763) 572-3529.

Fridley offers a convenient, safe and secure automatic payment option, free of charge to our utility customers. A cut-out form is included below.

Attention Utility Customers!

Did you know...You can have your City of Fridley utility bill paid automatically with our free Direct Payment Program!

- Save money (no stamps, no processing fees)
- Save time (no checks to write)
- No late fees, no worries!

Direct Payment is a free service and enrollment is as easy as 1, 2, 3!

1. Simply complete the form to the right.
2. Attach a voided check or savings withdrawal slip.
3. Return it to us with your current City of Fridley utility payment or mail anytime.

Once you are enrolled, your utility bill will state *** Bank Draft***. It's that simple!

Bills are paid automatically from your checking or savings account on the due date. You can withdraw anytime by contacting us at least 10 days prior to your due date.



Utility Bill Direct Payment Program Form

Mail completed forms to:

City of Fridley, Attn: Utility Billing
 6431 University Ave NE, Fridley MN 55432

Questions? Call us! 763-572-3529

Name: _____

Address: _____

Utility Account #: _____ Daytime Phone#: _____

Financial Institution: _____ Checking Savings

By signing below I am authorizing the City of Fridley Utility Department to automatically withdraw my utility payment from my checking / savings account.

Signature _____ Date _____

Attach voided check or savings withdrawal slip here.

Reflections of a Police Captain

"If your actions inspire others to dream more, learn more, do more and become more, you are a leader."

~ John Quincy Adams



In 1989, Mike Monsrud donned his new police officer uniform and jumped right into action, catching a bank robber on his very first shift. "High tech" post-it notes have been replaced with state-of-the-art technology, but there are some things that never change, including Captain Monsrud's dedication to our safety. Twenty-eight years later, his impact on the Fridley community, City staff and the Fridley Police Department is undeniable.

"Mike's contributions will continue long after he retires," says his successor Captain Ryan George. "Mike has built lasting relationships with members of our community, and Fridley is a safer and more welcoming place because of him."

It is hard for most of us to really understand the dangers and split-second, potentially life-threatening decisions that officers sometimes have to make. Mike will never forget those moments, including the day a Columbia Heights police officer, got shot.

He reflects on that day:

A Columbia Heights Police Officer was walking home from work and was ambushed and shot by a disgruntled neighbor. As we were responding, the suspect went to the police officer's house and began shooting into the house where his children and their friends were playing. When another Columbia Heights officer and I arrived at the area, we knew we needed to get to that house and protect those kids. We ran down an alley behind the house, and as we ran, we were being shot at. We could hear the rounds coming past our heads and sides, hitting the garages and trees around us. We took all the kids down into the basement. The Columbia Heights officer stayed with the kids in the basement and I stayed at the top of the stairs in case the suspect entered the house. That ended up being the longest police shootout in Minnesota history.

Among Mike's many career highlights, one of his standouts was a two-year program he ran to combat auto thefts in Anoka County. His team developed new ways to gather intel by interviewing anyone booked into the county jail with a history of auto theft. This led to stakeouts in targeted areas and resulted in a 21% rate drop in auto theft within Anoka County.

"Captain Monsrud's police career has been incredibly successful over the past 28 years. Mike has been challenged in many roles over the years, and he has

successfully responded each and every time," says Brian Weirke, Director of Public Safety. "Mike's work ethic and loyalty go above and beyond. He will be missed dearly by all of us at the Police Department along with Fridley community members and law enforcement across the state."

So what's next for Captain Monsrud? Priority #1, enjoy holidays and birthdays! One of many sacrifices police officers make is adjusting traditional celebrations. Family holidays, like Thanksgiving, were almost always a week or two before or after the actual date because most of the time he was working. Old enough to officially retire but too young to settle down, Mike has a number of consultant and part-time assignments waiting for him and will continue sharing his experience and knowledge to help keep us safe.

Mike has the utmost confidence in the continued success of Fridley Police. "Right now, the leadership that we have, the direction that we're going and the culture that has been created is the best that I've seen it in a long time. I am very optimistic of where this Police Department is going to go in the future."

Captain Monsrud is an inspiration to many. On behalf of the entire Fridley community, we thank you for your service.

Police Promotions

Sworn into new assignment on November 3:
Police Captain:
Ryan George (12 years)



Sworn into new assignments on August 31:

Lieutenant Promotions:
Jim Mork (20 years) and Jeff Guest (17 years)



Four New Sergeants:
Kevin Titus (10 years), Andrew Todd (12 years),
Nick Steiger (4 years) and Mike Keeley (8 years)



Home fires occur more in winter than in any other season. As you stay cozy and warm this winter season, **be fire smart!**

Half of all home heating fires occur in the months of

Keep portable generators outside, away from windows, and **as far away as possible from your house.**

Install and test carbon monoxide alarms at least once a month.

Have a qualified professional clean and inspect your chimney and vents **every year.**

Heating equipment is involved in **1** in every **6** reported home fires and **1** in every **5** home fire deaths.

Store cooled ashes in a tightly covered metal container, and keep it outside at least **10 feet** from your home and any nearby buildings.

Keep anything that can burn at least **3 feet** from any heat source like fireplaces, wood stoves, radiators, or space heaters.

Plug only **1** heat-producing appliance (such as a space heater) into an electrical outlet at a time.



Fending Off the Grinch

The holidays are often full of abundance and distractions. Predators know this. Do not let them take advantage of you. Here are a few helpful tips to keep you safe this holiday season.

Light It Up

- Park in well-lit lots and use lit walkways. Remember where you parked and always have your keys in hand so you are not fumbling through bags at the car.
- Avoid parking next to vans, large trucks or other vehicles that shield your vehicle from view.
- Try to avoid using ATMs, but if you do need one, choose an ATM location inside a mall, bank or other well-lit, public ATM location.
- Use motion-activated outdoor lights around your home.
- When traveling, use automatic timers to program lights throughout your home. They can even be used to turn on radios or televisions.

The Lock Up

- 2 minutes or 2 days – does not matter how long you leave for, always lock your doors.
- Never leave your car idling or leave children inside.
- Do not leave valuables in your car. The Grinch is easily tempted.
- In fact, hide the good stuff at home, too. If it can be seen, it is an invitation to a criminal. Smashing

a window is more enticing if they know they can just grab and go.

- Place a thick metal or wooden rod in the track of sliding doors and windows.
- Use an exterior outlet for your outdoor holiday lights. Extension cords prevent doors and windows from locking properly.

Top Secret

- Resist the urge to share travel plans on social media and do not let your voicemail reveal that you are away.
- Stop delivery of the mail and newspapers while you are away.
- Shield your PIN number from view when using an ATM machine and withdraw only the cash you need.
- Make arrangements for deliveries to be made to your work or scheduled when you are home so they are not left at your doorstep.
- Be aware of empty boxes set out with recycling that indicate you have an expensive new item in your home.

Stranger Danger

- Shop with a helper or ask for help to carry packages to your car. Someone juggling bags and boxes is easy prey for snatching.
- Be aware of your surroundings and do not be distracted by your phone.

- Carry cash in your front pocket and keep a strong hold on your wallet or purse.
- Shopping with kids? Keep them close, make sure they know basic info (full name, address, phone number) and teach them how to get help if they get lost.

Street Smart

- Stay organized. Keep track of your purchases and receipts. Check credit card and bank statements for accuracy. Keep a list of card numbers at home to easily and quickly report any cards that go missing.
- Consider using a gift card or disposable credit card for online orders. Make sure your computer security is up-to-date.
- Never give out personal or financial information and do your homework before responding to any unexpected calls or emails. Scam artists pretend to be the IRS, a family member in trouble, an IT professional trying to fix or secure your computer, or any number of false identities.
- Products such as glass protection film and high quality door braces make it harder for criminals to break into your home.

You can learn more about crime prevention including trending imposter scams, education events and Neighborhood Watch programs on our website: FridleyMN.gov/police

Winter Parking is Now in Effect: November 1 – April 1

No parking on City streets between 2:00 a.m. and 6:00 a.m. regardless of weather



Also no street parking anytime snow removal is in progress.

Fridley has approximately **27,000** residents, is the employment hub of Anoka County, and has **107** miles of city roads, **80** cul-de-sacs, **18** alleyways and dead-ends, **17** parking lots, and **23** miles of sidewalks and trails. That is a whole lot of responsibility for our streets department.

Winter parking restrictions help take the guesswork out of snow emergency events and help our plows work as quickly and efficiently as possible. A single snowfall may require a plow to pass multiple times, plus roads may require treatment before and after a snow event.

Vehicles left on the street during winter parking restrictions can be tagged and towed at your expense.

Keep Kids Safe

- Keep those snow forts and snowman away from the street. Do not let kids play in those big snow drifts near the road. Plows are big; they do not swerve easily and sightlines can be limited especially close to the vehicle or low to the ground.
- Reduce your speed and keep your distance around plows, in neighborhoods, on slippery streets and any time you see kids playing.
- Keep garbage and recycling bins, as well as toys/sleds, off streets and sidewalks.

PS – Do not push or blow snow into the street, boulevard or your neighbor's property. It is mean and against the law.

Adopt-a-Hydrant

"It won't happen to me." Are you sure? Everyone who has been surprised by a fire in their home once thought the same thing. Fire can happen and, if it does, every second counts.



Be an everyday hero: adopt-a-hydrant. Shovel out the hydrant near your home, 3 feet on all sides and a path to the street. A fire can double in size every minute. Every second counts. You can make a difference.

1. Register to Adopt-a-Hydrant in your neighborhood: FridleyMN.gov/978 or call (763) 572-3613.
2. Keep your hydrant clear of snow.
3. Need a bribe? We have that, too. Once a month or after every major snowfall, we will draw a name from those registered. If a quick check determines your hydrant is clear, you win!



Fridley Fall Fun: a little rain won't stop us

October 7: Recycling Drop-off and Fire Open House

Weather: 68° and morning showers



423 vehicles brought old electronics, appliances and other hard-to-recycle items to our fall drop-off event.



Firefighter Matthew Stallings shows guests the latest tools in search and rescue as kids run through a simulated smoke-filled building.



Adults had the opportunity to gear up alongside trained firefighters and operate the "Jaws of Life" in vehicle extrication.



Fridley's new K-9 team Jager and Officer Kyle Lusignan greet guests and demonstrate Jager's training in narcotics detection and suspect apprehension.



It was more than raindrops getting some kids wet as they explored water rescue at this year's Fire Open House.

October 21: Springbrook's Pumpkin Night in the Park

Weather: about 60° and scattered rain, potential for storms

A brief rain delay did not dampen the spirits as unusual characters danced the night away at Pumpkin Night in the Park 2017!

We watched the skies, radar and spoke with weather professionals throughout the day on October 21, trying to decide the best course of action. Months of planning, thousands of dollars and hundreds of volunteers go into making Pumpkin Night in the Park a success. Based on the recommendation of public safety officials and weather professionals, we delayed the event opening by one hour.

Why the delay? Why not just open the gates and let people take cover if weather worsened?

The reason for the delay was due to the severe weather that was predicted to hit Fridley briefly in the 6pm hour. Pumpkin Night typically welcomes over 4,000 guests. The Nature Center building has room for

about 500 people at capacity. If we had opened the gates and lightning or hail had hit, we could have put thousands of people in danger.

Why not reschedule for another day?

We enlist hundreds of volunteers to help with Pumpkin Night, and plan for a specific date almost a year in advance. We book entertainment and concessions, and plan equipment rental well in advance. Moving the date last minute would incur almost double the cost and leave us without enough help to create the same level of activity that guests deserve.

Was it a good decision?

Yes! We put safety first, took the precautions needed, and were able to continue the night with all planned entertainment and activities. Everyone had a blast and we even had firefighters dancing in the rain!

Thank you to everyone who attended Pumpkin Night and to the hundreds of volunteers who gave their time and talents to making the night a huge success. Your patience and understanding through the brief delay and your enthusiasm for the event makes us proud to serve such an awesome community. Thank you.



The Main Street Pedestrian Bridge, crossing I-694, is now officially open. Mayor Lund cut the ribbon on Saturday, October 28. Thank you to those who braved the cold morning and helped us celebrate this milestone project.



Family

MOVIE NIGHT

HOSTED BY FRIDLEY COMMUNITY EDUCATION

Friday, December 8
at Fridley High School
Community Auditorium:
6000 W MOORE LAKE DR NE

FREE ENTRY

Featuring:
Fire Truck Light Show & Photos with McGruff and Olaf
PRESHOW FUN WITH FRIDLEY FIRE AND POLICE: 6:00 P.M.
FREE INDOOR MOVIE SHOWING: 7:00 P.M.

Lights! Camera! Action!
JOIN THE FUN AS FRIDLEY FIREFIGHTERS LIGHT UP THE NIGHT WITH A FUN FIRE ENGINE DISPLAY. SHARE HIGH FIVES AND HUGS WITH MCGRUFF THE CRIME DOG AND SNOWMAN OLAF. ENJOY A FREE, FAMILY-FRIENDLY NIGHT OUT AND HELP BRIGHTEN THE SEASON FOR THOSE IN NEED.

Toy and Food Drive
• BRING A NEW, UNWRAPPED TOY FOR TOYS FOR TOTS
• BRING A NON-PERISHABLE FOOD ITEM TO SUPPORT SOUTHERN ANOKA COMMUNITY ASSISTANCE

*Licensing agreements do not allow us to publish the movie title, however, it will be a current, popular movie and appropriate for all ages. The movie title is listed at the Fridley Community Center or you can call (763) 502-5100.



9060 Zanzibar Lane North
Maple Grove, MN 55311

SLP - Police

Spring Lake Park Police

Thank you for all your service and protection for a great community of SLP. Remember you are a hero in someone's life. From the small to large things you do you will always put a smile on someone's face. The staff at OPEN DOOR church will stand by you and pray for God's protection and blessings on you and your family.

Thanks
ERIC SUENSK

THANK YOU TO ALL
SPRING LAKE POLICE
OFFICERS AND COMMUNITY
SERVICES
STAFF - YOU ROCK!
Taylor

Thank you for all
good things James T.

Thank You Spring Lake Park Police

Gratefully!
Judy

Thank you!
Victoria

Thank you!
Marilyn Taylor

Thank you!
I appreciate your
services and protection

You're so full!
Wonder those
Grateful for all of
you!!
-Bob McKenna

Thank you!
Lynn

Thank you

The Gratefully
Judy

Thanks to you
and your family
Robyn

Thank you!
Lynn

Thank you for your service!
Leslie

Thank you!
Lynn

For all that you do...we are very grateful.

The staff at Church of the Open Door (Maple Grove)

Thanks! Kathy C.