



**CITY COUNCIL AGENDA  
TUESDAY, JANUARY 17, 2017  
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
  - A. Approval of Minutes – January 3, 2017
  - B. Disbursements
    1. General Operations Disbursement Claim No. 16-23 \$287,529.16
    2. Liquor Fund Disbursement Claim No. 16-24 \$229,482.55
  - C. Contractor’s License
  - D. Sign Permit
  - E. Correspondence
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. PUBLIC HEARING
  - A. Issuance of Private Activity Bonds to Support Housing Plan at 1066 County Highway 10 NE
10. ORDINANCES AND/OR RESOLUTIONS
  - A. Ordinance 435 Amending Building Code Section 150.005 Relating to Building Code Optional Chapters
  - B. Resolution 17-03 Approving Joint Powers Agreement with Houston Galveston Area Council Purchasing Cooperative
  - C. Resolution 17-04 Authorizing Issuance, Sale and Delivery of Multifamily Housing Revenue Bonds
  - D. Resolution 17-05 Providing for the Issuance and Sale of Fire Department Equipment Certificates
11. NEW BUSINESS
  - A. Able and Terrace Park Hockey Lighting Improvement
12. ENGINEER’S REPORT
13. ATTORNEY’S REPORT
14. REPORTS
  - A. Administrator Reports
    1. Osborne Road Draft Letter to County
15. OTHER
16. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING  
AND DISCUSSION FROM THE FLOOR**

## **RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS**

### DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

### PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 3, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Oaths of Office

Councilmember Nelson  
Councilmember Delfs  
Councilmember Goodboe-Bisschoff

### 3. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Recycling Coordinator Brown; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Alveshere, ABC Newspaper  
Florence Wold and Donald Tuveson, Minneapolis  
Stephen and Joey-Rose Jester, Plymouth

### 4. Pledge of Allegiance

### 5. Additions or Corrections to Agenda - None

### 6. Discussion From The Floor - None

### 7. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – December 19, 2016
- B. 2017 North Metro Mayors Association Annual Membership Fee Invoice
- C. Resolution 17-01 Amending 2016 and 2017 General Fund Budgets
- D. Contractor's Licenses
- E. Sign Permit
- F. E-Charging JPA and Court Services Amendment Renewal
- G. Correspondence

MOTION BY COUNCILMEMBER NELSON TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

## 8. Presentation

### A. Mayor's Proclamation – Commending Councilmember Bill Nash

Mayor Hansen read a proclamation commending former Councilmember Bill Nash on his service as Councilmember for the past six years. She praised him for his accomplishments and his dedication to the City.

## 9. Public Works Report

Public Works Director Randall reported that the Public Works Department has been preparing the ice rinks and warming houses; trimming branches on trees and cleaning out all the main lines on the sewers. He reported that the Department plowed twice and salted the streets three times in the month of December.

Mr. Randall reported that there were two fires last month in the City and the Department checked the fire hydrants and drained them after each incident. He stated that the Department has been busy repairing equipment. He reported that all the water meters have been read with the exception of 90, which require a new radio or meter repair.

## 10. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on December 5 and December 19; a Department Head meeting on December 6; a seminar on the 2015 MN Fire Code on December 7 and 8; the Planning Commission Special Meeting on December 12; and the North Suburban Code Officials meeting on December 13.

Mr. Brainard stated that in December 2016, 25 permits were issued. He reported that he conducted 68 inspections, including 14 building, 11 mechanical, 7 plumbing, 3 nuisance, 4 certificate of occupancy, 18 rental housing, 6 fire and 5 zoning inspections.

Mr. Brainard reported that the December 2016 vacancy listing shows that there are 15 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up one from last month. There are two vacant/foreclosed commercial property, which is remains the same from last month; and 10 residential properties currently occupied and ready for Sheriff Sale redemption, which is down six from last month. He reported that he did not post any abandoned and/or vacant property notices in month of December and conducted four certificate of occupancy inspections; in addition, 20 Administrative Offense Tickets were issued by the Code Enforcement Department.

Mr. Brainard reported that in 2016, 268 building permits were issued compared to 397 in 2015, showing a 32% decrease. He noted that the number of permit issued percentage does not reflect the number of permit revenue percentage because the City saw more commercial construction in 2016 than in 2015, which complied mostly of residential roofs.

Mr. Brainard stated that one of the challenges for the Code Enforcement Department will include addressing the inspection demand for the potential 194 unit senior apartment complex and maintaining current services for rental and nuisance inspections. He reported that the department has budgeted an additional \$14,500 for part-time help in the anticipation for the high demand in 2017.

11. New BusinessA. 2017 Appointments

Administrator Buchholtz presented the 2017 appointments to the City Council. Mayor Hansen inquired if the Councilmembers had reviewed the appointments and if there were any objections to the appointments. There were no objections.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE 2017 APPOINTMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. 2017 Engagement Letter – Law Firm of Carson, Clelland & Schreder

Attorney Thames stated that the 2017 rates for the civil and criminal prosecution services provided to the City by the the Carson, Clelland & Schreder Law firm will remain the same as 2016.

Councilmember Nelson complimented Attorney Thames on the excellent service he and the law firm have provided to the City.

MOTION MADE BY MAYOR HANSEN TO APPROVE 2017 ENGAGEMENT LETTER LAW FIRM OF CARSON, CLELLAND AND SCHREDER. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. 2017 Anoka County Agreement for Residential Recycling Program

Administrator Buchholtz presented Council with a copy of the 2107 Residential Recycling Agreements with Anoka County. He stated that the 2017 Municipal Reimbursement Funding Allocation calls for the county to the City a base allocation of \$10,000, plus \$5.00 per household, as well as funds to encourage for other recycling opportunities.

Municipal Grant Funding (\$10,000 + \$5 per household):	\$23,100.00
Monthly Drop-Off Center:	\$10,000.00
Municipal Park/Community Event Recycling:	\$ 2,000.00
Multi-Unit/Curbside Recycling:	\$ 4,000.00
Organics Collection:	\$ 2,620.00
Recycling Enhancement Grant:	<u>\$ 1,310.00</u>
	\$43,030.00

Administrator Buchholtz stated that the Recycling Enhancement Grant covers the cost of promotional pieces, presentations to residents at community events and increases our recycling availability for residents through additional drop-off opportunities or creating a mini onsite drop-off center at City Hall. He said the City will be requesting \$43,030.00 for the recycling program this year.

Councilmember Goodboe-Bisschoff asked for clarification on the contracted performances in the Promotion portion of expenses. Recycling Coordinator Brown explained that acting groups and educational groups will perform at the schools to educate on recycling. She stated that the groups are also active a City sponsored events such as Tower Days.

MOTION MADE BY MAYOR HANSEN TO APPROVE THE ANOKA COUNTY AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM 2017. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Park and Facilities Naming Policy

Administrator Buchholtz reported that this past year, two long-time residents, who have given an exemplary amount of service to their community, have passed away. He stated that in looking at possible ways to honor these individuals, staff found the City does not have a Parks and Facilities Naming Policy.

Administrator Buchholtz stated that according to City Code, one of the duties of the Parks and Recreation Commission is to consider proper names for City park property. He reported that the Commission along with staff reviewed several other cities' policies and developed a proposed park naming policy. He stated that the Commission felt very strongly against renaming parks once the parks have been named and would prefer to have public facilities named as memorials.

Councilmember Goodboe-Bisschoff read a letter that she had submitted in October 2016 to the City. She expressed her disappointment in the City for not participating with other communities in recognizing the 1965 tornado that affected the City and surrounding communities. She stated that in the future she would like to see the naming of a facility to honor the tornado victims.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE PARK AND FACILITIES NAMING POLICY. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel had no new items to report. Public Works Director Randall reported that the City's Water Supply Plan was approved on January 3, 2017 by the Minnesota Department of Natural Resources and stated the report will now be forwarded to the Met Council.

13. Attorney's Report

Attorney Thames had no new items to report.

14. ReportsA. Beyond the Yellow Ribbon Report

Councilmember Nelson reported that he attended the monthly meeting at Kraus Hartig VFW and stated that dinner be served on the second and fourth Monday of the month to support the Beyond the Yellow Ribbon. He encouraged residents to attend and to volunteer their time to the Beyond Yellow Ribbon program.

15. OtherA. Administrator Reports

Administrator Buchholtz reported that a Public Hearing will be held at the next Council meeting, January 17, 2017, to consider issuance of Revenue Bonds by the City to finance the acquisition and construction of the multi-unit senior apartment complex by Dominion. He noted that the development agreement is being drafted by the attorney and will be forwarded to Dominion for their comments.

Administrator Buchholtz stated that the equipment certificate resolution for the Spring Lake Park Blaine Mounds View Fire Department purchasing of a new ladder truck and capital improvements will be presented soon to the cities for their approval. He noted that the cities of Blaine and Mounds View would be participating.

Councilmember Wendling asked for clarification to the residents regarding the property near Central Park Liquor. Administrator Buchholtz stated that the owner and developer, Rubicon Development, is in the process of creating a new proposal for the land, which they recently cleared it. He stated that the Rubicon would be resubmitting a new application and proposal in the near future. He reported that Rubicon Development has provided no information to the City on the development plans at this time.

16. Adjourn

MOTION BY COUNCILMEMBER DELFS TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:45 P.M.

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Cindy Hansen, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: Dec 2016  
Page: 1  
Claim Res.#16-23

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61917	BATTERIES PLUS BULBS	BATTERIES	42.89
61918	BENJAMIN TURBITT	REFUND PERA/TAX ADJUSTMENT	54.28
61919	LORI BRAHS	REFUND PERA/TAX ADJUSTMENT	67.35
61920	BARRY BRAINARD	REFUND PERA/TAX ADJUSTMENT	132.34
61921	WANDA BROWN-MCGRECK	REFUND PERA/TAX ADJUSTMENT	61.31
61922	COTTENS INC	PARTS	238.27
61923	BRETT DEBOER	REFUND PERA/TAX ADJUSTMENT	63.32
61924	DOUGLAS EBELTOFT	REFUND PERA/TAX ADJUSTMENT	344.13
61925	FRIENDLY CHEVROLET GEO. INC.	OIL CHANGE	35.41
61926	JENNY GOODEN	REFUND PERA/TAX ADJUSTMENT	49.57
61927	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,067.93
61928	HOLIDAY INN EXPRESS-GREEN MOUNTAIN	EXTENDED TRIP	7,940.94
61929	HYDRAULIC SPECIALTY INC	PARTS	65.93
61930	JOHN GOODMAN	REFUND PERA/TAX ADJUSTMENT	57.13
61931	LUANN LARSON	REFUND PERA/TAX ADJUSTMENT	57.02
61932	LEAGUE OF MN CITIES	REGIONAL MEETING	45.00
61933	MALMBORG'S GARDEN CENTER	INSTRUCTOR	637.50
61934	MENARDS-CAPITAL ONE COMMERCIAL	MONTHLY BILL	57.47
61935	MINNESOTA DEPT OF HEALTH	4TH QTR WATER SUPPLY SERVICE FEE	3,478.00
61936	MINNESOTA SAFETY COUNCIL	INSTRUCTOR	867.00
61937	KRISTINE PEARSON	REFUND PERA/TAX ADJUSTMENT	27.21
61938	KEN PROKOTT	REFUND PERA/TAX ADJUSTMENT	56.30
61939	TERRY RANDALL	REFUND PERA/TAX ADJUSTMENT	162.89
61940	RENE PERKINS	WATER MAIN BREAK WELL 4	4,159.00
61941	MARIAN RYGWALL	REFUND PERA/TAX ADJUSTMENT	76.84
61942	SLP FIRE DEPARTMENT	DEC FIRE PROTECTION	16,588.00
61943	THE HOME DEPOT CREDIT SERVICES	MONTHLY BILL	253.77
61944	AMY DAVISON	REFUND CLASS	12.00
61945	Amy Revak	REFUND CLASS	18.00
61946	ANOKA COUNTY ELECTIONS	2016 ELECTION BALLOTS	103.39
61947	AT & T MOBILITY	MONTHLY BILL	1,095.17
61948	CENTERPOINT ENERGY	MONTHLY UTILITIES	909.41
61949	COMPUTER INTERGRATION TECHNOLOG	MONTHLY BILLING	10,000.00
61950	CONNEXUS ENERGY	MONTHLY UTILITIES	13.12
61951	DIANE TETENS	CANCELED EXTENDED TRIP	300.00
61952	FERGUSON WATERWORKS #2516	PARTS	39.00
61953	GMS INDUSTRIAL SUPPLIES INC	SUPPLIES	56.36
61954	GOPHER STATE ONE-CALL INC	NOVEMBER LOCATES	48.60
61955	HACH COMPANY	CHEMICALS	818.44
61956	HYDRO KLEAN	ENGINEERING FEES	6,794.45
61957	INSTRUMENTAL RESEARCH INC	NOV TOTAL COLIFORM BACTERIA	64.00

CITY OF SPRING LAKE PARK  
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61958	GARY KING	INSTRUCTOR	490.00
61959	RICHARD KRAMER	REIMBURSEMENT UNIFORM ALLOWANC	40.24
61960	LUANN LARSON	REIMBURSEMENT UNIFORM ALLOWANC	203.75
61961	Lee Ann Landstrom	INSTRUCTOR	84.00
61962	MARIE NYGAARD	REFUND CLASS	12.00
61963	MIKE MCPHILLIPS INC	STREET SWEEPING	5,110.60
61964	NARDINI FIRE EQUIPMENT	RECHARGE/INSPECT ABC FIRE EXT	82.50
61965	NETWORK ACCESS PRODUCTS INC	CIRCUIT MONITORING	125.00
61966	NORMAN AND SANDY SMAAGE	REFUND EXTENDED TRIP	4,450.00
61967	PERFECT 10 CAR WASH	AUTO SERVICES	13.98
61968	PLUNKETT'S INC	PEST CONTROL	52.87
61969	TERRY RANDALL	REIMBURSEMENT UNIFORM ALLOWANC	72.32
61970	RICHFIELD BUS CO	BUS TRANSPORTATION	1,067.50
61971	SANDRA TRUEHART	REFUND EXTENDED TRIP	300.00
61972	SHRED-IT USA	SHREDDING SERVICES	80.07
61973	SRIDEVI SRIVATSAN	REFUND CLASS	24.00
61974	STANTEC	ENGINEERING FEES	15,366.38
61975	KENNETH A. TOLZMANN, SAMA	4TH QTR ASSESSMENT SERVICES	8,739.50
61976	TOWMASTER	PARTS	698.94
61977	WALTERS RECYCLING REFUSE SERV	NOV MONTHLY SERVICES	259.43
61978	WASTE MANAGEMENT OF WI-MN	NOVEMBER SERVICES	6,900.02
61979	AFLAC	PAYROLL	40.70
61980	CENTRAL PENSION FUND	PAYROLL	260.04
61981	DEARBORN NATIONAL	PAYROLL	419.82
61982	DELTA DENTAL	PAYROLL	1,528.15
61983	FIDELITY SECURITY LIFE	PAYROLL	33.63
61984	HEALTH PARTNERS	PAYROLL	10,398.96
61985	L.E.L.S.	PAYROLL	245.00
61986	LOCAL 49	PAYROLL	102.00
61987	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61988	OFFICE OF MN.IT SERVICES	MONTHLY FEE FIBER FOR PD	693.00
61989	BATTERIES PLUS BULBS	BATTERIES	12.99
61990	GLENN BAUER	REIMBURSEMENT FOR HEALTH CLUB DL	298.70
61991	CITY OF BLAINE	2ND HALF FIRE BOND LEVY	39,240.80
61992	RANDY BROWN	REIMBURSEMENT FOR HEALTH CLUB DL	358.00
61993	CHERYL BULL	REFUND CLASS	15.00
61994	COMCAST	MONTHLY SERVICES	105.92
61995	COMPUTER INTERGRATION TECHNOLOG	MANAGED SERVICES	1,000.00
61996	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE CONTRACT COPIER	536.83
61997	COTTENS INC	PARTS	130.46
61998	CRYSTEEL DIST INC	PLOW CONTROL HARNESS	71.94

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61999	CURTIS CPR INSTRUCTION	INSTRUCTOR	494.00
62000	DANIELLE MICKLEY	REFUND CLASS	15.00
62001	DELTA DENTAL	M. MALONEY DENTAL COBRA	118.95
62002	DIESEL & IMPORT AUTO/TRUCK SERVICE	AUTO SERVICES	684.82
62003	ECM PUBLISHERS, INC.	PUBLISHING	112.88
62004	ERIN BOWMAN	REFUND CLASS	15.00
62005	G & K SERVICES	MATS	173.78
62006	GARY AND MARYANN STEVENSON	REFUND EXTENDED TRIP	200.00
62007	HYDRAULIC SPECIALTY INC	PARTS	99.98
62008	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	84.26
62009	J.P. COOKE CO.	PRE-INKED STAMPS	29.45
62010	JANICE O'BRIEN	REUND CLASS	30.00
62011	LEAGUE OF MN CITIES	MEMBERSHIP DUES	6,658.00
62012	MICHAEL LEDMAN	INSTRUCTOR	672.00
62013	LIFELINE INCORPORATED	AED'S AND PADS	19,912.16
62014	MAGGIE HESS	REFUND CLASS	27.00
62015	MANSFIELD OIL COMPANY	FUEL	4,259.92
62016	MARK BONESTEEL	REFUND HOTEL EXPENSE FOR TRAINING	202.70
62017	JILL MASON	INSTRUCTOR	340.00
62018	MEYER CONTRACTING, INC	ENGINEERING FEES	5,000.00
62019	PATRICIA KLINE	REFUND CLASS	15.00
62020	CITY OF SPRING LAKE PARK - PETTY CASH	REIMBURSE RECREATION PETTY CASH	384.93
62021	MULCH STORE SPECIALIZED ENVIRONME	MIXED MULCH	472.50
62022	TACTICAL SOLUTIONS INC	TUNING FORK	20.00
62023	TRI STATE BOBCAT INC	PARTS	276.18
62024	TWIN CITIES BMEU WEST	POSTAGE	800.00
62025	XCEL ENERGY	MONTHLY UTILITIES	9,376.83
62026	AFLAC	PAYROLL	40.70
62027	CENTRAL PENSION FUND	PAYROLL	260.04
62028	DEARBORN NATIONAL	PAYROLL	566.03
62029	DELTA DENTAL	PAYROLL	1,528.15
62030	FIDELITY SECURITY LIFE	PAYROLL	33.63
62031	HEALTH PARTNERS	PAYROLL	10,398.96
62032	L.E.L.S.	PAYROLL	245.00
62033	LOCAL 49	PAYROLL	102.00
62034	NCPERS MINNESOTA-7750811	PAYROLL	56.00
62035	AID ELECTRIC SERVICE, INC	REPAIR STREET LIGHT BALLAST	220.08
62036	ALLEGRA PRINT & IMAGING	UTILITY BILL/ENVELOPES	721.81
62037	BATTERIES PLUS BULBS	SUPPLIES	37.98
62038	BLAINE LOCK & SAFE INC	REPLACEMENT EXIT BAR HEAD	197.50
62039	BLAKE DRILLING CO., INC	DEWATERING SYSTEM INSTALLATION	3,836.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
62040	BROCK WHITE COMPANY	MOTAR MIX	121.02
62041	CENTERPOINT ENERGY	MONTHLY UTILITIES	486.24
62042	CHARLENE K. GAFKJEN	INSTRUCTOR	208.00
62043	COMPUTER INTERGRATION TECHNOLOG	MONTHLY SERVICES/PARTS	4,135.00
62044	CONNEXUS ENERGY	MONTHLY UTILITIES	352.07
62045	CONTINENTAL RESEARCH CORP	INSULATED HI-VIS MECH GLV WP	148.39
62046	COON RAPIDS CHRYSLER	AUTO SERVICES	74.97
62047	COTTENS INC	PARTS	30.10
62048	CRYSTEEL DIST INC	PARTS	20.42
62049	DAVE CHLEBECK	REIMBURSEMENT UNIFORM ALLOWAN	110.04
62050	BRETT DEBOER	REIMBURSEMENT HEALTH CLUB DUES	400.00
62051	Eckberg Lammers Briggs Wolff & Vierling	LEGAL FEES	850.00
62052	ECM PUBLISHERS, INC.	PUBLISHING	482.51
62053	EMERGENCY AUTOMOTIVE TECHNOLOG	AUTO SERVICES	162.71
62054	FRIENDLY CHEVROLET GEO. INC.	AUTO SERVICES	37.55
62055	G & K SERVICES	MATS	91.14
62056	GRAINGER INC	PARTS	475.03
62057	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,078.20
62058	IDC AUTOMATIC	MOTOR	310.40
62059	INSTRUMENTAL RESEARCH INC	DEC TOTAL COLIFORM BACTERIA	64.00
62060	INTEGRA TELECOM	YEARLY MAINTENACE	1,821.09
62061	KAUL DESIN GROUP LLC	CITY LOGO	405.00
62062	GARY KING	INSTRUCTOR	240.00
62063	RICHARD KRAMER	REIMBURSEMENT UNIFORM ALLOWAN	103.68
62064	KRAUS HARTIG VFW #6587	GAMBLING TAX REFUND	2,146.59
62065	MARK BONESTEEL	REIMBURSEMENT UNIFORM ALLOWAN	558.34
62066	MENARDS-CAPITAL ONE COMMERCIAL	MONTHLY BILL	169.07
62067	CITY OF MINNEAPOLIS	NOV APS TRANSACTIONS	209.70
62068	MINNESOTA MULCH & SOIL	COMPOST	4,140.00
62069	MINNESOTA YOUTH ATHLETIC SERVICES	GAMBLING TAX REFUND	2,242.52
62070	MORRELL ENTERPRISES, LP	HAUL LOADS OF LEAVES	2,800.00
62071	NEW BRIGHTON FORD	AUTO SERVICES	289.04
62072	NORTH VALLEY INC	ENGINEERING FEES	19,934.50
62073	NORTHLAND SECURITIES INC	LEGAL FEES	3,100.00
62074	KAY OKEY	REIMBURSEMENT TRAVEL EXPENSES	28.06
62075	PARK AUTO BODY	AUTO REPAIRS	3,925.91
62076	PIONEER RIM & WHEEL	PARTS	47.40
62077	SERVICE GRINDING & SHARPENING INC	SHARPENED DOUBLE SIDED SHIPPER BL	192.00
62078	SPRING LAKE PARK LIONS	GAMBLING TAX REFUND	7,603.00
62079	TASC	COBRA ADMIN FEE	30.08
62080	TOWMASTER	PARTS	57.70

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: Dec 2016  
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
62081	TWIN CITIES E MEDIA	PHONE MEETING	93.75
62082	U.S.T.I.	UTILITY BILLING	18.48
62083	WALTERS RECYCLING REFUSE SERV	DEC MONTHLY SERVICES	336.46
		<b>TOTAL DISBURSEMENTS</b>	<b>287,529.16</b>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK  
CLAIMS APPROVED AND PAID

DATE: DECEMBER 2016  
PAGE 1 OF 3  
CLAIMS RES: 16-24

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29481 BREAKTHRU BEVERAGE MINNESOTA	LIQUOR PURCHASE	\$ 1,782.72
29482 SILENT WATCHDOG	DVR RENTAL	\$ 60.00
29483 WALTERS RECYCLING REFUSE SERVICE	REFUSE SERVICE	\$ 59.67
29484 BREAKTHRU BEVERAGE MINNESOTA	LIQUOR PURCHASE	\$ 557.00
29485 DEARBORN NATIONAL	PAYROLL 11/27/16-12/10/16	\$ 31.25
29486 DELTA DENTAL	PAYROLL 11/27/16-12/10/16	\$ 130.86
29487 FIDELITY SECURITY LIFE	PAYROLL 11/27/16-12/10/16	\$ 3.45
29488 HEALTH PARTNERS	PAYROLL 11/27/16-12/10/16	\$ 545.56
29489 MN TEAMSTER	PAYROLL 11/20/16-12/3/16	\$ 60.50
29490 AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 89.80
29491 ARTISAN BEER COMPANY	BEER PURCHASE	\$ 236.20
29492 AT & T MOBILITY	CELL PHONE SERVICE	\$ 95.00
29493 BELLBOY CORPORATION	JUICE/MIX/POP - LIQUOR PURCHASE	\$ 631.65
29494 BERNICK'S WINE	BEER PURCHASE	\$ 59.20
29495 BREAKTHRU BEVERAGE MINNESOTA	CREDIT - BEER - JUICE/MIX/POP PURCHASE	\$ 11,367.06
	LIQUOR - WIEN PURCHASE	\$ -
29496 CAPITOL BEVERAGE SALES	CREDIT - BEER PURCHASE	\$ 10,033.78
29497 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 108.94
29498 CULLIGAN	OPERATING SUPPLIES	\$ 32.80
29499 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 760.00
29500 ECM PUBLISHERS	ADVERTISING	\$ 748.92
29501 G & K SERVICES	RUG SERVICE	\$ 72.61
29502 GREAT LAKES COCA-COLA DISTRIBUTION	CREDIT - JUICE/MIX/POP PURCHASE	\$ 553.00
29503 HOHENSTEINS INC	BEER PURCHASE	\$ 477.54
29504 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 11,125.59
29505 JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 12,427.41
29506 METRO NORTH CHAMBER OF COMMERCE	MEMBERSHIP DUES	\$ 431.00
29507 PAUSTIS & SON'S	WINE PURCHASE	\$ 211.50
29508 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 1,766.75
29509 POPP.COM	TELEPHONE SERVICE	\$ 198.37
29510 RED BULL DISTRIBUTION COMPANY	CREDIT - JUICE/MIX/POP PURCHASE	\$ 57.00
29511 RJM DISTIBUTING INC	BEER PURCHASE	\$ 96.00
29512 SOUTHERN GLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$ 2,295.26
29513 VINOCOPIA INC	WINE PURCHASE	\$ 369.75
29514 WINE MERCHANTS	CREDIT - WINE PURCHASE	\$ 662.65
29515 Z WINRS USA LLC	WINE PURCHASE	\$ 534.50
29516 DEARBORN NATIONAL	PAYROLL 12/11/16-12/24/16	\$ 31.25
29517 DELTA DENTAL	PAYROLL 12/11/16-12/24/16	\$ 130.86
29518 FIDELITY SECURITY LIFE	PAYROLL 12/11/16-12/24/16	\$ 3.45
29519 HEALTH PARTNERS	PAYROLL 12/11/16-12/24/16	\$ 545.56
29520 MN TEAMSTER	PAYROLL 12/4/16-12/17/16	\$ 60.50
29521 BERNICK'S WINE	CREDIT - BEER PURCHASE	\$ 230.44
29522 BREAKTHRU BEVERAGE MINNESOTA	BEER - JUICE/MIX/POP PURCHASE	\$ 5,151.27
	LIQUOR - WINE PURCHASE	\$ -
29523 CAPITOL BEVERAGE SALES	BEER - JUICE/MIX/POP PURCHASE	\$ 10,081.52
29524 CITY OF SPRING LAKE PARK	CIVIL PENALTY	\$ 500.00
29525 CITYWIDE WINDOW SERVICES, INC	WINDOW CLEANING	\$ 31.00
29526 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 1,307.00

CITY OF SPRING LAKE PARK  
 CLAIMS APPROVED AND PAID

DATE: DECEMBER 2016  
 PAGE 2 OF 3  
 CLAIMS RES: 16-24

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29527 FLAHERTYS HAPPY TYME CO	JUICE/MIX/POP PURCHASE	\$ 399.00
29528 HOHENSTEINS INC	BEER PURCHASE	\$ 568.00
29529 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 5,417.90
29530 JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 8,014.47
29531 PAUSTIS & SON'S	WINE PURCHASE	\$ 405.48
29532 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 2,187.68
29533 SOUTHERN GLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$ 1,299.02
29534 VINOPIA INC	BEER - LIQUOR - WINE PURCHASE	\$ 322.00
29535 XCEL ENERGY	ELECTRICITY	\$ 1,803.34
29536 ARTISAN BEER COMPANY	BEER PURCHASE	\$ 121.10
29537 BERNICK'S WINE	BEER PURCHASE	\$ 264.00
29538 BREAKTHRU BEVERAGE MINNESOTA	CREDIT - BEER - LIQUOR - WINE PURCHASE	\$ 3,851.10
29539 CITY OF SPRING LAKE PARK	REIMBURSEMENT OF EXPENSES	\$ 1,598.01
29540 CRUSTAL SPRINGS ICE	ICE PURCHASE	\$ 78.64
29541 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 3,794.98
29542 JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 7,038.53
29543 PHILLIPS WINE & SPIRITS CO	CREDIT - WINE PURCHASE	\$ 666.05
29544 SAASTAMOINEN, LAURA	MILEAGE REIMBURSEMENT	\$ 54.00
29545 SOUTHERN CLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$ 1,238.09
29546 VARNER TRANSPORTATION LLC	FEIGHT	\$ 849.85
29547 WINE COMPANY	WINE PURCHASE	\$ 206.30
29548 WINE MERCHANTS	WINE PURCHASE	\$ 277.00
29554 CITY OF SPRING LAKE PARK	REIMBURSEMENT OF EXPENSES	\$ 920.01
TRANSFER TO PAYROLL	PAYROLL (12/09/16)	9,370.92
TRANSFER TO PAYROLL	PAYROLL (Holiday Pay)	1,394.65
TRANSFER TO PAYROLL	PAYROLL (12/23/16)	9,589.50
	OTP TAX (NOV.)	604.79
	SALES TAX (NOV)	15,402.00
	YEARLY TRANSFER	75,000.00
	<b>TOTAL DISBURSEMENTS</b>	<b>\$ 229,482.55</b>

WHEREAS,  
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,  
the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Administrator/Clerk-Treasurer



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

January 17, 2017

### General Contractor

Turnkey Restoration

### Sign Contractor

Apparently Graphic, LTD.

### 2017-2018 Rubbish Haulers

Aspen Waste Systems, Inc.

Le Page & Sons, Inc.

Randy's Sanitation

Republic Services

Walters Recycling & Refuse

Waste Management of MN, Inc.



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Sign Permit

January 17, 2017

Emmanuel Christian Center

7777 University Avenue NE

Signminds, Inc.

CITY OF SPRING LAKE PARK  
1301 81<sup>ST</sup> AVENUE N E  
SPRING LAKE PARK, MN 55432

**SIGN PERMIT APPLICATION**

DATE: 1.4.17

NAME OF APPLICANT: J'von Sims

ADDRESS OF APPLICANT: SignMinds, Inc. 1400 Quincy Street NE Minneapolis, MN 55418

TELEPHONE NUMBER OF APPLICANT: 612.767.6340

**NAME OF BUSINESS AND LOCATION** of building structure, or lot to which or upon which the sign is to be attached or erected Emmanuel Christian Center 7777 University Ave NE Spring Lake Park 55342

New Construction: \_\_\_\_\_ Remodel: sign re-face Word Change Only: \_\_\_\_\_

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

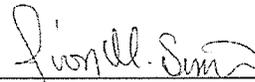
Name of person, firm or corporation erecting the structure: SignMinds, Inc.

Address: 1400 Quincy Street NE Minneapolis, MN 55413.

Is an Electrical Permit required? No I,

the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.



**SIGNATURE OF APPLICANT**

FOR OFFICE USE ONLY:\*\*\*\*\*  
FEE: \$144 + 234.<sup>00</sup> = \$378 RECEIPT NUMBER: \_\_\_\_\_

DATE OF APPROVAL: \_\_\_\_\_ DATE OF ISSUE: \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 12,800

SQUARE FOOTAGE OF ALL EXISTING SIGNS: Digital message board 21.25' x 2 = 42.50

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 52' x 2 = 104' + 97' x 2 = 194' Total 301'

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE THURSDAY PRECEDING THE COUNCIL MEETING.

DRAWING:

Proposed  
 $52' \times 2 = \$60 + \$12 = \$72 \times 2 = \$144.00$   
 $97' \times 2 = \$60 + \$57 = \$117 \times 2 = \$234.00$

$3840 - 30\%$   
 $42.50 - \text{existing}$   
 $301' \text{ proposed}$   

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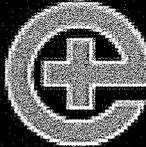
 $3496.5' \text{ Remaining}$



4'

13'

$52\cancel{\text{ft}} \times 2 = 104\cancel{\text{ft}}$



EMMANUEL

30" 2'6"

WELCC.ORG

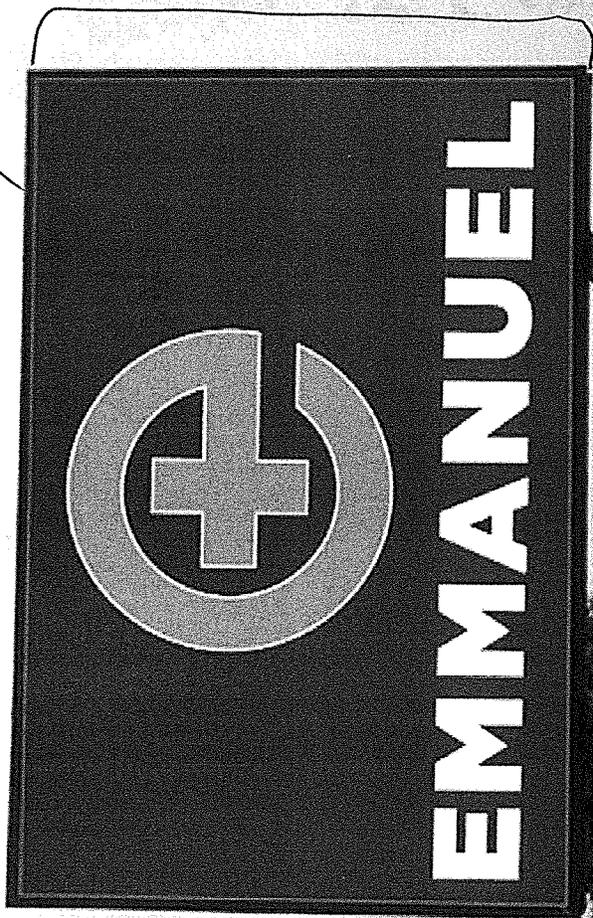
$21.25\cancel{\text{ft}} \times 2 = 42.50\cancel{\text{ft}}$

8'6"  
102"

977 x 2 = 1947

12' 1/2"

97"







## Police Report

December 2016

Submitted for Council Meeting January 17, 2017

The Spring Lake Park Police Department responded to four hundred and sixty-seven calls for service for the month of December 2016. This is compared to responding to four hundred and sixteen calls for service in December of 2015.

The Spring Lake Park Police Department for the year of 2016 has responded to five thousand six hundred and fifty-one calls for service, this is compared to responding to five thousand three hundred and fifty-three calls for service in the year 2015. With the current climate in our society in general, we expect the calls for service to continue to increase into the future.

The Spring Lake Park Police Department participated in an annual audit of our agency from the "Office of Justice Programs" pursuant to the Juvenile Justice and Delinquency Prevention (JJDP) Act of 2002, in August of this year. An in depth review of our policies and procedures regarding the detention of juveniles in our facility was completed. I am pleased to announce that "No Violations" were noted and the police department received positive confirmation regarding our policies and procedures.

As we have brought to a close the year of 2016, I would like to mention our Spring Lake Park Police Reserve Unit and services that they have provided over the course of the year to our city and residents, as well as other communities in our area.

Currently our Reserve Unit consists of seven members, these seven members contributed seven hundred and seventy-nine hours of voluntary service to our community and other communities in our area. The Reserve Unit logged 273.75 hours of patrolling in our city, 279.25 hours of ride a longs with officers, 35.5 hours of meetings, 27 hours of parade duties for the City of Spring Lake Park, City of Fridley and City of Anoka for their respective community celebrations along with assisting the Anoka County Sheriff's Office at the Anoka County Fair in 2016. They also logged 13 hours of service at local High School Games, 31 hours of service at special events and assisted other departments with 35 hours of miscellaneous service.

Per the 2015 "Volunteer Value per hour for States", Minnesota values volunteer hours at \$25.20 per hour. This equates to a savings for the City of Spring Lake Park and our residents of \$19,630.80 for our

Reserve Units volunteer services and allows for our police officers to be utilized more efficiently for providing service to our community and residents.

Therefore, I would like to personally extend a sincere thank you on behalf of myself and the officers of the Spring Lake Park Police Department to our Spring Lake Park Reserve Unit Members for the services that they provide to not only our police department but also to our residents and commend them all for a job well done!

Investigator Baker reports handling a case load of sixty-two cases for the month. Fifty of these cases were felony in nature, six of these cases were gross misdemeanor in nature and six of these cases were misdemeanor in nature. Investigator Baker continues to monitor the six active forfeiture cases that he has and will bring them and all his cases to a close as soon as possible. Investigator Baker noted a case of significance for the month. Investigator Baker is currently working a fraud case where the suspect(s) are utilizing "Facebook" and taking family pictures from other Facebook accounts and using those pictures to convince other family members to wire money to fictitious names and locations, therefore defrauding the victims of their hard earned money. Investigator Baker and the Police Department wish to remind everyone to be careful participating in these type of events and to check with other family members before they even consider responding or contact the police department to help try and verify the authenticity of the email. For further details see Investigator Baker's attached report.

Officer Chlebeck our School Resource Officer reports handling eight calls for service at our local schools, along with six student contacts, nine escorts and eight follow up investigations in to school related issues. Officer Chlebeck notes that thefts at the school are a continuing issue and that when appropriate, individuals are being charged. For further details see Officer Chlebeck's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of December 2016 has been a busy month for myself, besides handling the day to operations of the police department, I continue to attend meetings and trainings on a daily basis to include but not limited to:

- City Council Meetings for the month
- A Department Head Meeting held here at City Hall
- Police Department Supervisors Meeting
- Police Department General Staff Meeting
- MN POST Board Training on Use of Force
- Meeting with Anoka County Radio regarding phone apps

I concluded the month by attending the annual Anoka County Chiefs of Police Staff Appreciation Luncheon where I took the police department's administrative staff, Police Technician LuAnn Larson, Police Technician Lori Brahs and Police Receptionist Karla Keys to recognize them for their continued support and dedication to our city and residents.

This will conclude my report for the month.

Are there any questions?



# Spring Lake Park Police Department Investigations Monthly Report

Investigator  
Brad Baker

## December 2016

### Total Case Load

#### Case Load by Level of Offense: 62

<b>Felony</b>	<b>50</b>
<b>Gross Misdemeanor</b>	<b>6</b>
<b>Misdemeanor</b>	<b>6</b>

#### Case Dispositions:

<b>County Attorney</b>	<b>0</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>0</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>53</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>3</b>
<b>Closed/Inactive</b>	<b>6</b>

#### Forfeitures:

<b>Active Forfeitures</b>	<b>6</b>
<b>Forfeitures Closed</b>	<b>0</b>

Notes:

## Spring Lake Park Police / School Resource Officer Report

**December 2016**

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	8	6	6	8
Discovery Days (pre-school)				
Lighthouse School			1	
Park Terrace Elementary School			1	
District Office			1	
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	8	6	9	8

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	4
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	2
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	2



**City of Spring lake Park**  
**Code Enforcement Division**  
1301 Eighty First Avenue Northeast  
Spring Lake Park, Minnesota 55432  
(763) 783-6491 Fax: (763) 792-7257

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## MEMORANDUM

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**TO:** Spring Lake Park City Council  
**FROM:** Barry L. Brainard, Code Enforcement Director  
**RE:** Ordinance 435 Amending Building Code Section 150.005  
**DATE:** January 12, 2017

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Recently in reviewing the Minnesota Department of Labor and Industry (DOLI) website to lookup the City of Spring Lake Park building code reference and verify that it list me as the Building Official and authority delegated for State projects, it was noted that it list Spring Lake Park as not adopting Chapter 1306, special fire protection systems.

In reviewing the Spring Lake Park Code of Ordinances Section 150.005, it clearly states that Spring Lake Park has indeed adopted Chapter 1306 in 2011. I sent a copy of the section to DOLI and was informed of some changes that are necessary in order for them to correct the information on their website. DOLI recommended that the City list one of the two subparts under 1306 we wish to include with our adoption of 1306 and that City remove the Chapter 1335, flood proofing regulations as it no longer applies.

In reviewing the City of Blaine and Mounds View I found that both cities have adopted subpart 2 under chapter 1306. Due to the fact that Spring Lake Park is under the SBM Fire Department which includes Blaine and Mounds View, the City of Spring Lake Park should adopt also subpart 2 for enforcement consistency throughout the SBM district.

I have included Minnesota Administrative Rules 1306.0020, for your review which gives both subparts and what they entail. I have also included DOLI City code reference website information which states that 1306 has not been adopted.

I recommend that the City Council approve ordinance 435 which accomplishes adoption of Chapter 1306, Special Fire Protection System, subpart 2, and removes Chapter 1335, Flood Proofing Regulations as recommended by DOLI.

If you have any questions regarding this memorandum, please contact me at your convenience.



**ORDINANCE NO. 435**

**AN ORDINANCE AMENDING SECTION 150.005 OF THE CITY CODE RELATING TO BUILDING CODE OPTIONAL CHAPTERS**

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

**Section 1.** §150.005 (B) of the Spring Lake Park Code of Ordinances is hereby amended as follows:

(B) The following optional provisions identified in the most current edition of the State Building Code are hereby adopted and incorporated as part of the building code for the City of Spring Lake Park, Minnesota:

- (1) Minnesota Rules, chapter 1306, Special Fire Protection Systems, subpart 2; and
- ~~(2) Minnesota Rules, Chapter 1335, Flood Proofing Regulations; and~~
- ~~(3) International Building Code Appendix J, Grading~~

**Section 2.** Effective Date of Ordinance. This ordinance shall be effective from and after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 17th day of January, 2017.

APPROVED BY:

\_\_\_\_\_  
Cindy Hansen, Mayor

ATTEST:

\_\_\_\_\_  
Daniel R. Buchholtz, City Administrator/Clerk





## **1306.0020 MUNICIPAL OPTION.**

Subpart 1. **Requirement.** The sprinkler system requirements of this chapter, if adopted, must be adopted with the selection of either subpart 2 or 3, without amendment.

Subp. 2. **Existing and new buildings.** Automatic sprinkler systems for new buildings, buildings increased in total floor area (including the existing building), or buildings in which the occupancy classification has changed, must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

**Exception:** The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

Subp. 3. **New buildings.** Automatic sprinkler systems for new buildings, additions to existing buildings, or buildings in which the occupancy classification has changed must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

**Exception:** The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

**Statutory Authority:** *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

**History:** *27 SR 1479; 32 SR 6; L 2007 c 140 art 4 s 61; art 13 s 4*

**Published Electronically:** *July 11, 2007*

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**MEMORANDUM**

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** HOUSTON GALVESTON AREA COUNCIL (HGAC)  
PURCHASING COOPERATIVE  
**DATE:** JANUARY 6, 2017

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SBM Fire personnel have researched a number of sources for the purchase of fire vehicles and have found the prices negotiated by the Houston Galveston Area Council (HGAC) Purchasing Cooperative to be the most favorable. Many cities across Minnesota have approved a JPA with HGAC and have made purchases under the cooperative (see attached list).

Minnesota statutes 471.345 and 471.59 provide cities the authority to engage in joint purchasing for contracts for the purchase of supplies, materials, or equipment if the purchase is made through a national municipal association's purchasing alliance or cooperative. HGAC meets this requirement. Per statutes, the alliance or cooperative must be created by a joint powers agreement (JPA).

It is recommended that, since the equipment used by SBM is in fact owned by the member cities, the City of Spring Lake Park should approve the JPA and purchase the equipment. Thus the attached resolution authorizes the Mayor and the City Administrator, Clerk/Treasurer to enter into an agreement with HGAC for the purchase of equipment.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

GENERAL PURPOSE & EMERGENCY VEHICLES	INFRASTRUCTURE EQUIPMENT & SERVICES	COMMUNICATIONS EQUIPMENT & SERVICES	GROUND FACILITIES & PARKS EQUIPMENT	PUBLIC WORKS EQUIPMENT	EMERGENCY EQUIPMENT & SUPPLIES	CONSULTING LEASING & STAFFING SERVICES	EMERGENCY PREPAREDNESS & DISASTER RECOVERY	COOPERATIVE ENERGY PURCHASING
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You are here: [Home](#) > [Information About The Program](#) > List of End Users

## INFORMATION ABOUT THE PROGRAM

### LIST OF END USERS

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End User	City	End User	City
<b>Minnesota</b>			
Anoka-Champlin Fire Department (MN)	Anoka	City of Marshall (MN)	Marshall
Bemidji Rural Fire Association (MN)	Bemidji	City of Mayer (MN)	Mayer
Blue Earth County (MN)	Mankato	City of Mazeppa (MN)	Mazeppa
CDH Vergas Fire Department (MN)	Vergas	City of Minneapolis (MN)	Minneapolis
Centennial Fire District (MN)	Lino Lakes	City of Minnetonka (MN)	Minnetonka
Chippewa County - Montevideo Hospital (MN)	Montevideo	City of Montrose (MN)	Montrose
Chisago County (MN)	Center City	City of Moorhead (MN)	Moorhead
City of Aitkin (MN)	Aitkin	City of Mound (MN)	Mound
City of Andover (MN)	Andover	City of Nashwauk (MN)	Nashwauk
City of Apple Valley (MN)	Apple Valley	City of New Brighton (MN)	New Brighton
City of Arlington (MN)	Arlington	City of New London (MN)	New London
City of Austin (MN)	Austin	City of New Prague (MN)	New Prague
City of Bayport (MN)	Bayport	City of New Ulm (MN)	New Ulm
City of Becker (MN)	Becker	City of Newport (MN)	Newport
City of Belle Plaine (MN)	Belle Plaine	City of North Saint Paul (MN)	North Saint Paul
City of Blooming Prairie (MN)	Blooming Prairie	City of Northfield (MN)	Northfield
City of Bloomington (MN)	Bloomington	City of Nowthen (MN)	Nowthen
City of Brainerd (MN)	Brainerd	City of Oak Grove (MN)	Oak Grove
City of Brooklyn Center (MN)	Brooklyn Center	City of Olivia (MN)	Olivia
City of Brooklyn Park (MN)	Brooklyn Park	City of Onamia (MN)	Onamia
City of Brownton (MN)	Brownton	City of Oronoco (MN)	Oronoco
City of Burnsville (MN)	Burnsville	City of Ottertail (MN)	Ottertail
City of Byron (MN)	Byron	City of Owatonna (MN)	Owatonna
City of Chanhassen (MN)	Chanhassen	City of Pequot Lakes (MN)	Pequot Lakes
City of Chatfield (MN)	Chatfield	City of Plainview (MN)	Plainview
City of Clearwater (MN)	Clearwater	City of Plymouth (MN)	Plymouth
City of Cohasset (MN)	Cohasset	City of Preston (MN)	Preston
City of Columbia Heights (MN)	Columbia Heights	City of Red Wing (MN)	Red Wing
City of Coon Rapids (MN)	Coon Rapids	City of Richfield (MN)	Richfield
City of Cottage Grove (MN)	Cottage Grove	City of Rochester (MN)	Rochester
City of Crosslake (MN)	Crosslake	City of Rockford (MN)	Rockford
City of Crystal (MN)	Crystal	City of Rogers (MN)	Rogers
City of Cuyuna (MN)	Deerwood	City of Rosemount (MN)	Rosemount
City of Dayton (MN)	Dayton	City of Roseville (MN)	Roseville
City of Detroit Lakes (MN)	Detroit Lakes	City of Rushford (MN)	Rushford
City of Eagan (MN)	Eagan	City of Saint Michael (MN)	St. Michael
City of East Bethel (MN)	East Bethel	City of Saint Paul (MN)	Saint Paul
City of Eden Prairie (MN)	Eden Prairie	City of Sandstone (MN)	Sandstone
City of Edina (MN)	Edina	City of Sauk Centre (MN)	Sauk Centre
City of Elgin (MN)	Elgin	City of Savage (MN)	Savage
City of Elko New Market (MN)	Elko New Market	City of Scandia (MN)	Scandia
City of Eveleth (MN)	Eveleth	City of Shakopee (MN)	Shakopee
City of Eyota (MN)	Eyota	City of Shoreview (MN)	Shoreview
City of Fairfax (MN)	Fairfax	City of Springfield (MN)	Springfield
City of Fairmont (MN)	Fairmont	City of St. Cloud (MN)	St. Cloud
City of Falcon Heights (MN)	Falcon Heights	City of St. Louis Park (MN)	St. Louis Park
City of Faribault (MN)	Faribault	City of Starbuck (MN)	Starbuck
City of Farmington (MN)	Farmington	City of Stillwater (MN)	Stillwater
City of Fergus Falls (MN)	Fergus Falls	City of Victoria (MN)	Victoria
City of Foley (MN)	Foley	City of Virginia (MN)	Virginia
City of Fridley (MN)	Fridley	City of Waite Park (MN)	Waite Park
City of Gaylord (MN)	Gaylord	City of Watertown (MN)	Watertown
City of Golden Valley (MN)	Golden Valley	City of Wayzata (MN)	Wayzata
City of Good Thunder (MN)	Good Thunder	City of Willmar (MN)	Willmar
City of Granite Falls (MN)	Granite Falls	City of Windom (MN)	Windom
City of Ham Lake (MN)	Ham Lake	City of Winona (MN)	Winona
City of Hibbing (MN)	Hibbing	City of Winsted (MN)	Winsted
City of Hopkins (MN)	Hopkins	City of Woodbury (MN)	Woodbury
City of Hoyt Lakes (MN)	Hoyt Lakes	Cloquet Area Fire District (MN)	Cloquet
City of Inver Grove Heights (MN)	Inver Grove Heights	County of Anoka (MN)	Anoka
City of Janesville (MN)	Janesville	Edina Public Schools (MN)	Edina
City of Jordan (MN)	Jordan	Excelsior Fire District (MN)	Shorewood
City of Lake City (MN)	Lake City	Hamel Volunteer Fire Department (MN)	Hamel
City of Lake Crystal (MN)	Lake Crystal	ISD #197 (MN)	Mendota Heights
City of Lake Elmo (MN)	Lake Elmo	Kittson County (MN)	Hallock
City of Lakeville (MN)	Lakeville	Lake Johanna Fire Department, Inc. (MN)	Shoreview
City of Lexington (MN)	Lexington	Lifeworks Services, Inc. (MN)	Eagan
City of Lindstrom (MN)	Lindstrom	Lutsen Township (MN)	Lutsen
City of Little Canada (MN)	Little Canada	Mankato Area Public Schools ISD 77 (MN)	Mankato
City of Little Falls (MN)	Little Falls	Morse Fall Lake Rural Fire Protection Association (MN)	Ely
City of Long Lake	Long Lake	Northfield Area Fire and Rescue Service (MN)	Northfield
City of Mahtomedi (MN)	Mahtomedi	Southwest Transit (MN)	Eden Prairie
City of Mankato (MN)	Mankato	Town of Linwood	Stacy
City of Maple Grove (MN)	Maple Grove	Township of Ideal (MN)	Pequot Lakes
City of Maplewood (MN)	Maplewood	Walker Area Joint Fire Department (MN)	Walker
		West Metro Fire-Rescue District (MN)	New Hope
		Zumbrota Fire Board (MN)	Zumbrota

**RESOLUTION NO. 17-03**

**A RESOLUTION APPROVING JOINT POWERS AGREEMENT WITH HOUSTON GALVESTON AREA COUNCIL (HGAC) PURCHASING COOPERATIVE**

**WHEREAS**, the Houston-Galveston Area Council, a regional planning commission and political subdivision of the State of Texas, (“HGAC”) is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

**WHEREAS**, HGAC has instituted a cooperative purchasing program under which it contracts with eligible entities; and

**WHEREAS**, pursuant to Minnesota Statutes, Sections 471.59 and 471.345, subdivision 15, the City of Spring Lake Park, Minnesota (the “City”) and HGAC will enter into an Interlocal Contract for Cooperative Purchasing in substantially the form attached as Exhibit A (the “Contract”) in connection with the acquisition of various equipment for municipal fire protection and firefighting purposes and other municipal equipment as needed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Spring Lake Park, Counties of Anoka and Ramsey, Minnesota, that the City Council hereby approves the Contract and authorizes the Mayor and the Administrator, Clerk/Treasurer to execute the contract.

The foregoing Resolution was moved for adoption by.

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 17th day of January, 2017.

APPROVED BY:

\_\_\_\_\_  
Cindy Hansen, Mayor

ATTEST:

\_\_\_\_\_  
Daniel R. Buchholtz, City Administrator



INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC No.: \_\_\_\_\_ Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT (Contract), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 91, Texas Government Code (the Act), by and between the Houston- Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and \* \_\_\_\_\_, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as End User, having its principal place of business at \* \_\_\_\_\_

WITNESSETH

WHEREAS , H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS , pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS , in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on \* \_\_\_\_\_ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE , H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began \* \_\_\_\_\_ and ends \* \_\_\_\_\_. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H GAC Cooperative Purchasing Program. End User will access the Program through [HGACBuy.com](http://HGACBuy.com) and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GACs contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GACs contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

\*  
\_\_\_\_\_  
Name of End User (local government, agency, or non-profit corporation)

Houston -Galveston Area Council  
3555 Timmons Lane, Suite 120, Houston, TX 77027

\*  
\_\_\_\_\_  
Mailing Address

By: \_\_\_\_\_  
Executive Director

\*  
\_\_\_\_\_  
City State ZIP Code

Attest: \_\_\_\_\_  
Manager

\*By: \_\_\_\_\_  
Signature of chief elected or appointed official

Date: \_\_\_\_\_

\*  
\_\_\_\_\_  
Typed Name & Title of Signatory Date

\*Denotes required fields

rev. 03/11

**\*Request for Information**

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed form to H-GAC, Cooperative Purchasing Program, P.O. Box 22777, Houston, TX 77227-2777.

Name of End User Agency : \_\_\_\_\_ County Name : \_\_\_\_\_  
(Municipality / County / District / etc.)

Mailing Address : \_\_\_\_\_  
(Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number : \_\_\_\_\_ FAX Number: \_\_\_\_\_

Physical Address : \_\_\_\_\_  
(Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: \_\_\_\_\_

**Authorized Official:** \_\_\_\_\_ Title: \_\_\_\_\_  
(City manager / Executive Director / etc.) Ph No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_  
(Street Address/P.O. Box) E-Mail Address : \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (ZIP Code)

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
(Purchasing Agent/Auditor etc.) Ph No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_  
(Street Address/P.O. Box) Email Address : \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (ZIP Code)

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
(Public Works Director/Police Chief etc.) Ph No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_  
(Street Address/P.O. Box) Email Address : \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (ZIP Code)

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
(EMS Director/Fire Chief etc.) Ph No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_  
(Street Address/P.O. Box) Email Address : \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (ZIP Code)

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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** PUBLIC HEARING - MULTIFAMILY HOUSING REVENUE BONDS  
**DATE:** JANUARY 11, 2017

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Pursuant to the due call and notice by the City Council, a public hearing is scheduled for the January 17, 2017 City Council meeting to receive feedback from the public on the proposed Housing Plan and the potential issuance of private activity bonds to support the Housing Plan.

The City has received a proposal from Spring Lake Park Leased Housing Associates I, LLLP (a Dominion company) to issue up to \$45,000,000 in private activity bonds to support the acquisition, construction and equipping of a 194 unit affordable housing development to be located at 1066 County Highway 10.

The City issues the bonds and loans the proceeds to Spring Lake Park Leased Housing Associates I, LLLP. SLP Leased Housing Associates I, LLLP will repay the loan in an amount sufficient to pay principal and interest on the bonds. The loan is handled entirely by a separate bond trustee. After the bonds are issued, the city has almost no role in payment or administration of the bonds.

Private activity bonds are a way for developers to access the tax-exempt municipal bond market. This is an attractive financing source for developers as the interest rates are significantly lower than those on the commercial market and the bonds qualify for 4% housing tax credits, which can be sold to investors to raise additional equity to support the project.

The bonds are revenue bonds. The City does not pay debt service or any other cost related to the transaction. The bonds have no effect on the City's credit rating and are not counted against any statutory debt limit. The bonds are not a general obligation of the City and the City has no legal authority to pay any debt service on the bonds. Investors look only to the credit of the private borrower when deciding to invest.

As of the date of this memorandum, the City has not received its bond allocation from Minnesota Management and Budget (MMB). As such, the resolution calls for the issuance of up to \$45,000,000 in private activity bonds. However, the bond issuance cannot be any higher than the allocation provided by MMB.

Bond Counsel Andy Pratt will be in attendance at the City Council meeting to answer any questions raised by either the City Council or the public.

If you have any questions prior to the public hearing, please don't hesitate to contact me at 763-784-6491.



## RESOLUTION NO. 17-04

### **AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF MULTIFAMILY HOUSING REVENUE BONDS, SERIES 2017, UNDER MINNESOTA STATUTES, CHAPTER 462C; AUTHORIZING THE LOAN OF THE PROCEEDS OF THE BONDS TO SPRING LAKE PARK LEASED HOUSING ASSOCIATES I; AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE BONDS AND RELATED DOCUMENTS**

WHEREAS, the City of Spring Lake Park, Minnesota (the “City”), is a municipal corporation and political subdivision duly organized and existing under the laws of the State of Minnesota; and

WHEREAS, Minnesota Statutes, Chapter 462C, as amended (the “Act”), confers upon cities the power to issue revenue bonds to finance a program for the purposes of planning, administering, making or purchasing loans with respect to one or more multi-family housing project developments; and

WHEREAS, in the issuance of the City’s revenue bonds and in the making of a loan to finance a multifamily housing development the City may exercise, within the corporate limits of the City, any of the powers that the Minnesota Housing Finance Agency may exercise under Minnesota Statutes, Chapter 462A, as amended, without limitation under the provisions of Minnesota Statutes, Chapter 475, as amended; and

WHEREAS, the City has received a proposal that it issue its Multifamily Housing Revenue Bonds (Spring Lake Park Housing Project), Series 2017, in one or more series, in an aggregate principal amount not to exceed \$45,000,000 (the “Bonds”) to provide funds to be loaned to Spring Lake Park Leased Housing Associates I, LLLP, a Minnesota limited liability limited partnership (the “Borrower”) to finance all or a portion of the: (i) acquisition, construction and equipping of an approximately 194-unit, four-story affordable apartment building with an underground parking garage and surface parking, to be located at 1066 County Highway 10 in the City (the “Project”); (ii) payment of interest on the Bonds during the construction of the Project; (iii) funding of one or more reserve funds to secure the timely payment of the Bonds; and (iv) costs of issuing the Bonds;

WHEREAS, the City has prepared a Program for a Multifamily Housing Development, as required by Section 462C.03 of the Act (the “Housing Program”). The Housing Program further describes the Project, the City’s responsibilities with the financing thereof, and contains all the requirements of section 462C.03, Subdivision 1a of the Act;

WHEREAS, the Housing Program was distributed to the Metropolitan Council, pursuant to Section 462C.04, Subdivision 2 of the Act. As of the date of this Resolution and of the public hearing described below, the City has not received any comments on the Housing Program from the Metropolitan Council;

WHEREAS, the City caused a Notice of Public Hearing on the issuance of the Bonds and the approval of the Housing Program to be published in the City’s official newspaper on December 23, 2016, which Notice publicized the public hearing as of the date hereof;

WHEREAS, the City Council of the City held a public hearing on the issuance of the Bonds and the approval of the Housing Program on the date hereof, and a reasonable opportunity was afforded to all who wished to address the City Council on the aforementioned topics; and

WHEREAS, sufficient details of the Bonds and other aspects of the financing have been agreed to that this final bond resolution should be adopted on this date accepting a proposal for issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, as follows:

SECTION 1. LEGAL AUTHORIZATION AND FINDINGS.

1.1 Findings. The City hereby finds, determines and declares as follows:

(a) The issuance and sale of the Bonds by the City, pursuant to the Act, is in the best interest of the City. The City will loan the proceeds of the Bonds (the "Loan") to the Borrower in order to finance the Project.

(b) Pursuant to a Loan Agreement (the "Loan Agreement"), to be entered into by and between the City and Borrower, the City has agreed to loan to the Borrower the proceeds of the Bonds as set forth therein to pay in full or in part the costs of the Project. In addition, the Loan Agreement contains provisions relating to the construction, maintenance and operation of the Project, indemnification, insurance, and other agreements and covenants which are required or permitted by the Act and which the City and Borrower deem necessary or desirable for the financing of the Project.

(c) Pursuant to an Assignment of Loan Agreement, to be entered into by and among the City, the Borrower and a participating lender or lenders (the "Assignment"), the City will pledge and grant a security interest in all of its rights, title, and interest in the Loan Agreement to the participating lender or lenders (except for certain rights of indemnification and to reimbursement for certain costs and expenses).

(d) The obligations of the Borrower under the Loan Agreement and payment of amounts due under the Bonds will be secured by a mortgage (the "Mortgage"), to be executed by the Borrower in favor of the City, and assigned to a participating lender or lenders pursuant to an Assignment of Mortgage, to be executed by the City (the "Assignment of Mortgage") and such obligations and payments will be further secured by certain other security agreements and guaranty agreements in favor of the participating lender or lenders (the "Collateral Documents").

(e) The proceeds of the Bonds will be disbursed pursuant to a Master Disbursing Agreement (the "Disbursing Agreement") by and among a participating lender or lenders, the Borrower, and a title insurance company.

(f) Certain rental and occupancy requirements of federal and state law are to be set forth in a Regulatory Agreement (the "Regulatory Agreement"), to be entered into by and among the City, the Borrower and a participating lender or lenders.

(g) The Bonds will be special, limited obligations of the City. The Bonds and the interest thereon: (i) shall be payable solely from the revenues pledged therefor under the Loan Agreement; (ii) shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; (iii) shall not constitute nor give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers; (iv) shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City other than the City's interest in the Loan Agreement, which will be assigned to a participating lender or lenders under the Assignment; and (v) shall not constitute a general or moral obligation of the City.

(h) It is desirable, feasible and consistent with the objects and purposes of the Act to issue the Bonds for the purpose of financing the costs of the Project.

(i) The Project constitutes a “qualified residential rental project” within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended, and a “multifamily housing development” authorized by the Act, and furthers the purposes of the Act.

(j) The purpose of the Project is, and the effect thereof will be, to promote the public welfare by the acquisition and construction of a facility for use as a multifamily housing development designed primarily for occupancy by persons of moderate income.

(k) The Act authorizes (i) the acquisition and construction of the Project, (ii) the issuance and sale of the Bonds, (iii) the execution and delivery by the City of the Loan Agreement, the Regulatory Agreement, the Assignment, and the Assignment of Mortgage (the “City Agreements”), (iv) the performance of all covenants and agreements of the City contained in the City Agreements and any other documents reasonably necessary to effectuate the intent of this Resolution, and (v) the performance of all other acts and things required under the Constitution and laws of the State of Minnesota to make the City Agreements and the Bonds valid and binding special, limited obligations of the City in accordance with their terms.

(l) It is desirable that the Borrower be authorized, subject to the terms and conditions set forth in the Loan Agreement, which terms and conditions the City determines to be necessary, desirable and proper, based on representations of the Borrower, to complete the acquisition, construction and installation of the Project by such means as shall be available to the Borrower and in the manner determined by the Borrower, and with or without advertisement for bids as may be required for the acquisition and installation of municipal facilities.

(m) The payments under the Loan Agreement will be fixed to produce revenue sufficient to provide for the prompt payment of principal of, premium, if any, and interest on the Bonds when due, and the Loan Agreement also provides that the Borrower is required to pay all expenses of the operation and maintenance of the Project, including, but without limitation, adequate insurance thereon and insurance against all liability for injury to persons or property arising from the operation thereof, and all taxes and special assessments levied upon or with respect to the Project and payable during the term of the Loan Agreement.

(n) There is no litigation pending or, to the actual knowledge of the City, threatened against the City questioning the City’s execution or delivery of the Bonds or the City Agreements or questioning the due organization of the City, or the powers or authority of the City to issue the Bonds and undertake the transactions contemplated hereby.

(o) The execution, delivery and performance of the City’s obligations under the Bonds and the City Agreements do not and will not violate any order against the City of any court or other agency of government, or any indenture, agreement or other instrument to which the City is a party or by which it or any of its property is bound, or be in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument.

(p) The City, based on representations of the Borrower, hereby finds, determines and declares that it is in the public interest of the residents of the City that the Project be undertaken in order to further the public purposes of providing multifamily housing developments for moderate income residents of the City, and the Project otherwise furthers the purposes and policies of the Act.

1.2 Authorization and Ratification of Project. The City has heretofore and does hereby authorize the Borrower, in accordance with the provisions of the Act and subject to the terms and conditions imposed by a participating lender or lenders, to provide for the acquisition and construction of

the Project by such means as shall be available to the Borrower and in the manner determined by the Borrower; and the City hereby ratifies, affirms, and approves all actions heretofore taken by the Borrower consistent with and in anticipation of such authority.

## SECTION 2. THE BONDS.

2.1 Authorized Maximum Amount and Form of Bonds and Interest Rate. The Bonds issued pursuant to this Resolution shall mature in the years and amounts and be subject to redemption as therein specified, as such may be modified by agreement of a participating lender or lenders, the Borrower and the City; and the principal amount of the Bonds that may be outstanding hereunder is expressly limited to \$45,000,000. The actual amount of the Bonds shall be determined by the agreement of the participating lender or lenders and the Borrower and any of the officers specified in Section 2.3 prior to the issuance of the Bonds. The Bonds will bear interest at the rates and mature on the dates as set forth in the Bonds executed by the Authorized Officers. The sale of the Bonds at a purchase price equal to its stated amount is hereby accepted.

2.2 The Bonds. The Bonds shall be dated as of the date of delivery, shall be payable at the time and in the manner and shall be subject to such other terms and conditions as are set forth therein.

2.3 Execution of Bonds. The Bonds shall be executed on behalf of the City by the Mayor and the City Administrator (the "Authorized Officers"). In case any Authorized Officer whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such signatory had remained in office until delivery. In the event of the absence or disability of an Authorized Officer, such officers of the City as, in the opinion of the City Attorney, may act in their behalf, shall without further act or authorization of the City execute and deliver the Bonds.

2.4 Delivery of Bonds. Before delivery of the Bonds there shall be filed with the City the following items:

- (1) an executed copy of each of the following documents:
  - (a) the Loan Agreement;
  - (b) the Mortgage;
  - (c) the Assignment;
  - (d) the Assignment of Mortgage;
  - (e) any Collateral Agreements required by the participating lender or lenders;
  - (f) the Disbursing Agreement;
  - (g) the Regulatory Agreement;
- (2) an opinion of Counsel for the Borrower;
- (3) the opinion of Bond Counsel as to the validity of the Bonds and, as applicable, the tax-exempt status of the Bonds; and

(4) such other documents and opinions as Bond Counsel may reasonably require for purposes of rendering its opinion required in subsection (3) above or that the participating lender or lenders may require as a precondition to their purchase of the Bonds.

2.5 Disposition of Bond Proceeds. Upon delivery of the Bonds to the participating lender or lenders, such lender or lenders shall, on behalf of the City, advance the proceeds of the Bonds to pay the costs of acquisition, construction and equipping of the Project in accordance with the terms of the Disbursing Agreement.

2.6 Registration of Transfer. The City will cause to be kept at the office of the City Administrator a Bond Register in which, subject to such reasonable regulations as it may prescribe, the City shall provide for the registration of transfers of ownership of the Bonds. The Bonds shall be initially registered in the name of the initial lender(s) and shall be transferable upon the Bond Register by such lender(s) in person or by its agent duly authorized in writing, upon surrender of such Bonds together with a written instrument of transfer satisfactory to the City Administrator, duly executed by the initial lender(s) or its duly authorized agent(s). The City may require, as a precondition to any transfer, that the transferee provide evidence to the City that the transferee is a financial institution or other accredited investor under applicable securities laws. The following form of assignment shall be sufficient for said purpose:

For value received, \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ the attached Bond of the City of Spring Lake Park, Minnesota, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer said Bond on the books of said City, with full power of substitution in the premises. The undersigned certifies that the transfer is made in accordance with the provisions of the Resolution authorizing the issuance of the Bonds.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Registered Owner

Upon such transfer the City Administrator shall note the date of registration and the name and address of the successor holder in the Bond Register and in the registration blank appearing on the Bonds. The City Administrator shall not be held liable for any actions or inaction undertaken pursuant to this Section 2.6.

2.7 Mutilated, Lost or Destroyed Bonds. In case the Bonds shall become mutilated or be destroyed or lost, the City shall, if not then prohibited by law, cause to be executed and delivered a new Bond of like outstanding principal amount, number and tenor in exchange and substitution for and upon cancellation of such mutilated Bond, or in lieu of and in substitution for such Bond destroyed or lost, upon the payment by the registered holder thereof of the reasonable expenses and charges of the City in connection therewith, and in the case of a Bond destroyed or lost, the filing with the City of evidence satisfactory to the City with indemnity satisfactory to it. If the mutilated, destroyed or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

2.8 Ownership of Bonds. The City may deem and treat the person in whose name the Bonds are last registered in the Bond Register and by notation on the Bond, whether or not such Bond shall be overdue, as the absolute owner of such Bond for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes whatsoever, and the City shall not be affected or held liable by any notice to the contrary.

2.9 Allocation Authority. Before the Bonds may be issued, an allocation of private activity bond authority must be received by the City from Minnesota Management and Budget (“MMB”). Approval of the Bonds pursuant to this Resolution is contingent upon an adequate and sufficient allocation of private activity bond authority received from MMB. If an allocation is not received, or, in the reasonable opinions of the City and the Borrower, is not sufficient to finance the Project, this Resolution shall be considered moot and of no further force or effect. In such case, the City Council of the City will read a statement into the record of a future meeting regarding the cancellation of this Resolution.

### SECTION 3. MISCELLANEOUS.

3.1 Severability. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any provisions of any constitution or statute or rule or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions contained herein invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or paragraphs contained in this Resolution shall not affect the remaining portions of this Resolution or any part thereof.

3.2 Authentication of Transcript. The officers of the City are directed to furnish to Bond Counsel certified copies of this Resolution and all documents referred to herein, and affidavits or certificates as to all other matters which are reasonably necessary to evidence the validity of the Bonds. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute recitals of the City as to the correctness of all statements contained therein.

3.3 Authorization to Execute City Agreements. The forms of the proposed City Agreements may be approved by signature of the Authorized Officers, together with such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by Bond Counsel prior to the execution of the documents, and the Authorized Officers are authorized to execute the Bonds and the City Agreements in the name of and on behalf of the City, together with such other documents as Bond Counsel considers appropriate in connection with the issuance of the Bonds (collectively, the “Financing Documents”). In the event of the absence or disability of any of the Authorized Officers, such officers of the City as, in the opinion of the City Attorney for the City, may act on their behalf shall without further act or authorization of the City Council of the City do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms hereof.

3.4 Program. The City has established a governmental program of acquiring purpose investments for qualified residential rental projects. The governmental program is one in which the following requirements of United States Treasury Regulations, Section 1.148-1(b), shall be met:

- (a) the program involves the origination or acquisition of purpose investments;
- (b) at least 95% of the cost of the purpose investments acquired under the program represents one or more loans to a substantial number of persons representing the general public, states or political subdivisions, 501(c)(3) organizations, persons who provide housing and related facilities, or any combination of the foregoing;

(c) at least 95% of the receipts from the purpose investments are used to pay principal, interest, or redemption prices on issues that financed the program, to pay or reimburse administrative costs of those issues or of the program, to pay or reimburse anticipated future losses directly related to the program, to finance additional purpose investments for the same general purposes of the program, or to redeem and retire governmental obligations at the next earliest possible date of redemption;

(d) the program documents prohibit any obligor on a purpose investment financed by the program or any related party to that obligor from purchasing bonds of an issue that finances the program in an amount related to the amount of the purpose investment acquired from that obligor; and

(e) the City shall not waive the right to treat the investment as a program investment.

3.5 Costs; Indemnification by Borrower. The Borrower has agreed and it is hereby determined that any and all costs incurred by the City in connection with the financing of the Project whether or not the Project is carried to completion will be paid by the Borrower. It is understood and agreed that the Borrower shall indemnify the City against all liabilities, losses, damages, costs and expenses (including attorney's fees and expenses incurred by the City) arising with respect to the Project or the Bonds, as further provided for and agreed to by and between the Borrower and the City in the Loan Agreement.

3.6 Headings; Terms. Paragraph headings in this Resolution are for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

Adopted by the City Council of the City of Spring Lake Park, Minnesota, on this 17th day of January, 2017.

---

Cindy Hansen, Mayor

Attest:

---

Daniel Buchholtz, City Administrator/Clerk



**CITY OF SPRING LAKE PARK, MINNESOTA**

**PROGRAM FOR A  
MULTIFAMILY HOUSING DEVELOPMENT**

Pursuant to Minnesota Statutes, Chapter 462C, as amended (the “Act”), the City of Spring Lake Park, Minnesota (the “City”) is authorized to develop and administer programs to assist in the financing of the acquisition, construction and equipping of multifamily housing developments under the circumstances and within the limitations set forth in the Act. Section 462C.07 of the Act provides that such programs for multifamily housing developments may be financed by revenue bonds issued by the City.

The City has received a proposal that it approve a program providing for the acquisition, construction and equipping of an approximately 194-unit affordable housing development consisting of four stories, multiple floor plans and one level of underground parking, to be located at 1066 County Highway 10 in the City (the “Project”). The Project is proposed to be owned by Spring Lake Park Leased Housing Associates I, LLLP, a Minnesota limited liability limited partnership (the “Owner”). The Project is proposed to be financed in part through the issuance of up to \$45,000,000 in aggregate principal amount of revenue bonds to be issued by the City (the “Bonds”).

The City, in establishing this Program for a Multifamily Housing Development (the “Program”), has considered the information contained in the City’s Comprehensive Plan. The Project will be acquired and constructed in accordance with the requirements of Subdivisions 1 and 2 of Section 462C.05 of the Act.

Section A. Definitions. The following terms used in this Program shall have the following meanings:

“Act” shall mean Minnesota Statutes, Chapter 462C, as currently in effect and as the same may be from time to time amended.

“Bonds” shall mean the revenue bonds to be issued by the City to finance this Program.

“City” shall mean the City of Spring Lake Park, Minnesota.

“Code” shall mean the Internal Revenue Code of 1986, as amended.

“Housing Unit” shall mean any one of the apartment units, each located in the Project, occupied by one person or family, and containing complete living facilities.

“Land” shall mean the real property upon which the Project is situated.

“Owner” shall mean Spring Lake Park Leased Housing Associates I, LLLP, a Minnesota limited liability limited partnership.

“Program” shall mean this Program for a Multifamily Housing Development, used for the financing of the Project pursuant to the Act.

“Project” shall mean the approximately 194-unit affordable housing development consisting of four stories, multiple floor plans and one level of underground parking, to be located at 1066 County Highway 10 in the City, to be acquired and constructed by the Owner, together with functionally related facilities.

Section B. Program For Financing the Project. It is proposed that the City establish this Program to provide financing for the acquisition, construction and equipping of the Project at a cost and upon such other terms and conditions as are set forth herein and as may be agreed upon in writing among the City, the initial purchaser of the Bonds and the Owner. The City expects to issue the Bonds as soon as the terms of the Bonds have been agreed upon by the City, the Owner and the initial purchaser of the Bonds. The proceeds of the Bonds will be loaned to the Owner to finance the acquisition of the land and the acquisition, construction and equipping of the Project, to fund required reserves, to pay interest on the Bonds during the construction of the Project, and to pay all or a portion of the costs of issuing the Bonds. A trustee may be appointed by the City to provide for the payment of principal and interest on the Bonds.

It is anticipated that the Bonds will have a final maturity of less than 40 years and will bear interest at a variable rate or fixed rates consistent with the market at the time of issuance.

The City will hire no additional staff for the administration of the Program. Insofar as the Owner will be contracting with underwriters, legal counsel, bond counsel, a trustee, and others, all of whom will be reimbursed from bond proceeds and revenues generated by this Program, no administrative costs will be paid from the City's budget with respect to this Program. The Bonds will not be general obligations of the City, but are to be paid only from properties pledged to the payment thereof, which may include additional security such as additional collateral, insurance or a letter of credit.

Section C. Standards and Requirements Relating to the Financing of the Project Pursuant to the Program. The following standards and requirements shall apply with respect to the operation of the Project by the Owner pursuant to this Program:

(1) Substantially all of the proceeds of the sale of the Bonds will be applied to the acquisition, construction and equipping of the Project, the payment of the costs of issuing the Bonds, the payment of interest on the Bonds during the construction of the Project, and the funding of appropriate reserves. The proceeds will be made available to the Owner pursuant to the terms of the offering of the Bonds and the terms of a loan agreement, which will include certain covenants to be made by the Owner to the City regarding the use of proceeds and the character and use of the Project.

(2) The Project qualifies as a "multifamily housing development" within the meaning of the Act, since it is comprised of a building, the units of which are to be rented to persons or families for use as residences.

(3) The Owner, and any subsequent owner of the Project, will not arbitrarily reject an application from a proposed tenant because of race, color, creed, religion, national origin, sex, affectional preference, marital status, or status with regard to public assistance or disability.

Section D. Evidence of Compliance. The City may require from the Owner at or before the issuance of the Bonds, evidence satisfactory to the City of the ability and intention of the Owner to complete the construction of the Project, and evidence satisfactory to the City of compliance with the standards and requirements for the making of the financing established by the City, as set forth herein; and in connection therewith, the City or its representatives may inspect the relevant books and records of the Owner in order to confirm such ability, intention and compliance. In addition, the City may periodically require certification from either the Owner or such other person deemed necessary concerning compliance with various aspects of this Program.

Section E. Issuance of Bonds. To finance this Program the City may by resolution authorize, issue and sell the Bonds. The Bonds shall be issued pursuant to Section 462C.07, Subdivision 1 of the Act,

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and shall be payable primarily from the revenues of this Program. If the costs of the Project, including capitalized interest, costs of issuance of the Bonds and required reserves, are in excess of the principal amount of the Bonds, it is expected the Owner will contribute the difference between the total costs of the Project and the principal amount of the Bonds.

The costs of the Project may change between the date of preparation of this Program and the date of issuance of the Bonds. The Bonds are expected to be issued within 12 months following the adoption of this Program.

Section F. Severability. The provisions of this Program are severable and if any of its provisions, sentences, clauses or paragraphs shall be held unconstitutional, contrary to statute, exceeding the authority of the City or otherwise illegal or inoperative by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

Section G. Amendment. The City shall not amend this Program, while the Bonds authorized hereby are outstanding, to the detriment of the holders of such Bonds.

Section H. State Ceiling.

(1) An application for an allocation of a portion of the annual volume cap for private activity bonds will be made to Minnesota Management and Budget, pursuant to Section 146 of the Code and Minnesota Statutes, Chapter 474A, as amended (the "Allocation Act").

(2) Pursuant to the terms and requirements of the Allocation Act: (i) the Project will meet the requirements of Section 142(d) of the Code regarding the incomes of the occupants of the Project; and (ii) the maximum rent for at least 20% of the Housing Units will not exceed the area fair market rent or exception fair market rents for existing housing, if applicable, as established by the United States Department of Housing and Urban Development.

(3) Prior to the issuance of the Bonds, the Owner will enter into a 15-year agreement with the City that specifies the maximum rental rates of the rent-restricted units in the Project and the income levels of the residents of the Project occupying the income-restricted units. Such rental rates and income levels must be within the limitations established in accordance with the preceding paragraph (2). The Owner will be required to annually certify to the City over the term of the agreement that the rental rates for the rent-restricted units are within the limitations under the preceding paragraph (2). The City may request individual certification of the income of residents of the income-restricted units of the Project. The Treasury Division of Minnesota Management and Budget may request from the City a copy of the annual certification prepared by the Borrower. The Treasury Division of Minnesota Management and Budget may require the City to request individual certification of all residents of the income-restricted units of the Project.

(4) The base rents in the Project are proposed to approximately be as follows:

One Bedroom	\$883/month
Two Bedroom	\$1,057/month
Three Bedroom	\$1,220/month

(5) The City will monitor Project compliance with the rental rate and income level requirements established under the preceding paragraph (2). The City may issue an order of

noncompliance if the Project is found by the City to be out of compliance with the rental-rate or income-level requirements established under the preceding paragraph (2). Any penalties for noncompliance with the requirements established under the preceding paragraph (2) will be as determined under the 15-year agreement referred to in the preceding paragraph (3).

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**ECKBERG  
LAMMERS**  
ATTORNEYS AT LAW

METROPOLITAN COUNCIL  
REVIEW  
FILE NO. 21662-1

www.eckbergammers.com

Writer's Direct Dial:  
(651) 351-2125

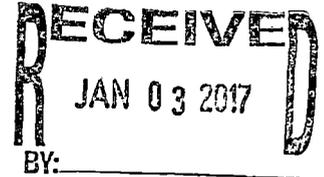
Writer's E-mail:  
APratt@eckbergammers.com

Reply to Stillwater

December 30, 2016

VIA MESSENGER

Ms. Beth Reetz  
Director of Community Development  
Metropolitan Council  
390 North Robert Street  
Saint Paul, Minnesota 55101



**RE: City of Spring Lake Park, Minnesota – Housing Revenue Bonds, Series 2017 (Spring Lake Park Affordable Housing Development Project)**

Dear Ms. Reetz:

This office serves as bond counsel to the City of Spring Lake Park, Minnesota (the "City"). On behalf of the City, I submit the enclosed draft Program for a Multifamily Housing Development for review and comment, pursuant to Minnesota Statutes, Section 462C.04, Subdivision 2. The City Council of the City will be holding a public hearing on the Program on Tuesday, January 17, 2017.

Please acknowledge receipt of the enclosed document by signing at the bottom of this letter and returning it in the self-addressed, stamped envelope enclosed. Please let me know if you have any questions regarding this matter. Thank you for your assistance.

Sincerely,

Andrew J. Pratt

AJP/rsr  
Enclosures

Cc: Dan Buchholtz, Spring Lake Park City Administrator (by email)

*Received by the office of the Metropolitan Council, a Program for a Multifamily Housing Development, for a project in the City of Spring Lake Park, Minnesota (Spring Lake Park Affordable Housing Development Project)*

Dated: JANUARY 3 2017

By:

Stillwater Office  
1809 Northwestern Avenue  
Stillwater, MN 55082  
Phone: 651-439-2878  
Fax: 651-439-2923

Hudson Office  
430 Second Street  
Hudson, WI 54016  
Phone: 715-386-3733  
Fax: 715-386-6456

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**MEMORANDUM**

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** GO EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A  
**DATE:** JANUARY 11, 2017

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SBM Fire Department 2017 capital budget has identified the following capital improvements:

A quint (ladder truck)	\$915,000
Apparatus equipment for quint	\$ 85,000
Chief's vehicle	\$ 45,000
Grass rig	\$ 60,000

Because of the significant impact to the City of Blaine's budget as a result of the capital purchases, Blaine has requested that the three cities issue an equipment certificate to allow for the costs to be spread out over five years, to which there was agreement.

The City of Blaine normally issues debt on behalf of Blaine, Spring Lake Park and Mounds View for capital purchases. This year, however, Blaine plans to use its \$10 million allotment of bank-qualified debt. Issuing non-bank qualified debt increases the interest rate as there are less potential buyers. Since we only plan to issue our own equipment certificate this year, staff volunteered to issue the bond on behalf of the three cities.

The attached resolution initiates the process for issuing the equipment certificates. Our financial advisor, Northland Securities, will handle the sale of the certificates in accordance with the resolution.

The City of Blaine will be responsible for 75.526% of the principal and interest of the certificate, Mounds View 15.819% and Spring Lake Park 8.655%. These percentages can fluctuate somewhat year to year based on the fire cost allocation formula outlined in the Joint Powers Agreement. However, due to Blaine's growth, our share of the Fire Department's expenses has been steadily decreasing over the past decade.

Staff recommends approval of the resolution to begin the process of soliciting bids for the sale of the certificates. Proposals will be opened at 10:30am on Tuesday, February 21. The proposals will then be presented to the City Council at its meeting that evening. Bond proceeds should be wired to the City by March 21.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



Extract of Minutes of Meeting  
of the City Council of the City  
of Spring Lake Park, Minnesota

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Spring Lake Park, Minnesota, was held at City Hall in the City on Tuesday, January 17, 2017, commencing at 7:00 P.M.

The following members of the Council were present:

and the following were absent:

\* \* \*

\* \* \*

\* \* \*

The following written resolution was presented by Member \_\_\_\_\_ who moved its adoption:

**RESOLUTION NO. 17-05**

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE  
OF APPROXIMATELY \$1,145,000 GENERAL OBLIGATION  
EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A**

BE IT RESOLVED By the City Council (the "Council") of the City of Spring Lake Park, Minnesota (the "City") as follows:

1. Background; Determinations. It is determined that:

(a) The City, the City of Mounds View, Minnesota, and the City of Blaine, Minnesota (collectively, the "Cities"), are all parties to that certain "Joint Powers Agreement for the Provision of Fire Protection Services," dated December 11, 1990, as supplemented on February 14, 2005 and November 16, 2011 (the "Agreement"). The Agreement was entered into by the Cities to cooperate in providing fire protection services to their residents through the acquisition, construction, furnishing, and betterment of land, buildings and equipment for municipal fire protection, firefighting, and related public safety and welfare purposes; the contracting for and payment of such capital costs, services, and related expenses; and the taking of all other action desirable or necessary in connection therewith.

(b) The Cities have also entered into that certain "Contract to Furnish Fire Protection Service" (the "Contract") with Spring Lake Park Fire Department, Inc., a Minnesota nonprofit corporation (the "Fire Company"). Under the Contract, the Fire Company provides fire protection and other public health and safety services, equipment, and personnel, and each of the Cities is responsible for its respective share thereof pursuant to a cost formula as set forth in the Agreement. Additionally, under the Agreement the Cities anticipate that equipment will be acquired by the Cities from time to time, and the Cities will make such equipment available to the Fire Company, with the Cities sharing the respective costs thereof under the Agreement.

(c) The Cities have discussed a need to purchase new equipment to provide to the Fire Company (the “Equipment”), and to finance such purchase through the issuance of general obligation certificates of indebtedness, pursuant to Minnesota Statutes, Section 412.301, as amended. Under Section III(G) of the Agreement, the City of Blaine was the designated entity to issue bonds to provide equipment for municipal fire protection and firefighting purposes. However, the City of Blaine has communicated to the Cities that it is likely unable to issue “bank-qualified” obligations under the Internal Revenue Code of 1986, as amended, as it expects to issue more than \$10 million in tax-exempt obligations during 2017. Therefore, if the City of Blaine proceeds to issue debt obligations for the Equipment as contemplated by the Agreement, the obligations will not be bank qualified and will likely carry higher interest rates, thereby raising debt service costs for all of the Cities.

(d) The City has therefore agreed to issue its General Obligation Equipment Certificates of Indebtedness, Series 2017A, in the approximate principal amount of \$1,145,000 (the “Certificates”) to finance the acquisition of the Equipment. Before the Certificates are to be issued by the City, this Council and the councils for the other Cities must take action to approve a Supplement to the Agreement to amend Section III(G) thereunder, which will allow for issuance of the Certificates by the City.

(e) The City is authorized by Minnesota Statutes, Section 475.60, Subdivision 2(9) to negotiate the sale of the Certificates, as the City has retained Northland Securities, Inc., which is an “independent financial advisor” under such statute. The actions of City staff and the City’s financial advisor in negotiating the sale of the Certificates are ratified and confirmed in all respects.

2. Certificates Authorized. The City is authorized to issue and sell the Certificates in the estimated aggregate principal amount of \$1,145,000, or such greater or less principal amount as established by the terms of a subsequent resolution awarding the sale of the Certificates. The Certificates will be issued, sold and delivered in accordance with the terms of the Notice of Sale, attached as EXHIBIT A to this Resolution (the “Notice”).

3. Allocation of Debt Service Responsibility. It is anticipated that the Cities will be responsible for debt service payments on the Certificates as follows, based upon allocations contained in the Agreement: (i) City of Blaine: 75.526%; (ii) City of Mounds View: 15.819%; and (iii) City of Spring Lake Park: 8.655%. The foregoing allocations will be finalized upon issuance of the Certificates.

4. Authorization of Financial Advisor. Northland Securities, Inc. is authorized and directed to negotiate the sale of the Certificates in accordance with the Notice. The City Council of the City will meet at 7:00 p.m. on Tuesday, February 21, 2017, to consider proposals to purchase the Certificates and take any other appropriate actions with respect to the Certificates.

5. Authorization of Bond Counsel. The law firm of Eckberg Lammers, P.C. is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates, and instruments relating to the Certificates. The officers, employees and agents of the City are authorized to assist Eckberg Lammers, P.C. in the preparation of such documents, certificates and instruments.

6. Preparation of Official Statement. In connection with the sale of the Certificates, the officers, employees and agents of the City are authorized to cooperate with and assist Northland Securities, Inc. in the preparation of an official statement for the Certificates and to execute and deliver the official statement on behalf of the City.

Approved by the City Council of the City of Spring Lake Park, Minnesota this 17th day of January, 2017.

ATTEST:

\_\_\_\_\_  
Cindy Hansen, Mayor

\_\_\_\_\_  
Daniel Buchholtz, City Administrator/Clerk

Upon vote being taken thereon, the following members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

## **EXHIBIT A**

### **NOTICE OF SALE**

\$1,145,000\*

GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A

CITY OF SPRING LAKE PARK, MINNESOTA  
(Book-Entry Only)

NOTICE IS HEREBY GIVEN that these Certificates will be offered for sale according to the following terms:

#### **TIME AND PLACE:**

Proposals will be opened by the City's Administrator, or designee, on Tuesday, February 21, 2017, at 10:30 A.M., CT, at the offices of Northland Securities, Inc., 45 South 7th Street, Suite 2000, Minneapolis, Minnesota 55402. Consideration of the Proposals for award of the sale will be by the City Council at its meeting at the City Offices beginning Tuesday, February 21, 2017 at 7:00 P.M., CT.

#### **SUBMISSION OF PROPOSALS**

Proposals may be:

- a) submitted to the office of Northland Securities, Inc.,
- b) faxed to Northland Securities, Inc. at 612-851-5918,
- c) for proposals submitted prior to the sale, the final price and coupon rates may be submitted to Northland Securities, Inc. by telephone at 612-851-5900 or 612-851-5915, or
- d) submitted electronically.

Notice is hereby given that electronic proposals will be received via PARITY™, or its successor, in the manner described below, until 10:30 A.M., CT, on Tuesday, February 21, 2017. Proposals may be submitted electronically via PARITY™ or its successor, pursuant to this Notice until 10:30 A.M., CT, but no Proposal will be received after the time for receiving Proposals specified above. To the extent any instructions or directions set forth in PARITY™, or its successor, conflict with this Notice, the terms of this Notice shall control. For further information about PARITY™, or its successor, potential bidders may contact Northland Securities, Inc. or i-Deal® at 1359 Broadway, 2<sup>nd</sup> floor, New York, NY 10018, telephone 212-849-5021.

Neither the City nor Northland Securities, Inc. assumes any liability if there is a malfunction of PARITY™ or its successor. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Certificates regardless of the manner in which the Proposal is submitted.

#### **BOOK-ENTRY SYSTEM**

The Certificates will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Certificates will be issued in fully registered form and one bond

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\* The City reserves the right to increase or decrease the principal amount of the Certificates. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread.

certificate, representing the aggregate principal amount of the Certificates maturing in each year, will be registered in the name of Cede & Co. as nominee of Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Certificates.

Individual purchases of the Certificates may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the City through Northland Trust Services, Inc. Minneapolis, Minnesota (the “Paying Agent/Registrar”), to DTC, or its nominee as registered owner of the Certificates. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The successful bidder, as a condition of delivery of the Certificates, will be required to deposit the bond certificates with DTC. The City will pay reasonable and customary charges for the services of the Paying Agent/Registrar.

### **DATE OF ORIGINAL ISSUE OF CERTIFICATES**

Date of Delivery (Estimated to be March 21, 2017)

### **AUTHORITY/PURPOSE/SECURITY**

The Certificates are being issued pursuant to Minnesota Statutes, Chapter 475 and Section 412.301. Proceeds will be used to purchase equipment for the Spring Lake Park Fire Department. The Certificates are payable from ad valorem taxes on all taxable property within the City. The full faith and credit of the City is pledged to their payment and the City has validly obligated itself to levy ad valorem taxes in the event of any deficiency in the debt service account established for this issue.

### **INTEREST PAYMENTS**

Interest is due semiannually on each February 1 and August 1, commencing February 1, 2018, to registered owners of the Certificates appearing of record in the Bond Register as of the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such interest payment date.

### **MATURITIES**

Principal is due annually on February 1, inclusive, in each of the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2019	\$220,000	2022	\$235,000
2020	225,000	2023	235,000
2021	230,000		

Proposals for the Certificates may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above.

### **INTEREST RATES**

All rates must be in integral multiples of 1/20th or 1/8th of 1%. *Rates must be in level or ascending order.* All Certificates of the same maturity must bear a single uniform rate from date of issue to maturity.

## **ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER PROPOSALS**

The City reserves the right to increase or decrease the principal amount of the Certificates. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread. Such adjustments shall be made promptly after the sale and prior to the award of Proposals by the City and shall be at the sole discretion of the City. The successful bidder may not withdraw or modify its Proposal once submitted to the City for any reason, including post-sale adjustment. Any adjustment shall be conclusive and shall be binding upon the successful bidder.

## **OPTIONAL REDEMPTION**

The Certificates are not subject to prepayment or optional redemption.

## **CUSIP NUMBERS**

If the Certificates qualify for assignment of CUSIP numbers such numbers will be printed on the Certificates, but neither the failure to print such numbers on any Certificate nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Certificates in accordance with terms of the purchase contract. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the successful bidder.

## **DELIVERY**

Delivery of the Certificates will be within forty days after award, subject to an approving legal opinion by Eckberg Lammers, P.C., Bond Counsel. The legal opinion will be paid by the City and delivery will be anywhere in the continental United States without cost to the successful bidder at DTC.

## **TYPE OF PROPOSAL**

Proposals of not less than \$1,138,130 (99.40%) and accrued interest on the principal sum of \$1,145,000 must be filed with the undersigned prior to the time of sale. Proposals must be unconditional except as to legality. Proposals for the Certificates should be delivered to Northland Securities, Inc. and addressed to:

Daniel Buchholtz, City Administrator  
1301 81<sup>st</sup> Ave.  
Spring Lake Park, Minnesota 55432

A good faith deposit (the "Deposit") in the amount of \$22,900 in the form of a federal wire transfer (payable to the order of the City) is only required from the apparent winning bidder, and must be received within two hours after the time stated for the receipt of Proposals. The apparent winning bidder will receive notification of the wire instructions from the Municipal Advisor promptly after the sale. If the Deposit is not received from the apparent winning bidder in the time allotted, the City may choose to reject their Proposal and then proceed to offer the Certificates to the next lowest bidder based on the terms of their original proposal, so long as said bidder wires funds for the Deposit amount within two hours of said offer.

The City will retain the Deposit of the successful bidder, the amount of which will be deducted at settlement and no interest will accrue to the successful bidder. In the event the successful bidder fails to comply with the accepted Proposal, said amount will be retained by the City. No Proposal can be withdrawn after the time set for receiving Proposals unless the meeting of the City scheduled for award of the Certificates is adjourned, recessed, or continued to another date without award of the Certificates having been made.

#### **AWARD**

The Certificates will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The City's computation of the interest rate of each Proposal, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Certificates will be awarded by lot. The City will reserve the right to: (i) waive non-substantive informalities of any Proposal or of matters relating to the receipt of Proposals and award of the Certificates, (ii) reject all Proposals without cause, and (iii) reject any Proposal which the City determines to have failed to comply with the terms herein.

#### **INFORMATION FROM SUCCESSFUL BIDDER**

The successful bidder will be required to provide, in a timely manner, certain information relating to the initial offering price of the Certificates necessary to compute the yield on the Certificates pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

#### **OFFICIAL STATEMENT**

By awarding the Certificates to any underwriter or underwriting syndicate submitting a Proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide to the senior managing underwriter of the syndicate to which the Certificates are awarded, the Final Official Statement in an electronic format as prescribed by the Municipal Securities Rulemaking Board (MSRB).

#### **LIMITED CONTINUING DISCLOSURE UNDERTAKING**

The City will covenant in the resolution awarding the sale of the Certificates and in a Continuing Disclosure Undertaking to provide, or cause to be provided, annual financial information, including audited financial statements of the City, and notices of certain material events, as required by SEC Rule 15c2-12.

#### **BANK QUALIFICATION**

The City will designate the Certificates as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

#### **BOND INSURANCE AT UNDERWRITER'S OPTION**

If the Certificates qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the successful bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the successful bidder of the Certificates. Any increase in the costs of issuance of the Certificates resulting from such purchase of insurance shall be paid by the successful bidder, except that, if the City has requested and received a rating on the Certificates from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the successful bidder. Failure of the municipal bond insurer to issue the policy after the Certificates have been awarded to the successful bidder shall not constitute cause for failure or refusal by the successful bidder to accept delivery on the Certificates.

The City reserves the right to reject any and all Proposals, to waive informalities and to adjourn the sale.

Dated: January 17, 2017

BY ORDER OF THE SPRING LAKE PARK CITY  
COUNCIL

/s/ Daniel Buchholtz  
City Administrator

Additional information may be obtained from:  
Northland Securities, Inc.  
45 South 7<sup>th</sup> Street, Suite 2000  
Minneapolis, Minnesota 55402  
Telephone No.: 612-851-5900

STATE OF MINNESOTA            )  
  )  
COUNTY OF ANOKA            )  
  )  
CITY OF SPRING LAKE PARK    )

I, the undersigned, being the duly qualified and acting City Administrator/Clerk of the City of Spring Lake Park, Minnesota, certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on Tuesday, January 17, 2017, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the issuance and sale of the City's General Obligation Equipment Certificates of Indebtedness, Series 2017A, in the approximate aggregate principal amount of \$1,145,000.

WITNESS My hand as City Administrator/Clerk and the corporate seal of the City this \_\_\_\_ day of \_\_\_\_\_, 2017.

(SEAL)

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City Administrator/Clerk  
City of Spring Lake Park, Minnesota



# Memorandum

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**To:** Mayor and City Council  
**From:** Terry Randall and Marian Rygwall  
**Date:** January 9, 2017  
**Re:** Able and Terrace Park Hockey Lighting

Recently, at Sanburnol Park, we found a hockey light had fallen off a pole. If someone were hit by this falling fixture, they could have been seriously injured. Consequently, we are removing all the fixtures at this park as the hockey rink is no longer used. Since all of the hockey lights in our parks are approximately the same age, we had Aid Electric inspect the remaining hockey lights at Able and Terrace Parks. Upon inspection, it was found that numerous wood cross pieces are rotting.

Upgrading the hockey lights to LED has been on the capital improvement plan and was scheduled for the next equipment bond. However, since this now poses a potential safety hazard, we need to address the issue now. Terry Randall received the attached quote from Aid Electric to upgrade the wood cross pieces to metal bars and upgrade all fixtures to energy efficient LED lighting at the hockey rinks at Able and Terrace Parks totaling \$29,600. We estimate receiving rebates from Xcel Energy for approximately \$6,800 with a net expense of approximately \$22,800. Since we are upgrading the lighting we would use funds from the Park Acquisition and Improvement Fund #225. Rebates we receive would be credited back to this fund.

We are requesting to have Aid Electric upgrade the hockey lighting at Able and Terrace Parks with LED fixtures and to install metal cross bars on each pole in the amount of \$29,600 with funds from the Park Acquisition and Improvement Fund.







1622 93<sup>rd</sup> Lane NE Blaine, MN 55449 – P.763-571-7267, Fax.763-571-4735  
"Since 1979"

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**To: City Spring Lake Park – Terry Randall**

**Pages: 2**

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**Fax:**

**Date: December 30, 2016**

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**Phone:**

From: Brian Kovar

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**Re: Rink lighting – 2017 Xcel rebates**

**[brian@aidelectriccorp.com](mailto:brian@aidelectriccorp.com)**

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Terry:

Budget cost for projects below:

**Able Park:**

- Remove 9 - existing wood cross bars and 21 fixture heads (400-watt)
- Provide and install new steel welded cross bars for mounting new fixture heads
- Provide and install 21 – new LED (150-watt)
- Wiring into existing circuit, mount fixtures to brackets

Project Cost: \$18,450.00 Not to Exceed – any labor used will be credited

Xcel Rebate: \$4,200.00

Net \$14,250.00 (energy savings is \$.80 per hour of use)

**Terrace Park:**

- Remove 4 - existing wood cross bars and 13 fixture heads (400-watt)
- Provide and install new steel welded cross bars for mounting new fixture heads
- Provide and install 13 – new LED (150-watt)
- Wiring into existing circuit, mount fixtures to brackets

Project Cost: \$11,150.00 Not to Exceed – any labor used will be credited

Xcel Rebate: \$2,600.00

Net \$8,550.00 (energy savings is \$.36 per hour of use)

**Sanburnol Park:** Remove existing cross bars and fixture heads with assistance by SLP staff (2) – Time and material rate with bucket truck

---

Approved  
By *marion*  
T2 QK 225 account

December 30, 2016

**Notes:**

- Aid to provide one man and bucket truck for all projects
- SLP to provide at least one person to assist lifting new cross brackets to existing poles
- Recycling of existing fixtures by Aid Electric

Please call with questions

Thank you,

Brian Kovar

President



City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff

Re: **Status Report for 1.17.17 Meeting**

From: Phil Gravel

File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

**MS4 Permit (193802936).**

*2016 implementation items have been completed. Working with the Public Works Director and the Administrator to develop a work plan for 2017 MS4 items and to begin initial discussions on the process for updating the surface water management plan (including stormwater modeling).*

**2017 Sanitary Sewer Lining Project (193803782).**

Working with Public Works Director on plans and specs for this project in the neighborhood east of Able Street and north of 81<sup>st</sup> Avenue. Bids will be received in February.

**2017-2018 Street Seal Coat Project (193803783).**

Working with Public Works Director on plans and specs for this 2-year project. Bids will be received in February.

**Other issues/projects.**

*City's Water Supply Plan (DNR requirement) has been reviewed by the DNR and forwarded to the Met Council for review.*

Working with school district engineer on site plan issue for school expansion project.

Working with Dan and Terry on options for bituminous trail repairs at various locations, including CDBG grant application for trail on Osborne Rd.

Working with staff on development review for possible Dominion project.

Working with staff on drainage issues (as presented at 11.14.16 City Council Workshop). Field survey information has been obtained. We will discuss next steps including the need to complete some stormwater modeling with the Public Works Director and the Administrator.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.





**DRAFT**

January 18, 2017

Douglas W. Fischer, P.E.  
Division Manager/County Engineer  
Anoka County Transportation Division  
1440 Bunker Lake Blvd NW  
Andover, MN 55304-4005

Dear Mr. Fischer:

On behalf of the Spring Lake Park City Council, I am writing to you to express our concerns about the proposed “road diet” for CSAH 8 (Osborne Road NE) between State Highway 65 and State Highway 47.

The City Council is concerned that changes to the roadway layout will result in driver confusion and increasing delays. There is very little formal research into the traffic flow and safety impacts of converting an urban four-lane undivided roadway such as Osborne Road into a three-lane cross section. Any change must be considered carefully, with the primary goal of safety in mind.

The City Council is also concerned that the proposed three-lane cross section will cause Osborne Road to be less attractive for truck traffic, thereby pushing more truck traffic onto 81<sup>st</sup> Avenue NE. While 81<sup>st</sup> Avenue is a state aid road, it runs through a residential area. Additional truck traffic reduces the safety and speeds the deterioration of this primarily residential street. In the next two years, the City will be removing a portion of 81<sup>st</sup> Avenue from the State Aid system to discourage truck traffic. Any redesign of Osborne Road must be accommodating to this truck traffic.

Finally, the proposed redesign eliminates the stop signs at Able Street and Monroe Street. While this change will improve traffic flow on Osborne Road, it will make it much more difficult for residents to turn onto Osborne Road from these two major collector streets, thereby increasing the possibility of collisions. We would ask that you reconsider these changes.

I would like to invite you to a future City Council workshop to provide an update on the project and a response to these concerns. Please schedule your attendance with Daniel Buchholtz, Administrator, Clerk/Treasurer, at 763-792-7211.

Sincerely,

Cindy Hansen  
Mayor

cc: Members of the City Council



# **CORRESPONDENCE**





THE UNITED STATES ATTORNEY'S OFFICE  
DISTRICT *of* MINNESOTA

News

**Department of Justice**

U.S. Attorney's Office

District of Minnesota

FOR IMMEDIATE RELEASE

Wednesday, January 11, 2017

## **Drug Trafficker Sentenced to 196 Months in Prison**

United States Attorney Andrew M. Luger announced the sentencing of EDUARDO PENALOZA-ROMERO, 27, to 196 months in prison after pleading guilty last year to conspiracy to distribute methamphetamine and marijuana. PENALOZA-ROMERO was sentenced before U.S. District Judge Susan Richard Nelson in U.S. District Court in Saint Paul, Minn.

"HSI's collaboration with our federal, state and local law enforcement partners continues to yield significant results in Minnesota," said Alex Khu, special agent in charge of HSI St. Paul. "Individuals like Mr. Penaloza, who conspire to flood our communities with dangerous and illicit drugs, can expect to face serious consequences. HSI will continue to seek them out and dismantle the entire criminal organization."

According to PENALOZA-ROMERO's guilty plea and documents filed in court, between at least November 2013 and August 2014, he conspired with others to distribute methamphetamine and marijuana. At various times during the indicted period, PENALOZA-ROMERO sold controlled substances to law enforcement, including one pound of methamphetamine on November 15, 2013, and one pound of marijuana on January 15, 2014.

According to the defendant's guilty plea and documents filed in court, in August 2014, PENALOZA-ROMERO arranged for methamphetamine to be trafficked from California to Minnesota. Approximately 8 pounds of methamphetamine was recovered from a vehicle transporting that methamphetamine into Minnesota.

According to the defendant's guilty plea and documents filed in court, when law enforcement executed a search warrant at PENALOZA-ROMERO's home on September 24, 2014, law enforcement recovered a semiautomatic pistol and more than 2.5 pounds of methamphetamine in both crystal and liquid form.

The case was prosecuted by Assistant United States Allen Slaughter and was the result of an investigation conducted by Homeland Security Investigations, in collaboration with the Anoka County Drug Task Force, the Drug Enforcement Administration, the Fridley Police Department, the Minneapolis Police Department, the Minnesota State Patrol, the Ramsey County Violent Crime Enforcement Team, the Saint Paul Police Department, and the Spring Lake Police Department.

LPK

**Defendant Information:**

EDUARDO PENALOZA-ROMERO, 27  
Spring Lake Park, Minn.

**Convicted:**

- Conspiracy to distribute methamphetamine and marijuana, 1 count

**Sentenced:**

- 196 months in prison
- 

USAO - Minnesota

**Topic:**

Drug Trafficking

Updated January 11, 2017

[View in a browser.](#)

Ewald Consulting



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January 6, 2017

## The First Week Is in the Books

[Download PDF Version](#)

The first week of the legislative session is now complete, with no official work being done at the capitol on Friday, January 6. A quick briefing of where the legislature stands as legislators were sworn in to office on Tuesday, the first day of session: the Senate will be controlled by the Republican party for only the second time since party designation was used at the legislature, with a very narrow majority of 34 members to the Democrats' 33 members. The House Republicans boosted their numbers in the last election and now enjoy a majority of 76 members to the Democrats' 56. The main task before the legislature is crafting and vetting a two-year state budget for all state agencies and programs. Committee deadlines will be announced in the next few weeks as they continue to hold hearings about various proposals (more on the budget process below). Gov. Mark Dayton will likely release his budget recommendations later this month, with the House and Senate caucuses releasing their budgets at a later date.

Upon returning to the capitol building in 2017, members and observers alike have been in awe of the newly renovated structure. The 112-year-old capitol has undergone a massive \$310 million renovation project over the past three years. After being almost completely closed off to the public last year, it is completely open and has dropped many jaws as Minnesotans walk through the historic building. The Minnesota Historical Society has started to give tours, and can be contacted to [schedule an up-close look at the building](#).

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## Gov. Dayton Releases Tax and Bonding Proposals

Gov. Mark Dayton has announced his first legislative proposals of 2017: a tax relief package and a bonding bill. The tax relief proposal would include nearly \$300 million in cuts for more than 450,000 Minnesotans, and prioritizes federal tax conformity, the Working Family tax credit, Child Care tax credits and reducing property taxes. The governor's office released a [fact sheet that provides more detail](#) on Gov. Dayton's tax proposal.

When the legislature adjourned in 2016, it did so without passing a capital investment (bonding) bill, which is typically the top priority of an even-numbered year. Because of the lack of a bill, Gov. Dayton announced he would like the legislature to pass a \$1.5 billion bonding bill in 2017. The governor's office provided a [comprehensive spreadsheet of the projects](#) he would like to see receive investments from the state. Both Speaker of the House Kurt Daudt (R-Crown) and Senate Majority Leader Paul Gazelka (R-Nisswa) have expressed interest in passing a bonding bill this year, but have not committed to the proposition due to the fact that the legislature will be tasked with drafting a state budget of over \$40 billion.

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## Republicans Propose Fix to Health Care

On Thursday, House and Senate Republicans held a joint press conference to announce their 2017 Health Care Emergency Aid and Access Act, which seeks to address the increase health care premium costs for those who buy their insurance from the individual market. The bills, House File 1 and Senate File 1, were introduced by Rep. Joe Hoppe (R-Chaska) and Sen. Michelle Benson (R-Ham Lake) respectively. The act has three main components: insurance premium relief, ensuring continued access to doctors, and individual market reform. Leaders of both caucuses have stated they believe the bills will be passed through their respective chambers and be on Gov. Dayton's desk for signature within the next two weeks.

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## Legislative Toolbox

An important part of being effective at the capitol is understanding how the state legislature works. [Legislature 101](#) is a quick guide to the legislative process that makes it easier to keep up with what happens at the capitol.

It is the custom of the legislature that odd-numbered years are when a two-year state budget is crafted. This can be a convoluted and confusing process for many people. Ewald Consulting has developed a brief guide illuminating the process of [crafting the state budget](#).

Are you unsure of how to stay up-to-date on breaking news out of the capitol? Do you want more information than is provided in the articles in the paper and online? Ewald Consulting can help you to [find information at the capitol](#) with this brief guide.

Further questions about legislative issues? Remember that your Ewald Consulting Government Relations professional is ready to answer any questions you may have to help you understand the process.

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## They Said It

"It's going to be really remarkable, jaw-dropping, I think, for people who have been in the Capitol before, or even if you haven't, to come through and see the restoration and see places you've been seeing for years and how much more spectacular it looks after it has been cleaned up and restored."

- Matt Massman, Commissioner of the Department of Administration

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# ewald at the capitol

## No 2016 Special Session

Since the conclusion of the last regular legislative session, there have been ongoing negotiations between Speaker of the House Kurt Daudt (R-Crown), Senate Majority Leader Tom Bakk (DFL-Cook) and Gov. Mark Dayton to address three issues left unresolved: a bonding bill, a comprehensive transportation funding bill, and a tax relief bill. In October those negotiations started gaining momentum as it became clear that people who received their health insurance through the MNsure marketplace may face drastic increases to their monthly premiums starting in 2017. Negotiations started to become confrontational this month as Speaker Daudt and Gov. Dayton traded public barbs accusing each side of not being committed to reaching a mutual agreement. On December 16, it was finally decided there would be no special session when Gov. Dayton and Speaker Daudt held a meeting open to the public where no agreement was reached. Both Speaker Daudt and Senate Majority Leader-designate Paul Gazelka (R-Nisswa) have stated the first bills introduced this year will pertain to addressing the health insurance premium increase.

## Senate GOP Wins Two Recounts, Maintains Majority

After the elections in November, two races in the State Senate qualified for an automatic recount because the margin of victory was within one-half of one-percent. The closest state race this year was in an open senate seat to replace outgoing Senator John Pederson (R-St. Cloud). When all the votes were tallied on election night, Republican candidate Jerry Relph won by 148 votes over Democratic candidate Dan Wolgamott, which was within the margin for an automatic recount. At the conclusion of the recount effort the margin had narrowed to 141 votes, meaning Jerry Relph will be the senator for the St. Cloud area for the next four years. Similarly, in the race to replace outgoing Senator Terri Bonoff (DFL-Minnetonka), Republican candidate Paul Anderson defeated Democratic candidate Deb Calvert by 195 votes, triggering an automatic recount. When the dust settled, the Republicans won both recounts and will maintain their one-seat majority in the Senate.

## Committee Schedules/Rosters

This week, both the House and Senate released their full committee rosters as well as

### They said it:

*"We have two seasons here in the Minnesota legislature: session and special session negotiations."*

*– Speaker of the House Kurt Daudt (R-Crown)*

## Ewald Government Relations Team

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[owenw@ewald.com](mailto:owenw@ewald.com)

Ewald  Consulting

the schedule they will keep for the next two years. This will be the committee structure until the end of the 2018 session.

[House of Representatives Committee Roster](#)

[House of Representatives Committee Schedule](#)

[Senate Committee Roster](#)

[Senate Committee Schedule](#)

## Capitol Building to Open in 2017

After a three-year, \$300 million renovation project, the Minnesota State Capitol building will be open to the public when session begins on Tuesday, January 3, 2017. The building hasn't undergone this level of renovation since it was first built in 1905 — and with the conclusion coming soon, the building will be fully open, including new space for the public to use as a meeting area or for demonstrations. Both the House and Senate chambers will be open after being severely limited over the past two years. The gallery area (the

public viewing area on the third floor of the building) will also be open to the public after being closed last year. The Minnesota Historical Society will resume its free tours of the building again when the session begins in January.

## 2017 New Laws

On January 1, 2017, a new list of laws will take effect. Highlighting the list is the replacement of the caucus election system with the presidential primary system. After the 2016 caucuses — when lines in certain areas were hours long — legislators enacted a measure moving Minnesota to a primary system. Mark your calendars, because the first presidential primary will be on March 3, 2020.

[View the complete list of new laws that will take effect next month.](#)

	<b>Legacy Funding Finance</b>	<b>Veterans Affairs Division (SGF)</b>	<b>Transportation &amp; Regional Governance Policy</b>	<b>Transportation Finance</b>	<b>State Government Finance</b>
<b>Total Members</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>23</b>	<b>17</b>
<b>Chair</b>	<b>Gunther</b>	<b>Dettmer</b>	<b>Runbeck</b>	<b>Torkelson</b>	<b>Anderson, S.</b>
<b>Vice Chair</b>	<b>Layman</b>	<b>Bliss</b>	<b>Koznick</b>	<b>Petersburg</b>	<b>Nash</b>
<b>Minority Lead</b>	<b>Lillie</b>	<b>Rosenthal</b>	<b>Bernardy</b>	<b>Hornstein</b>	<b>Johnson, S.</b>
4	Anselmo	Becker-Finn	Bahr	Baker	Dettmer
5	Freiberg	Dauids	Barr	Barr	Fenton
6	Green	Fischer	Carlson, A.	Bernardy	Flanagan
7	Murphy, M.	Franke	Hertaus	Daniels	Green
8	Thissen	Lee	Hornstein	Drazkowski	Kunesh-Podein
9	Torkelson	Lesch	Koegel	Gunther	Lillie
10	Urdahl	Lueck	Masin	Hausman	O'Driscoll
11	Wagenius	Maye Quade	McDonald	Howe	Olson
12	Wills	O'Driscoll	Petersburg	Johnson, C.	Omar
13		O'Neill	West	Kiel	Pugh
14		Poston	Whelan	Koznick	Quam
15		Pryor	Youakim	Lucero	Uglem
16				Masin	Vogel
17				Miller	Ward
18				Nelson	
19				Rarick	
20				Rosenthal	
21				Runbeck	
22				Sauke	
23				Sundin	
24					
25					
26					
27					

<b>Education Finance</b>	<b>Health &amp; Human Services Finance</b>	<b>Job Growth &amp; Energy Affordability Policy and Finance</b>	<b>Capital Investment</b>	<b>Commerce &amp; Regulatory Reform</b>
<b>21</b>	<b>23</b>	<b>22</b>	<b>22</b>	<b>21</b>
<b>Loon</b>	<b>Dean</b>	<b>Garofalo</b>	<b>Urdahl</b>	<b>Hoppe</b>
<b>Bennett</b>	<b>Albright</b>	<b>Newberger</b>	<b>Uglem</b>	<b>Fenton</b>
<b>Davnie</b>	<b>Murphy, E.</b>	<b>Mahoney (co-lead)</b>	<b>Hausman</b>	<b>Slocum</b>
Anselmo	Allen	Anderson, P.	Bennett	Allen
Erickson	Backer	Bahr	Carlson, L.	Anderson, S.
Jurgens	Considine	Baker	Considine	Applebaum
Kresha	Fischer	<b>Clark (co-lead)</b>	Dehn	Barr
Mariani	Franson	Davnie	Dettmer	Dauids
Marquart	Gruenhagen	Fabian	Ecklund	Franson
Moran	Haley	Howe	Franke	Halverson
Murphy, M.	Halverson	Layman	Grossell	Hilstrom
Nornes	Hamilton	Maye Quade	Gunther	Johnson, S.
Peterson	Heintzeman	Metsa	Hansen	Kresha
Poston	Johnson, B.	Moran	Jurgens	Loon
Sandstede	Liebling	O'Neill	Lillie	Loonan
Scott	Loeffler	Rarick	Lueck	Nash
Slocum	Lohmer	Scott	Miller	O'Driscoll
Smith	Loonan	Sundin	Pierson	Pinto
Theis	Pierson	Thissen	Poppe	Rosenthal
Thissen	Pinto	Vogel	Poston	Smith
Wills	Schomacker	<b>Wagenius (co-lead)</b>	Runbeck	Swedzinski
	Schultz	West	Sauke	
	Zerwas			

<b>Higher Education &amp; Career Readiness Policy and Finance</b>	<b>Environment &amp; Natural Resources Policy and Finance</b>	<b>Subcommittee on Mining, Forestry &amp; Tourism (Environment)</b>	<b>Education Innovation Policy</b>	<b>Civil Law &amp; Data Practices</b>	<b>Health &amp; Human Services Reform</b>
<b>16</b>	<b>24</b>	<b>11</b>	<b>17</b>	<b>15</b>	<b>22</b>
<b>Nornes</b>	<b>Fabian</b>	<b>Swedzinski</b>	<b>Erickson</b>	<b>Scott</b>	<b>Schomacker</b>
<b>Christensen</b>	<b>Heintzeman</b>	<b>Lueck</b>	<b>Daniels</b>	<b>Smith</b>	<b>Gruenhagen</b>
<b>Pelowski</b>	<b>Hansen</b>	<b>Metsa</b>	<b>Mariani</b>	<b>Lesch</b>	<b>Liebling</b>
Albright	Backer	Bliss	Bahr	Carlson, A.	Albright
Anselmo	Becker-Finn	Ecklund	Bennett	Dehn	Allen
Bernardy	Bliss	Heintzeman	Bly	Hilstrom	Baker
Daniels	Clark	Hoppe	Christensen	Howe	Dean
Haley	Cornish	Johnson, C.	Grossell	Johnson, S.	Flanagan
Heintzeman	Ecklund	Layman	Haley	Loonan	Franson
Jessup	Fischer	Sundin	Jessup	Lucero	Freiberg
Lien	Green	Uglem	Kunesh-Podein	Omar	Kiel
Omar	Hoppe		Lee	O'Neill	Koegel
Pryor	Hornstein		Maye Quade	Pugh	Kresha
Schultz	Johnson, B.		Pryor	Vogel	Lohmer
Whelan	Johnson, C.		Rarick	Whelan	McDonald
Zerwas	Layman		Urdahl		Moran
	Lueck		Ward		Murphy, E.
	Metsa				Olson
	Newberger				Peterson
	Sundin				Quam
	Swedzinski				Sandstede
	Torkelson				Theis
	Uglem				
	Wagenius				

<b>Subcommittee on Aging &amp; Long Term Care (HHS Reform)</b>	<b>Subcommittee on Child Care Access &amp; Affordability (HHS Reform)</b>	<b>Property Tax &amp; Local Government Finance Division (Taxes)</b>	<b>Government Operations &amp; Elections</b>	<b>Public Safety &amp; Security Policy and Finance</b>	<b>Taxes</b>
<b>8</b>	<b>8</b>	<b>15</b>	<b>18</b>	<b>16</b>	<b>24</b>
<b>Kiel</b>	<b>Franson</b>	<b>Drazkowski</b>	<b>O'Driscoll</b>	<b>Cornish</b>	<b>Dauids</b>
<b>Theis</b>	<b>Peterson</b>	<b>Hertaus</b>	<b>Pugh</b>	<b>Johnson, B.</b>	<b>McDonald</b>
<b>Allen</b>	<b>Flanagan</b>	<b>Loeffler</b>	<b>Nelson</b>	<b>Hilstrom</b>	<b>Marquart</b>
Baker	Albright	Anderson, P.	Bliss	Becker-Finn	Anderson, S.
Freiberg	Koegel	Barr	Fenton	Considine	Applebaum
Lohmer	Kresha	Carlson, A.	Freiberg	Dehn	Carlson, L.
McDonald	Quam	Erickson	Halverson	Franke	Christensen
Olson	Standstede	Franke	Jessup	Grossell	Davnie
		Lien	Lee	Howe	Dettmer
		Loonan	Masin	Lohmer	Drazkowski
		Marquart	Nash	Lucero	Erickson
		Nelson	Peterson	Newberger	Garofalo
		Rarick	Quam	O'Neill	Gruenhagen
		Whelan	Sandstede	Pinto	Hertaus
		Youakim	Swedzinski	Ward	Knoblach
			Theis	Zerwas	Koznick
			West		Lesch
			Youakim		Loeffler
					Loon
					Metsa
					Petersburg
					Schultz
					Slocum
					Wills

<b>Agriculture Finance</b>	<b>Agriculture Policy</b>	<b>Rules &amp; Legislative Administration</b>	<b>Ways &amp; Means</b>	<b>Ethics</b>
<b>19</b>	<b>16</b>	<b>19</b>	<b>27</b>	<b>6</b>
<b>Hamilton</b>	<b>Anderson, P.</b>	<b>Peppin</b>	<b>Knoblach</b>	<b>Erickson</b>
<b>Miller</b>	<b>Backer</b>	<b>Baker</b>	<b>Vogel</b>	<b>Murphy, M.</b>
<b>Poppe</b>	<b>Bly</b>	<b>Hortman</b>	<b>Carlson, L.</b>	
Anderson, P.	Bennett	Albright	Anderson, S.	Slocum
Bahr	Daniels	Applebaum	Baker	Torkelson
Bly	Johnson, C.	Fenton	Cornish	Dehn (Alt)
Clark	Kunesh-Podein	Flanagan	Dauids	O'Neill (Alt)
Ecklund	Lueck	Freiberg	Dean	
Green	Mahoney	Gunther	Dettmer	
Hansen	Mariani	Kiel	Drazkowski	
Johnson, C.	Miller	Lesch	Fabian	
Jurgens	Nornes	Murphy, E.	Garofalo	
Kiel	Pierson	Nash	Gunther	
Lien	Poppe	O'Driscoll	Hamilton	
Mahoney	Poston	O'Neill	Hausman	
Pierson	Sauke	Pelowski	Hilstrom	
Poston		Pugh	Hornstein	
Schomacker		Smith	Liebling	
Urdahl		Swedzinski	Loon	
			Marquart	
			Murphy, E.	
			Nornes	
			Pelowski	
			Poppe	
			Torkelson	
			Urdahl	
			Wagenius	



**MINNESOTA HOUSE OF REPRESENTATIVES**  
**2017-18 FINAL COMMITTEE SCHEDULE**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>8:15 AM to 10:00 AM</b>		Civil Law (Basement) Environment & Natural Resources Policy and Finance (5) Education Innovation Policy (10) Health & Human Services Reform (200)	Subcommittee on Aging & Long Term Care (Basement) Subcommittee on Mining, Forestry & Tourism (5) Property Taxes Division (10) Subcommittee on Child Care Access & Affordability (200)	Civil Law (Basement) Environment & Natural Resources Policy & Finance (5) Education Innovation Policy (10) Health & Human Services Reform (200)	<b>No Regularly Scheduled Meetings</b>
<b>10:15 AM to 12:00 PM</b>	Ways & Means (200)	Government Operations & Elections (Basement) Agriculture Finance (5) Public Safety & Security Policy and Finance (10) Taxes (200)	Government Operations & Elections (Basement) Agriculture Policy (5) Public Safety & Security Policy & Finance (10) Taxes (200)	Government Operations & Elections (Basement) Agriculture Finance (5) Public Safety & Security Policy & Finance (10) Taxes (200)	
<b>1:00 PM to 2:45 PM</b>	Transportation & Regional Governance Policy (Basement) Veterans Affairs Division (5) Legacy Funding Finance (10)	Transportation Finance (Basement) Education Finance (5) State Government Finance (10) Health & Human Services Finance (200)	Transportation & Regional Governance Policy (Basement) Education Finance (5) State Government Finance (10) Health & Human Services Finance (200)	Transportation Finance (Basement) Education Finance (5) State Government Finance (10) Health & Human Services Finance (200)	
<b>3:00 PM to 4:45 PM</b>	<b>Session 3:30 PM</b>	Commerce & Regulatory Reform (Basement) Higher Education Policy & Finance (5) Job Growth & Energy Affordability Policy and Finance (10) Capital Investment (200)	Commerce & Regulatory Reform (Basement) Higher Education Policy & Finance (5) Job Growth & Energy Affordability Policy and Finance (10) Capital Investment (200)	<b>Session 3:30 PM</b>	

## 2017 Senate Committee Full Membership

### Aging and Long-Term Care Policy

(9 Members, 5-4)

Housley (C)

Eken (Ranking)

Relph (VC)

Frentz

Abeler

Hoffman

Koran

Newton

Ruud

### Agriculture, Rural Development and Housing Finance

(10 Members, 6-4)

Westrom (C)

Dziedzic (Ranking)

Johnson (VC)

Eken

Draheim

Frentz

Goggin

Sparks

Lang

Weber

### Agriculture, Rural Development and Housing Policy

(10 Members, 6-4)

Weber (C)

Hawj (Ranking)

Goggin (VC)

Eken

Draheim

Isaacson

Johnson

Tomassoni

Lang

Westrom

Capital Investment  
(18 Members, 10-8)

Senjem (C)  
Ingebrigtsen (VC)  
Dahms  
Eichorn  
Jasinski  
Miller  
Nelson  
Newman  
Osmek  
Relph

Pappas (Ranking)  
Champion  
Eken  
Hawj  
Klein  
Laine  
Schoen  
Sparks

Commerce and Consumer Protection  
(11 Members, 7-4)

Dahms (C)  
Housley (VC)  
Chamberlain  
Koran  
Limmer  
Pratt  
Utke

Sparks (Ranking)  
Champion  
Hayden  
Latz

E-12 Finance  
(10 Members, 6-4)

Nelson (C)  
Pratt (VC)  
P. Anderson  
Chamberlain  
Dahms  
Eichorn

Wiger (Ranking)  
Tomassoni  
Torres Ray  
Wiklund

E-12 Policy  
(10 Members, 6-4)

Pratt (C)  
Eichorn (VC)  
P. Anderson  
Chamberlain  
Dahms  
Utke

Kent (Ranking)  
Clausen  
Cwodzinski  
Hoffman

Energy and Utilities Finance and Policy  
(10 Members, 6-4)

Osmeck (C)  
Mathews (VC)  
Goggin  
Pratt  
Rosen  
Senjem

Marty (Ranking)  
Dibble  
Hoffman  
Simonson

Environment and Natural Resources Finance  
(12 Members, 7-5)

Ingebrigtsen (C)  
Ruud (VC)  
Eichorn  
Johnson  
Lang  
Mathews  
Weber

Tomassoni (Ranking)  
Bakk  
Dziedzic  
Hawj  
Simonson

Environment and Natural Resources Policy and Legacy Finance  
(12 Members, 7-5)

Ruud (C)	Eaton (Ranking)
Weber (VC)	Carlson
Eichorn	Cwodzinski
Koran	Dibble
Lang	Torres Ray
Mathews	
Senjem	

Finance  
(13 Members, 8-5)

Rosen (C)	Cohen (Ranking)
Fischbach (VC)	Champion
Benson	Eaton
Ingebrigtsen	Lourey
Limmer	Marty
Nelson	
Newman	
Westrom	

Health and Human Services Finance and Policy  
(12 Members, 7-5)

Benson (C)	Lourey (Ranking)
Jensen (VC)	Eaton
Abeler	Hayden
Fischbach	Marty
Kiffmeyer	Wiklund
Nelson	
Rosen	

Higher Education Finance and Policy

(9 Members, 5-4)

Fischbach (C)

Draheim (VC)

Abeler

P. Anderson

Jensen

Clausen (Ranking)

Cohen

Isaacson

Newton

Human Services Reform Finance and Policy

(11 Members, 7-4)

Abeler (C)

Utke (VC)

Benson

Jensen

Kiffmeyer

Relph

Rosen

Hayden (Ranking)

Hoffman

Klein

Lourey

Jobs and Economic Growth Finance and Policy

(10 Members, 6-4)

Miller (C)

P. Anderson (VC)

Draheim

Housley

Goggin

Utke

Champion (Ranking)

Isaacson

Little

Simonson

Judiciary and Public Safety Finance and Policy

(9 Members, 6-3)

Limmer (C)

Hall (VC)

B. Anderson

Ingebrigtsen

Johnson

Relph

Latz (Ranking)

Pappas

Schoen

Local Government

(10 Members, 6-4)

Hall (C)

B. Anderson (VC)

Jasinski

Mathews

Osmeck

Relph

Torres Ray (Ranking)

Laine

Wiger

Wiklund

Rules and Administration

(11 Members, 7-4)

Gazelka (C)

Benson (VC)

Dahms

Fischbach

Limmer

Newman

Pratt

Bakk (Ranking)

Cohen

Pappas

Rest

State Government Finance and Policy and Elections

(10 Members, 6-4)

Kiffmeyer (C)	Carlson (Ranking)
Koran (VC)	Kent
Jasinski	Laine
Nelson	Rest
Newman	
Westrom	

Taxes

(10 Members, 6-4)

Chamberlain (C)	Rest (Ranking)
Senjem (VC)	Bakk
P. Anderson	Dziedzic
Gazelka	Franzen
Miller	
Pratt	

Transportation Finance and Policy

(15 Members, 9-6)

Newman (C)	Dibble (Ranking)
Jasinski (VC)	Carlson
B. Anderson	Franzen
Hall	Frentz
Jensen	Kent
Kiffmeyer	Little
Osmek	
Senjem	
Westrom	

Veterans and Military Affairs Finance and Policy

(11 Members, 6-5)

B. Anderson (C)

Lang (VC)

Goggin

Hall

Housley

Ruud

Newton (Ranking)

Cwodzinski

Hawj

Little

Schoen

## 2017 Senate Committee Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>8:30 AM to 10:00 AM</b>	<i>No Scheduled Legislative Activity</i>	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Local Government</li> <li>• Taxes</li> </ul>	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Aging/Long-term Care Policy</li> <li>• Taxes</li> </ul>	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Taxes</li> <li>• Veterans Finance &amp; Policy</li> </ul>	<i>No Scheduled Legislative Activity</i>
<b>10:30 AM to 12:00 PM</b>	<b>Session at 11:00 AM</b>	<ul style="list-style-type: none"> <li>• Commerce</li> <li>• Environment Finance</li> <li>• Transportation Finance &amp; Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Commerce</li> <li>• Environment Finance</li> <li>• Transportation Finance &amp; Policy</li> </ul>	<b>Session at 11:00 AM</b>	<i>No Scheduled Legislative Activity</i>
<b>1:00 PM to 2:30 PM</b>	<ul style="list-style-type: none"> <li>• Environment Policy/Legacy Finance</li> <li>• Jobs Finance &amp; Policy</li> <li>• Judiciary/Public Safety Finance and Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Energy/Utilities Finance &amp; Policy</li> <li>• Higher Ed Finance &amp; Policy</li> <li>• Judiciary/Public Safety Finance &amp; Policy</li> <li>• State Gov't/Elections Finance an Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Environment Policy/Legacy Finance</li> <li>• Jobs Finance &amp; Policy</li> <li>• Judiciary/Public Safety Finance &amp; Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Energy/Utilities Finance &amp; Policy</li> <li>• Higher Ed Finance &amp; Policy</li> <li>• State Gov't/Elections Finance &amp; Policy</li> </ul>	<i>No Scheduled Legislative Activity</i>
<b>3:00 PM to 4:30 PM</b>	<ul style="list-style-type: none"> <li>• Agriculture/Housing Finance</li> <li>• E-12 Finance</li> <li>• HHS Reform Finance &amp; Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture/Housing Policy</li> <li>• E-12 Policy</li> <li>• HHS Finance &amp; Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture/Housing Finance</li> <li>• E-12 Finance</li> <li>• HHS Reform Finance &amp; Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture/Housing Policy</li> <li>• E-12 Policy</li> <li>• HHS Finance &amp; Policy</li> </ul>	<i>No Scheduled Legislative Activity</i>

*Rules and Administration Committee and Capital Investment Committee meet at the call of the chair.*



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# Minnesota House of Representatives

Kurt Daudt, Speaker

FOR IMMEDIATE RELEASE  
Date: Dec. 12, 2016  
Contact: Lee Ann Schutz  
651-296-0337  
leeann.schutz@house.mn

## New Laws Take Effect Jan. 1, 2017

*The following are selected new laws passed during the 2016 legislative session that take effect Jan. 1, 2017. The asterisk following the bill number denotes the language that became law. Summaries of all laws passed by the 2016 Legislature are available from nonpartisan House Public Information Services at <http://www.house.mn/newlaws/#/search/2016>.*

### ELECTIONS

#### **Presidential primary to replace caucus election**

Minnesota will change from a caucus to a primary election system during the next presidential election. A primary will allow all-day voting rather than voters coming together at a specific time on precinct caucus night.

The state's presidential primary will be held the first Tuesday in March during a presidential election year, such as March 3, 2020, or on a different date if agreed to by the major party chairs.

Precinct caucuses may also continue, if the parties choose to hold them. The primary election for other federal, state and local offices will continue to be held in August.

The new law is sponsored by Rep. Tim Sanders (R-Blaine) and Sen. Ann Rest (DFL-New Hope).

When voting in the presidential primary, voters will be required to certify their agreement with the party in whose primary they choose to vote. This declaration, and the party that the voter chooses to vote for, will be recorded and available in the public record.

HF3549/SF2985\*/CH162

### EMPLOYMENT

#### **Workers' Compensation Advisory Council ideas to be law**

Suggested changes put forward by the Workers' Compensation Advisory Council became law Aug. 1, 2016. But health care providers and insurers were given until Jan. 1, 2017, to comply with the requirement to electronically submit medical records and reports along with a medical bill.

The new law clarifies the process for attorneys claiming payment of legal fees in worker's compensation cases and eliminates the bond requirement for those appealing a decision made by the Minnesota Workers' Compensation Court of Appeals to the Minnesota Supreme Court.

The law is sponsored by Rep. Tony Albright (R-Prior Lake) and Sen. Dan Sparks (DFL-Austin).

HF2478\*/SF2398/CH110

### **Workers' compensation insurance companies' retention limits to change**

Insurance companies that provide workers' compensation insurance to employers can select a retention limit (similar to a deductible) that the insurance company must pay in benefits before the Workers' Compensation Reinsurance Association will begin covering the insurance company's losses.

The new law changes the low retention limit and adds a "jumbo" retention limit as the highest level of retention. The retention limits can be adjusted in the future by the board of the Workers' Compensation Reinsurance Association, subject to approval of the Department of Labor and Industry commissioner.

The law is sponsored by Rep. Tony Albright (R-Prior Lake) and Sen. Dan Sparks (DFL-Austin).  
HF2994\*/SF2740/CH91

## **INSURANCE**

### **Life insurance reserves to be in sync with uniform national act**

A new law will require life insurance companies to use a principle-based method to determine the amount of money they must hold in reserve.

The law is sponsored by Rep. Joe Hoppe (R-Chaska) and Sen. Vicki Jensen (DFL-Owatonna).

The language has been adopted by 43 states, representing 76 percent of the insurance premiums in the U.S. This means that, after the National Association of Insurance Commissioners evaluates the states' laws, the uniform act will become effective Jan. 1, 2017. However, there are issues with the valuation manual that provides specific valuation instructions to the insurance companies.

The association is currently making changes to the valuation manual, and there will be a three-year implementation period during which insurers may choose to use this new methodology.

HF3384\*/SF3230/CH178

## **Capital Update Report**

To: Minnesota Municipal Beverage Association (MMBA)  
From: Joseph Bagnoli  
Date: January 9, 2017

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### **Introduced Bills**

Sunday Sales - [H. F. 30](#) (Loon/Daudt)  
Sunday Sales, Municipal Options - [H. F. 31](#) (Loon/Daudt)  
Change to 3.2 Labeling Requirements - [H. F. 68](#) (Hoppe)

### **Liquor Issues Update**

As evidenced from the bills that were introduced in the first week of session, attention continues to be focused on allowing for the Sunday off-sale of alcohol. At the annual Minnesota Chamber of Commerce dinner this past Wednesday night, Speaker Daudt indicated that he intended to bring a Sunday sales bill up in the first month of the session on the House floor. He predicted it would pass.

Ignition-Interlock Devices: As a result of recent press stories that highlighted the fact that ignition interlock devices that are utilized in DWI cases often have a GPS feature that allows for the tracking of drivers, the legislature had a hearing on the issue, with a bi-partisan group of legislators indicating that they were going to enact legislation to ban this feature. [Ignition Interlock Story](#)

### **General Legislative Update**

On Tuesday, January 2, the Legislature commenced the 2017 legislative session. The session begins with a few changes and a few new faces. In the House, the GOP expanded their majority to 76 seats and thus have a 76-57 majority over the DFL. Representative Kurt Daudt (Crown) was re-elected as the Speaker, and the House DFL elected Rep. Melissa Hortman (Brooklyn Park) as the new minority leader.

The GOP took control the senate and thus achieving a 34-33 vote majority over the DFL. Senator Paul Gazelka (Nisswa) was elected the Senate leader and Senator Tom Bakk (Cook) was elected as the minority leader.

### **Dayton Releases Three Bills: Tax, Bonding, Health Insurance**

The 2016 legislative session concluded with the legislature failing to send the Governor a bonding bill, and the Governor vetoing the tax bill. Much of the summer and fall was spent debating whether these two bills would be resurrected in a special session. Consequently, though somewhat unusual, it was not surprising that in the first week of session, Governor Dayton released a Bonding bill - [Governor - Bonding Proposal](#) - and a Tax Proposal - [Governor - Tax Proposal](#) - that were very similar to the bills that were left unfinished from last year.

Most believe that the new and expanded Republican majorities will take the Governor's tax proposal as a starting point and will work to provide greater tax relief where they believe it is most appropriate.

Speaker Daudt initially indicated that he did not believe a bonding bill was necessary this session, but has since softened his tone and now is indicating it may be possible. A bonding bill requires a super majority in both bodies or 81 votes in the House and 42 in the Senate. Thus, to pass a bonding bill the Republicans in both bodies will need to work with the Democrats.

In the fall, it became clear that if you were in the individual market for health insurance, your rates were skyrocketing, or, if your traditional insurer had been Blue Cross that you were no longer being offered insurance at all. Blue Cross decided not to make a product available to this group of consumers. This occurrence was a part of the election season, and also led to a failed legislative discussion about whether the Governor would call a special session to address the issue. Thus, in addition to the Bonding proposal and the Tax proposal, the Governor also released a proposal to address the steep increase in premiums in the individual market.

### **Real ID**

Just after 911, Congress passed a law requiring every state to make their state issued identification cards meet certain requirements of authenticity by January 1, 2018. Minnesota, and a few other states, resisted this change due to data privacy concerns. If these changes are not made, Minnesota's current driver's licenses will not be valid identification for air travel as well as access to some federal buildings, and power plants. The Governor has called on the legislature to adopt REAL ID and the House has introduced this bill as HF 3. It is scheduled to hear the bill this Tuesday in Committee. The hope is that the legislature can get the Governor the bill soon, so that the new identification procedure can be implemented quickly.

### **Legislature Introduces Top Five Bills**

Traditionally the first five bills introduced are a means of indicating the areas that the legislature wants to emphasize as important.

The marquee bill is House File 1 and Senate File 1 - the 2017 Health Care Emergency Aid and Access Act. This bill provides \$300 million in relief to help reduce health insurance premiums for Minnesotans on the individual market.

In the House the remaining four bills included:

- HF 2 – Federal tax conformity
- HF 3 – Implementing REAL ID
- HF 4 – Tax relief
- HF 5 – Overhaul of state health insurance

In the Senate, the remaining four bills included:

- SF 2 – Transportation funding with no increase to the gas tax
- SF 3 – Federal tax conformity
- SF 4 – Reforming teacher tenure requirements
- SF 5 - Providing funding for adult workforce development initiatives in Greater Minnesota.

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Here is hoping that the session is productive and that we continue to maintain the solid system of retail alcohol sales that we have enjoyed in the past.