

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
MONDAY, MAY 16, 2016
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – May 2, 2016
 - B. Disbursements
 1. General Operations Disbursement Claim No. 16-07 – \$523,135.58
 2. Liquor Fund Disbursement Claim No. 16-08 - \$178,107.30
 - C. Budget to Date / Statement of Fund Balance
 - D. Exempt Gambling Permit – Mounds View Community Theater, June 12, 2016
 - E. Master Subscribers Agreement for MN Court Data Services for Governmental Agencies
 - F. Contractor's Licenses
 - G. Sign Permit
 - H. Correspondence
7. PRESENTATION
 - A. Mayor's Proclamation – Public Works Week, May 15-21, 2016
 - B. Mayor's Proclamation – National Police Week, May 15-21, 2016
8. POLICE REPORT
9. PARKS AND RECREATION REPORT
10. ENGINEER'S REPORT
11. ATTORNEY'S REPORT
12. REPORTS
13. OTHER
 - A. Administrator Reports
14. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 5 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on May 2, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nash, Nelson, Wendling and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Thames; Parks and Recreation Director Rygwall and Administrator Buchholtz

Visitors: Retired Fire Chief Nyle Zikmund
Members of the SBM Fire Department
Donna & Gene Eiler, 8301 Pierce St. NE
Colleen & Don Franzen, 8339 Pierce Street NE

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that a new item, Resolution 16-11, A resolution Granting and Extension to the Special Use Permit at 1121 80th Avenue NE, be added to the agenda as item 10. E.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – April 18, 2016
- B. Request for Payment No. 1 – Lift Station No. 1 – Smith & Loveless
- C. Request for Payment No. 2 – Lift Station No. 1 – Meyer Contracting
- D. Right of Way Application – Comcast
- E. Proposal from Kaul Design Group, LLC – Spring Lake Park Logo
- F. Contractor's Licenses
- G. Massage Therapy Technician License
- H. Lawful Gambling Premises Permit
- I. Correspondence

MOTION BY COUNCILMEMBER NASH TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Presentation

Mayor's Proclamation, Chief Nyle Zikmund

Mayor Hansen read a proclamation recognizing Chief Zikmund's 35 years of the service to the citizens of the city. She wished him well in his retirement.

Mayor's Proclamation, Municipal Clerk's Week

Mayor Hansen read a proclamation declaring May 1-7 as Municipal Clerks Week in the city of Spring Lake Park.

Overview of 2016 Assessment for Taxes Payable 2017

Assessor Tolzmann provided a report on the 2016 Assessment for Taxes Payable 2017 and an overview of the assessment process.

Mr. Tolzmann stated that there were 70 qualified residential sales and 5 qualified commercial/industrial sales that were used to determine overall market values within the city. He stated that overall market values increased 7.4% to a total market value of \$440,166,362.

Mr. Tolzmann reported that there were only 14 foreclosure sales in the City during the 2015-2016 assessment period, compared with 24 foreclosure sales during the previous year.

Mr. Tolzmann noted that open book meetings will be held on May 3rd and 4th at the Anoka County Courthouse for residents to appeal their assessed values for taxes payable 2017. He asked residents with questions on their valuations to contact him during regular business hours Monday through Friday.

Mayor Hansen thanked Mr. Tolzmann for his report.

8. Public Works Report

Public Works Director Randall reported that the Public Works Department has cleaned up parks, graded ballfields and aerated parks, dragged & lined ballfields, installed a temporary home run fence at Terrace Park, cleaned flower beds, installed the fountain at Conde Park, repaired the merry-go-round at Able Park, removed the "no parking during school hours" signs, and flushed hydrants. He stated that he also participated in a meeting with Leo A. Daly regarding the space needs analysis.

9. Code Enforcement Report

Building Official Brainard reported that attended the Council meetings on March 4th and March 18th; a Department Head meeting on April 5th; a Department Inventory Needs meeting with Leo A. Daly on April 11th; a Data Practices training on April 19th; the Planning Commission meeting on April 25th; and a Department Inventory Needs meeting with Leo A. Daly on April 26th.

Mr. Brainard stated that in April 2016, 23 building permits were issued compared to 26 in 2015. He reported that he conducted 54 inspections, including 28 building, 2 mechanical, 4 plumbing 8 nuisance, 3 certificate of occupancy, 5 rental housing, 2 fire and 2 zoning inspections.

Mr. Brainard reported that the April 2016 vacancy listing shows that there are 18 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down one from last month. There is one vacant/foreclosed commercial property, which is down one from last month; and 22 residential properties currently occupied and ready for Sheriff Sale's redemption, which is up five from last month. He reported that he posted three abandoned and/or vacant property notices in month of March, in addition, three Administrative Offense Tickets (A.O.) and four violation notices were issued by the Code Enforcement Department.

Mr. Brainard provided a handout on installing a fence.

10. Resolutions and/or Ordinances

A. Resolution 16-08, Designating the Entire City be Included as Part of the Anoka County Urban County Entitlement

Administrator Buchholtz stated that, every three years, the City must select the way it wishes to participate in the Community Development Block Grant (CDBG) and HOME programs. He stated that the City can participate with either Ramsey or Anoka County, participate in both county entitlements or participate in the Small Cities Development program through the State of Minnesota. He recommended continuing to participate in the Anoka County urban county entitlement.

Mayor Hansen agreed with that decision, stating that she has seen the positive impact for the city's Ramsey County residents by participating in the Anoka County CDBG program.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 16-08, A RESOLUTION DESIGNATING THE ENTIRE CITY BE INCLUDED AS PART OF THE ANOKA COUNTY URBAN COUNTY ENTITLEMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 16-09, Approving a Comprehensive Plan Amendment to Amend the Future Land Use Map for 8300, 8320, 8321, 8333, 8339, 8340, 8345, 8360 and 8370 Pierce Street

Administrator Buchholtz reported that the City had received a request from Jameel Ahmed, 786 Investments, to subdivide 8360 Pierce Street into two single family residential lots and an outlot for future development. He stated that in the review of the subdivision application, staff determined that there was a conflict between the Comprehensive Plan future land use map, which guides this property as commercial, and the Official Zoning map, which zones this property R-1, Single Family Residential. He stated that staff is recommending an amendment to the Comprehensive Plan future land use map to guide 8300, 8301, 8320, 8321, 8333, 8339, 8340, 8345, 8360 and 8370 Pierce Street from commercial to low-density residential. He said this amendment would bring the future land use map into conformance with the official zoning map.

Administrator Buchholtz stated that the Planning Commission reviewed this recommendation during a public hearing at its April 25, 2016 meeting and unanimously recommended approval of the proposed amendment, with the following findings:

- Pierce Street is a dead-end street, making it less desirable for commercial or office uses which typically require full through-access.
- Pierce Street's lack of connection to a significant transportation corridor also makes it less desirable for commercial or office uses.

- The homes along Pierce Street are viable single family homes, making it less likely that redevelopment of these parcels for commercial uses would be feasible.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 16-09, A RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT TO AMEND THE FUTURE LAND USE MAP FOR 8300, 8320, 8321, 8333, 8339, 8340, 8345, 8360 AND 8370 PIERCE STREET. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Ordinance 425, Amending the Official Zoning Map of the City of Spring Lake Park

Administrator Buchholtz stated that the Planning Commission considered an amendment to the official zoning map during a public hearing at its April 25 meeting to rezone 8370 Pierce Street from C-2, Neighborhood and Service Center Commercial, to R-1, Single Family Residential. He stated that Mr. Ahmed, the owner of both 8360 and 8370 Pierce Street, plans to remove the blighted commercial building from 8370 Pierce Street and combine this lot with a small portion of 8360 Pierce Street in order to facilitate a subdivision of this property into two single family residential lots. He stated that the Planning Commission unanimously recommended approval of the proposed zoning map amendment.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE ORDINANCE 425, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Resolution 16-10, Approving Pride Rock Subdivision

Administrator Buchholtz reported that the City received an application from Jameel Ahmed, 786 Investments, to subdivide 8360 Pierce Street into two single family residential lots and a 30 foot outlot to be preserved for future development. He stated that the Planning Commission held a public hearing on the proposed subdivision request at its March 28 meeting and unanimously recommended approval of the proposed subdivision at its April 25 meeting. He stated that with the conflict between the Comprehensive Plan future land use map and the Official Zoning map resolved, staff recommends approval subject to the following conditions:

1. Final plat needs to include standard easements on the west, south and east sides of Outlot A.
2. Before building permits are approved for any of the lots in this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed and approved for each lot.
 - c. Metropolitan Council approval of the amendment to the City's Comprehensive Plan Future Land Use Map.
 - d. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
3. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
4. A final plat consistent with the conditions of preliminary plat approval shall be submitted for review and approval within 12 months of preliminary plat approval.

Councilmember Nash stated that he looked up 786 Investments on the Secretary of State's website and found that its filing status is inactive. Administrator Buchholtz stated that the City can add a condition to the resolution stating that the applicant must bring 786 Investments to active status with the Office of the Secretary of State. Consensus of the City Council was to add that condition.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE RESOLUTION 16-10, A RESOLUTION APPROVING PRELIMINARY PLAT FOR PRIDE ROCK ADDITION, LOCATED AT 8360 PIERCE STREET, WITH THE AMENDMENT THAT 786 INVESTMENTS MUST BE REGISTERED WITH THE OFFICE OF THE SECRETARY OF STATE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

E. Resolution 16-11, A Resolution Approving A One-Year Extension of the Special Use Permit for a Daycare Facility at 1121 80th Avenue NE, Spring Lake Park

Administrator Buchholtz stated that the City received a letter from Sham Hassan, Best Child Care, seeking a one-year extension of its special use permit for a child care facility at 1121 80th Avenue NE. He stated that the City Council can, pursuant to Section 153.202(F) of the City Code, extend the term of a special use permit. He stated that the conditions outlined in Resolution 15-10 would remain in effect.

Councilmember Nelson inquired as to the reasons for the extension. Administrator Buchholtz stated that the applicant applied for the special use permit prior to purchase of the property, resulting in the start of the one year period prior to their acquisition of the property. He said they are currently awaiting licensing with the State of Minnesota.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 16-11, A RESOLUTION GRANTING A ONE-YEAR EXTENSION OF THE SPECIAL USE PERMIT FOR A DAYCARE FACILITY AT 1121 80TH AVENUE NE, SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel had no new items to report.

12. Attorney's Report – None

13. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nash stated that the Spring Lake Park Beyond the Yellow Ribbon committee was recognized for five years of commitment to service members, veterans and their families.

14. Other

A. Administrator Reports

Administrator Buchholtz noted that the Old Central bicycle trail between Osborne Road NE and 81st Avenue NE was crack filled. He stated that the City has started to maintain this section of trail since Anoka County has taken the position that the City is responsible for its upkeep. He said the crack filling was done at a minimal cost as the quantities for crack filling the streets in advance of the sealcoat project came in under bid.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:05 P.M.

Attest:

Cindy Hansen, Mayor

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: APRIL 2016
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Claim Res.#16-07

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60684	AFLAC	PAYROLL	17.10
60685	CENTRAL PENSION FUND	PAYROLL	260.04
60686	DEARBORN NATIONAL	PAYROLL	399.71
60687	DELTA DENTAL	PAYROLL	1,371.38
60688	FIDELITY SECURITY LIFE	PAYROLL	45.37
60689	HEALTH PARTNERS	PAYROLL	9,486.73
60690	L.E.L.S.	PAYROLL	245.00
60691	LOCAL 49	PAYROLL	100.50
60692	NCPERS MINNESOTA-7750811	PAYROLL	56.00
60693	ADVANCED GRAPHIX INC	NEW SQUAD GRAHICS	605.00
60694	ALLEGRA PRINT & IMAGING	ENVELOPES	886.17
60695	AMERIMARK DIRECT	WOOD SEED STAKES	796.95
60696	ANGELA LEACH	REFUND TUMBLING	55.00
60697	ANNETTE WILSON	REFUND GIRLFRIENDS TRIP	75.00
60698	ANNICA INC	INSTRUCTOR: FORENSIC LAB	368.00
60699	CENTRAL RENTAL CO	RENTAL: MEGAPHONE EGG HUNT	19.99
60700	COREY RASMUSSEN	BASKET PRIZES EGG HUNT	167.86
60701	COTTENS INC	GREASE GUN END AND FITTING	65.53
60702	DARLENE MILLER	REFUND GIRLFRIENDS TRIP	75.00
60703	ECM PUBLISHERS, INC.	PUBLISHING: 2015 SEAL COAT	86.00
60704	EMBLEM ENTERPRISES INC	SLP RESERVE PATCHES	402.72
60705	FASTENAL COMPANY	SUPPLIES	24.18
60706	FINANCE AND COMMERCE	PUBLISHING: 2016 PROJECTS	254.73
60707	FIRE MARSHALS ASSN OF MN	MEMBERSHIP: B. BRAINARD	40.00
60708	G & K SERVICES	MATS	83.27
60709	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,207.20
60710	HAWKINS WATER TREATMENT	CHEMICALS	977.02
60711	HD SUPPLY WATERWORKS	WATER METERS	7,930.71
60712	INTERNATIONAL CODE COUNCIL	SUPPLIES	130.00
60713	KIDCREATE STUDIO	INSTRUCTOR: LEGO STAR WARS	702.00
60714	LEO A DALY COMPANY	PROFESSIONAL SERVICE	2,446.71
60715	MANSFIELD OIL COMPANY	FUEL	460.67
60716	MARY ANN SCHRUPP	REFUND GIRLFRIENDS TRIP	75.00
60717	MARY KLEIN	REFUND ESSENTIAL OILS CLASS	17.00
60718	MEYER CONTRACTING, INC	SANITARY LIFT STATION #1	238,335.53
60719	MIKE MCPHILLIPS INC	STREET SWEEPING	3,612.00
60720	DEANNA MILLER	INSTRUCTOR: KNITTING	90.00
60721	MINNESOTA SAFETY COUNCIL	INSTRUCTOR: DEF. DRIVING	979.00
60724	MN DEP'T OF LABOR & INDUSTRY	1ST QTR SURCHARGES	155.60
60725	MTI DISTRIBUTING INC	PARTS	1,504.64
60726	DEBORAH MURPHY	REFUND: BRANSON TRIP	100.00
60727	PARK AUTO BODY	GRAPHICS REMOVAL SQUAD 212	200.00

CITY OF SPRING LAKE PARK
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60728	PIONEER RIM & WHEEL	MASTER CYLINDER	82.04
60729	RICHFIELD BUS CO	BUS SERVICE: ST. PAUL TRIP	563.75
60730	KAITLYN RYGWALL	INSTRUCTOR: QUILLING	50.00
60731	SARA FILLIPI	INSTRUCTOR: PHOTOGRAPHY	90.00
60732	SET PROCESSING SOLUTIONS	SUPPLIES	570.00
60733	SMITH & LOVELESS, INC.	PARTS: 8" CUSTOM PS	97,099.00
60734	STREICHER'S	UNIFORM ALLOWANCE	169.99
60735	TASC	COBRA ADMIN FEES	30.08
60736	TWIN CITIES E MEDIA	BACKUP DRIVE SCANDA SYSTEMS	96.40
60737	TWIN PINES IMPRINTING	BUTTONS SLP TOWER DAYS	469.75
60738	VISU-SEWER INC	ENGINEERING	8,550.00
60739	WASTE MANAGEMENT OF WI-MN	MARCH SERVICES	6,900.02
60740	XCEL ENERGY	MONTHLY UTILITIES	49.91
60741	MINNESOTA POST BOARD	PEACE OFFICER LICENSES	630.00
60742	GRACELAND GROUP SALES	MEMPHIS GROUP TOUR	1,648.00
60743	BARB ROACH	REFUND GIRLFRIENDS TRIP	75.00
60744	CARSON, CLELLAND & SCHREDER	LEGAL FEES	9,111.23
60745	CENTERPOINT ENERGY	MONTHLY UTILITIES	927.72
60746	CLIMB THEATRE	RECYCLING EDUCATION	1,932.00
60747	CONNEXUS ENERGY	MONTHLY UTILITIES	358.22
60748	CROW WING TRANSPORT	DOT INSPECTION	553.60
60749	DAVE PERKINS CONTRACTING INC	WATER MAIN REPAIR	3,384.00
60750	DEB STENERSON	REFUND CARD CLASS	22.00
60751	DEY DISTRIBUTING	FILTER REPLACEMENT	18.67
60752	ECM PUBLISHERS, INC.	PUBLISHING	479.40
60753	G & K SERVICES	MATS	83.27
60754	GOPHER STATE ONE-CALL INC	LOCATES	72.50
60755	GREENHAVEN PRINTING	RECYCLING MAILER	1,652.70
60756	HAWKINS WATER TREATMENT	VACUUM REG	5,980.00
60757	HD SUPPLY WATERWORKS	PARTS	2,030.12
60758	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
60759	KATHLEEN BERNHAGEN	REFUND CARD CLASS	22.00
60760	GARY KING	INSTRUCTOR FIRE ARMS	300.00
60761	MANSFIELD OIL COMPANY	FUEL	1,487.80
60762	JILL MASON	INSTRUCTOR ART	198.00
60763	METROPOLITAN COUNCIL	MAY WASTER WATER SERVICE	40,896.76
60764	MINUTEMAN PRESS	SPRING NEWSLETTER	2,396.25
60765	MTI DISTRIBUTING INC	LATCH-SWELL	98.67
60766	SMITH SCHAFER & ASSOCIATES	AUDIT FISCAL YEAR 2015	8,975.00
60767	TAHO SPORTSWEAR	BADGES	27.50
60768	TWIN CITY HARDWARE	CLOSER DEADSTOP	156.00
60769	U.S.T.I.	E-BILLS	31.52

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60770	WATER CONSERVATION SERVICE INC	LEAK LOCATE	529.70
60771	WELLS FARGO CREDIT CARD	MONTHLY BILL	254.72
60772	WIPERS AND WIPES INC	SUPPLIES	1,371.36
60773	XCEL ENERGY	MONTHLY UTILITIES	9,878.30
60774	ZEP SALES AND SERVICE	SUPPLIES	836.66
60775	AFTON HOUSE INN	AFTON MEAL DEPOSIT	150.00
60776	PEGGY ANDERSON	REIMBURSE 2016 USTI CONFERENCE	158.47
60777	COTTENS INC	PARTS	7.64
60778	DELTA DENTAL	DENTAL INSURANCE M. MALONEY	118.95
60779	FASTENAL COMPANY	PARTS	42.52
	FIRST ADVANTAGE OCCUPATIONAL		
60780	HEALTH SERVICE CORP	ANNUAL ENROLLMENT	160.00
60781	GRAINGER INC	EYEWASH FAUCET MOUNT	80.08
60782	HOTSY EQUIPMENT OF MN	HOSE	199.90
60783	NANCY KELM	REIMBURSE 2016 USTI CONFERENCE	998.96
60784	LEAGUE OF MN CITIES INS TRUST	R. BROWN CLAIM	894.97
60785	LORI-ANNE WILLIAMS	REFUND DEFENSIVE DRIVING	21.00
60786	MANSFIELD OIL COMPANY	FUEL	733.53
60787	JILL MASON	INSTRUCTOR ART	99.00
60788	MENARDS-CAPITAL ONE COMMERICAL	MONTHLY BILL	99.88
60789	METROPOLITAN COUNCIL	PERMIT FEE	850.00
60790	MINNEAPOLIS SAW	BLOWER AND CROSSFIRE SPOOL	472.94
60791	M-R SIGN CO INC	POST BRACKETS	650.26
60792	MTI DISTRIBUTING INC	PARTS	49.20
60793	MUNICI-PALS	MUNICI-PALS CONFERENCE	180.00
60794	KAY OKEY	REIMBURSE MILEAGE ESCORT MEAL	32.99
60796	WALTERS RECYCLING REFUSE SERV	FRONT LOAD TRASH	269.10
60797	WINFIELD SOLUTIONS LLC	LANDSCAPING	4,338.00
60798	AFLAC	PAYROLL	17.10
60799	CENTRAL PENSION FUND	PAYROLL	260.04
60800	DEARBORN NATIONAL	PAYROLL	332.71
60801	DELTA DENTAL	PAYROLL	1,371.38
60802	FIDELITY SECURITY LIFE	PAYROLL	39.11
60803	HEALTH PARTNERS	PAYROLL	9,486.73
60804	L.E.L.S.	PAYROLL	245.00
60805	LOCAL 49	PAYROLL	100.50
60806	NCPERS MINNESOTA-7750811	PAYROLL	56.00
60807	AID ELECTRIC SERVICE, INC	SERVICE PARKING LOT LIGHT	468.10
60808	AMERICAN LEGAL	CODE OF ORDINACES	448.70
60809	ANOKA COUNTY	DATA SERVICES	516.75
60810	ASPEN MILLS	UNIFORM ALLOWANCE	387.79
60811	AUTOMATIC SYSTEMS CO	SERVICE BIFFS LS NEW DISPLAY	755.10

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60812	BETTY QUIEN	REFUND ZIP LINING	395.00
60813	CITY OF BLAINE	1ST QTR WATER CONSUMPTION	517.82
60814	WANDA BROWN-MCGRECK	REIMBURSE MILEAGE	18.90
60815	CENTRAL TURF & IRRIGATION SUPPLY	PARTS AND SUPPLIES	217.29
60816	CITYWIDE BLAINE LOCK & SAFE	SUPPLIES	30.50
60817	COON RAPIDS CHRYSLER	AUTO SERVICE	493.15
60818	COTTENS INC	HALOGEN LAMP AND FUSE KIT	191.23
60819	DODGE OF BURNSVILLE	SQUAD 214 AUTO SERVICE	634.91
60820	ECM PUBLISHERS, INC.	PUBLISHING	639.63
60821	EMERGENCY AUTOMOTIVE TECHNOLOGI	CAPITAL OTLAY NEW SQUAD	3,385.65
60822	FERGUSON WATERWORKS #2516	GASKET	17.52
60823	FRIENDLY CHEVROLET GEO. INC.	AUTO SERVICE	39.27
60824	G & K SERVICES	MATS	83.27
60825	JOANNE KLEIN	REFUND OWATONNA TRIP	67.00
60826	KIM OBRASKE	REFUND SOFTBALL	79.00
60827	MANSFIELD OIL COMPANY	FUEL	476.71
60828	MARK BONESTEEL	REIMBURSE MILEAGE	56.70
60829	MINNESOTA SAFETY COUNCIL	INSTRUCTOR DEF. DRIVING	952.00
60830	MN HWY SAFETY & RESEARCH CTR	REGISTRATION	938.00
60831	NORTH COUNTRY FORD	SQUAD 210 AUTO SERVICE	6.12
60832	OFFICE DEPOT	SUPPLIES	40.42
60833	PERFECT 10 CAR WASH	SQUAD CAR WASHES	27.50
60834	ROBERT TERLINSNER	REFUND PERMIT TO CARRY	100.00
60835	SHRED-IT USA LOS ANGELES	SHREDDING SERVICE	73.11
60836	STATE OF MINNESOTA	DATA SERVICES	390.00
60837	STREICHER'S	UNIFORM ALLOWANCE	130.99
60838	SYMBOL ARTS	UNIFORM EQUIPMENT NEW HIRE	185.00
60839	TASC	COBRA ADMIN FEES	30.08
60840	TERRY RANDALL	REIMBURSE UNIFORM ALLOWANCE	90.97
60841	TWIST OFFICE PRODUCTS	SUPPLIES	296.52
60842	U.S.T.I.	AP CHECKS	325.00
TOTAL DISBURSEMENTS			523,135.58

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: APRIL 2016
PAGE 1 OF 3
CLAIMS RES: 16-08

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28844	DEARBORN NATIONAL	PAYROLL 3/20/16-4/2/16	\$ 74.75
28845	DELTA DENTAL	PAYROLL 3/20/16-4/2/16	\$ 101.06
28846	FIDELITY SECURITY LIFE	PAYROLL 3/20/16-4/2/16	\$ 3.13
28847	HEALTH PARTNERS	PAYROLL 3/20/16-4/2/16	\$ 758.10
28848	MN TEAMSTER	PAYROLL 3/13/16-3/26/16	\$ 54.00
28877	AMERICAN BOTTLING COMPNAY	JUIC/MIX/POP PURCHASE	\$ 148.00
28878	BELLBOY CORPORATION	LIQUOR PURCHASE	\$ 193.70
28879	BREAKTHRU BEVERAGE MINNESOTA	BEER - LIQUOR - WINE PURCHASE	\$ 8,596.04
28880	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 10,830.48
28881	CENTER POINT ENERGY	GAS SERVICE	\$ 39.51
28882	CITY OF SPRING LAKE PARK	WATER/SEWER BILL	\$ 99.51
28883	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 650.10
28884	HOHENSTEINS INC	BEER PURCHASE	\$ 163.00
28885	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 7,027.95
28886	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 13,362.32
28887	PAUSTIS & SON'S	WINE PURCHASE	\$ 720.38
28888	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 835.60
28889	SILENT WATCHDOG	MONTHLY DVR RENTAL	\$ 60.00
28890	SOUTHERN WINE & SPIRITS OF MN	LIQUOR PURCHASE	\$ 3,147.35
28891	WINE MERCHANTS	WINE PURCHASE	\$ 315.00
28892	JJ TAYLOR COMPANIES	CREDIT - BEER PURCHASE	\$ 4,829.19
28893	PLUNKETT'S INC	PEST CONTROL	\$ 29.58
28894	US BANK	ATM REFILL - CASH	\$ 5,000.00
28895	DEARBORN NATIONAL	PAYROLL 4/3/16-4/16/16	\$ 74.75
28896	DELTA DENTAL	PAYROLL 4/3/16-4/16/16	\$ 101.06
28897	FIDELITY SECURITY LIFE	PAYROLL 4/3/16-4/16/16	\$ 3.13
28898	HEALTH PARTNERS	PAYROLL 4/3/16-4/16/16	\$ 758.10
28899	MN TEAMSTER	PAYROLL 3/27/16-4/9/16	\$ 58.50
28900	BAUHAUS BREW LABS	BEER PURCHASE	\$ 140.00
28901	BELLBOY CORPORATION	JUICE/MIX/POP PURCHASE	\$ 166.51
28902	BERNICK'S WINE	BEER - JUICE/MIX/POP PURCHASE	\$ 312.75
28903	BREAKTHRU BEVERAGE MINNESOTA	CREDIT - BEER - LIQUOR PURCHASE	\$ 6,421.04
		JUICE/MIX/POP - WINE PURCHASE	
28904	CAPITOL BEVERAGE SALES	BEER - JUICE/MIX/POP PURCHASE	\$ 8,541.19
28905	CITYWIDE WINDOW SERVICES INC	CONTRACTUAL SERVICE	\$ 31.00
28906	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 136.44
28907	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 883.90
28908	ECM PUBLISHERS, INC	ADVERTISING	\$ 488.25
28909	G & K SERVICES	RUG SERVICE	\$ 104.54
28910	GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 66.00
28911	HOHENSTEINS INC	BEER PURCHASE	\$ 654.00
28912	J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 1,578.96
28913	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 2,983.70
28914	JOHNSON BROTHERS LIQUOR	CREDIT - LIQUOR - WINE PURCHASE	\$ 7,055.20
28915	M AMUNDSON LLP	CIGARETTE - CIGAR - JUICE/MIX/POP PURCHAS	\$ 5,269.13
28916	MIDWEST COCA-COLA BOTTLING	CREDIT - JUICE/MIX/POP PURCHASE	\$ 424.76
28917	PAUSTIS & SON'S	WINE PURCHASE	\$ 378.89

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: APRIL 2016
PAGE 2 OF 3
CLAIMS RES: 16-08

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28918	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 559.75
28919	POPP.COM	TELEPHONE SERVICE	\$ 273.23
28920	RED BULL DISTRIBUTING COMPANY	JUICE/MIX/POP PURCHASE	\$ 342.50
28921	SAM'S CLUB	JUICE/MIX/POP - OFFICE SUPPLIES	\$ 104.41
28922	SOUTHERN WINE & SPIRITS OF MN	CREDIT - LIQUOR - WINE PURCHASE	\$ 2,000.83
28923	TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 273.37
28924	VARNER TRANSPORTATION	FREIGHT EXPENSES	\$ 828.00
28925	VINOCOPIA, INC	LIQUOR PURCHASE	\$ 498.75
28926	WINE MERCHANTS	WINE PURCHASE	\$ 306.00
28927	BERNICK'S WINE	BEER PURCHASE	\$ 1,782.62
28928	BREAKTHRU BEVERAGE MINNESOTA	BEER - LIQUOR PURCHASE	\$ 9,579.53
28929	CAPITOL BEVERAGE SALES	CREDIT - BEER PURCHASE	\$ 4,814.65
28930	CITY OF SPRING LAKE PARK	LANDSCAPING	\$ 131.75
28931	CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 150.00
28932	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 145.56
28933	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 859.10
28934	ECM PUBLISHERS, INC	ADVERTISING	\$ 488.25
28935	GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 259.99
28936	HOHENSTEINS	BEER PURCHASE	\$ 180.00
28937	JJ TAYLOR COMPANIES	CREDIT - BEER PURCHASE	\$ 5,828.33
28938	JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR PURCHASE	\$ 4,294.69
28939	MY ALARAM CENTER	SECURITY	\$ 166.74
28940	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 581.75
28941	PLAYNETWORK	CONTRACTUAL SERVICES	\$ 32.01
28942	QUALITY REFRIGERATION	MAINTENANCE AGRREMENT	\$ 321.38
28943	SOUTHERN WINE & SPIRITS OF MN	LIQUOR PURCHASE	\$ 2,366.40
28944	TWIN CITIES E MEDIA	ADVERTISING	\$ 545.00
28945	U.S.T.I.	CHECKS	\$ 260.00
		PAYROLL (4/1/16)	10,229.58
		PAYROLL (4/15/16)	10,352.07
		PAYROLL (4/29/16)	11,993.14
		RETRO PAY (4/29/16)	890.21
		SALES TAX (Mar)	12,758.00
		OTP Tax (Mar)	239.16
		TOTAL DISBURSEMENTS	\$ 178,107.30

DATE: APRIL 2016
PAGE 3 OF 3
CLAIM RES: 16-08

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

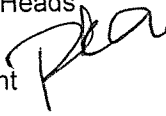
Daniel Buchholtz, Administrator/Clerk-Treasurer

MEMORANDUM

DATE: May 11, 2016

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant



RE: Budget to Date

(as of April 30, 2016)

Attached is the April, 2016 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **66.68% remaining**. The overall General Fund ratio is **71.09%**.

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

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Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
101.00000.31010 CURRENT TAXES	\$ 0.00	\$ 0.00	\$ 2,771,985.00	\$ 0.00	100.00%
101.00000.31020 DELINQ TAXES	0.00	0.00	0.00	536.15	0.00%
101.00000.32110 LIQUOR LICENSES	0.00	50.00	32,800.00	400.00	98.78%
101.00000.32179 PAWN SHOP LICENSES	0.00	0.00	6,252.00	1,563.00	75.00%
101.00000.32180 CIGARETTE,DANCE,BINGO,MISC	0.00	150.00	5,200.00	700.00	86.54%
101.00000.32181 SIGN PERMITS	0.00	35.00	5,500.00	1,183.00	78.49%
101.00000.32208 CONTRACTORS LICENSES	0.00	845.00	6,500.00	3,955.00	39.15%
101.00000.32210 BUILDING PERMIT	0.00	4,560.68	55,000.00	10,289.81	81.29%
101.00000.32211 BUILDING PERMIT SURCHARGES	0.00	119.59	3,000.00	268.29	91.06%
101.00000.32230 PLUMBING PERMIT	0.00	85.00	4,000.00	836.00	79.10%
101.00000.32231 PLUMBING PERMIT SURCHARGES	0.00	1.00	300.00	14.00	95.33%
101.00000.32232 HEATING & A/C PERMITS	0.00	270.00	8,000.00	1,287.75	83.90%
101.00000.32233 HTG & A/C SURCHARGES	0.00	4.00	400.00	23.99	94.00%
101.00000.32240 PET LICENSE	0.00	165.00	500.00	209.00	58.20%
101.00000.32260 CERTIFICATE OF OCCUPANCY	0.00	200.00	2,000.00	1,250.00	37.50%
101.00000.32261 VACANT PROPERTY REGISTRATIO	0.00	1,000.00	4,000.00	1,800.00	55.00%
101.00000.33401 LOCAL GOVERNMENT AID	0.00	0.00	335,218.00	0.00	100.00%
101.00000.33404 PERA INCREASE AID	0.00	0.00	5,775.00	0.00	100.00%
101.00000.33407 STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.00000.33416 POLICE TRAINING REIMB	0.00	0.00	3,600.00	0.00	100.00%
101.00000.33421 INSURANCE PREMIUM-POLICE	0.00	0.00	75,000.00	0.00	100.00%
101.00000.34103 SPEC USE,ZONING,SUB-DIV	0.00	135.00	1,800.00	1,605.00	10.83%
101.00000.34104 PLAN CHECKING FEES	0.00	999.94	12,000.00	2,704.03	77.47%
101.00000.34105 SALE OF MAPS,COPIES ETC	0.00	5.00	300.00	80.00	73.33%
101.00000.34107 ASSESSMENT SEARCHES	0.00	50.00	100.00	150.00	(50.00%)
101.00000.34108 ADMINISTRATION SAC CHARGES	0.00	0.00	70.00	0.00	100.00%
101.00000.34109 FILING FEES	0.00	0.00	60.00	0.00	100.00%
101.00000.34111 ADM. GAMBLING EXPENSES	0.00	0.00	32,554.00	0.00	100.00%
101.00000.34115 GUN RANGE FACILITY USE	0.00	150.00	0.00	510.00	0.00%
101.00000.34117 ROOM-FACILITY RENTAL	0.00	0.00	0.00	50.00	0.00%
101.00000.34201 POLICE & FIRE ALARM PERMIT	0.00	0.00	1,500.00	0.00	100.00%
101.00000.34204 RENTAL HOUSING REGISTRATION	0.00	620.00	55,000.00	6,140.00	88.84%
101.00000.34205 RIGHT OF WAY APPLICATIONS	0.00	0.00	3,500.00	0.00	100.00%
101.00000.34801 INSURANCE DIVIDENDS	0.00	0.00	8,000.00	0.00	100.00%
101.00000.34950 REFUNDS & REIMB	0.00	0.00	4,000.00	192.35	95.19%
101.00000.35101 COURT FINES	0.00	6,205.42	90,000.00	16,193.58	82.01%
101.00000.35102 ADM OFFENSE FINES	0.00	325.00	4,000.00	1,480.00	63.00%
101.00000.35347 TEP-GENERAL FUND PORTION 25	0.00	4,616.63	0.00	5,593.57	0.00%
101.00000.35349 MN DRIVING DIVERSION PROGRA	0.00	0.00	500.00	200.00	60.00%
101.00000.35350 DETOX TRANSPORTATION	0.00	0.00	200.00	0.00	100.00%
101.00000.36210 INTEREST EARNINGS	0.00	0.00	20,000.00	(516.72)	102.58%
101.00000.36901 LIAISON OFFICER	0.00	0.00	72,964.00	18,292.00	74.93%
101.00000.39100 CPWL REIM FOR SERVICES	0.00	0.00	4,500.00	0.00	100.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILITY	0.00	0.00	46,350.00	0.00	100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	100.00%
101.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	2,500.00	0.00	100.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

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Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.00000.39207 TRANSFER FROM RECREATION	0.00	0.00	60,000.00	0.00	100.00%
Total Revenues	0.00	20,592.26	4,242,858.00	76,989.80	98.19%
Total GENERAL FUND Revenues	\$ 0.00	\$ 20,592.26	\$ 4,242,858.00	\$ 76,989.80	98.19%

Expenditures

MAYOR AND COUNCIL Expenditures

101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 31,296.00	\$ 10,431.52	66.67%
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	130.41	1,685.00	521.63	69.04%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	199.50	2,395.00	798.00	66.68%
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	80.00	49.00	38.75%
101.41110.02100 OPERATING SUPPLIES	0.00	36.70	511.00	99.80	80.47%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	250.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	0.00	1,550.00	0.00	100.00%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	(40.00)	2,010.00	27.00	98.66%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	8,774.00	2,500.00	71.51%
101.41110.04955 DISCRETIONARY	0.00	0.00	5,150.00	0.00	100.00%
Total MAYOR AND COUNCIL Expenditures	0.00	2,934.49	53,701.00	14,426.95	73.13%

ADMINISTRATION Expenditures

101.41400.01010 FULL TIME EMPLOYEES	0.00	34,988.58	291,735.00	104,767.06	64.09%
101.41400.01050 VACATION BUY BACK	0.00	0.00	2,450.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	2,613.81	21,880.00	7,843.47	64.15%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,643.40	22,505.00	7,874.68	65.01%
101.41400.01300 HEALTH INSURANCE	0.00	4,469.00	54,181.00	17,921.46	66.92%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	21.16	247.00	84.64	65.73%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,500.00	1,530.16	38.79%
101.41400.02000 OFFICE SUPPLIES	0.00	170.97	3,715.00	374.36	89.92%
101.41400.02030 PRINTED FORMS	0.00	325.00	1,377.00	629.00	54.32%
101.41400.02100 OPERATING SUPPLIES	0.00	13.75	625.00	105.55	83.11%
101.41400.02220 POSTAGE	0.00	184.29	3,445.00	640.47	81.41%
101.41400.03210 TELEPHONE	0.00	0.00	800.00	157.98	80.25%
101.41400.03310 TRAVEL EXPENSE	0.00	346.14	3,300.00	1,038.42	68.53%
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	360.00	64.50	82.08%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	17.77	99.29%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	6,519.00	3,831.42	41.23%
101.41400.04300 CONFERENCE & SCHOOLS	0.00	60.00	5,935.00	1,548.74	73.90%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	570.00	731.58	(28.35%)
101.41400.04500 CONTRACTUAL SERVICES	0.00	485.26	5,345.00	1,090.11	79.61%
Total ADMINISTRATION Expenditures	0.00	46,321.36	429,989.00	150,251.37	65.06%

ASSESSOR Expenditures

101.41500.04000 CONTRACTUAL SERVICE	0.00	0.00	35,500.00	8,739.50	75.38%
Total ASSESSOR Expenditures	0.00	0.00	35,500.00	8,739.50	75.38%

AUDIT & ACCTG SERVICES Expenditures

101.41540.03010 AUDIT & ACCTG SERVICES	0.00	8,975.00	9,415.00	8,975.00	4.67%
Total AUDIT & ACCTG SERVICES Expenditures	0.00	8,975.00	9,415.00	8,975.00	4.67%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	0.00	23,490.00	229.91	99.02%
Total I.T. SERVICES Expenditures	0.00	0.00	23,490.00	229.91	99.02%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	8,992.68	125,000.00	27,336.91	78.13%
Total LEGAL FEES Expenditures	0.00	8,992.68	125,000.00	27,336.91	78.13%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	0.00	9,000.00	381.50	95.76%
Total ENGINEERING FEES Expenditures	0.00	0.00	9,000.00	381.50	95.76%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	117.00	0.00	100.00%
101.41720.02220 POSTAGE	0.00	11.75	150.00	49.48	67.01%
101.41720.03500 PRINTING & PUBLISHING	0.00	91.38	400.00	236.52	40.87%
101.41720.04000 PLANNER FEES	0.00	0.00	1,000.00	0.00	100.00%
Total PLANNING & ZONING Expenditures	0.00	103.13	1,667.00	286.00	82.84%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,488.77	13,022.00	4,476.55	65.62%
101.41940.01013 OVERTIME	0.00	2.33	0.00	266.27	0.00%
101.41940.01020 ON CALL SALARIES	0.00	0.00	0.00	43.42	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	269.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	111.82	976.00	358.91	63.23%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	111.16	1,017.00	367.98	63.82%
101.41940.01300 HEALTH INSURANCE	0.00	174.82	3,300.00	699.76	78.80%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	4.16	68.00%
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	0.00	100.00%
101.41940.02100 OPERATING SUPPLIES	0.00	1,943.04	7,500.00	6,350.50	15.33%
101.41940.02200 REPAIR & MAINTENANCE	0.00	624.10	7,200.00	2,543.84	64.67%
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	5.46	250.00	124.20	50.32%
101.41940.03210 TELEPHONE	0.00	0.00	9,000.00	1,770.78	80.32%
101.41940.03810 ELECTRIC UTILITIES	0.00	1,606.10	22,000.00	5,240.65	76.18%
101.41940.03830 GAS UTILITIES	0.00	729.08	20,000.00	6,814.27	65.93%
101.41940.03841 RUBBISH REMOVAL	0.00	269.10	4,150.00	1,136.76	72.61%
101.41940.04000 CONTRACTUAL SERVICE	0.00	0.00	940.00	0.00	100.00%
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,014.00	0.00	100.00%
Total GOVERNMENT BUILDING Expenditures	0.00	7,066.82	99,151.00	30,198.05	69.54%
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	0.00	117,756.40	958,188.00	336,825.42	64.85%
101.42100.01013 OVERTIME	0.00	3,754.29	97,000.00	12,414.33	87.20%
101.42100.01050 VACATION BUY BACK	0.00	0.00	4,000.00	0.00	100.00%
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	18,275.92	150,325.00	52,445.63	65.11%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,714.00	24,444.00	7,922.03	67.59%
101.42100.01300 HEALTH INSURANCE	0.00	11,471.42	148,000.00	45,294.14	69.40%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	56.28	665.00	220.78	66.80%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42100.01510 WORKERS COMPENSATION	0.00	894.97	25,000.00	27,909.14	(11.64%)
101.42100.02000 OFFICE SUPPLIES	0.00	(192.00)	3,600.00	(131.08)	103.64%
101.42100.02030 PRINTED FORMS	0.00	0.00	1,000.00	115.00	88.50%
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	0.00	7,550.00	1,426.26	81.11%
101.42100.02100 OPERATING SUPPLIES	0.00	0.00	3,500.00	1,028.18	70.62%
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	1,253.67	23,700.00	3,467.86	85.37%
101.42100.02220 POSTAGE	0.00	46.91	1,900.00	244.43	87.14%
101.42100.03050 MEDICAL EXPENSE	0.00	0.00	2,000.00	273.00	86.35%
101.42100.03210 TELEPHONE	0.00	0.00	3,400.00	947.88	72.12%
101.42100.03211 DATA SERVICES	0.00	840.00	16,992.00	6,210.95	63.45%
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	873.77	9,420.00	3,166.80	66.38%
101.42100.03310 TRAVEL EXPENSE	0.00	56.70	500.00	233.61	53.28%
101.42100.03421 800 MHZ RADIO	0.00	0.00	2,006.00	342.00	82.95%
101.42100.04000 CONTRACTUAL SERVICE	0.00	36.55	16,860.00	9,966.37	40.89%
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	0.00	4,000.00	1,385.28	65.37%
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	1,182.45	20,000.00	9,103.18	54.48%
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	0.00	3,500.00	207.48	94.07%
101.42100.04300 CONFERENCE & SCHOOLS	0.00	938.00	11,500.00	1,538.00	86.63%
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	630.00	1,485.00	1,670.00	(12.46%)
101.42100.05000 CAPITAL OUTLAY	0.00	3,990.65	35,472.00	29,988.65	15.46%
101.42100.07000 PERMANENT TRANSFERS OUT-800	0.00	74.43	25,355.00	610.07	97.59%
Total POLICE PROTECTION Expenditures	0.00	164,654.41	1,601,362.00	554,825.39	65.35%
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	0.00	16,588.00	199,057.00	66,352.00	66.67%
101.42200.04935 STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	29,439.00	14,720.00	50.00%
Total FIRE PROTECTION Expenditures	0.00	16,588.00	651,426.00	81,072.00	87.55%
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	0.00	8,988.87	76,100.00	26,937.37	64.60%
101.42300.01030 PART TIME EMPLOYEES	0.00	0.00	10,080.00	0.00	100.00%
101.42300.01050 VACATION BUY BACK	0.00	0.00	1,462.00	0.00	100.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	674.16	5,708.00	2,020.29	64.61%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	678.48	6,705.00	2,033.20	69.68%
101.42300.01300 HEALTH INSURANCE	0.00	778.78	9,850.00	3,117.00	68.36%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	17.12	66.43%
101.42300.01510 WORKERS COMPENSATION	0.00	0.00	1,450.00	276.30	80.94%
101.42300.02000 OFFICE SUPPLIES	0.00	25.98	500.00	25.98	94.80%
101.42300.02100 OPERATING SUPPLIES	0.00	130.00	1,300.00	153.05	88.23%
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	83.58	1,600.00	238.64	85.09%
101.42300.02200 REPAIR & MAINTENANCE	0.00	0.00	1,000.00	37.50	96.25%
101.42300.03210 TELEPHONE	0.00	0.00	1,000.00	158.01	84.20%
101.42300.03310 TRAVEL EXPENSE	0.00	0.00	150.00	0.00	100.00%
101.42300.04300 CONFERENCE & SCHOOLS	0.00	60.00	1,000.00	60.00	94.00%
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	0.00	2,000.00	2,792.30	(39.62%)
Total CODE ENFORCEMENT Expenditures	0.00	11,424.13	119,956.00	37,866.76	68.43%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

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Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
STREET DEPARTMENT Expenditures						
101.43000.01010	FULL TIME EMPLOYEES	0.00	14,725.41	125,022.00	43,930.84	64.86%
101.43000.01013	OVERTIME	0.00	15.26	7,061.00	1,724.81	75.57%
101.43000.01020	ON CALL SALARIES	0.00	0.00	2,018.00	290.11	85.62%
101.43000.01050	VACATION BUY BACK	0.00	0.00	810.00	0.00	100.00%
101.43000.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	1,105.42	10,057.00	3,445.64	65.74%
101.43000.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,097.50	10,321.00	3,500.80	66.08%
101.43000.01300	HEALTH INSURANCE	0.00	1,491.76	23,105.00	5,971.03	74.16%
101.43000.01313	PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	35.47	66.85%
101.43000.01510	WORKERS COMPENSATION	0.00	0.00	9,000.00	8,326.61	7.48%
101.43000.02120	MOTOR FUELS & LUBRICANTS	0.00	771.44	18,000.00	2,164.20	87.98%
101.43000.02150	SHOP MATERIALS	0.00	1,126.27	2,000.00	1,370.50	31.48%
101.43000.02200	REPAIR & MAINTENANCE	0.00	553.60	7,500.00	2,129.17	71.61%
101.43000.02210	EQUIPMENT PARTS	0.00	80.66	6,000.00	3,320.35	44.66%
101.43000.02221	TIRES	0.00	0.00	760.00	0.00	100.00%
101.43000.02224	STREET MAINT SUPPLIES	0.00	0.00	1,393.00	0.00	100.00%
101.43000.02226	SIGNS & STRIPING	0.00	650.26	6,000.00	650.26	89.16%
101.43000.02280	UNIFORMS, SAFETY SHOES	0.00	18.19	790.00	849.44	(7.52%)
101.43000.03210	TELEPHONE	0.00	0.00	370.00	52.65	85.77%
101.43000.04000	CONTRACTUAL SERVICE	0.00	40.00	840.00	40.00	95.24%
101.43000.04300	CONFERENCE & SCHOOLS	0.00	0.00	400.00	72.50	81.88%
101.43000.04330	DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00	100.00%
Total STREET DEPARTMENT Expenditures		0.00	21,684.63	231,654.00	77,874.38	66.38%
RECREATION DEPARTMENT Expenditures						
101.45100.01010	FULL TIME EMPLOYEES	0.00	23,937.04	202,245.00	71,342.16	64.72%
101.45100.01040	TEMPORARY EMPLOYEES	0.00	0.00	13,000.00	1,565.00	87.96%
101.45100.01050	VACATION BUY BACK	0.00	0.00	2,600.00	0.00	100.00%
101.45100.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	1,795.26	15,169.00	5,350.67	64.73%
101.45100.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,799.47	16,665.00	5,481.80	67.11%
101.45100.01300	HEALTH INSURANCE	0.00	2,679.44	33,231.00	10,729.72	67.71%
101.45100.01313	PRUDENTIAL LIFE INSURANCE	0.00	14.54	176.00	58.16	66.95%
101.45100.01510	WORKERS COMPENSATION	0.00	0.00	1,700.00	567.72	66.60%
101.45100.02000	OFFICE SUPPLIES	0.00	402.88	1,625.00	2,425.53	(49.26%)
101.45100.02220	POSTAGE	0.00	508.29	6,800.00	1,325.50	80.51%
101.45100.02290	RECREATION EQUIP SUPPLIES	0.00	0.00	2,200.00	443.70	79.83%
101.45100.03310	TRAVEL EXPENSE	0.00	(7.01)	1,000.00	312.47	68.75%
101.45100.03500	PRINTING & PUBLISHING	0.00	(137.00)	9,857.00	1,588.95	83.88%
101.45100.04300	CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	20.00	98.57%
101.45100.04330	DUES & SUBSCRIPTIONS	0.00	0.00	435.00	277.00	36.32%
Total RECREATION DEPARTMENT Expenditures		0.00	30,992.91	308,103.00	101,488.38	67.06%
PARKS DEPARTMENT Expenditures						
101.45200.01010	FULL TIME EMPLOYEES	0.00	15,445.40	130,160.00	46,065.41	64.61%
101.45200.01013	OVERTIME	0.00	15.26	7,061.00	1,742.50	75.32%
101.45200.01020	ON CALL SALARIES	0.00	0.00	2,018.00	167.08	91.72%
101.45200.01050	VACATION BUY BACK	0.00	0.00	2,000.00	0.00	100.00%
101.45200.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	1,159.62	10,443.00	3,598.31	65.54%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.45200.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,159.70	10,805.00	3,674.47	65.99%
101.45200.01300 HEALTH INSURANCE	0.00	1,571.26	23,103.00	6,288.91	72.78%
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.92	107.00	35.67	66.66%
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	10,500.00	8,861.63	15.60%
101.45200.02100 OPERATING SUPPLIES	0.00	0.00	1,000.00	0.00	100.00%
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	715.72	17,000.00	2,010.42	88.17%
101.45200.02200 REPAIR & MAINTENANCE	0.00	356.44	7,000.00	1,023.21	85.38%
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	644.00	0.00	5,185.75	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	1,652.51	3,000.00	1,796.50	40.12%
101.45200.02221 TIRES	0.00	0.00	600.00	0.00	100.00%
101.45200.02225 LANDSCAPING MATERIALS	0.00	3,430.50	8,600.00	3,430.50	60.11%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	18.19	800.00	849.44	(6.18)%
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	1,530.00	127.66	91.66%
101.45200.03210 TELEPHONE	0.00	0.00	232.00	157.98	31.91%
101.45200.03810 ELECTRIC UTILITIES	0.00	303.43	3,800.00	1,342.99	64.66%
101.45200.03830 GAS UTILITIES	0.00	198.64	4,000.00	1,387.16	65.32%
101.45200.03841 RUBBISH REMOVAL	0.00	0.00	300.00	63.87	78.71%
101.45200.04190 SATELLITE RENTAL	0.00	0.00	1,300.00	0.00	100.00%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	800.00	72.50	90.94%
101.45200.04500 CONTRACTUAL SERVICES	0.00	40.00	760.00	40.00	94.74%
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	0.00	11,500.00	0.00	100.00%
Total PARKS DEPARTMENT Expenditures	0.00	26,719.59	258,419.00	87,921.96	65.98%
FORESTRY Expenditures					
101.45300.02100 OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
101.45300.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
101.45300.04300 CONFERENCE & SCHOOLS	0.00	0.00	545.00	390.00	28.44%
Total FORESTRY Expenditures	0.00	0.00	1,591.00	390.00	75.49%
MISCELLANEOUS Expenditures					
101.49000.01313 RETIREES LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	(440.00)	45,000.00	39,983.36	11.15%
101.49000.04390 MISCELLANEOUS	0.00	30.08	1,000.00	120.32	87.97%
101.49000.04420 SURCHARGES-PLMG	0.00	13.00	200.00	13.00	93.50%
101.49000.04430 SURCHARGES-HTG	0.00	19.99	400.00	19.99	95.00%
101.49000.04440 SURCHARGES-BLDG	0.00	122.61	2,000.00	122.61	93.87%
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	234,784.00	4,066.71	98.27%
Total MISCELLANEOUS Expenditures	0.00	(254.32)	283,434.00	44,325.99	84.36%
Total GENERAL FUND Expenditures	\$ 0.00	\$ 346,202.83	\$ 4,242,858.00	\$ 1,226,590.05	71.09%
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ (325,610.57)	\$ 0.00	\$ (1,149,600.25)	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$	20,592.26	\$	4,242,858.00	\$	76,989.80	98.19%
Total Expenditures	\$	0.00	\$	346,202.83	\$	4,242,858.00	\$	1,226,590.05	71.09%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(325,610.57)	\$	0.00	\$	(1,149,600.25)	0.00%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
601.00000.34950 MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 70.00	\$ 0.00	193.20	0.00%
601.00000.36210 INTEREST EARNINGS	0.00	0.00	50,000.00	0.00	100.00%
601.00000.37101 WATER COLLECTIONS	0.00	73,872.02	460,950.00	160,670.61	65.14%
601.00000.37103 SALES TAX COLLECTED	0.00	1,090.31	5,000.00	2,307.61	53.85%
601.00000.37104 PENALTIES/WATER	0.00	0.00	6,000.00	1,413.84	76.44%
601.00000.37109 SAFE DRINKING WATER FEE	0.00	3,461.31	13,928.00	6,940.16	50.17%
601.00000.37111 ADMINISTRATIVE CHARGE	0.00	17,604.35	68,000.00	34,942.73	48.61%
601.00000.37115 ESTIMATE READING CHRG	0.00	10.00	50.00	20.00	60.00%
601.00000.37151 WATER RECONNECT-CALL OUT F	0.00	525.00	1,200.00	696.00	42.00%
601.00000.37170 WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171 WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172 WATER METER SALES & INSTALLA	0.00	178.64	1,000.00	893.20	10.68%
601.00000.37201 SEWER COLLECTIONS	0.00	181,574.02	790,100.00	357,665.21	54.73%
601.00000.37204 PENALTIES-SEWER	0.00	0.00	15,000.00	2,800.00	81.33%
601.00000.37250 SEWER CONNECTION CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.00000.37270 SEWER PERMITS	0.00	0.00	100.00	75.00	25.00%
601.00000.37271 SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273 SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	1,000.00	0.00	100.00%
Total Revenues	0.00	278,385.65	1,415,298.00	568,617.56	59.82%
Total PUBLIC UTILITIES OPERATIONS Revenues	\$ 0.00	\$ 278,385.65	\$ 1,415,298.00	\$ 568,617.56	59.82%

Expenditures**WATER DEPARTMENT Expenditures**

601.49400.01010 FULL TIME EMPLOYEES	\$ 0.00	\$ 11,854.17	\$ 100,916.00	35,378.47	64.94%
601.49400.01013 OVERTIME	0.00	177.84	7,061.00	1,775.27	74.86%
601.49400.01020 ON CALL SALARIES	0.00	0.00	2,421.00	219.84	90.92%
601.49400.01040 TEMPORARY EMPLOYEES	0.00	220.00	19,100.00	724.00	96.21%
601.49400.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	902.39	8,280.00	2,803.00	66.15%
601.49400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	915.56	9,979.00	2,895.77	70.98%
601.49400.01300 HEALTH & DENTAL INSURANCE	0.00	1,319.48	18,606.00	5,281.27	71.62%
601.49400.01313 LIFE INSURANCE	0.00	7.68	95.00	30.71	67.67%
601.49400.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49400.02000 OFFICE SUPPLIES	0.00	38.31	800.00	304.29	61.96%
601.49400.02030 PRINTED FORMS	0.00	443.08	2,000.00	443.08	77.85%
601.49400.02100 OPERATING SUPPLIES	0.00	0.00	800.00	389.20	51.35%
601.49400.02120 MOTOR FUELS & LUBRICANTS	0.00	167.15	4,000.00	469.32	88.27%
601.49400.02200 REPAIR & MAINTENANCE	0.00	4,011.30	48,500.00	15,150.22	68.76%
601.49400.02210 EQUIPMENT PARTS	0.00	96.40	1,000.00	331.19	66.88%
601.49400.02220 POSTAGE	0.00	54.23	2,500.00	822.70	67.09%
601.49400.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02261 WATER TESTING	0.00	64.00	800.00	192.00	76.00%
601.49400.02262 WATER METER & SUPPLIES	0.00	4,980.42	5,500.00	6,541.76	(18.94%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264 SAFE DRINKING WATER FEE	0.00	0.00	13,844.00	3,478.04	74.88%
601.49400.02280 UNIFORM ALLOWANCE	0.00	24.56	950.00	558.94	41.16%
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	0.00	2,502.00	0.00	100.00%
601.49400.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	0.00	0.00	900.00	150.89	83.23%
601.49400.03310 TRAVEL EXPENSE	0.00	0.00	1,200.00	0.00	100.00%
601.49400.03500 PRINTING & PUBLISHING	0.00	2,396.25	7,000.00	4,764.57	31.93%
601.49400.03600 INSURANCE	0.00	0.00	8,900.00	8,244.20	7.37%
601.49400.03870 WATER USAGE-CITY OF BLAINE	0.00	517.82	4,000.00	517.82	87.05%
601.49400.04000 CONTRACTUAL SERVICE	0.00	40.00	5,850.00	7,851.30	(34.21%)
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	36.25	13,775.00	2,346.36	82.97%
601.49400.04300 CONFERENCE & SCHOOLS	0.00	529.48	2,000.00	1,602.18	19.89%
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	525.00	250.00	52.38%
601.49400.04370 PERMITS AND TAXES	0.00	1,091.00	7,800.00	4,657.52	40.29%
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	99,801.00	0.00	100.00%
Total WATER DEPARTMENT Expenditures	0.00	29,887.37	412,165.00	115,837.63	71.90%
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PROD	0.00	0.00	23,000.00	2,259.70	90.18%
601.49402.02200 REPAIR & MAINTENANCE	0.00	0.00	10,000.00	0.00	100.00%
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	5,000.00	237.60	95.25%
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03500 PRINTING & PUBLISHING	0.00	548.25	0.00	548.25	0.00%
601.49402.03600 INSURANCE	0.00	0.00	11,300.00	10,409.40	7.88%
601.49402.03810 ELECTRIC UTILITIES	0.00	5,098.30	80,000.00	18,045.83	77.44%
601.49402.03830 GAS UTILITIES	0.00	0.00	3,000.00	853.20	71.56%
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIONS	0.00	850.00	2,850.00	975.00	65.79%
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
Total WATER TREATMENT PLANT Expenditures	0.00	6,496.55	182,885.00	33,328.98	81.78%
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	0.00	11,854.17	100,916.00	35,378.54	64.94%
601.49450.01013 OVERTIME	0.00	177.86	7,061.00	1,775.32	74.86%
601.49450.01020 ON CALL SALARIES	0.00	0.00	2,421.00	219.85	90.92%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	220.00	19,100.00	724.00	96.21%
601.49450.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	902.47	8,280.00	2,803.20	66.14%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	915.62	9,979.00	2,896.01	70.98%
601.49450.01300 HEALTH & DENTAL INSURANCE	0.00	1,319.52	18,606.00	5,281.43	71.61%
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	30.79	67.59%
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49450.02000 OFFICE SUPPLIES	0.00	38.31	800.00	38.31	95.21%
601.49450.02030 PRINTED FORMS	0.00	443.09	1,500.00	443.09	70.46%
601.49450.02100 OPERATING SUPPLIES	0.00	0.00	500.00	884.22	(76.84%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	167.15	4,000.00	469.31	88.27%
601.49450.02200 REPAIR & MAINTENANCE	0.00	755.10	10,000.00	1,856.05	81.44%
601.49450.02210 EQUIPMENT PARTS	0.00	0.00	2,000.00	298.50	85.08%
601.49450.02220 POSTAGE	0.00	54.22	2,500.00	597.68	76.09%
601.49450.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02262 WATER METER & SUPPLIES	0.00	4,980.41	5,000.00	6,541.74	(30.83%)
601.49450.02280 UNIFORM ALLOWANCE	0.00	24.57	950.00	558.95	41.16%
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	0.00	2,502.00	0.00	100.00%
601.49450.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	0.00	0.00	700.00	150.92	78.44%
601.49450.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	0.00	100.00%
601.49450.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	100.00%
601.49450.03600 INSURANCE	0.00	0.00	8,700.00	7,791.02	10.45%
601.49450.03810 ELECTRIC UTILITIES	0.00	257.04	3,200.00	857.77	73.19%
601.49450.03840 METRO WASTE CONTROL	0.00	40,896.76	490,716.00	204,483.80	58.33%
601.49450.04000 CONTRACTUAL SERVICE	0.00	40.00	11,850.00	3,040.00	74.35%
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	36.25	11,460.00	123.85	98.92%
601.49450.04300 CONFERENCE & SCHOOLS	0.00	687.95	2,450.00	1,355.45	44.68%
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	150.00	0.00	100.00%
601.49450.04390 MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	79,952.00	0.00	100.00%
Total SEWER DEPARTMENT Expenditures	0.00	63,778.19	820,248.00	286,263.52	65.10%
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 100,162.11	\$ 1,415,298.00	\$ 435,430.13	69.23%
PUBLIC UTILITIES OPERATIONS Excess of Revenues Over	\$ 0.00	\$ 178,223.54	\$ 0.00	\$ 133,187.43	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2016-4 Ending April 30, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$	278,385.65	\$	1,415,298.00	\$	568,617.56	59.82%
Total Expenditures	\$	0.00	\$	100,162.11	\$	1,415,298.00	\$	435,430.13	69.23%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	178,223.54	\$	0.00	\$	133,187.43	0.00%

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
APRIL 2016

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 432,244.85
102	ELECTIONS	\$ 58,078.32
103	POLICE RESERVES	\$ 898.20
104	NORTH CENTRAL SUBURBAN CABLE	\$ 6,143.73
108	POLICE FORFEITURES	\$ 22,647.10
112	ESCROW TRUST	\$ 118,427.35
<u>SPECIAL REVENUE FUNDS</u>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 21,826.14
225	PARK ACQUISITION & IMPROVEMENTS	\$ 228,182.77
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 7,042.51
227	HRA EXCESS	\$ 132,903.75
229	SANBURNOL PARK IMPROVEMENTS	\$ 12,711.12
230	RECYCLING	\$ 55,577.09
234	STREET LIGHTING	\$ 33,663.99
235	RIGHT-OF-WAY MAINTENANCE	\$ 16,315.75
237	PARK & RECREATION SPECIAL PROJECTS	\$ 18,275.70
238	GRANTS & SPECIAL PROJECTS	\$ 1,701.97
240	TOWER DAYS	\$ 20,774.88
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 50,113.80
244	RECREATION PROGRAMS	\$ 371,988.79
248	TRAFFIC EDUCATION	\$ 50,294.52
<u>DEBT SERVICE FUNDS</u>		
328	PUBLIC WORKS BUILDING-DEBT SERVICE	\$ -
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 12,438.26
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	\$ 603,099.99
384	2005A FIRE DEPARTMENT-DEBT SERVICE	\$ (750.18)
<u>CAPITAL PROJECTS FUNDS</u>		
400	REVOLVING CONSTRUCTION	\$ 673,786.18
402	MSA MAINTENANCE	\$ 60,189.00
403	CAPITAL REPLACEMENT	\$ 443,737.00
407	SEALCOATING	\$ 124,761.88
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 21,651.29
416	BUILDING MAINTENANCE & RENEWAL	\$ 102,746.75
421	81ST AVE REHAB-MSA	\$ 61,184.09
425	STORM SEWER REHAB	\$ 67,540.02
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$ 73,640.53
428	PUBLIC WORKS BUILDING	\$ (1,694.34)
429	2013 EQUIPMENT CERTIFICATE	\$ 175,345.84
430	2014-2015 ST IMPRV PRJ	\$ 539,507.07
<u>ENTERPRISE FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 2,415,537.89
601	PUBLIC UTILITY OPERATIONS	\$ 1,240,604.87
602	WATER TREATMENT PLANT	\$ 275,598.10
609	MUNICIPAL LIQUOR	\$ 136,184.02
610	ON-SALE NOTE PROCEEDS	\$ 519,105.67
<u>INTERNAL SERVICE FUNDS</u>		
700	SEVERANCE	\$ (77,409.90)
GRAND TOTAL		<u>\$ 9,126,616.36</u>

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: Mounds View Community Theater Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1887330

Mailing Address: 5613 St. Stephen Street

City: Mounds View State: MN Zip: 55112 County: Ramsey

Name of Chief Executive Officer (CEO): Diane Wuori

Daytime Phone: (763) 786-1939 Email: goseemvct@aol.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: June 12, 2016**-OR-**☐ conducted on up to 12 consecutive days in connection with a:☐ county fair Dates: _____☐ civic celebration Dates: _____☐ Minnesota State Fair Dates: _____Person in charge of bingo event: Paul Williams Daytime Phone: 952.591.3876Name of premises where bingo will be conducted: Lions Lakeside Park--Spring Lake ParkPremises street address: 79th Avenue and Pleasant View DriveCity: Spring Lake Park If township, township name: _____ County: Anoka

LG240B Application to Conduct Excluded Bingo6/15
Page 2 of 2**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: 5-7-16
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: March 13, 2003

Person to Contact:
Tonya Martin 31-07387
Customer Service Representative

Mounds View Community Theater
% Diane Wuori
5613 Saint Stephens Street
Mounds View, MN 55112

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
41-1887330

Dear Sir or Madam:

This is in response to your request of March 13, 2003, regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in February 1998 granting your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Mounds View Community Theater
41-1887330

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

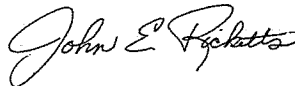
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT DATA SERVICES FOR GOVERNMENTAL AGENCIES

THIS AGREEMENT is entered into by and between

_____,
(Government Subscriber Name)

of _____,
(Government Subscriber Address)

(hereinafter "Government Subscriber") and THE STATE OF MINNESOTA

Office of State Court Administration _____,

of _____ 25 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul, Minnesota 55155 _____,

(hereinafter "the Court").

Recitals

The Court offers Court Data Services, as defined herein, to Minnesota Government Subscribers as authorized by the Rules of Public Access and Court Order. The Court Data Services are offered to Government Subscribers as governmental units and are offered solely for certain governmental use as permitted herein. Government Subscriber desires to use Court Data Services, and the Court desires to provide the same, to assist Government Subscriber in the efficient performance of its governmental duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.

Court Data Services are defined in the Definitions section of this Agreement and may involve a one-way or two-way transmission of information between the parties, some of which may include court information that is not accessible to the public pursuant to the Rules of Public Access and which may not be disclosed by Government Subscriber without the prior approval of the appropriate court or record custodian. Government Subscriber agrees herein to limit its access to and use of Court Records and Court Documents through Court Data Services to the Government Subscriber's "Legitimate Governmental Business Need" as defined herein.

Agreement

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the Court and Government Subscriber agree as follows:

1. TERM; TERMINATION; ONGOING OBLIGATIONS.

- 1.1 Term.** This Agreement shall be effective on the date executed by the Court and shall remain in effect according to its terms.

1.2 Termination.

1.2.1 Either party may terminate this Agreement with or without cause by giving written notice to the other party. The effective date of the termination shall be thirty (30) days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. Termination of this Agreement pursuant to Clause 4.5 shall be effective immediately and may occur without prior notice to Government Subscriber.

1.2.2 The provisions of Clauses 5, 6, 8, 9, 10, 12.2, 12.3 and 15 through 24 shall survive any termination of this Agreement, as shall any other provisions that by their nature are intended or expected to survive such termination. Upon termination, the Government Subscriber shall perform the responsibilities set forth in paragraph 8.6 hereof.

1.3 Subsequent Agreement. This Agreement may be superseded by a subsequent agreement between the parties.

2. DEFINITIONS.

2.1 “Agency Account Manager” means the Government Subscriber employee assigned with the tasks of: (1) being the point of contact for communications between Government Subscriber and the Court; (2) maintaining a current list Government Subscriber’s Individual Users and their signed User Acknowledgment Forms and promptly notifying the Court when Government Subscriber’s Individual Users with individual logins should have accounts added or deleted; (3) reporting violations of this agreement by Government Subscriber’s Individual Users and steps taken to remedy violations to the Court.

2.2 “Court Data Services” means one or more of the following services and includes any additional or modified services identified as such on the Justice Agency Resource webpage of the Minnesota Judicial Branch website, which is currently www.mncourts.gov, or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates:

2.2.1 “Bulk Data Delivery” means the electronic transmission of Court Records in bulk form from the Court to the Government Subscriber, from one or more of the Court’s databases and through any means of transmission, as described in applicable Policies & Notices and materials referenced therein.

2.2.2 “Court Integration Services” means pre-defined automated transmissions of i) Court Records from the Court’s computer systems to Government Subscriber’s computer systems; and/or ii) Government Subscriber Records from the Government Subscriber’s computer systems to the Court’s computer systems; on a periodic basis or as triggered by pre-determined events, as described in applicable Policies & Notices and materials referenced therein.

2.2.3 “MNCIS Login Accounts” means a digital login account created for and provided to the Government Subscriber for online access to and use of Court Records and Court Documents maintained by the Minnesota Court

Information System (“MNCIS”), as described in applicable Policies & Notices and materials referenced therein.

- 2.3 **“Court Data Services Databases”** means any databases and the data therein, used as a source for Court Data Services, together with any documentation related thereto, including without limitation descriptions of the format or contents of data, data schemas, and all related components.
- 2.4 **“Court Data Services Programs”** means any computer application programs, routines, transport mechanisms, and display screens used in connection with Court Data Services, together with any documentation related thereto.
- 2.5 **“Court Records”** means all information in any form made available by the Court and/or its affiliates to Government Subscriber for the purposes of carrying out this Agreement, including:
 - 2.5.0 **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information and Court Documents, as defined herein.
 - 2.5.1 **“Court Confidential Case Information”** means any information in the Court Records (including Court Documents) that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
 - 2.5.2 **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
 - 2.5.3 **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.
 - 2.5.4 **“Court Documents”** means electronic images of documents that are part of or included in a court file.
- 2.6 **“DCA”** means the District Court Administrator pursuant to Minnesota Statutes, section 485.01.
- 2.7 **“Government Subscriber Records”** means any information in any form made available by the Government Subscriber to the Court and/or its affiliates for the purposes of carrying out this Agreement.
- 2.8 **“Government Subscriber’s Individual Users”** means Government Subscriber’s employees or independent contractors whose use or access of Court Data Services,

as well as the access, use and dissemination of Court Records (including Court Documents), is necessary to effectuate the purposes of this Agreement.

- 2.9 “Legitimate Governmental Business Need”** means a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities and as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
- 2.10 “Policies & Notices”** means the policies and notices published by the Court and/or its affiliates in connection with each of its Court Data Services, on a website or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates. Policies & Notices for each Court Data Service, hereby made part of this Agreement by reference, provide additional terms and conditions that govern Government Subscriber’s use of such services, including but not limited to provisions on fees, access and use limitations, and identification of various third party applications, such as transport mechanisms, that Government Subscriber may need to procure separately to use Court Data Services.
- 2.11 “Rules of Public Access”** means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court and/or the SCAO entitled “Limits on Public Access to Case Records” or “Limits on Public Access to Administrative Records,” all of which by this reference are made a part of this Agreement. It is the obligation of Government Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. Such rules, lists, and tables are posted on the main website for the Court, for which the current address is www.mnccourts.gov.
- 2.12 “SCAO”** means the State of Minnesota, State Court Administrator's Office.
- 2.13 “This Agreement”** means this Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies, including all Exhibits, Policies & Notices, and other documents referenced, attached to, or submitted or issued hereunder.
- 2.14 “Trade Secret Information of SCAO and its licensors”** is defined in sections 8.1, 8.2 and 8.4 of this Agreement.
- 2.15 “User Acknowledgement Form”** means the form attached to this document as Exhibit A, signed by Government Subscriber’s Individual Users to confirm in writing that the Individual User has read and understands the requirements and restrictions in this Agreement.
- 3. DATA ACCESS SERVICES PROVIDED TO GOVERNMENT AGENCY.** Following execution of this Agreement by both parties, Government Subscriber will be offered access to the Court Records (including Court Documents) described in the Government Subscriber Access Chart, which is posted on the Policies & Notices.

4. AUTHORIZED ACCESS, USE, AND DISSEMINATION OF COURT DATA SERVICES AND COURT RECORDS LIMITED; TRAINING; VIOLATIONS; SANCTIONS.

4.1 Authorized Access to Court Data Services and Court Records.

- 4.1.1 Government Subscriber and Government Subscriber's Individual Users shall access only the Court Data Services and Court Records (including Court Documents) necessary for a Legitimate Governmental Business Need.
- 4.1.2 The access of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.1.3 Government Subscriber and Government Subscriber's Individual Users shall not access or attempt to access Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.2 Authorized Use of Court Data Services and Court Records.

- 4.2.1 Government Subscriber and Government Subscriber's Individual Users shall use the Court Data Services and Court Records (including Court Documents) accessed only for a Legitimate Governmental Business Need and according to the instructions provided in corresponding Policies & Notices or other materials.
- 4.2.2 The use of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.2.3 Government Subscriber and Government Subscriber's Individual Users shall not use or attempt to use Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.3 Dissemination of Court Records. Government Subscriber and Government Subscriber's Individual Users shall not share the Court Records (including Court Documents) accessed and data therefrom with third parties and other individuals other than as needed to further a Legitimate Governmental Business Need.

4.4 Training. Government Subscriber shall provide Government Subscriber's Individual Users training in the proper access, use, and dissemination of Court Records (including Court Documents).

4.5 Violations.

- 4.5.1 The access, use, or dissemination of Court Data Services or Court Records (including Court Documents) beyond what is necessary for a Legitimate

Governmental Business Need by Government Subscriber or Government Subscriber's Individual Users is a violation of this Agreement. The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal use is a violation of this Agreement.

- 4.5.2 Any violation pursuant to Clause 4.5.1, or any unauthorized or attempted access, use or dissemination of Court Data Services, Court Records or Court Documents by Government Subscriber or Government Subscriber's Individual Users shall be grounds for the Court to impose sanctions as described in Clause 4.6 and to terminate this Agreement without prior notice to Government Subscriber and/or Government Subscriber's Individual Users.

4.6 Sanctions.

- 4.6.1 Sanctions for a violation pursuant to Clause 4.5.1 may be imposed upon a Government Subscriber and/or Government Subscriber's Individual Users and may include the suspension of access or termination of access for Government Subscriber and/or Government Subscriber's Individual Users.
- 4.6.2 If the Court decides to terminate the access for Government Subscriber and/or Government Subscriber's Individual Users, the Court shall notify the affected party in writing. The termination shall be effective immediately. Prior notice to Government Subscriber and/or Government Subscriber's Individual Users is not required. Reinstatement of the access shall only be upon the written direction of the Court.

5. GUARANTEES OF CONFIDENTIALITY. Government Subscriber agrees:

- 5.1 To not disclose Court Confidential Information to any third party except where necessary to carry out the Government Subscriber's Legitimate Governmental Business Need as defined in this Agreement.
- 5.2 To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Government Subscriber's obligations under this Agreement.
- 5.3 To limit the use of and access to Court Confidential Information to Government Subscriber's Individual Users. Government Subscriber shall advise Government Subscriber's Individual Users of the restrictions upon access, use and disclosure contained in this Agreement, requiring each Government Subscriber's Individual User to acknowledge in writing that the individual has read and understands such restrictions. Government Subscriber's Individual Users shall sign the User Acknowledgment Form attached in Exhibit A before accessing Court Data Services.
- 5.4 That, without limiting Clause 1 of this Agreement, the obligations of Government Subscriber and Government Subscriber's Individual Users with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Agreement and the termination of their relationship with Government Subscriber.

- 5.5** That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Government Subscriber and Government Subscriber's Individual Users under this Agreement, such obligations of Government Subscriber and Government Subscriber's Individual Users are founded independently on the provisions of this Agreement.
- 5.6** That, a violation of Government Subscriber's agreements contained in this Clause 5, or a violation of those same agreements by Government Subscriber's Individual Users, shall be grounds for the Court to terminate this agreement and Government Subscriber and/or Government Subscriber's Individual Users access to Court Data Services and Court Records (including Court Documents).
- 6. APPLICABILITY TO COURT CASE INFORMATION PROVIDED UNDER LEGAL MANDATE AND PREVIOUSLY DISCLOSED COURT RECORDS AND COURT DOCUMENTS.** Subscriber acknowledges and agrees:
- 6.1 Court Case Information Provided Under Legal Mandate.** When the Court is required to provide Government Subscriber with Court Case Information under a legal mandate and the provision of such data by the Court is not optional or otherwise left to the discretion of the Court, for example in the case of a state statutory reporting requirement, the provisions of this Agreement that govern or restrict Government Subscriber's access to and use of Court Case Information do not apply to the specific data elements identified in the legal mandate, but remain in effect with respect to all other Court Case Information provided by the Court to Government Subscriber. All other provisions of this Agreement remain in full effect, including, without limitation, provisions that govern or restrict Government Subscriber's access to and use of Court Confidential Security and Activation Information.
- 6.2 Previously Disclosed Court Records and Court Documents.** Without limiting section 6.1, all Court Records and Court Documents disclosed to Government Subscriber prior to the effective date of this Agreement shall be subject to the provisions of this Agreement.
- 7. ACKNOWLEDGMENT BY INDIVIDUALS WITH ACCESS TO COURT RECORDS UNDER THIS AGREEMENT.**
- 7.1 Requirement to Advise Government Subscriber's Individual Users.** To affect the purposes of this Agreement, Government Subscriber shall advise each of Government Subscriber's Individual Users who are permitted to use and/or access Court Data Services and Court Records (including Court Documents) under this Agreement of the requirements and restrictions in this Agreement.
- 7.2 Required Acknowledgement by Government Subscriber's Individual Users.**
- 7.2.1** Government Subscriber shall require each of Government Subscriber's Individual Users to sign the User Acknowledgement Form (Exhibit A).
- 7.2.2** The User Acknowledgement Forms of current Government Subscriber's Individual Users must be obtained prior to submitting this Agreement to the

Court for approval and shall accompany the submission of this Agreement for approval.

7.2.3 Until the User Acknowledgement Form required in Clause 7.2.1 is signed, a Government Subscriber's Individual User is prohibited from accessing, using or disseminating Court Data Services and Court Records (including Court Documents). The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by a Government Subscriber's Individual User that has not completed a User Acknowledgement Form as required in Clause 7.2.1 is a violation of this Agreement.

7.2.4 Government Subscriber shall keep all such written User Acknowledgment Forms on file while this Agreement is in effect and for one (1) year following the termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such acknowledgements upon request to the Agency Account Manager.

7.2.5 The User Acknowledgment Forms are incorporated herein by reference.

8. LICENSE AND PROTECTION OF PROPRIETARY RIGHTS. During the term of this Agreement, subject to the terms and conditions hereof, the Court, with the permission of the SCAO, hereby grants to Government Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive Court Records (including Court Documents). SCAO and the Court reserve the right to make modifications to the Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Government Subscriber. These modifications shall be treated in all respects as their previous counterparts.

8.1 Court Data Services Programs. SCAO is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of SCAO and its licensors.

8.2 Court Data Services Databases. SCAO is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of SCAO and its licensors.

8.3 Marks. Government Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

8.4 Restrictions on Duplication, Disclosure, and Use.

8.4.1 Trade secret information of SCAO and its licensors will be treated by Government Subscriber in the same manner as Court Confidential

Information. In addition, Government Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of SCAO or its licensors, in any way or for any purpose not specifically and expressly authorized by this Agreement. As used herein, "trade secret information of SCAO and its licensors" means any information possessed by SCAO which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of SCAO and its licensors" does not, however, include information which was known to Government Subscriber prior to Government Subscriber's receipt thereof, either directly or indirectly, from SCAO or its licensors, information which is independently developed by Government Subscriber without reference to or use of information received from SCAO or its licensors, or information which would not qualify as a trade secret under Minnesota law.

8.4.2 It will not be a violation of Clause 8.4 for Government Subscriber to make up to one (1) copy of training materials and configuration documentation for each individual authorized to access, use, or configure Court Data Services, solely for its own use in connection with this Agreement.

8.4.3 Government Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of SCAO and its licensors and Government Subscriber will advise Government Subscriber's Individual Users who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of SCAO and its licensors, of the restrictions upon duplication, disclosure and use contained in this Agreement.

8.5 Proprietary Notices. Government Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of SCAO and its licensors, or any part thereof, made available by SCAO or the Court, and Government Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of SCAO and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Government Subscriber by SCAO or the Court, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

8.6 Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, made available by the Court and SCAO to Government Subscriber hereunder, and all copies, including partial copies, thereof are and remain the property of the respective licensor. Within ten days of the effective date of termination of this Agreement, Government Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration

materials, if any, and logon account information; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

- 8.7 Reasonable Security Measures.** The Court may add reasonable security measures including, but not limited to, a time-out feature, to Court Data Services Programs.
- 9. INJUNCTIVE RELIEF; LIABILITY.** Government Subscriber acknowledges that the Court, SCAO, SCAO's licensors, and DCA will be irreparably harmed if Government Subscriber's obligations under this Agreement are not specifically enforced and that the Court, SCAO, SCAO's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Government Subscriber of its obligations. Therefore, Government Subscriber agrees that the Court, SCAO, SCAO's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Government Subscriber or Government Subscriber's Individual Users without the necessity of the Court, SCAO, SCAO's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Government Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Government Subscriber shall be liable to the Court, SCAO, SCAO's licensors, and DCA for reasonable attorney's fees incurred by the Court, SCAO, SCAO's licensors, and DCA in obtaining any relief pursuant to this Agreement.
- 10. COMPROMISE LIABILITY.** Government Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Government Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Government Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law.
- 11. AVAILABILITY.** Specific terms of availability shall be established by the Court and set forth in the Policies & Notices. The Court reserves the right to terminate this Agreement immediately and/or temporarily suspend Government Subscriber's approved Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system. Monthly fees, if any, shall be prorated only for periods of suspension or upon termination of this Agreement.
- 12. ADDITIONAL USER OBLIGATIONS.** The obligations of the Government Subscriber set forth in this section are in addition to the other obligations of the Government Subscriber set forth elsewhere in this Agreement.
- 12.1 Judicial Policy Statement.** Government Subscriber agrees to comply with all policies identified in applicable Policies & Notices. Upon failure of the Government Subscriber to comply with such policies, the Court shall have the option of immediately suspending or terminating the Government Subscriber's Court Data Services on a temporary basis and/or immediately terminating this Agreement.

12.2 Access and Use; Log.

- 12.2.1 Government Subscriber shall be responsible for all access to and use of Court Data Services and Court Records (including Court Documents) by Government Subscriber's Individual Users or by means of Government Subscriber's equipment or passwords, whether or not Government Subscriber has knowledge of or authorizes such access and use.
- 12.2.2 Government Subscriber shall also maintain a log identifying all persons to whom Government Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Government Subscriber shall maintain such logs while this Agreement is in effect and for a period of one (1) year following termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such logs upon request.
- 12.2.3 Government Subscriber, through the Agency Account Manager, shall promptly notify the Court when Government Subscriber's Individual Users with individual logins should have accounts added or deleted. Upon Government Subscriber's failure to notify the Court of these changes, the Court may terminate this Agreement without prior notice to Government Subscriber.
- 12.2.4 The Court may conduct audits of Government Subscriber's logs and use of Court Data Services and Court Records (including Court Documents) from time to time. Upon Government Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Agreement without prior notice to Government Subscriber.

12.3 Personnel. Government Subscriber agrees to investigate (including conducting audits), at the request of the Court, allegations of misconduct pertaining to Government Subscriber's Individual Users having access to or use of Court Data Services, Court Confidential Information, or trade secret information of the SCAO and its licensors where such persons violate the provisions of this Agreement, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records. Government Subscriber, through the Agency Account Manager, agrees to notify the Court of the results of such investigation, including any disciplinary actions, and of steps taken to prevent further misconduct. Government Subscriber agrees to reimburse the Court for costs to the Court for the investigation of improper use of Court Data Services, Court Records (including Court Documents), or trade secret information of the SCAO and its licensors.

13. FEES AND INVOICES. Applicable monthly fees commence ten (10) days after notice of the Court's approval of this Agreement or upon the initial Government Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the State shall invoice Government Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within thirty (30) days of the date of the invoice, the Court may immediately cancel this Agreement without notice to Government

Subscriber and pursue all available legal remedies. Government Subscriber certifies that funds have been appropriated for the payment of charges under this Agreement for the current fiscal year, if applicable.

- 14. MODIFICATION OF FEES.** SCAO may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty (30) days from the publication of the Policies & Notices. Government Subscriber shall have the option of accepting such changes or terminating this Agreement as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

15.1 WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

15.2 ACCURACY, COMPLETENESS AND AVAILABILITY OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS. THE COURT IS NOT LIABLE FOR ANY COURT RECORDS OR COURT DOCUMENTS NOT AVAILABLE THROUGH COURT DATA SERVICES DUE TO COMPUTER OR NETWORK MALFUNCTION, MISTAKE OR USER ERROR.

- 16. RELATIONSHIP OF THE PARTIES.** Government Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, SCAO, SCAO'S licensors, or DCA. Neither Government Subscriber nor the Court, SCAO, SCAO'S licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

- 17. NOTICE.** Except as provided in Clause 2 regarding notices of or modifications to Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding notices of or modification of fees, any notice to Court or Government Subscriber hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

- 18. NON-WAIVER.** The failure by either Party at any time to enforce any of the provisions of this Agreement or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Agreement. The waiver of any default by

either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. **FORCE MAJEURE.** Neither party shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.
20. **SEVERABILITY.** Every provision of this Agreement shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Agreement so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Agreement, and all other provisions shall remain in full force and effect.
21. **ASSIGNMENT AND BINDING EFFECT.** Except as otherwise expressly permitted herein, neither Party may assign, delegate and/or otherwise transfer this Agreement or any of its rights or obligations hereunder without the prior written consent of the other. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any corporation or other legal entity into, by or with which Government Subscriber may be merged, acquired or consolidated or which may purchase the entire assets of Government Subscriber.
22. **GOVERNING LAW.** This Agreement shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.
23. **VENUE AND JURISDICTION.** Any action arising out of or relating to this Agreement, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Government Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.
24. **INTEGRATION.** This Agreement sets forth the entire Agreement and understanding between the Parties regarding the subject matter hereof and supersedes any prior representations, statements, proposals, negotiations, discussions, understandings, or agreements regarding the same subject matter. Except as otherwise expressly provided in Clause 2 regarding Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding fees, any amendments or modifications to this Agreement shall be in writing signed by both Parties.
25. **MINNESOTA DATA PRACTICES ACT APPLICABILITY.** If Government Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Government Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (*see* section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Government Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided under this Agreement; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Agreement, intending to be bound thereby.

1. GOVERNMENT SUBSCRIBER
Government Subscriber must attach documented verification of authority to sign on behalf of and bind the entity, such a council resolution, board authority or legally binding decision maker and attach same as Exhibit B.

By _____
(SIGNATURE)

Date _____

Name (typed) _____

Title _____

Office _____

2. THE COURT

By _____
(SIGNATURE)

Date _____

Title CIO/Director

Information Technology
Division of State Court
Administration

3. Form and execution approved
for Court by:

By: _____
(SIGNATURE)

Title: Staff Attorney - Legal Counsel Division

Date: _____

Exhibit A

Court Data Services User Acknowledgment Form

The Agency identified below that I work for has contracted with the Office of State Court Administration (the “Court”) for the access and use of the Court’s Records and Documents. Under that contract, the Agency is required to have employees, student attorneys and contractors sign the written acknowledgment below before they are permitted access.

I, _____, as an employee/student attorney/contractor of _____ (“the Agency”), state the following:

1. I have read and understand the requirements and restrictions in the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies between the Agency and the Court.
2. I understand that I am not to share my login and password information.
3. I shall access and use the Court Records and Court Documents provided for only “legitimate governmental business needs.” I understand a “legitimate governmental business need” is limited to a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities that is required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
4. I shall not access or use Court Records or Court Documents for personal or non-official use or any use that is not a legitimate governmental business need as defined in paragraph 3, above.
5. I will not share Court Records or Court Documents with third parties other than as needed to further legitimate governmental business needs as defined in paragraph 3, above.
6. I understand that the Court is not liable for any Court Records or Court Documents not available due to computer or network malfunction, mistake or user error. The Court makes no warranties as to the completeness or accuracy of the Court Records and Court Documents provided.
7. I agree to notify the Court when I no longer work for the Agency or no longer have a legitimate governmental business need for Court Records and Court Documents. I agree to stop accessing court records and documents when this occurs.
8. I understand that should I violate paragraphs 3., 4., or 5., it would result in the suspension or termination of my access to Court Records and Documents, and may result in the suspension or termination of the access to Court Records and Documents by the Agency, and other civil and criminal liability.

Date: _____ By: _____
Employee/Student Attorney/Contractor for Agency



Request Form for Minnesota Government Access (MGA) Login Account

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1. Instructions to Applicant

Minnesota Government Access ("MGA") provides electronic access to appropriate court records and documents for a government agency through login accounts for the individual agency users. MGA is an Internet browser-based application that requires no installation.

This Request Form is intended for an entire government agency, not an individual user. Use this form to make the initial request for the new user accounts for the agency; not to make changes to an existing account. Only one agency may apply per form.

Complete this entire form. You may clearly print, type, or complete electronically. **Tip:** *This is a Microsoft Word document. To complete this form electronically: 1) save to your computer, 2) press Tab to fill out the form fields, 3) save and attach to e-mail submission.*

2. Applicant Information (ALL FIELDS ARE REQUIRED)

Today's Date:

County/City/State Agency:

Mailing Address:

NOTE: Identify your agency name as it is written on the front page of the Master Subscriber Agreement attached to this request. If you are creating a new agreement, identify your agency name at its highest level, such as Anoka County Attorney's Office, City of Willmar, or Minnesota Department of Public Safety.

County (if Statewide Agency, enter "State"):

Agency Account Manager (Agency Contact)

Name:

Position/Title:

Phone:

E-mail:

Agency Director/Manager Authorizing Request (if different than Agency Account Manager)

Name:

Position/Title:

Phone:

E-mail:

3. Individual User Account Information

Individual users (authorized employees, contractors, student attorneys) will have individual logins and passwords for MGA. **All authorized individual users in your agency who will be using MGA must register for an MGA user account before this request is submitted.**

- Attach a completed Court Administrative Tool (CAT) that lists all user information to this request.

NOTE: The signed, attached Master Subscriber Agreement requires that you keep a record of everyone who will be given access to an MGA account.

4. Individual User Acknowledgment Forms

All authorized individual users in your agency who will be using MGA must complete an Individual User Acknowledgment Form before this request is submitted. Please provide a copy of all signed Individual User Acknowledgment Forms with this request.

NOTE: The signed, attached Master Subscriber Agreement requires that all individual users sign the User Acknowledgment Forms prior to using MGA and that you keep a record of all User Acknowledgment Forms.

5. Signatures

This Request Form is submitted in connection with and made part of the most recent Master Subscriber Agreement executed by the Applicant and the State. An individual authorized to sign on behalf of and bind the government agency in written agreements signs under the Applicant signature block below.

APPLICANT		THE STATE	
By:		By:	
	(signature)		(signature)
Date:		Date:	
Name:		Name:	
	(typed)		(typed)
Title:		Title:	
Office:		Office:	

This Request Form and all required attachments should be emailed to GSAreceiving@sp.courts.state.mn.us.



Request Form for Minnesota Government Access (MGA) Login Account

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1. Instructions to Applicant

Minnesota Government Access ("MGA") provides electronic access to appropriate court records and documents for a government agency through login accounts for the individual agency users. MGA is an Internet browser-based application that requires no installation.

This Request Form is intended for an entire government agency, not an individual user. Use this form to make the initial request for the new user accounts for the agency; not to make changes to an existing account. Only one agency may apply per form.

Complete this entire form. You may clearly print, type, or complete electronically. **Tip:** *This is a Microsoft Word document. To complete this form electronically: 1) save to your computer, 2) press Tab to fill out the form fields, 3) save and attach to e-mail submission.*

2. Applicant Information (ALL FIELDS ARE REQUIRED)

Today's Date:

County/City/State Agency:

Mailing Address:

NOTE: Identify your agency name as it is written on the front page of the Master Subscriber Agreement attached to this request. If you are creating a new agreement, identify your agency name at its highest level, such as Anoka County Attorney's Office, City of Willmar, or Minnesota Department of Public Safety.

County (if Statewide Agency, enter "State"):

Agency Account Manager (Agency Contact)

Name:

Position/Title:

Phone:

E-mail:

Agency Director/Manager Authorizing Request (if different than Agency Account Manager)

Name:

Position/Title:

Phone:

E-mail:

3. Individual User Account Information

Individual users (authorized employees, contractors, student attorneys) will have individual logins and passwords for MGA. **All authorized individual users in your agency who will be using MGA must register for an MGA user account before this request is submitted.**

- Attach a completed Court Administrative Tool (CAT) that lists all user information to this request.

NOTE: The signed, attached Master Subscriber Agreement requires that you keep a record of everyone who will be given access to an MGA account.

4. Individual User Acknowledgment Forms

All authorized individual users in your agency who will be using MGA must complete an Individual User Acknowledgment Form before this request is submitted. Please provide a copy of all signed Individual User Acknowledgment Forms with this request.

NOTE: The signed, attached Master Subscriber Agreement requires that all individual users sign the User Acknowledgment Forms prior to using MGA and that you keep a record of all User Acknowledgment Forms.

5. Signatures

This Request Form is submitted in connection with and made part of the most recent Master Subscriber Agreement executed by the Applicant and the State. An individual authorized to sign on behalf of and bind the government agency in written agreements signs under the Applicant signature block below.

APPLICANT		THE STATE	
By:		By:	
	(signature)		(signature)
Date:		Date:	
Name:		Name:	
	(typed)		(typed)
Title:		Title:	
Office:		Office:	

This Request Form and all required attachments should be emailed to GSAreceiving@sp.courts.state.mn.us.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

May 16, 2016

Mechanical Contractor

Northern's One Hour

River City Sheet Metal

Plumbing Contractor

Champion Plumbing, LLC.

Norblom Plumbing

Rock Solid Plumbing

Sign Contractor

Phoenix Signs LLC

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permits

May 16, 2016

Fireplaces by Pixley

8201 Central Avenue NE

Phoenix Signs

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N E
SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: 5/4/16

NAME OF APPLICANT: PHOENIX SIGNS

ADDRESS OF APPLICANT: 10856 C. RD 81 MAPLE GROVE, MN 55369

TELEPHONE NUMBER OF APPLICANT: 763-315-4459

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected FIREPLACES BY PIXLEY

8201 Central Ave

New Construction: X Remodel: _____ Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: PHOENIX SIGNS

Address: _____

Is an Electrical Permit required? YES - CUSTOMER TO HANDLE

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$100.00

RECEIPT NUMBER: _____

DATE OF APPROVAL: _____

DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 17x43 = 731

SQUARE FOOTAGE OF ALL EXISTING SIGNS: —

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 39 Sq Ft

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

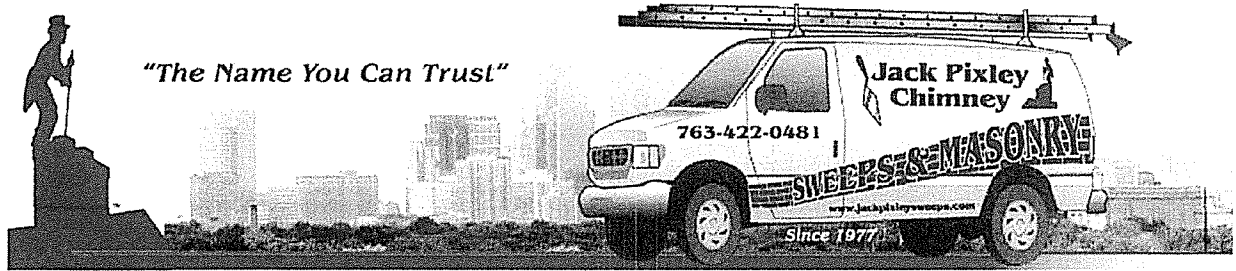
NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

proposed
39 sq ft - \$60.00

219 sq ft 30%
39 sq ft proposed

180 sq ft Remaining



May 4, 2016

TO: City of Spring Lake Park

RE: Building Owner's Permission

As the owner of RICHCAT L L C, located at Suite H of 8201 Central Avenue NE in the City of Spring Lake Park, I give Phoenix Signs my permission to erect a sign on the front of our building.

Respectfully,

Debra K. Catura, Owner
RICHCAT L L C
Dba Jack Pixley Sweeps, Inc.
8201 Central Ave. NE, Suite H
Spring Lake Park, MN 55432
(763) 422-0481

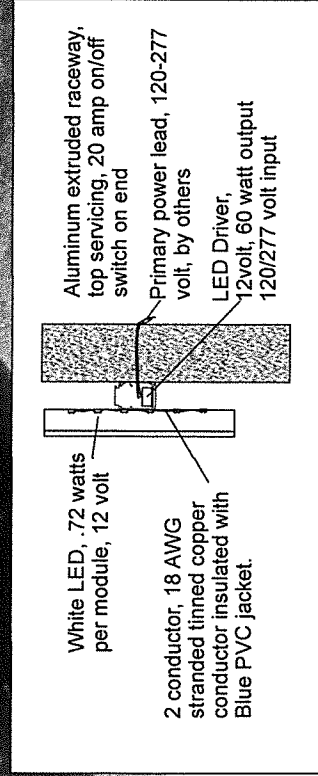
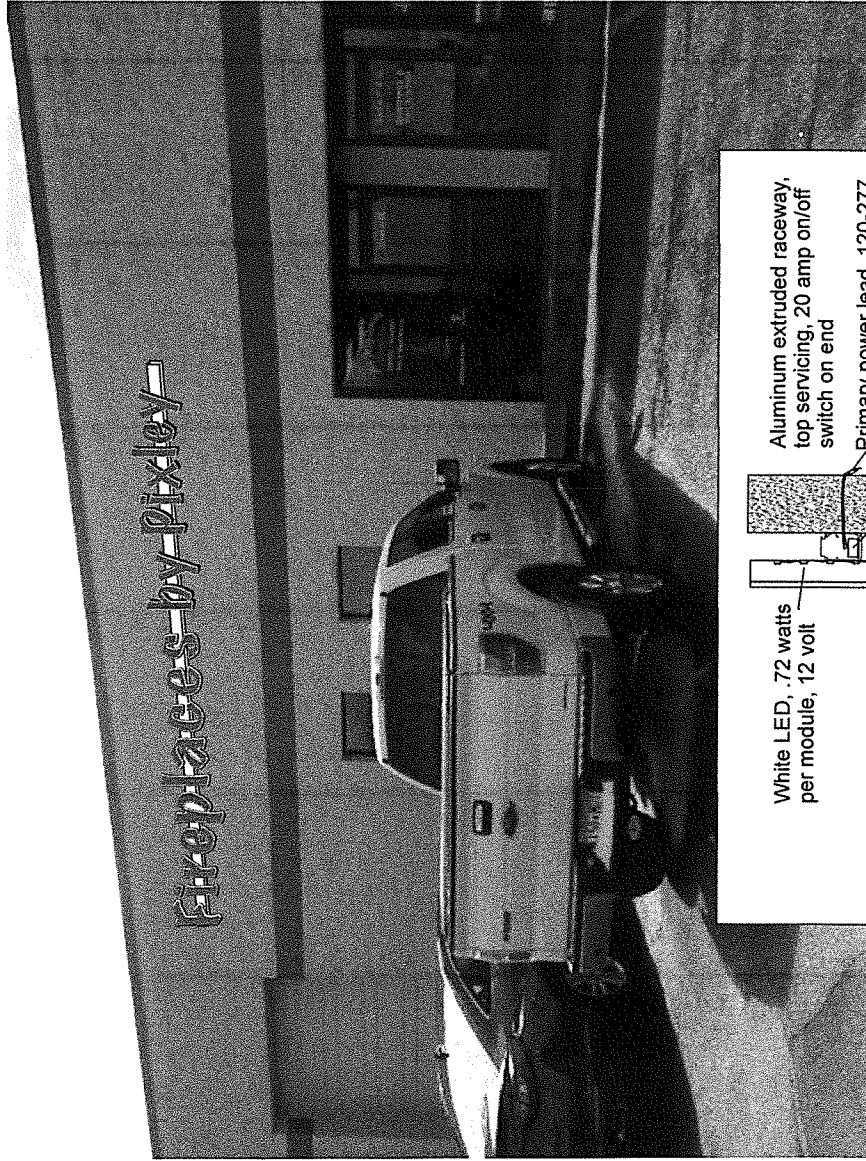
dc

38.5 ft

231"

Fireplaces by Pixley

39 square feet
Wall size 17' tall x 43' wide



Sign Overview

FACES: 7328 white acrylic with blue vinyl overlay, 1/2" border.

TRIM / SIDES: blue

LED: white

ELECTRICAL: 120/277 input, 12 volt output at 60 watts.

Raceway 229.5" long, 5"x3"

■ 3M 230-157 Cobalt Blue

Page 1 of 2

Jack Pixley Sweeps

8201 Central Ave. NE

Spring Lake Park, MN 55432

SO 102473

fireplaces by pixley shop.cdr (folder)
pixley.eps (cnc)
pixley.cdr (cnc)
copies: bret, cnc, folder, mark, vinyl

Scales: nts

5/2/16

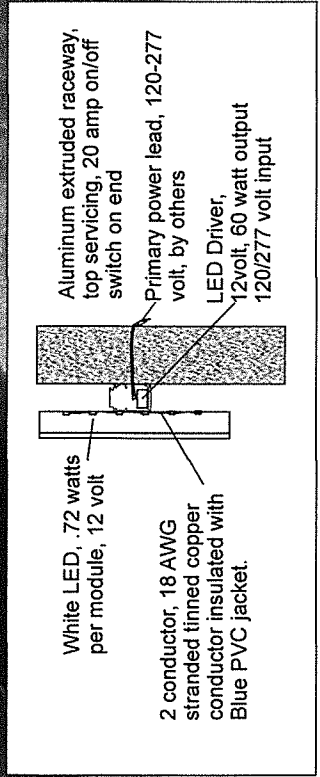
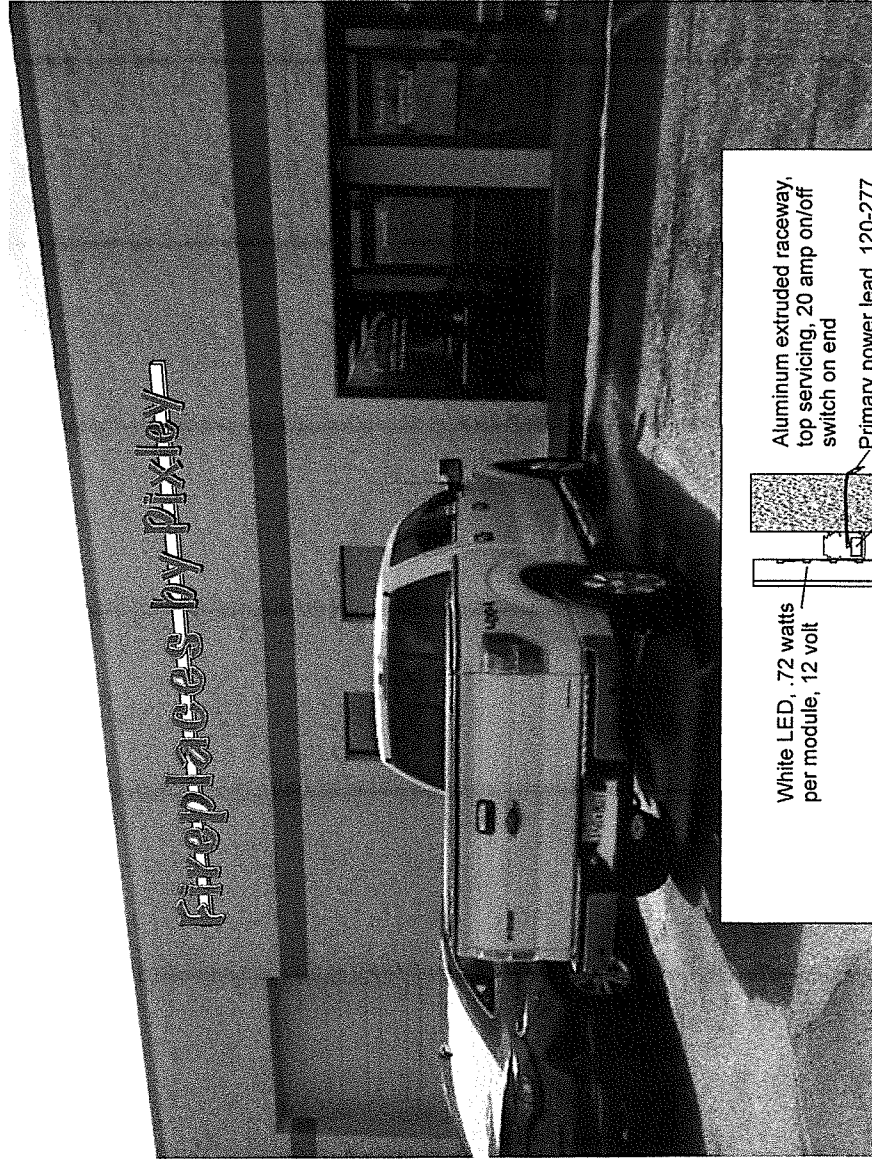
Page No:
1.0

Fireplaces by Pixley

231"

24"

39 square feet
Wall size 17' tall x 43' wide



FACES: 7328 white acrylic with blue vinyl overlay, 1/2" border.

TRIM / SIDES: blue

LED: white

ELECTRICAL: 120/277 input, 12 volt output at 60 watts.

Raceway 229.5" long, 5"x3"

■ 3M 230-157 Cobalt Blue

Page 1 of 2

Jack Pixley Sweeps

8201 Central Ave. NE

Spring Lake Park, MN 55432

SO 102473

fireplaces by pixley shop.cdr (folder)
pixley.eps (cnc)
pixley.cdr (cmx)
copies: bret, cnc, folder, mark, vinyl

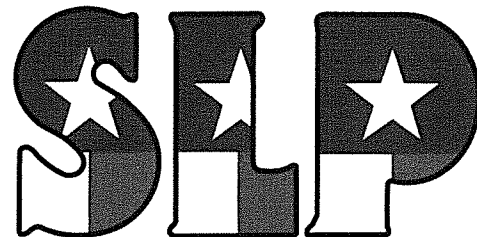
Sign Overview

5/2/16
Scales: nts

Page No:
1.0

City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7257
www.slpmn.org



**MAYOR'S PROCLAMATION
PUBLIC WORKS WEEK
MAY 15 - 21, 2016**

WHEREAS, Public Works infrastructure, facilities, and services are of vital importance to sustainable communities and to the health, safety, and well-being of the people of Spring Lake Park; and

WHEREAS, Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff the Public Works Department is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Public Works Department.

NOW, THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, do hereby proclaim the week of May 15 through May 21, 2016 as Public Works Week, and further extend appreciation to our Public Works Director, Terry Randall and the Spring Lake Park Public Works staff for the vital services they perform and their exemplary dedication to the community they represent.

Dated this sixteenth day of May, two thousand sixteen.



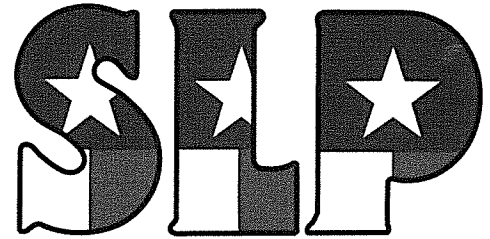
Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer

City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7257
www.slpmn.org



**MAYOR'S PROCLAMATION
NATIONAL POLICE WEEK
MAY 15 - 21, 2016**

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of Spring Lake Park Police Department; and

WHEREAS, nearly 16,000 assaults against law enforcement officers are reported each year, resulting in almost 14,000 injuries; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS; new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 123 officers killed in 2015 and 129 officers killed in previous years; and

WHEREAS, it is most appropriate that we recognize the dedicated services of the Police Department.

NOW, THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, do hereby proclaim the week of May 15 through May 21, 2016 as National Police Week, and further extend appreciation to Police Chief Ebeltoft, and the Spring Lake Park Police Department for the vital services they perform and their exemplary dedication to the community they represent.

Dated this sixteenth day of May, two thousand sixteen.



Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer



Police Report

April 2016

Submitted for Council Meeting – May 16, 2016

The Spring Lake Park Police Department responded to four hundred and two calls for service for the month of April 2016. This is compared to responding to four hundred and forty-six calls for service in April of 2015.

The police department for the month of April deployed our "Speed Trailer" at sixteen different locations throughout our city to help remind our residents and those driving in our community of their speeds while operating a motor vehicle within our city. The police department continues to address problem speed areas in our community not only with the "Speed Trailer" but with extra patrol through our Select Intensified Traffic Enforcement Program, more commonly known as "SITE".

Our School Resource Officer, Officer Fiske reports handling fifteen calls for service at our schools, along with twenty-three student contacts, seven escorts and four follow up investigations to school related incidents. For further details see Officer Fiske's attached report.

Investigator Baker reports handling a case load of fifty-four cases for the month of April. Forty of these cases are felony in nature, nine of these cases are gross misdemeanor in nature and five of these cases are misdemeanor in nature. Investigator Baker also notes monitoring ten forfeiture cases. Investigator Baker continues to work on his case load in a diligent manner to bring the cases to a conclusion as soon as possible. Investigator Baker did not note any cases of specific interest for the month. For further details, see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of April 2016 has been a busy month for myself as well, besides handling the day to day operations of the police department, I attended numerous meetings throughout the month to include

but not limited to Council Meetings, Department Head meeting, Public Safety Data Systems meetings, Space Needs Analysis meeting, Anoka Chiefs of Police meeting and a meeting of the Joint Law Enforcement Council. The Minnesota POST Board conducted an agency audit of police training for the Spring Lake Park Police Department. Some deficiencies were noted and are currently being address to meet POST Board Standards. On April 30, 2016, the Spring Lake Park Police Department participated in the "National Prescription Drug Take Back Program" sponsored by the Federal Government. Approximately one and fifty-eight pounds of prescription drugs were accepted and turned over to the Anoka County Sheriff's Office for destroying. As a result, I am currently working with Anoka County Sheriff James Stuart exploring the possibilities for obtaining a prescription drug box to be placed here at City Hall permanently for our residents to utilize.

This will be the end of my report for the month of April 2016.

Are there any questions?



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

April 2016

Total Case Load

Case Load by Level of Offense: 54

Felony	40
Gross Misdemeanor	9
Misdemeanor	5

Case Dispositions:

County Attorney	2
Juvenile County Attorney	0
City Attorney	4
Forward to Other Agency	1
SLP Liaison	0
Carried Over	41
Unfounded	0
Exceptionally Cleared	3
Closed/Inactive	3
 Current active Forfeitures	 10

Notes:

Spring Lake Park Police / School Resource Officer Report

April 1, 2016

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	12	23	6	3
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related	3			1
Miscellaneous Locations			1	
Totals:	15	23	7	4

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	2
Students charged with Assault or Disorderly Conduct	2
Students charged with other crimes	1
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	10



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 5.16.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

The Contractor, Visu-Sewer, has completed the required work. Final inspection and final payment Release of 5% retainage) will occur this spring/summer. *The Public Works Director will coordinate warranty televising.*

2014-2015 Street Improvement Project (193801577).

The contractor, Valley Paving Inc., has punch-list work including seeding items and structure adjustments remaining. Final work will be completed in 2016.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Construction is substantially complete. Punch-list inspection will be completed this month. *Field survey will be completed to document post-construction wetland edge.*

MS4 Permit (193802936).

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance. *Need to schedule annual public meeting.*

Lift Station No. 1 Equipment (pumps, generator, and control panel) (193802805).

Equipment suppliers have essentially completed work on their items. Generator has been installed. Lift station pumps have been installed. Control panel has been installed.

Lift Station No. 1 Reconstruction (193803115).

The Contractor is Meyer Contracting. *An initial station start-up has been completed. Next steps include electric work by Xcel and gas main relocation by CenterPoint. Street restoration should occur by the end of May.*

2016 Sanitary Sewer Lining Project (193803421).

This project includes lining and wye grouting on Old Central south of 81st. Contractor is Hydro-Klean. *Contractor will complete initial televising in the coming weeks.*

2016 Street Seal Coat Project (193803424).

Contractor is Allied Blacktop. *Crack repair work has been completed. Seal Coat work will begin in June.*

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

From: owenw@ewald.com
Sent: Friday, April 29, 2016 12:18 PM
To: dbuchholtz@slpmn.org
Subject: Ewald at the Capitol/April 29



April 29, 2016

[View Ewald at the Capitol as a PDF](#)

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Supplemental Budgets Passed Through the Chambers

This week saw more floor action by the House and Senate than had previously occurred in the entire 2016 session. A two-year state budget was passed in 2015, meaning that all state departments and agencies are fully funded until next year. However, legislators have been negotiating the best way to utilize a \$900 million state surplus.

This week the Senate passed a supplemental budget bill that would spend around \$400 million of the surplus to increase funding to state agencies and programs, leaving \$300 million for a tax bill and around \$100 million left unspent. The House passed three separate budget bills that would not increase state spending from the budget passed last year, leaving all \$900 million to be used on comprehensive transportation and tax reform bills. With both supplemental budgets having passed through their respective chambers, it is now expected that a conference committee will be formed between the House and Senate to negotiate the differences between the two proposals and come to an agreement by the constitutionally-mandated deadline of May 23. With just over three weeks until that time, all attention will focus on Speaker of the House Kurt Daudt (R-Crown) and Senate Majority Leader Tom Bakk (DFL-Cook) to see if they can come to an agreement.

Disconnect on Broadband Funding

Many people living in rural Minnesota have not had access to high-speed broadband Internet, and this has become a prominent issue for legislators in St. Paul. While broadband infrastructure has improved over the past few years, one in five Minnesotans still have only dial-up or no Internet access at all. There is bipartisan agreement that state funding should increase to improve access to broadband internet throughout the state. The disagreement among the House, Senate and Governor lies in the amount of money invested in the project. At the beginning of the session, Gov. Mark Dayton proposed a program that would spend \$100 million to increase broadband Internet access to rural Minnesotans, and Senate Democrats have passed legislation that would invest \$85 million toward the project. House Republicans have countered with a plan that would invest \$15 million in 2016 and \$25 million in 2017, while also taking advantage of federal programs intended to help states increase access to broadband Internet. The

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Owen Wirth
651-288-3438
owenw@ewald.com

House has also passed separate legislation that would allocate \$7 million for rural school districts to offer mobile hotspots to their students.

In the meantime, representatives of the state's telecom companies note that businesses will invest \$700 million in efforts to improve broadband access statewide in 2016.

With Gov. Dayton proposing \$100 million, the Senate \$85 million, and the House \$40 million (over two years), it remains to be seen what the final number will be when session adjourns on May 23.

Purple Caucus Lists Legislative Priorities

The Purple Caucus is a bipartisan group of legislators who have come together to find common ground solutions to issues facing the state. The caucus is chaired by Sen. Jeremy Miller (R-Winona) and Sen. Roger Reinert (DFL-Duluth), and they recently announced their priorities for how they would like to see the 2016 session conclude. While not providing specifics, the Purple Caucus advocates for an agreement on a long-term transportation plan that would invest in Minnesota's roads and bridges, comprehensive tax relief to Minnesota businesses and families, and a bonding bill that focuses on state assets and infrastructure. They have also proposed a resolution that would establish a fourth committee deadline that would be related to conference committee reports. Conference committee reports are sometimes delivered to each chamber on the last day of session, allowing little time for legislators to review content. The Purple Caucus has proposed that those reports be subject to a committee deadline that would make them available to members and the public one week before session adjourns. The resolution is unlikely to pass this year, but may become a prominent topic in future sessions.

Felon Voting Rights Passed in Senate

Minnesota currently has a law that bans felons from voting, provided they are on probation or supervised release. Revoking this law has been a perennial legislative issue, and this year the Senate has included the measure as an amendment in its omnibus elections bill, [SF 2381](#). The measure is estimated to increase Minnesota's voting population by around 50,000-74,000 people. Gov. Dayton has stated that he supports the initiative, but has previously said he would only sign an elections bill that has bipartisan agreement. Since the issue is unlikely to gain support in the House, it remains to be seen if this issue will be signed into law by the end of session.

They Said it

"The Purple Caucus wants legislators to work together. The more ideas we have on the table will mean we have better solutions. That is the platform that the Purple Caucus presents; it's about getting results for the people of Minnesota, regardless of being a Democrat or Republican."

- Sen. Jeremy Miller (R-Winona)

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From: owenw@ewald.com
Sent: Friday, May 06, 2016 4:40 PM
To: dbuchholtz@slpmn.org
Subject: Ewald at the Capitol/May 6



May 6, 2016

[View Ewald at the Capitol as a PDF](#)

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Bonding Bill in Question

The legislative session works on a biennial schedule. The first year of the session, legislators craft a two-year state budget for all departments and agencies. In the second year of the biennium, the legislature traditionally crafts and passes a comprehensive capital investment package, called a bonding bill, and often passes a supplemental budget bill. The bonding bill uses borrowed money from state-issued bonds and other sources to invest in public assets across Minnesota. The bonding bill requires a super majority three-fifths vote in order to pass. This means that the House (134 total members) will need to garner 81 votes in order to pass, and the Senate (67 members) will need 41 votes to pass, in addition to being signed into law by Gov. Mark Dayton. With the House Republicans holding 73 seats, they will need at least 8 Democrat members to support the bill, and the Senate Democrats, holding 39 seats, will need the support of at least two Republican members.

With less than three weeks remaining until the constitutional deadline for session, the Senate released its [\\$1.5 billion bonding proposal](#).

The package includes:

- \$377 million for local transportation projects
- \$197 million for wastewater infrastructure and other clean water projects
- \$160 million for projects on the University of Minnesota campus
- \$173 million for Minnesota State colleges and Universities' campuses
- \$138 million for health and human services, including \$70 million to complete construction at the Minnesota Security Hospital in St. Peter
- \$52 million for upgrades to state prisons
- \$42 million for construction and repairs to police stations, fire halls and training centers

Sen. Leroy Stumpf (DFL-Plummer), Chair of the Senate Capital Investment committee, stated that the committee reviewed more than 500 bonding requests totaling over \$5 billion before being able to put the bill together. Even though a bonding bill must originate from the House of Representatives, the Senate heard the bill on the Senate floor on Thursday, May 5, and failed to pass the 41 vote threshold by one vote. Rep. Paul Torkelson (R-Hanska), chair of the House Capital Investment committee, has stated publicly that he sees the bonding bill as “dessert”

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that should come up after comprehensive transportation and tax relief packages are passed through conference committee and off the House and Senate floor.

With House Republican leaders having previously stated that they expect their bill to be in the \$600 million range, coupled with the fact that the Senate bill failed to pass off of the floor, this proposal will require numerous changes before its potential final passage.

Countdown to Adjournment

There are officially 17 days left until the session is constitutionally required to adjourn on Monday, May 23. Legislators aren't able to pass laws on the final Monday, so that leaves 16 days for all of the work left to be accomplished. The House and Senate have conference committees meeting to negotiate their tax and transportation bills passed last year, and a new conference committee will begin meeting next week to discuss the supplemental budgets passed by both chambers.

The House and Senate just announced the following members will be on the supplemental budget conference committee:

- Sen. Richard Cohen (DFL-St. Paul)
- Sen. Michelle Fischbach (R-Paynesville)
- Sen. Tony Lourey (DFL-Kerrick)
- Sen. Tom Saxhaug (DFL-Grand Rapids)
- Sen. Charles Wiger (DFL-Maplewood)
- Rep. Matt Dean (R-Dellwood)
- Rep. Pat Garofalo (R-Farmington)
- Rep. Jim Knoblach (R-St. Cloud)
- Rep. Jenifer Loon (R-Eden Prairie)
- Rep. Denny McNamara (R-Hastings)

Floor Sessions Become Place of Action

With all committee deadlines passed, the House and Senate members have taken to debate on the floor as opposed to debate in the committee room. Both chambers are filling their floor schedules with numerous bills each day and passing them on to either the other chamber, or the governor to sign if they have already passed the other body. Almost all bills passed this week had bipartisan coauthors, and are largely viewed as non-controversial.

It is easy to stay up to date on which bills will be heard on each chamber's floor. The House posts its schedule for bills on the [Calendar for the Day](#), and the Senate posts its bills under Special Orders on the [Senate Facebook page](#). Gov. Dayton also has a [legislative tracker](#) showing what bills have been signed into law.

Mental Health Task Force Created by Gov. Dayton

Gov. Dayton announced that he has created a mental health task force that will come up with legislative proposals to improve the mental health care system in Minnesota. In recent years, a growing number of diagnosed mental illnesses have strained the system across the state. The task force membership will include a group of bipartisan legislators, state government and law enforcement officials, and mental health experts from across the state. The goal will be to recommend a

“comprehensive continuum of care for Minnesotans with mental illness, including new policies, legislative changes, and funding within Minnesota’s mental health system.” The group will meet throughout the year to submit recommendations for the 2017-2018 legislative session.

It's Not Over 'Til...

The last month of the legislative session can feel like a whirlwind with the activity that goes on, and the changes that occur to bills at the last minute. Ewald Consulting has written a [guide that provides some good words to live by](#) in these next few weeks.

They Said it

“We had an opportunity to help dozens of towns and cities across Minnesota fix, repair or upgrade their clean water and wastewater infrastructure. Those projects — and the 40,000 jobs our bill would have created — are now all in significant jeopardy.”

- Sen. Leroy Stumpf (DFL-Plummer), chair of the Senate Capital Investment Committee, on the failure of the bonding bill to pass the Senate

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STRAUGHN
& LAMB
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CAPITOL UPDATE REPORT

From: Sarah Psick and Joe Bagnoli

Date: May 6, 2016

Re: Capitol Update Report

Liquor Issues Legislative Update

Sunday Sales: Last year there were two Sunday sales votes on the House floor. The first included language allowing municipalities (cities) to authorize Sunday sales and language prohibiting deliveries on Sunday. This was defeated 75-57. The second vote was similar, but without the delivery prohibition. This was defeated 84-48. The coalition in support of Sunday Sales includes DISCUS, Total Wine, the MN Grocers Association and Wal-Mart. All have lobbyists, and most importantly, they are using social media to generate emails to legislators. We anticipate that when the House brings up the "Local Liquor Licensing Bill" that an amendment to allow Sunday sales will be offered.

We are working with a coalition of groups to oppose changes to the current law regarding Sunday Sales. This coalition includes the Minnesota Licensed Beverage Association, Minnesota Municipal Beverage Association, Minnesota Beer Wholesalers Association, Minnesota Wine and Spirits Association and Minnesota Teamsters.

Currently, the vote is very close. Please take time to contact your local legislators and ask them to oppose all amendments which may be offered allowing Sunday sales, **including** the option allowing municipalities to choose. You can contact your legislators through the Minnesota SMART campaign: <http://mnsmart.org/> or by using the legislative district finder: <http://www.gis.leg.mn/iMaps/districts/>

General Legislative Update

With slightly more than two weeks remaining in the 2016 legislative session, it is a relatively quiet Friday at the Capitol. Only two committees are meeting in the Senate, the transportation conference committee is meeting, and neither the House nor Senate

are meeting in Floor sessions. While there was activity on the major legislative issues this past week, it would be hard to say progress was made on those issues. So, we head into the final two weeks of session with much left on the “to do” list.

Bonding: On Monday, the Senate Capital Investment committee rolled out a \$1.5 billion bonding bill which includes projects in the following categories: \$390 million for transportation; \$362 million for education; \$282 million for water infrastructure; \$202 million for public safety; \$181 million for parks and recreation; \$90 million for housing; \$92 million for human services; plus many local community projects. The bill was brought to the Senate Floor on Thursday for debate and passage. However, the bill failed to gain the necessary 3/5th supermajority vote needed to pass bonding bills which incur state debt. The bill failed on a 40-26 vote with all members of the DFL majority voting yes together with one Republican. All other minority party Republicans voted no on the bill. Following the vote, Senate Republicans stated they objected to the overall size of the bill, \$1.5 billion, and hope to work with the Senate DFL majority to craft a bill which will pass the Senate. In the House, a budget target has been adopted which allows a \$600 million bonding bill. To date, the House Republican majority has not put out their bonding bill in committee. The last election year when a bonding bill was not passed was 2004, it is very possible this session will end without passage of a bonding bill.

Budget: The supplement budget roadmap was laid out this week with the appointment of conference committee members. The Senate had passed one supplemental budget bill and the House had passed three bills; the budget negotiations will be undertaken by one conference committee. The conference committee is expected to hold its first meeting on Monday to walk through the differences between the House and Senate bills. Negotiations on funding differences will be on hold until the Governor, Speaker of the House and Senate Majority Leader agree on overall budget targets. Following are the conference committee members for HF 2749, Supplemental Budget Bill:

Senator Dick Cohen, DFL/St. Paul
Senator Chuck Wiger, DFL/Maplewood
Senator Tony Lourey, DFL/Kerrick
Senator Tom Saxhaug, DFL/Grand Rapids
Senator Michelle Fischbach, GOP/Paynesville

Representative Jim Knoblach, GOP/St. Cloud
Representative Jenifer Loon, GOP/Eden Prairie
Representative Matt Dean, GOP/Dellwood
Representative Pat Garofalo, GOP/Farmington
Representative Denny McNamara, GOP/Hastings.

The supplemental budget side-by-sides can be found at this link:

https://www.revisor.mn.gov/side_by_sides/

Transportation Funding: The transportation funding conference committee, HF 4, met a couple of times this past week. The committee took testimony on several policy initiative differences between the House and Senate, reviewed the differences in

funding proposals and other issues. On Friday, the Senate DFL presented an offer to the conference committee which provides a phased in gas tax over three years (5-cents, 5-cents, 2-cents); an increase of 1.5% for license tab fees with an increase for late payment of license tab fees; \$1 billion in trunk highway bonding over 10-years; increase the metro area sales tax for transit to $\frac{3}{4}$ cents; an increase to greater Minnesota transit; provides flexibility in the metro sales tax for metro county roads, funding for municipal roads through a surcharge on title transfers and vehicle registrations; funding for safe routes to schools, funding for metro area bikeways and funding for highways on tribal lands. Overall, the House and Senate are close in the amount of funds raised and dedicated to transportation over the next ten years. However, the House Republicans remains very opposed to a gas tax increase given the current budget surplus. The House indicated they will provide a counter-offer using those surplus funds.

Next Week: On Monday, the Senate Tax committee will release their omnibus tax bill for the 2016 session. The Senate has set a \$300 million budget target for tax cuts and programs. The bill will be heard in committee, sent to the Senate Floor and is expected to be voted on by the middle of the week. Also next week, the Senate Finance committee and House Ways and Means committee will hold a joint meeting to hear a presentation from the National Conference of State Legislatures (NCSL) regarding setting budget targets and how that is done in other states. Setting joint budget targets with divided government between two political parties has become more and more difficult in today's political environment. This has led to special sessions, government shut downs, and unresolved work year after year. On Monday, there will be two weeks remaining in the legislative session, tick tock, tick tock



Minnesota
Department
of Health

PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

May 3, 2016

Spring Lake Park City Council
c/o Mr. Dan Buchholz, Administrator
Spring Lake Park City Hall
1301 81st Avenue NE
Spring Lake Park, Minnesota 55432

Dear Council Members:

SUBJECT: Quarterly Results for Radiochemical Monitoring, Spring Lake Park, Anoka County,
PWSID 1020029

Enclosed are the results of the most recent radiochemical samples collected from your public water supply in accordance with Minnesota Rules, Chapter 4720 and the Safe Drinking Water Act.

Quarterly monitoring for radiochemicals is being conducted on your water supply to determine if your supply meets the maximum contaminant level (MCL) for gross alpha and/or combined radium 226+228. Samples will be collected for four quarters and the test results will be averaged. If after four quarters the annual average of results from an entry point exceeds the MCL for either of these contaminants, you will be required to notify the public that the MCL has been exceeded and to take corrective action. The following is a summary of the results:

Sampling Site: Arthur Street Treatment Plant

Contaminant: **Combined Radium (-226 & -228)**

MCL: 5.4 pCi/L

<u>Date Collected</u>	<u>Results</u>	<u>Units</u>	<u>Sample#</u>	<u>Annual Average</u>
02/01/2016	5.20	pCi/L	16B0034-01	5.5
12/01/2015	4.30	pCi/L	15L0018-01	5.7
07/06/2015	7.10	pCi/L	15G0279-02	7.1

Contaminant: **Gross Alpha in Water**

MCL: 15.4 pCi/L

<u>Date Collected</u>	<u>Results</u>	<u>Units</u>	<u>Sample#</u>	<u>Annual Average</u>
02/01/2016	10.00	pCi/L	16B0034-01	7.6
12/01/2015	7.90	pCi/L	15L0018-01	6.4
07/06/2015	4.90	pCi/L	15G0279-02	4.9

Spring Lake Park City Council
Page 2
May 2, 2016
PWSID 1020029

All required radiochemical samples will be collected by your public water supply and submitted to the Minnesota Department of Health (MDH) laboratory for analysis. Sample bottle(s) will be mailed to you with a labform and date that you are scheduled to collect your next sample(s). The results will be reported to you as soon as they become available. We will notify you if any action by your system is required.

Gross alpha and radium 226+228 are naturally occurring contaminants that are found in groundwater throughout central and southern Minnesota. Long-term elevated levels of exposure to these contaminants may result in an increased risk of cancer.

This report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years. If you have any questions, please contact Cindy Swanson at 651/201-4656.

Sincerely,



Karla R. Peterson, P.E., Supervisor
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

KRP:CLS
Enclosure
cc: Water Superintendent
Isaac Bradlich, MDH St. Paul District Office



Final Report

Minnesota Department of Health
Public Health Laboratory
Environmental Laboratory Section
601 Robert St. N., P.O. Box 64899
St. Paul, MN 55164-0899
651-201-5300

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B6B0104 - Radiochemistry Ra-226 Ra-228 Prep

Blank (B6B0104-BLK1)

Prepared: 02/08/16 09:54 Analyzed: 03/04/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	<	1.0	pCi/L							SAP	
Radium-228	<	1.0	pCi/L							SAP	

LCS (B6B0104-BS1)

Prepared: 02/08/16 09:54 Analyzed: 03/04/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	9.3	1.0	pCi/L	10.14		92	90-110			SAP	
Radium-228	17.5	1.0	pCi/L	19.37		90	80-120			SAP	

LCS Dup (B6B0104-BSD1)

Prepared: 02/08/16 09:54 Analyzed: 03/04/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	11.0	1.0	pCi/L	10.14		108	90-110	16	20	SAP	
Radium-228	21.3	1.0	pCi/L	19.37		110	80-120	20	20	SAP	

Duplicate (B6B0104-DUP1)

Source: 16A1239-01

Prepared: 02/08/16 09:54 Analyzed: 03/04/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	1.9	1.0	pCi/L		1.6			12	20	SAP	
Radium-228	3.0	1.0	pCi/L		3.3			11	20	SAP	

Matrix Spike (B6B0104-MS1)

Source: 16B0034-01

Prepared: 02/08/16 09:54 Analyzed: 03/04/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	7.4	1.0	pCi/L	5.07	2.4	99	80-120			SAP	
Radium-228	10.9	1.0	pCi/L	9.68	2.8	84	70-130			SAP	

Batch B6B0328 - Radiochemistry Alpha/Beta Prep

Blank (B6B0328-BLK1)

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

FINAL REPORT

Report ID: 03212016111148

Generated: 3/21/2016 11:11:47AM

Authorized by:

Paul Moyer, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

The results in this report apply only to the samples analyzed.
This report must not be reproduced, except in full, without the written approval of the laboratory.



Final Report

Minnesota Department of Health
Public Health Laboratory
Environmental Laboratory Section
601 Robert St. N., P.O. Box 64899
St. Paul, MN 55164-0899
651-201-5300

PWSID: 1020029
System Name: Spring Lake Park
City: Spring Lake Park

Program Code: HC

Type: I

Date Received: 02/01/16 11:51
Rep. Temp. (°C): 12.1

Collector Name: Ken Prokott
Collector ID: None

MDH Sample Number: 16B0034-01

Location ID: E05
Sampling Point: Arthur Street Treatment Plant

Collect Date: 02/01/16
Collect Time: 11:15
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Radiochemical Parameters

Analyte	Result	Reporting Limit	Counting Uncertainty	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Gross Alpha	10	3.0	2.9828	pCi/L	B6B0328	02/23/16 15:38	03/06/16 00:00	JJF	EPA 900.0	
Radium-226	2.4	1.0	0.3685	pCi/L	B6B0104	02/08/16 09:54	03/04/16 00:00	SAP	EPA 903.0/904.0	
Radium-228	2.8	1.0	1.1580	pCi/L	B6B0104	02/08/16 09:54	02/12/16 15:21	SAP	EPA 903.0/904.0	

FINAL REPORT

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Paul Moyer, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health



Final Report

Minnesota Department of Health
Public Health Laboratory
Environmental Laboratory Section
601 Robert St. N., P.O. Box 64899
St. Paul, MN 55164-0899
651-201-5300

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B6B0328 - Radiochemistry Alpha/Beta Prep

Blank (B6B0328-BLK1)

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	<	3.0	pCi/L							JJF	

LCS (B6B0328-BS1)

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	51.3	3.0	pCi/L	52.91		97	80-120			JJF	

Duplicate (B6B0328-DUP1)

Source: 16A0443-01

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	<	3.0	pCi/L		<				20	JJF	

Matrix Spike (B6B0328-MS1)

Source: 16A0439-01

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	62.0	3.0	pCi/L	52.91	<	114	70-130			JJF	

Matrix Spike Dup (B6B0328-MSD1)

Source: 16A0439-01

Prepared: 02/23/16 15:38 Analyzed: 03/06/16 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	64.4	3.0	pCi/L	52.91	<	118	70-130	4	20	JJF	

Work Order Comments

Samples were received in proper condition.

FINAL REPORT

Report ID: 03212016111148

Generated: 3/21/2016 11:11:47AM

Authorized by:

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Paul Moyer, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Sunday, May 01, 2016 1:46 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
Cc: Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com
Subject: North Metro Mayors Legislative Update - April 29, 2016



NMMA Legislative Update – April 29, 2016

Happenings at the Capitol

This week saw more floor action by the House and Senate than had previously occurred in the entire 2016 session. A two-year state budget was passed in 2015, meaning that all state departments and agencies are fully funded until next year. However, legislators have been negotiating the best way to utilize a \$900 million state surplus.

The Senate passed a supplemental budget bill that would spend around \$400 million of the surplus to increase funding to state agencies and programs, leaving \$300 million for a tax bill and around \$100 million left unspent. The House passed three separate budget bills that would not increase state spending from the budget passed last year, leaving all \$900 million to be used on comprehensive transportation and tax reform bills (details yet to be released).

With both supplemental budgets having passed through their respective chambers, it is now expected that a conference committee will be formed between the House and Senate to negotiate the differences between the two proposals and come to an agreement by the constitutionally-mandated deadline of May 23. With just over three weeks until that time, all attention will focus on Speaker of the House Kurt Daudt (R-Crown) and Senate Majority Leader Tom Bakk (DFL-Cook) to see if they can come to an agreement.

Clarifying TIF Pooling – NMMA Input Requested

Previous legislative updates have reported on legislation reacting to a State Auditor report proposing to clarify the use of increments for decertification of a TIF district. [HF3758](#) (Drazkowski) and [SF3433](#) (Rest) received hearings earlier in session, but did not receive action this week. However, NMMA will continue to monitor this legislation and NMMA encourages member cities to analyze how HF3758/SF3433 will affect their cities and contact their legislators and Government Relations team with their results as soon as possible. The NMMA Government Relations team can also help you set up and coordinate meetings with your legislators.

Fiscal Disparities

Legislation ([HF2427](#) – Atkins) heard in the House Property Tax and Local Government Finance Division last week proposes to reduce the fiscal disparities contribution percentage for cities under 15,000 in population from 40 percent to 30 percent. The bill also provides for a payment from the state’s general fund to the fiscal disparities program to compensate for the reduction in contributions from these small cities.

NMMA’s government relations team has been following the legislation and has spoken to the bill’s author to express concerns regarding the bill. NMMA’s Troy Olsen joined Metro Cities in testifying in opposition to the bill stating that NMMA would likely only support a change to the fiscal disparities program as part of a larger comprehensive reform and that utilizing a general fund appropriation to offset the \$14.5 million change could subject the program to budget cuts should the state experience a decline in revenue the future.

The bill was laid over by the committee and the Senate companion has not received a hearing.

Highway 169/101st Avenue Interchange

Last week, legislation providing \$11.3 million in bonding for an interchange at Highway 169 and 101st Avenue in Brooklyn Park received a hearing in the Senate Capital Investment Committee. Sen. Mark Hoffman, Brooklyn Park City Manager Jay Stroebel, Dir. of Maintenance and Operation Dan Ruiz and NMMA’s Troy Olsen testified in support of [SF3200](#) (Hoffman) which is included in NMMA’s 2016 Legislative Work Plan.

Local Bridge Replacement and Rehabilitation

The House Capital Investment Committee heard legislation ([HF3951](#) – Torkelson) proposes to set a \$5 million cap on grants issued through the local bridge repair, replacement and rehabilitation program. The author testified that the cap would separate major bridge projects from the fund allowing for a higher volume of smaller projects to be funded. After discussion, the bill was laid over for possible inclusion in the House Omnibus Capital Investment bill.

Temporary Healthcare Dwellings

The Senate Finance Committee passed [SF2555](#) (Hoffman), which is intended to streamline local processes for allowing temporary healthcare homes on private property and has referred the bill to the Senate floor. Many cities originally expressed concerns over the bill that it would take away local zoning and ordinance authority from cities. These concerns were addressed by the author and the bill currently would allow a municipality to opt out of the provision.

The House companion, HF2497 (Peterson) is expected to adopt the changes made to the Senate bill and is currently awaiting possible debate and a vote on the House floor.

Transportation Funding Conference Committee

On Friday last week, the House/Senate conference committee tasked with finding a compromise between the House and Senate positions on transportation funding met for the first time since March. The committee discussed a public-private partnership program designed to allow the Minnesota Department of Transportation and the Met Council to

partner with private design and construction companies on major infrastructure projects. The legislation would allow for a handful of test projects.

Debate on transportation funding will again be the main focus of the committee and the legislature between now and the constitutional mandated adjournment date of May 23rd.

You can view a side-by-side review of the bills [here](#).

Omnibus Tax Bill Conference Committee

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Looking Ahead to Next Week:

Monday:

- The [Senate Capital Investment Committee](#) will unveil its capital bonding bill.

Tuesday:

- The [Senate Finance Committee](#) is scheduled to review the Senate capital bonding bill.
- The [House Transportation and Policy Committee](#) will hear legislation implementing REAL ID - [HF3959](#) (Smith).
- The [Senate Finance Committee](#) will hear [SF2985](#) (Rest) which proposes establishing a presidential primary in Minnesota.

Wednesday:

- The [House Government Operations and Elections Policy Committee](#) will hear [HF3708](#) (Anderson) placing moratorium on authority of local units of government to organize solid waste collection.

Thursday:

- The [Senate State and Local Government Committee](#) will hear legislation implementing REAL ID – [SF3585](#) (Dibble) and [SF3520](#) (Torres Ray) regarding SAC charges for outdoor restaurant seating.

Friday:

- The [Capitol Preservation Commission – Art Subcommittee](#) will meet to discuss artwork in the Capitol.

Committee schedules are ‘fluid’ during this part of the legislative session and are always subject to additions and changes. Additional hearings are likely to be announced over the weekend and early next week. To track committee schedules you can visit the House/Senate combined calendar [here](#).

If you have any questions or comments, please contact us.

Troy Olsen

troyo@ewald.com

763-381-7894

Jill Brown, Executive Director

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Becca Pryse

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owenw@ewald.com

651-357-8921

Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Friday, May 06, 2016 11:46 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
Cc: Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com
Subject: North Metro Mayors Legislative Update - May 6, 2016



NMMA Legislative Update – May 06, 2016

There are officially 17 days remaining until the session is constitutionally required to adjourn on Monday, May 23. Legislators aren't able to pass laws on the final Monday, so that leaves 16 days for all of the work left to be accomplished.

Happenings at the Capitol This Week:

- Senate unveils their Capital Investment bill which includes several projects supported by NMMA.
- Senate Capital Investment bill fails to pass the Senate by one vote.
- The House/Senate Transportation Funding Conference Committee met twice this week.
- The House/Senate Taxes Conference Committee did not meet this week.

NMMA Action Requested:

- NMMA encourages member cities to analyze how [HF3758/SF3433](#), which affects TIF pooling, will affect their cities and contact their legislators and NMMA Government Relations team with their results.
- Now is the time for NMMA members to contact their legislative delegation to reinforce the importance of passing a transportation funding package this session.
- The NMMA Government Relations team can also help you set up and coordinate meetings with your legislators.

You Are Invited!:

Celebrate the completion of the [Greater MN Gateway](#) Armstrong Boulevard-Hwy10/169 interchange project on Friday, May 20 in Ramsey. Park in the Ramsey Municipal Parking Ramp, 7650 Sunwood Drive NW, Ramsey, MN 55303, and take

the shuttle at 11:00 a.m. to the event site for a reception with a program beginning at 11:30 a.m. Contact Martha Weaver West at Anoka County for more information at 763-323-5700 or Martha.Weaver@Co.Anoka.mn.us.

Senate Passes Capital Investment Bill

This week the Senate unveiled and held committee hearings on their 2016 Omnibus Capital Investment bill which proposes to borrow a record \$1.5 billion for capital investments across Minnesota. Approximately one-fourth of the funding would go to roads, bridges and rail safety projects. Clean water and flood-control projects would receive \$282 mil.

After significant debate on the Senate floor, which included a defeated amendment offered by Senate Republicans to reduce the bill's funding approximately by half, the bill stalled. The bill received a majority of votes ([40-26](#)) but failed to receive the super majority of votes (41) required for passage. The House has yet to unveil its capital investment bill and since the Minnesota Constitution requires that bills borrowing money originate in the House, it is expected that there will be other opportunities for the legislature to pass a bonding bill.

NMMA supported projects in the [HF3467](#) (Stumpf, DFL-Plummer) include:

- \$3.3 mil for the Champlin Mill Pond Restoration Project
- \$5 mil for expansion of the National Sports Center
- \$12 mil for rail grade crossing separation at Hanson Boulevard in Coon Rapids
- \$3.2 mil for reconstruction of 105th Avenue in Blaine
- \$1.5 mil for predesign and design of a highway-rail separation at Ramsey Boulevard in Ramsey

House/Senate Transportation Funding Conference Committee

The House/Senate conference committee, tasked with finding a compromise between the House and Senate positions on transportation funding, met this week to discuss rail safety and rail preparedness and response provisions.

Railroad representatives testified they will increase funding for underpasses or overpasses in Moorhead, Coon Rapids and the Prairie Island Indian Community near Red Wing. The railroads also discussed procedures to increase information given to public safety officials about hazardous materials moving through the state. Coon Rapids Fire Chief John Piper testified that negotiations with railroad representatives have made a lot of progress but there is still work to be done.

During the meeting, Senate Democrats promoted their transportation funding approach which includes increases in registration fees and a 16 cent per gallon gas tax increase. House Republicans contend that their approach which includes utilizing a general fund appropriation for transportation funding will help transportation funding become a more prominent priority because it would be competing with other funding priorities.

You can view a side-by-side review of the bills [here](#).

Police Body Cameras

The Senate passed legislation affecting policies related to the use of and data collected by police-worn body cameras. Though [SF498](#) (Latz, DFL – St. Louis Park) passed the Senate by a vote of [47-14](#), it does not appear as though cities will be provided with guidance from the legislature this year as the House has not taken committee action on the issue.

While this issue is not in the NMMA 2016 Legislative Action Plan, it is an issue that many member cities are following and NMMA's government relations team will continue to monitor.

Temporary Healthcare Dwellings

On a [50-15](#) vote, the Senate passed [SF2555](#) (Hoffman, DFL-Champlin), which is intended to streamline local processes for allowing temporary healthcare homes on private property and has referred the bill to the Senate floor. Many cities originally expressed concerns over the bill that it would take away local zoning and ordinance authority from cities. These concerns were addressed by the author and the bill currently would allow a municipality to opt out of the provision by passing a resolution.

The House companion, [HF2497](#) (Peterson, R-Lakeville) is expected to adopt the changes made to the Senate bill and is currently awaiting possible debate and a vote on the House floor.

Limiting Interim Ordinance

Legislation limiting the use of interim ordinances for housing related activities is scheduled to be heard on the floor of the House on Monday. It is possible that [HF2585](#) (Nash, R-Waconia) will be amended on the House floor to require a 2/3 majority for passage of any interim ordinance and this language is of concern to cities and city advocate groups such as the [League of Minnesota Cities](#) who is asking cities to contact their legislators in opposition to the bill. NMMA does not have an official position on the bill, but understands that member cities may oppose the bill.

Garbage Collection

Legislation placing a moratorium on cities, counties and townships from beginning the process to provide organized solid waste collection advanced this week. The House Government Operations and Elections Policy Committee heard, approved and re-referred to the House Rules Committee, [HF3708](#) (Anderson, R-Bloomington). The Senate companion, [SF3708](#) (Thompson, R-Lakeville) has not received a hearing this session.

While NMMA does not have an official position on organized collection and the issue is not on the NMMA action plan, member cities should be aware that the issue was brought up in the House.

Clarifying TIF Pooling

Previous legislative updates have reported on legislation reacting to a State Auditor report proposing to clarify the use of increments for decertification of a TIF district. [HF3758](#) (Drazkowski, R-Mazeppa) and [SF3433](#) (Rest, DFL-New Hope) received hearings earlier in session, but did not receive action this week. However, NMMA will continue to monitor this legislation and NMMA encourages member cities to analyze how HF3758/SF3433 will affect their cities and contact their legislators and Government Relations team with their results as soon as possible. The NMMA Government Relations team can also help you set up and coordinate meetings with your legislators.

Sewer Availability Charges

On Friday, the Senate State and Local Government Operations Committee approved [SF3520](#) (Torres Ray, DFL-Minneapolis) which proposes to prohibit the Metropolitan Council from imposing a SAC charge on an existing eating or drinking establishment due to an addition or expansion of outdoor seating unless the establishment also increases the number or capacity of its facilities using water and the sanitary sewer system. The legislation also proposes that if an establishment does increase the number or capacity of its facilities that the charge must be proportionate to the increase in use of the water and sanitary sewer system.

The committee heard testimony on SF3520, but the author elected to lay the bill over because it missed legislative deadlines. However, the author testified that she will seek to advance the legislation in the form of an amendment to another bill. The House companion [HF3644](#) (Wagenius, DFL-Minneapolis) has been approved by two House committees and is awaiting further action by the House Rules Committee.

The Metropolitan Council has testified that they oppose this legislation, but are willing to further study the issue and collaborate with stakeholders on a possible solution.

Omnibus Tax Bill Conference Committee

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Looking Ahead to Next Week:

Monday:

- The [Senate Taxes Committee](#) will unveil a supplemental omnibus tax bill
- The [House Ways and Means Committee](#) will hear [legislation](#) to establish a presidential primary.
- The [Senate Judiciary Committee](#) takes up [REAL ID](#).

Tuesday:

- The [Senate Taxes Committee](#) will debate a supplemental omnibus tax bill

Wednesday:

- The [Senate Finance Committee](#) will take up [REAL ID](#).

Committee schedules are 'fluid' during this part of the legislative session and are always subject to additions and changes. Additional hearings are likely to be announced over the weekend and early next week. To track committee schedules you can visit the House/Senate combined calendar [here](#).

More In-Depth Information - Senate Capital Investment Bill Summary:

In addition to NMMA supported projects listed above, the Senate Capital Investment bill includes:

- \$160.7 mil for the University of Minnesota
- \$173.7 mil for Minnesota State Colleges and Universities including:
 - \$5 mil for Anoka-Ramsey Community College – Nursing and Active Learning Center and Humanities Building
 - \$8.2 mil for Hennepin Technical College – Advanced Manufacturing Integration and Revitalization
- \$126.6 mil for Natural Resources
- \$31.7 mil for the Pollution Control Agency
- \$4.5 mil for the Board of Water and Soil Resources
- \$2.8 mil for Agriculture
- \$35 mil for the Rural Finance Authority
- \$21.8 mil for the Minnesota Zoo
- \$40.2 mil for the Minnesota Department of Administration which includes:
 - \$22 mil for Capitol Complex security upgrades
- \$6 mil for the Amateur Sports Commission
- \$10.5 mil for Military Affairs
- \$43 mil for the Department of Public Safety including:
 - \$33.3 mil for Arden Hills – State Emergency Operations Center
 - \$3.5 mil for Camp Ripley – Railroad and Pipeline Incident Training Facility
 - \$2.5 mil for Minneapolis – Emergency Operations Training Facility
- \$365.6 mil for Transportation which includes:
 - \$70 mil for Local Road Improvement Grants
 - \$80 mil for Local Bridge Replacement and Rehabilitation
 - \$3 mil for Safe Routes To School
- \$42.8 mil for the Metropolitan Council including:
 - \$10 mil for Regional Parks and Trails
 - \$5 mil for the Inflow/Infiltration Grant Program
- \$135 mil for Human Services including:
 - \$5 mil for Early Childhood Facilities

- \$2.2 mil for Anoka Metro Regional Treatment Center Safety and Security Renovations
- \$22.9 mil for Veterans Affairs
- \$52.3 mil for the Department of Correction
- \$159.3 mil for the Department of Employment and Economic Development
- \$198 mil for the Public Facilities Authority including:
 - \$25 mil for state match for federal grants
 - \$80 mil for the Wastewater Infrastructure Funding Program
 - \$55 mil for wastewater projects
 - \$25 mil for drinking water projects
- \$20 mil for the Minnesota Housing Finance Authority
- \$38 mil for the Minnesota Historical Society
- \$6 mil for the Minnesota Supreme Court for a courthouse security upgrade program
- \$1.8 mil to enhance the White Bear Lake water level

If you have any questions or comments, please contact us.

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North Metro TV

April 2016 Update

Program Production

In April, a total of **66 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **56:45:00 hours of new programming**.

- 28 programs were produced by the public
- 16 programs were produced by NMTV staff
- 22 programs were produced by City staff



Van Shoots

The van was used for **20:30:00 hours of production**. The following events were videotaped:

- Boys Tennis: Centennial vs. Blaine
- Boys Lacrosse: Andover vs. Spring Lake Park
- Baseball: Osseo vs. Blaine
- Girls Lacrosse: Spring Lake Park vs. Centennial



Workshops

Workshop	Instructor	Organization	Students
Editing	Eric Houston	General Public	1
Doc Workshop Week 1	Eric Houston	Video Club	10
Camera	Eric Houston	General Public	1
Spring Session	Eric Houston	Davinci Academy	8
Doc Workshop Week 2	Eric Houston	Video Club	8
Spring Session	Eric Houston	Davinci Academy	8
Blue Screen	Eric Houston	General Public	1
Spring Session	Eric Houston	Davinci Academy	6
Production Workshop	Eric Houston	Northside Christian School	14
Doc Workshop Week3	Eric Houston	Video Club	8
Spring Session	Eric Houston	Davinci Academy	6
Production Workshop	Eric Houston	Northside Christian School	13
Spring Session	Eric Houston	Davinci Academy	8
Production Workshop	Eric Houston	Northside Christian School	10
Doc Workshop Week 4	Eric Houston	Video Club	8
Spring Session	Eric Houston	Davinci Academy	6

Workshop cont.	Instructor cont.	Organization cont.	Students cont
Movie Screening & Discussion	Eric Houston	Video Club	8
Production Workshop	Eric Houston	Northside Christian School	14
18 Workshops			137 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film	DVDs	Fees Paid
January	262.25	137	54		\$950
February	124.0	37	43		\$110
March	288.5	129	21		\$225
April	243.0	106	23	69	\$525

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of the our Member Cities. Some April highlights include SBM Fire Chief Nyle Zikmund's retirement, the Senior Safety Fair, Spring Lake Park's school bond referendum, and the MN United FC's new season. In addition to daily playbacks of North Metro TV News on the cable system, there are over 270 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.



Workshops

Studio Manager, Eric Houston, had a very busy teaching month. Eighteen classes for 137 students occupied a great deal of his time. The very popular Documentary Workshop started, along with two class series taught on location. The Spring Session of the Davinci Academy's after school production series began, along with a production series for students at the Northside Christian School. Both on location classes have been focusing on recording sound. Lessons have included recording sound effects and dialog. The final project will have the students replacing all of the sound from an old movie with their recordings. Eric's on location classes have been a big hit with the schools that have taken advantage of them.

Arrive Alive

T.J. has wrapped up work on this year's version of Arrive Alive. In total three programs will come of the event. The first is the ten minute movie version that was presented to the student body. The second is a YouTube version for the Blaine Police Department, and the third includes the movie, the presentation of the movie to the students, an interview with Officer Steven Nanney explaining the purpose of the program, and finally the reading of letters from the parents and children involved in the presentation. It always ends up being a very emotional program. T.J. really outdid himself this time around. Please check out the 10 minute film version on the northmetrotv.com website. I promise you will be impressed.



Just Kidding Just Fine And Other Lies

The production of Just Kidding Just Fine and Other Lies is now available for viewing and check-out at every Anoka County Library. The program was a collaboration between the Spring Lake Park student group "The Voice" and North Metro TV.

Art and Culture Series

Damian Kussian completed work on two more artist shorts, highlighting Nick Harper and Aldo Moroni. The shorts are teasers for the Art and Culture Series, "Make." The shorts are featured on the North Metro TV website and are being promoted heavily on social media. So far, 14,355 people have watched them on-line. The response has been very positive. The shorts will be expanded upon and combined into a feature length documentary about the artists and artist culture in the Twin Cities.



PR bits and pieces

- Created shorts for two more artists that will be featured in the Art and Culture series Make.
- Shot additional artist interviews.
- Created a program for the Legislative Session for the Metro North Chamber of Commerce.

Production equipment consulting for cities and schools

Ham Lake (6 hrs)

- Retuned the control room FM receiver to a non-commercial station.
- Purchased parts and built cabling for modulator install in training room.
- Purchased and installed new monitors in control room to replace old monitors.

Lexington (2 hrs)

- SCALA system down. No one knows password to reboot. Have new AV operator who needs training on how to switch from SCALA to live and make recording.

Spring Lake Park (2 hrs)

- Audio to master control low. Adjusted Comcast modulator audio. Also confirmed quality of video signal.

Blaine (2 hrs)

- Pursued Alpha Video to produce and submit the proposal for the Blaine HD upgrade. Read over proposal and made evaluations. Called Roark to set up a meeting to go over the proposal with Alpha.

Computer/Networking consulting for cities and schools**Ham Lake**

- SCALA down. Get it back up and operational.

Lexington

- Train new AV person on SCALA operation.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	165	255:09:58
Centerville	10	22:34:46
Circle Pines	143	104:02:30
Ham Lake	52	33:38:28
Lexington	68	36:52:01
Lino Lakes	27	35:09:24
Spring Lake Park	128	103:57:48
Totals:	593 Program Playbacks	591:24:55 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Positive Investigations: Blaine Fest	Fran Sorensen	00:51:50
Hodge Podge: John Krantz- Woodsman	Laurie Sigler	00:43:23
NMTV Video Tips & Tricks: Interview Backgrounds	NMTV Video Club	00:02:14
Marriage Partners (3 episodes)	Kevin Eggerth	02:22:40
A Fresh New Day	Anita Wardlaw	00:31:25
Grace to Overcome	Doug Martin	00:20:29
Giving to Grace Christian Center (2 episodes)	Stevie Lindsey	01:12:53
Cornerstone Church (3 episodes)	Rick Bostrom	01:27:47
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	01:10:00
Hope Church (2 episodes)	Cindy Hardy	01:12:38
28 New Programs		18:55:19 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (4/12/16)	T.J. Tronson	00:50:41
Anoka County Board Meeting (4/26/16)	T.J. Tronson	00:23:25
Centennial Fire Awards	T.J. Tronson	01:28:02
Arrive Alive	T.J. Tronson	00:10:00
North Metro TV News (3 episodes)	Danika Peterson/Ben Hayle	01:06:46
On Tap	Ben Hayle	00:24:43
Metro North Chamber Leg. Reception	Damian Kussian	00:02:48

Title cont.	Producer cont.	Runtime cont.
Artist Dick Harper	Damian Kussian	00:03:43
Artist Aldo Moroni	Damian Kussian	00:03:42
Discover Aviation Days Promo	Damian Kussian	00:00:30
Boys Tennis: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:27:48
Boys Lacrosse: Andover/Spring Lake Park	Kenton Kipp/Matt Waldron	01:49:12
Baseball: Osseo/Blaine	Kenton Kipp/Matt Waldron	02:00:50
Girls Lacrosse: Spring Lake Park/Centennial	Kenton Kipp/Matt Waldron	01:31:24
16 New Programs		11:23:34 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (4/7/16)	Blaine Staff	01:26:36
Blaine Planning Commission Meeting (4/12/16)	Blaine Staff	01:49:05
Blaine City Council Meeting (4/21/16)	Blaine Staff	02:31:41
Blaine Park Board Meeting (4/26/16)	Blaine Staff	01:09:33
Centerville City Council Meeting (4/13/16)	Centerville Staff	02:49:58
Centerville City Council Meeting (4/27/16)	Centerville Staff	00:55:00
Circle Pines Park Board Meeting (4/5/16)	Circle Pines Staff	00:55:00
Circle Pines City Council Meeting (4/12/16)	Circle Pines Staff	00:33:00
Circle Pines Utility Commission Meeting (4/20/16)	Circle Pines Staff	00:39:42
Circle Pines City Council Meeting (4/26/16)	Circle Pines Staff	00:40:51
Ham Lake City Council Meeting (4/4/16)	Ham Lake Staff	00:38:00
Ham Lake Planning Commission Meeting (4/11/16)	Ham Lake Staff	00:30:43
Ham Lake City Council Meeting (4/18/16)	Ham Lake Staff	00:32:34
Ham Lake Planning Commission Meeting (4/25/16)	Ham Lake Staff	01:18:01
Lexington City Council Meeting (4/7/16)	Lexington Staff	00:40:08
Lexington City Council Meeting (4/21/16)	Lexington Staff	00:20:59
Lino Lakes Planning & Zoning Meeting (4/9/16)	Lino Lakes Staff	03:17:04
Lino Lakes City Council Meeting (4/11/16)	Lino Lakes Staff	01:19:22
Lino Lakes City Council Meeting (4/25/16)	Lino Lakes Staff	00:59:29
Spring Lake Park City Council Meeting (4/4/16)	Spring Lake Park Staff	00:28:59
Spring Lake Park City Council Meeting (4/18/16)	Spring Lake Park Staff	00:56:57
Spring Lake Park Planning Commission Meeting (4/25/16)	Spring Lake Park Staff	00:41:27
22 New Programs		26:14:09 New Hours

If you have any questions or comments regarding this monthly report please contact
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