

CITY OF SPRING LAKE PARK  
1301 81<sup>ST</sup> AVENUE N.E.  
AGENDA  
MONDAY, APRIL 18, 2016  
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. CONSENT AGENDA:
  - A. Approval of Minutes – April 4, 2016
  - B. Disbursements
    1. General Operations Disbursement Claim No. 16-05 – \$298,274.86
    2. Liquor Fund Disbursement Claim No. 16-06 - \$173,478.27
  - C. Statement of Fund Balance (Report will be distributed at meeting)
  - D. Vending Machines Contract at City Hall
  - E. Contractor’s Licenses
  - F. Sign Permit
  - G. Correspondence
6. DISCUSSION FROM THE FLOOR
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. ORDINANCES AND RESOLUTIONS
  - A. North Metro Telecommunications Commission JPA Amendment
10. NEW BUSINESS
  - A. Ratification of 2016/2017 Teamsters Union Contract
  - B. Approve Memorandum of Agreement for Non-Traditional Work Schedule for Public Works Employees
  - C. Security System Replacement
  - D. 2016 Street Seal Coat Project Bid Results
  - E. 2016 Sewer Lining Bid Results
11. ENGINEER’S REPORT
12. ATTORNEY’S REPORT
13. OTHER
  - A. Administrator Reports
14. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING  
AND DISCUSSION FROM THE FLOOR**

## RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

### DISCUSSION FROM THE FLOOR

\*\*Limited to 5 minutes per person to state their concern.

\*\*Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

### PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

\*\* The presenter will have a maximum of 10 minutes to explain the project as proposed.

\*\* Councilmembers will have an opportunity to ask questions or comment on the proposal.

\*\* Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

\*\*People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

\*\* Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

\*\* People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on April 4, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Mason, Nash, Nelson, Wendling and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Thames; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

### 3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – March 21, 2016
- B. Authorize Purchase of ID Card Printing System
- C. Contractor's Licenses
- D. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

### 7. Public Works Report

Public Works Director Randall reported that the Public Works Department have installed the basketball and tennis court nets at the parks; and continues to perform clean up at the parks and all the turf has been swept at the parks. He reported that a Department of Transportation inspection of the trucks was performed and only minor repairs are needed. He stated that all the city streets have been swept and the replacement of worn out stop signs is taking place.

Mr. Randall reminded residents that fire hydrant flushing will start on April 11, 2016 and will take approximately two weeks to complete. He stated that residents may notice a change in the color of the water. He stated that he is continuing the monitor the progress on the lift station construction.

### 8. Code Enforcement Report

Building Official Brainard reported that attended the Council meetings on March 3<sup>rd</sup> and March 21<sup>st</sup>; a Department Head meeting on March 22<sup>nd</sup>; a Minnesota Permit Technician Association meeting on March 15<sup>th</sup>; the Planning Commission meeting on March 28<sup>th</sup>; a meeting of the North Suburban Building Officials on March 29<sup>th</sup> and a Laserfiche and Permit Works integration meeting on March 30<sup>th</sup>.

Mr. Brainard stated that in March 2016, fifteen building permits were issued compared to eleven in 2015. He reported that five mechanical permits were issued in March 2016 compared to ten in 2015. He reported that five plumbing permits were issued in March 2016 compared to six in 2015 and four zoning permit were issued March 2016.

Mr. Brainard reported that the March 2016 vacancy listing shows that there are 19 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up one from last month. There is one vacant/foreclosed commercial property, which is down from last month; and 23 residential properties currently occupied and ready for Sheriff Sale's redemption, which is up two from last month. He reported that he posted two abandoned and/or vacant property notices in month of March, in addition, eleven Administrative Offense Tickets (A.O.) and seven violation notices were issued by the Code Enforcement Department. He stated that four of the A.O.'s were issued for rental violations and five for Special Use Permit violations, and one for a zoning violation. He stated that he also conducted a final demolition inspection for the removal of the home and detached garage at 8360 Pierce Street NE.

Mr. Brainard provided a handout on Residential Garage Sales, Sales and Auctions.

### 9. New Business

Mayor Hansen announced the City Council would be going into a closed session to discuss labor negotiation strategies.

The meeting recessed at 7:10 PM.

The meeting reconvened at 7:34 PM. Attorney Thames stated that staff was given direction how to proceed with labor negotiation strategies.

#### A. Ratify 2016-2017 Patrol Union Contract

Administrator Buchholtz reported that on March 29, 2016, the LELS Local #7 (Patrol) employees accepted the following offer negotiated by the Patrol Negotiation Committee:

1. Article 20 – Annual Leave:  
After twenty five years of service ~~25~~ 26 working days
2. Article 26 – Duration:  
January 1, 2016 through December 31, 2017
3. Appendix A – Compensation  
2016 (effective 1/1/16) – 2.5%  
2017 (effective 1/1/17) – 3%

4. Appendix A – Compensation

New Language: Employees assigned by the Employer to perform Field Training Officer duties shall receive one hour compensatory time per shift worked, or pro rata portion thereof.

5. Appendix B – Allowances and Fringe Benefits

Uniform Allowance

\$790.00 for 2016

\$810.00 for 2017

6. Appendix B – Allowances and Fringe Benefits

Insurance Contribution

Continue 50/50 split of the increase/decrease of insurance premium between the City and the employee.

Administrator Buchholtz stated that the Negotiation Committee is recommending that the City Council ratify the 2016/2017 union contract as outlined.

MOTION MADE BY MAYOR HANSEN TO APPROVE THE RATIFICATION OF THE 2016/2017 PATROL UNION CONTRACT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Removal of No Parking Signs During School Hours Signs

Public Works Director Randall reported that he is seeking approval to remove some of the no parking during school hours signs. He stated that these signs were installed when there was remodeling of the high school taking place and there was not enough parking.

Mr. Randall stated that the proposed streets that the signs would be removed from are:

- Quincy Street from 78<sup>th</sup> Avenue to 81<sup>st</sup> Avenue
- Jackson Street from 78<sup>th</sup> to 81<sup>st</sup> Avenue
- Van Buren Street from 78<sup>th</sup> to 81<sup>st</sup> Avenue
- The three cul-de-sacs at Marlboro Court, Ralliegh and Viceroy
- East of Highway 65 on 80<sup>th</sup> Avenue, Highway 65 to Old Central, Buchanan Street and Wyldwood Lane to 79<sup>th</sup> Avenue
- 79<sup>th</sup> Avenue from Able Street to Quincy Street
- Ballantyne Lane from Able Street to Monroe Street
- 82<sup>nd</sup> Avenue from Fillmore Street to Madison Street
- Tyler Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue
- Polk Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue
- Taylor Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue and Fillmore Street Cul-de-sac

Mr. Randall stated that the streets that signs would remain in place are:

- 80<sup>th</sup> Avenue up to Van Buren Street
- Taylor Street, Tyler Street, Osborne Road to 79<sup>th</sup> Avenue
- Taylor Street, Tyler Street, Polk Street at 81<sup>st</sup> Avenue to 82<sup>nd</sup> Avenue

Mr. Randall stated that he has not witnessed any parking problems currently and feels that these changes would please the residents in the area. He stated that he has not seen any additional parking at Able Park during the school hours.

Councilmember Nelson stated that these changes apply to his neighborhood and is in favor of the removal of the signs. He stated that he is certain that the other residents will be happy to see the signs removed.

Mayor Hansen inquired if the signs on Able Street to Van Buren at 80<sup>th</sup> Avenue will remain. Mr. Randall stated that they would. He also added that the posts would be recycled.

MOTION MADE BY COUNCILMEMBER NASH TO REMOVE NO PARKING DURING SCHOOL HOURS SIGNS ON SPECIFIC STREETS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### C. Schedule April City Council Workshop Session

Administrator Buchholtz stated that the staff is requesting a workshop session to be scheduled for Monday, April 11, 2016 at 6:30 PM. He stated that the purpose of the workshop session is to discuss:

1. Update the City's website
2. City of Spring Lake Park branding
3. Park and Recreation Commission membership requirements
4. Administrator Reports

Mayor Hansen asked the Councilmembers if they were available for the workshop. The consensus of the Councilmembers was that the meeting will work for them.

#### 10. Engineer's Report

Engineer Gravel reported that bids for the 2016 Sanitary Sewer Lining Project and the 2016 Street Seal Coat Project will be received on April 12, 2016. He stated that the results will be presented at the next Council meeting on April 18, 2016.

#### 11. Attorney's Report- None

#### 12. Reports - None

#### 13. Other

#### A. Administrator Reports

Administrator Buchholtz reported that the auditors have completed the fieldwork for the audit. He stated that there were no significant findings and a completed report will be presented in June to the City Council.

Administrator Buchholtz reported that the Gambling Control Board Annual Report has been completed and \$7,000 has been refunded to the three charitable gambling associations in the City. He reported that the Global Grounds Coffee shop has been sold and a Mexican restaurant will be opening in the near future.

Administrator Buchholtz reported that Emmanuel Christian Center has withdrawn their Conditional Use Permit that was submitted previously. He stated that not enough funds were raised to cover the cost of the addition and reconstruction. He stated that the church will go ahead with internal remodeling plans that do not require a Conditional Use Permit.

Administrator Buchholtz stated that the Planning Commission reviewed an application for a lot subdivision at 8360 Pierce Street NE. He stated that the Commission was supportive of the subdivision but there are concerns with future development of the lots and the applicant was not present at the public hearing. He noted that the Commission tabled the item until the next Planning Commission meeting on April 25, 2016 so that the applicant can be present to answer the Commissioners questions.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:50 P.M.

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Cindy Hansen, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



CITY OF SPRING LAKE PARK  
 CLAIMS LIST APPROVED AND PAID  
 GENERAL OPERATIONS

Date: MAR 2016  
 Page: 1  
 Claim Res.#16-05

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60532	ANOKA COUNTY	CONTRACTUAL SERVICES	9,820.00
60533	C.L. BENSON COMPANY	RANGE EQUIPMENT	386.56
60534	CARGILL, INC	SUPPLIES	23,026.20
60535	CARSON, CLELLAND & SCHREDER	LEGAL FEES	8,215.65
60536	CENTERPOINT ENERGY	MONTHLY UTILITIES	1,692.28
60537	CITY OF ROSEVILLE	IT SERVICES	608.08
60538	CONNEXUS ENERGY	MONTHLY UTILITIES	13.07
60539	COON RAPIDS CHRYSLER	AUTO SERVICES	19.95
60540	ECM PUBLISHERS, INC.	PUBLISHING	192.25
60541	JENNY GOODEN	INSTRUCTOR FEES	120.00
60542	GOULD & GOODRICH	UNIFORM/EQUIPMENT	58.52
60543	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	1,901.55
60544	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	125.50
60545	J.P. COOKE CO.	DOG LICENSE AND TAGS	71.55
60546	JOE GUNNELS TOURS	DEPOSIT MEMPHIS TOUR	50.00
60547	KOLSTAD COMPANY	PARTS AND LABOR	94.32
60548	LEEANN BEACH	REFUND EXTENDED TRIP	100.00
60549	LEO A DALY COMPANY	PROFESSIONAL SERVICES	1,620.00
60550	METROPOLITAN COUNCIL	APRIL SERVICES	40,896.76
60551	MINNESOTA DEPT OF HEALTH	CONNECTION FEE	3,478.04
60552	MINNESOTA GFOA	MEMBERSHIP RENEWL	60.00
60554	OFFICE DEPOT	OFFICE SUPPLIES	100.80
60555	KAY OKEY	REIMBURSEMENT	29.90
60556	PAMELA REITER	REFUND EXTENDED TRIP	100.00
60557	POSITIVE ID INC	ID CARDS	60.75
60558	ALICE PROKOTT	REFUND CANCELED CLASS	10.00
60559	RICHFIELD BUS CO	TRANSPORTATION	355.00
60560	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	73.11
60561	SLP FIRE DEPARTMENT	FIRE PROTECTION	16,588.00
60562	THE HOME DEPOT	CREDIT CARD PURCHASES	192.86
60563	TWIN CITIES BMEU WEST	POSTAGE	850.00
60564	ULINE	SHOP SUPPLIES	182.95
60565	XCEL ENERGY	MONTHLY UTILITIES	52.45
60566	AFLAC	PAYROLL	17.10
60567	DEARBORN NATIONAL	PAYROLL	399.71
60568	DELTA DENTAL	PAYROLL	1,371.38
60569	FIDELITY SECURITY LIFE	PAYROLL	45.37
60570	HEALTH PARTNERS	PAYROLL	9,486.73
60571	L.E.L.S.	PAYROLL	245.00
60572	LOCAL 49	PAYROLL	100.50
60573	NCPERS MINNESOTA-7750811	PAYROLL	56.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: MAR 2016  
Page: 2  
Claim Res.#16-05

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60574	P.E.R.A. (PAP)	PAYROLL	15,727.30
60575	CATHEDRAL OF ST. PAUL	GROUP TOUR	60.00
60576	COTTENS INC	PARTS	133.34
60577	FERGUSON WATERWORKS #2516	PARTS	148.75
60578	FLEXIBLE PIPE TOOL COMPANY	PARTS	298.50
60579	G & K SERVICES	MATS	83.27
60580	GOPHER STATE ONE-CALL INC	LOCATES	29.00
60581	GUNTIS DOMBROVSKIS	INSTRUCTOR FEES	70.00
60582	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
60583	LEAGUE OF MINNESOTA CITIES	SAFETY WORKSHOP	40.00
60584	LEAGUE OF MN CITIES INS TRUST	DEDUCTABLE	105.03
60585	MANSFIELD OIL COMPANY	FUEL	2,222.95
60586	METROPOLITAN COUNCIL	STRENGTH CHARGE	193.80
60587	RICHFIELD BUS CO	TRANSPORTATION	545.00
60588	RJM PRINTING	PLATES	31.20
60589	U.S.T.I.	E-BILLING	607.20
60590	WASTE MANAGEMENT	MONTHLY UTILITIES	6,900.02
60591	CENTERPOINT ENERGY	MONTHLY UTILITIES	1,727.69
60592	CONNEXUS ENERGY	MONTHLY UTILITIES	366.96
60593	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE CONTRACT	963.67
60594	COTTENS INC	PARTS	300.93
60595	DAVE PERKINS CONTRACTING INC	LABOR AND SERVICES	3,734.00
60596	DAVID WOODBECK	REFUND ADMIN TICKET	80.00
60597	DODGE OF BURNSVILLE	SQUAD CAR PURCHASE	25,798.00
60598	G & K SERVICES	MATS	83.27
60599	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	75.75
60600	JACQUELINE ANGUS	REFUND CANCELED CLASS	25.00
60601	POSITIVE ID INC	ID CARDS	35.35
60602	WELLS FARGO CREDIT CARD	MONTHLY BILL	319.66
60603	ANNICA INC	INSTRUCTOR FEES	1,380.00
60604	ANOKA COUNTY	MEETING	27.00
60605	LUANN BURGER	INSTRUCTOR FEES	783.95
60606	CHIENYENWA WINFUL	REFUND DAY CAMP	28.00
60607	COON RAPIDS CHRYSLER	AUTO SERVICES	497.05
60608	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE AGREEMENT	575.41
60609	DC MANAGEMENT & ENVIRONMENTAL SE	HAZARDOUS WASTE SERVICES	1,010.00
60610	DEBORAH YOUNG	REFUND DAY CAMP	53.00
60611	E.H. RENNER & SONS	LABOR AND EQUIPMENT	19,476.00
60612	FERGUSON WATERWORKS #2516	PARTS	503.20
60613	HYDRAULIC SPECIALTY INC	PARTS	61.43
60614	JOHN PURKIS	REFUND DAY CAMP	28.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: MAR 2016  
Page: 3  
Claim Res.#16-05

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60615	MICHAEL LEDMAN	INSTRUCTOR FEES	924.00
60616	JILL MASON	INSTRUCTOR FEES	130.00
60617	MELANIE POLANSK	REFUND DAY CAMP	28.00
60618	MENARDS-CAPITAL ONE COMMERICAL	MONTHLY BILL	109.32
60619	CITY OF MINNEAPOLIS	APS TRANSACTIONS	265.50
60620	NARDINI FIRE EQUIPMENT	ANNUAL INSPECTION	265.00
60621	OFFICE DEPOT	OFFICE SUPPLIES	44.94
60622	PERFECT 10 CAR WASH	CAR WASHES	47.36
60623	SARA FILIPI	INSTRUCTOR FEES	120.00
60624	STANTEC	ENGINEERING FEES	21,151.26
60625	SUBURBAN RATE AUTHORITY	MEMBERSHIP FEE	425.00
60626	TASER INTERNATIONAL	UNIFORM ALLOWANCE	22.95
60627	KENNETH A. TOLZMANN, SAMA	ASSESSING SERVICES	8,739.50
60628	XCEL ENERGY	MONTHLY UTILITIES	11,028.00
60629	AFLAC	PAYROLL	17.10
60630	CENTRAL PENSION FUND	PAYROLL	520.08
60631	DEARBORN NATIONAL	PAYROLL	399.71
60632	DELTA DENTAL	PAYROLL	1,371.38
60633	DELTA DENTAL	PAYROLL	118.95
60634	FIDELITY SECURITY LIFE	DENTAL	45.37
60635	HEALTH PARTNERS	PAYROLL	9,486.73
60636	L.E.L.S.	PAYROLL	245.00
60637	LOCAL 49	PAYROLL	100.50
60638	NCPERS MINNESOTA-7750811	PAYROLL	56.00
60639	ALEESHA WEBB	REFUND CANCELED CLASS	14.00
60640	AMANDA MOHLER	REFUND CANCELED CLASS	56.00
60641	AMERICAN TIRE DISTRIBUTORS	TIRES	5,326.25
60642	JOHN ANGELL	MILEAGE	56.92
60643	ANN SAYER	REFUND EXTENDED TRIP	75.00
60644	ANOKA COUNTY	RADIO EQUIPMENT CHARGES	342.00
60645	ASPEN MILLS	UNIFORM ALLOWANCE	1,192.00
60646	BEVERLY NELSON	REFUND EXTENDED TRIP	75.00
60647	CLINTON FOUNDATION	EXTENDED TRIP PAYMENT	165.00
60648	COTTENS INC	AUTO PARTS	364.64
60649	CROW WING TRANSPORT	AUTO SERVICES	446.42
60650	DODGE OF BURNSVILLE	AUTO SERVICES	704.92
60651	ECM PUBLISHERS, INC.	PUBLISHING	198.88
60652	FASTENAL COMPANY	PARTS	42.20
60653	GRACE SCHWAAB	REFUND EXTENDED TRIP	75.00
60654	GRAINGER INC	PARTS	237.60
60655	JOE GUNNELS	EXTENDED TRIP PAYMENT	412.00

CITY OF SPRING LAKE PARK  
 CLAIMS LIST APPROVED AND PAID  
 GENERAL OPERATIONS

Date: MAR 2016  
 Page: 4  
 Claim Res.#16-05

<u>VOUCHE </u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60656	JULIE BENNETT	REFUND DAY CAMP	30.00
60657	K & S ENTERPRISES	RESTROOM SERVICES	579.56
60658	KATINA LAWLER	REFUND CANCELED CLASS	56.00
60659	LEE ANN LANDSTROM	INSTRUCTOR FEES	80.00
60660	MAELYN SENTIERI	REFUND CANCELED CLASS	14.00
60661	MANSFIELD OIL COMPANY	FUEL	966.43
60662	NAGELL APPRAISAL & CONSULTING INC	APPRAISAL	2,200.00
60663	NARDINI FIRE EQUIPMENT	INSPECTION FEE	95.00
60664	NAT'L CIVIL RIGHTS MUSEUM	EXTENDED TRIP PAYMENT	363.00
60665	OPG-3, INC.	MAINTENANCE AGREEMENT	2,114.00
60666	CITY OF SPRING LAKE PARK - PETTY CASH	REIMBURSEMENT	333.03
60667	RENE PERKINS	WATER SERVICE	410.00
60668	SHANNON MCGINNIS	REFUND CANCELED CLASS	56.00
60669	STREICHER'S	UNIFORM ALLOWANCE	143.99
60670	THORNCROWN CHAPEL	EXTENDED TRIP PAYMENT	34.00
60671	TOP OF IOWA WELCOME CNTR	EXTENDED TRIP PAYMENT	140.00
60672	WALTERS RECYCLING REFUSE SERV	FRONT LOAD TRASH	269.10
60673	WARGO NATURE CENTER	YOUTH OUTING	50.00
60674	WONHO PI	REFUND OVERPAYMENT	10.21
60675	ANOKA COUNTY	PROPERTY TAXES	11,389.84
60676	AT & T MOBILITY	MONTHLY BILL	924.26
60677	CENTERPOINT ENERGY	MONTHLY UTILITIES	930.91
60678	LEAGUE OF MN CITIES INS TRUST	ANNUAL PAY PLAN	940.00
60679	CITY OF MINNEAPOLIS	APS TRANSACTIONS	216.90
60680	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	73.11
60681	SPRING LAKE PARK LIONS	CONFERENCE	80.00
60682	THE HOME DEPOT	MONTHLY BILL	898.11
60683	WIPERS AND WIPES INC	SUPPLIES	1,371.36
<b>TOTAL DISBURSEMENTS</b>			<b>298,274.86</b>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer



CITY OF SPRING LAKE PARK  
 CLAIMS APPROVED AND PAID

DATE: MARCH 2016  
 PAGE 1 OF 3  
 CLAIMS RES: 16-06

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28792 DEARBORN	PAYROLL 2/21/16-3/5/16	\$ 74.75
28793 DELTA DENTAL	PAYROLL 2/21/16-3/5/16	\$ 101.06
28794 FIDELITY SECURITY LIFE	PAYROLL 2/21/16-3/5/16	\$ 3.13
28795 HEALTH PARTNERS	PAYROLL 2/21/16-3/5/16	\$ 758.10
28796 MN TEAMSTER	PAYROLL 2/14/16-2/27/16	\$ 49.50
28797 PERA	PAYROLL 2/14/16-2/27/16	\$ 551.09
	PAYROLL 2/21/16-3/5/16	\$ 648.43
28804 AT & T MOBILITY	CELL PHONE CHARGE	\$ 105.32
28805 CENTER POINT ENERGY	GAS SERVICE	\$ 90.91
28806 MN MUNICIPAL BEVERAGE ASSOC.	ANNUAL CONFERENCE	\$ 1,170.00
28807 SILENT WATCHDOG	DVR RENTAL FEE	\$ 60.00
28808 XCEL ENERGY	ELECTRICITY	\$ 1,676.49
28809 SOUTHERN WINE & SPIRITS OF MN	LIQUOR PURCHASE	\$ 1,149.84
28810 CARTRIDGE WORLD	REPLACEMENT CHECK	\$ 153.30
28811 CULLIGAN	OPERATING SUPPLIES	\$ 16.40
28812 WELLS FARGO CREDIT CARD	CREDIT CARD PAYMENT	\$ 10.17
28813 DEARBORN	PAYROLL 3/6/16-3/19/16	\$ 74.75
28814 DELTA DENTAL	PAYROLL 3/6/16-3/19/16	\$ 101.06
28815 FIDELITY SECURITY LIFE	PAYROLL 3/6/16-3/19/16	\$ 3.13
28816 HEALTH PARTNERS	PAYROLL 3/6/16-3/19/16	\$ 758.10
28817 MN TEAMSTER	PAYROLL 2/28/16-3/12/16	\$ 63.00
28818 BELLBOY CORPORATION	LIQUOR PURCHASE	\$ 381.05
28819 BERNICK'S WINE	BEER - JUICE/MIX/POP PURCHASE	\$ 362.46
28820 BREAKTHRU BEVERAGE MN	BEER - LIQUOR PURCHASE	\$ 11,008.74
28821 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 10,526.50
28822 CARTRIDGE WORLD	OPERATING SUPPLIES	\$ 128.30
28823 CITYWIDE WINDOW SERVICES INC	CONTRACTUAL SERVICE	\$ 31.00
28824 CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 22.59
28825 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 42.56
28826 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 1,265.80
28827 DELANEY CONSULTING	CONSULTING SERVICES	\$ 1,512.50
28828 ECM PUBLISHERS	FEBRUARY SALES	\$ 488.25
28829 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 11,816.02
28830 JOHNSON BROTHERS LIQUOR CO	CREDIT - BEER - LIQUOR - WINE PURCHASE	\$ 28,444.27
28831 M AMUNDSON LLP	CIGARETTE - JUICE/MIX/POP PURCHASE	\$ 7,391.66
28832 MIDWEST COCA-COLA BOTTLING	JUICE/MIX/POP PURCHASE	\$ 328.64
28833 PAUSTIS & SON'S	WINE PURCHASE	\$ 671.49
28834 PHILLIPS WINE & SPIRITS CO	JUICE/MIX/POP - LIQUOR - WINE PURCHAS	\$ 3,456.46
28835 POPP.COM	TELEPHONE SERVICE	\$ 274.61
28836 SAM'S CLUB	CREDIT CARD PAYMENT	\$ 98.83
28837 SOUTHERN WINE & SPIRITS OF MN	JUICE/MIX/POP - LIQUOR - WINE PURCHAS	\$ 10,754.43
28838 TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 300.80
28839 VARNER TRANSPORTATION	FREIGHT	\$ 739.45
28840 VINOCOPIA INC	LIQUOR PURCHASE	\$ 460.50
28841 WINE COMPANY	WINE PURCHASE	\$ 316.40

CITY OF SPRING LAKE PARK  
 CLAIMS APPROVED AND PAID

DATE: MARCH 2016  
 PAGE 2 OF 3  
 CLAIMS RES: 16-06

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28842 WINE MERCHANTS	WINE PURCHASE	\$ 456.00
28843 XCEL ENERGY	ELECTRICITY SERVICE	\$ 1,613.44
28849 ANOKA COUNTY	PROPERTY TAXES	\$ 69.14
28850 AT & T MOBILITY	CELL PHONE SERVICE	\$ 105.32
28851 BAUHAUS BREW LABS	BEER PURCHASE	\$ 312.50
28852 BELLBOY CORPORATION	LIQUOR - WINE PURCHASE	\$ 187.00
28853 BERNICK'S WINE	BEER PURCHASE	\$ 422.70
28854 BREAKTHRU BEVERAGE MN	CREDIT - LIQUOR - JUICE/MIX/POP PURCH	\$ 975.75
28855 CAPITOL BEVERAGE SALES	BEER - JUICE/MIX/POP PURCHASE	\$ 252.00
28856 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 362.50
28857 J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 239.90
28858 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 5,064.45
28859 JOHNSON BROTHERS LIQUOR CO	WINE PURCHASE	\$ 2,581.82
28860 MARCO V CIGARS & CO	CIGAR PURCHASE	\$ 540.00
28861 PHILLIPS WINE & SPIRITS CO	JUICE/MIX/POP - LIQUOR - WINE PURCHAS	\$ 967.78
28862 PLAYNETWORK	CONTRACTUAL SERVICES	\$ 32.01
28863 SAASTAMOINEN, LAURA	MILEAGE REIMBURSEMENT	\$ 59.40
28864 SOUTHERN WINE & SPIRITS OF MN	CREDIT - LIQUOR - WINE PURCHASE	\$ 5,831.95
28865 WINE COMPANY	WINE PURCHASE	\$ 154.40
28866 BELLBOY CORPORATION	LIQUOR PURCHASE	\$ 207.70
28867 BREAKTHRU BEVERAGE MN	BEER PURCHASE	\$ 13,967.76
28868 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 1,423.80
28869 CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 117.50
28870 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 895.30
28871 HOHENSTEINS INC	BEER PURCHASE	\$ 695.00
28872 JOHNSON BROTHERS LIQUOR CO	BEER PURCHASE	\$ 3,685.93
28873 PAUSTIS & SON'S	WINE PURCHASE	\$ 301.99
28874 PHILLIPS WINE & SPIRITS CO	LIQUOR PURCHASE	\$ 522.60
28875 SOUTHERN WINE & SPIRITS OF MN	LIQUOR PURCHASE	\$ 680.96
28876 VINOCOPIA INC	LIQUOR PURCHASE	\$ 302.50
TRANSFER TO PAYROLL	PAYROLL (3/04/16)	8,575.13
TRANSFER TO PAYROLL	PAYROLL (3/18/16)	10,360.20
	SALES TAX (Feb.)	13,072.00
	OTP Tax (Feb.)	-
	<b>TOTAL DISBURSEMENTS</b>	<b>\$ 173,478.27</b>

WHEREAS,  
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,  
the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Administrator/Clerk-Treasurer



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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** VENDING MACHINES AT CITY HALL  
**DATE:** APRIL 11, 2016

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The vending machines in the lobby of City Hall are in need of updating and repair. Currently an employee at City Hall maintains our vending machines privately. Staff has met with a vending company, Royal Vending, were very impressed with the products and service they can provide to the City at no cost.

Royal Vending will place a pop machine and a snack machine in the lobby with no rental fees and no minimum sales fees or maintenance fees. The new machines will have the option to accept a credit card for the purchase with a small surcharge. Inventory tracking devices within the machines will alert the vending company of what products are low and what is needed to replenish the machines with on a regular weekly basis.

Royal Vending is inspected regularly by the Department of Agriculture and all the machines that are placed in locations are licensed which is a requirement on vending machines. Royal Vending has many vending machines at locations including the Anoka County Government Center and other local city offices.

Staff recommends accepting a one-year contract with Royal Vending to see how well the machines function with the activities of City Hall and the employees.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



# Royal Vending Service Promise

**“We promise to provide the highest standard quality and service during the term of our agreement with you. Your customer representative is trained and employed to meet your service needs”.**

Whereas, Royal Vending, Inc. represent that we are duly qualified to operate a vending machine and office coffee service.

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS;

- A. **PERMIT TO OPERATE:** You grant the exclusive right to Royal Vending, Inc. to operate and maintain office coffee services and vending machines for the retail sale of vending products at your location.

This agreement will have a term of 12 months by mutual agreement and shall be renewed for 12 month terms unless terminated by either party thirty (30) days prior to the anniversary date by written notice through certified mail specifying a termination date.

**RESPONSIBILITIES OF Royal Vending, Inc.:** Royal Vending, Inc. shall have the following responsibilities with the vending machine service (hereinafter referred to as vending machines) and office coffee service (hereinafter referred to as OCS)

1. Royal Vending, Inc. agrees to install, operate and maintain OCS and coin or currency operated vending machines capable of automatically dispensing permitted items within the area named on the reverse side of this agreement and in the area of the building now designated. It is understood that only OCS and vending machines will be permitted and it is expressly intended to preclude the operator from establishing a stand or shop for the purposes of selling any items and also to exclude any form of personal salesmanship. Royal Vending, Inc. must own, purchase or rent the equipment. You are not responsible for their procurement or cost unless otherwise stated on this agreement or attachment. All OCS and vending equipment security measures shall have the approval of you prior to installations. Royal Vending, Inc. shall guarantee that all equipment shall meet the approval of state and local health department specifications, and the specifications published by the United States Public Health Federation. Royal Vending, Inc. shall retain ownership of the OCS and vending equipment.
2. Royal Vending, Inc. will not erect or allow to be erected any signs, displays, or advertising devices in the buildings except for those signs contained on the vending machine, which are necessary for identification and the proper control and maintenance of the individual vending machines.
3. Royal Vending, Inc. will indemnify and hold harmless your company and its agents and carry and keep in force during the full term of this contract at the operators expense a policy or policies of insurance as insured in the amount of a \$3,000,000 (three million dollars) umbrella annual aggregate. WORKMENS COMPENSATION INSURANCE (AS REQUIRED BY LAW). The operator shall provide a certificate of insurance to you on demand.
4. Royal Vending, Inc. shall at all times, keep or cause to keep the machines in proper mechanical working order, making all necessary repairs, and keep or cause to keep the machines adequately stocked so as to insure continuous service.
5. Royal Vending, Inc. will make refunds whenever a customer makes a legitimate complaint. You have a refund system in which Royal Vending, Inc. will participate.
6. Royal Vending, Inc. shall assume all risk for any loss of and to its equipment, money and products from whatever cause including, but not limited to theft and vandalism provided that reasonable measures are taken from you.
7. You shall at all times retain the right to inspect the machines and vending area to assure maximum cleanliness and otherwise compliance with specifications.
8. All receipts from vending operation shall belong to Royal Vending, Inc, who shall be responsible for all operator costs herein noted.
9. This agreement may not be cancelled by you at any time without cause. You may cancel this agreement for breach, as determined by both you and Royal Vending, Inc., which shall consider such items as, but not limited to: insufficient insurance coverage; failure to enforce required standards of sanitation; or quality of services is unsatisfactory. You shall provide ten (10) calendar working days written notice of agreement breach and unless within ten (10) calendar days such neglect has ceased and arrangements made to correct, you may cancel the agreement by giving ninety (90) days notice in writing by registered or certified mail of its intention to cancel this agreement.
10. Royal Vending, Inc. will keep prices at the same price point for a minimum of one year. If for some unexpected economical change in costs Royal Vending, Inc. does reserve the right to adjust prices at your facility at any time and within the first year.
11. Signing Authority: The person signing this agreement on your behalf has the authority to do so.



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Contractors Licenses

April 18, 2016

Mechanical Contractor

AmeriGas	CenterPoint Energy
Custom Chimney Care, LLC	Gartner Refrigeration and Manufacturing, Inc.
Genz Ryan Plumbing & Heating	Hamlin Mechanical/ Air Tech Heating and Cooling
Harris Companies	Horwitz, Inc.
Joel Smith Heating & A/C	McDowall Company
Standard Heating & Air Conditioning, Inc.	Yours By Design Heating and Cooling

Plumbing Contractor

All Ways Drain	Horwitz, Inc.
Sunderland Plumbing, Inc.	Kuehn Roof Systems, Inc.

Sewer & Water Contractor

Roto-Rooter Services Company

Sign Contractor

G & J Awning & Canvas	Topline Advertising, Inc.
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Tree Contractor

A Family Tree and Brush Service	Central Minnesota Tree Service
LCS Lawn & Tree Service	Tree Cuts Plus



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Sign Permit

April 18, 2016

El Bamba

8188 Central Ave NE

Topline Advertising, Inc.

new pylon

CITY OF SPRING LAKE PARK  
1301 81<sup>ST</sup> AVENUE N E  
SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: 3/31/16  
NAME OF APPLICANT: Topline Advertising, Inc.  
ADDRESS OF APPLICANT: 11775 Justen circle #A, maple grove, mn 55369  
TELEPHONE NUMBER OF APPLICANT: 763 428 5067

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected EL Bamba, 8188 Central Ave N  
existing pylon to be removed; provide & install new pylon next to existing.  
New Construction:  Remodel: \_\_\_\_\_ Word Change Only: \_\_\_\_\_

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Same as applicant

Address: \_\_\_\_\_

Is an Electrical Permit required? yes (electrical by others)

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.

Wojciech  
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*  
FEE: \$200.00 RECEIPT NUMBER: \_\_\_\_\_

DATE OF APPROVAL: \_\_\_\_\_ DATE OF ISSUE: \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

Use 400ft per ordinance

SQUARE FOOTAGE OF FRONT OF BUILDING: 280.5

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 0

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: Building 16ft Pylon 50ft x 2 = 100ft

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE THURSDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Building 16ft - \$60.00

Pylon 50ft \$60 + 10 = \$70

50ft \$60 + 10 = \$70

120ft - 30%

116ft - proposed

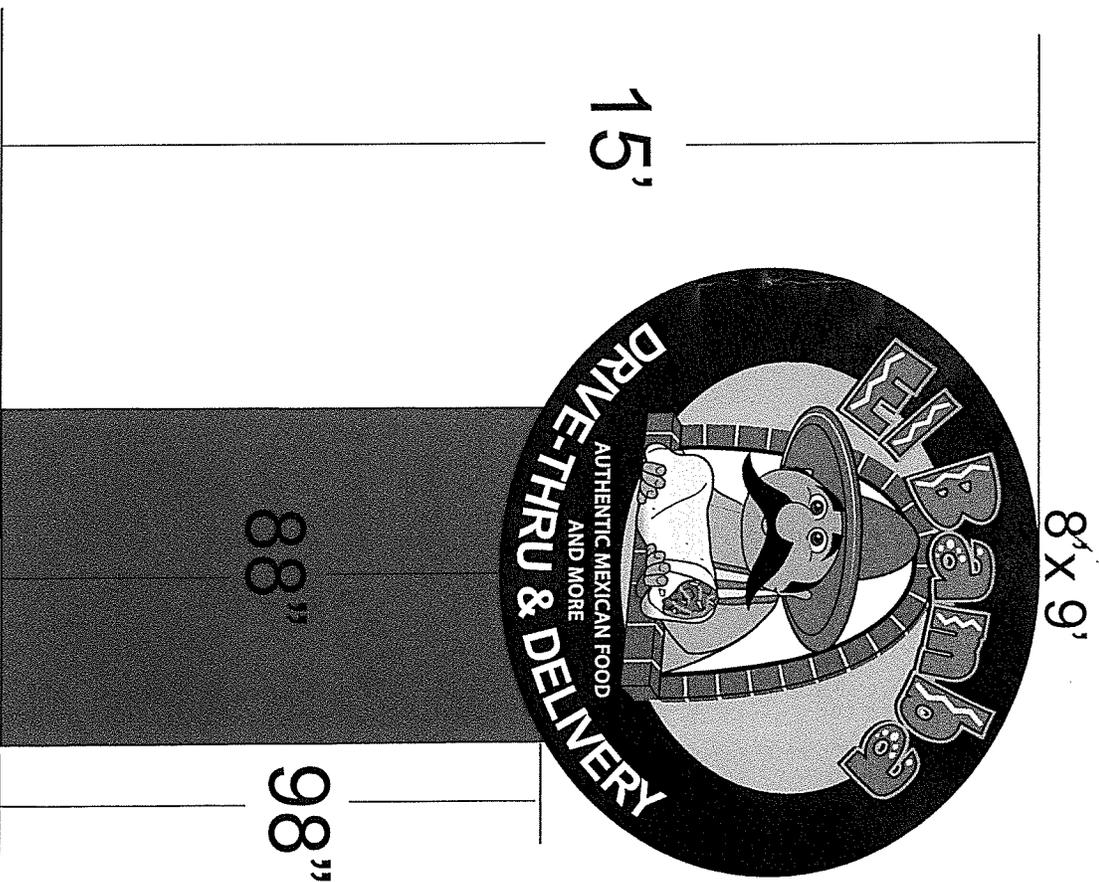
4ft Remaining



110'  $\pi$

Area =  $\pi r^2$       $r = 4$

$3.14 \times 16 = 50.24$



Monument Sign 60" 88" 98" 15" 110"

Customer: Dilique	El Bamba	Date: 3-15-16	Prepared By: DU	<small>Note: Color output may not be exact. When viewing or printing this drawing, all colors used are PMS or the closest CMYK equivalent. If these colors are incorrect, please provide the correct PMS match and a revision to this drawing will be made.</small>	
Location: Spring Lake Park Mn	File Name: 48" x 48" wall Cabinet & 10' x 10' pylon	REV 0	Drawing 10440-4		
				Topline Advertising, Inc. 11775 Junction Cr. P.O. Box 763-428-8067 Maple Grove, MN 55369 Fax: 428-8972 <b>TOPLINE ADV.</b>	
				PHOTOSHD DESIGN OF <b>TOPLINE ADV.</b>	

8'x 9'



12ft

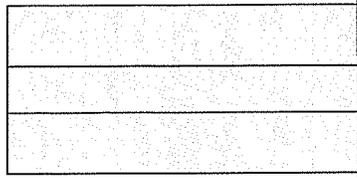
15'

88"

98"

60" wide Pole cover

Base: 3'x 6'  
pole: 10"x10"  
Direct Burial



3'

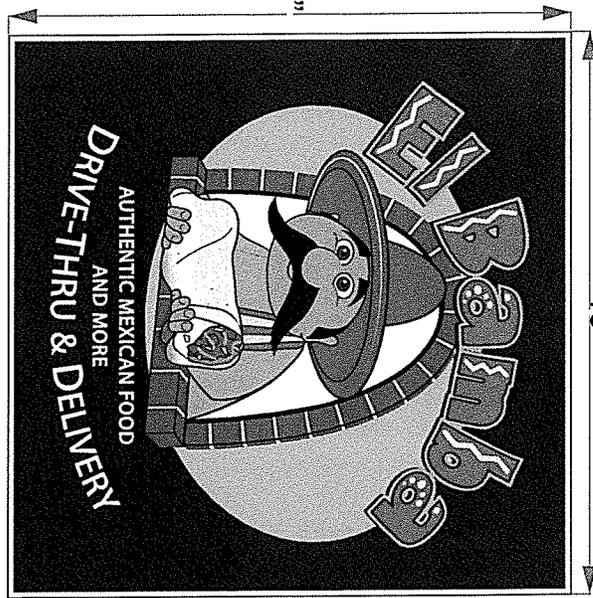
# Monument Sign

## 16 Sq FT

Cabinet is 49"x 49"  
1" Retainer Face only

49"

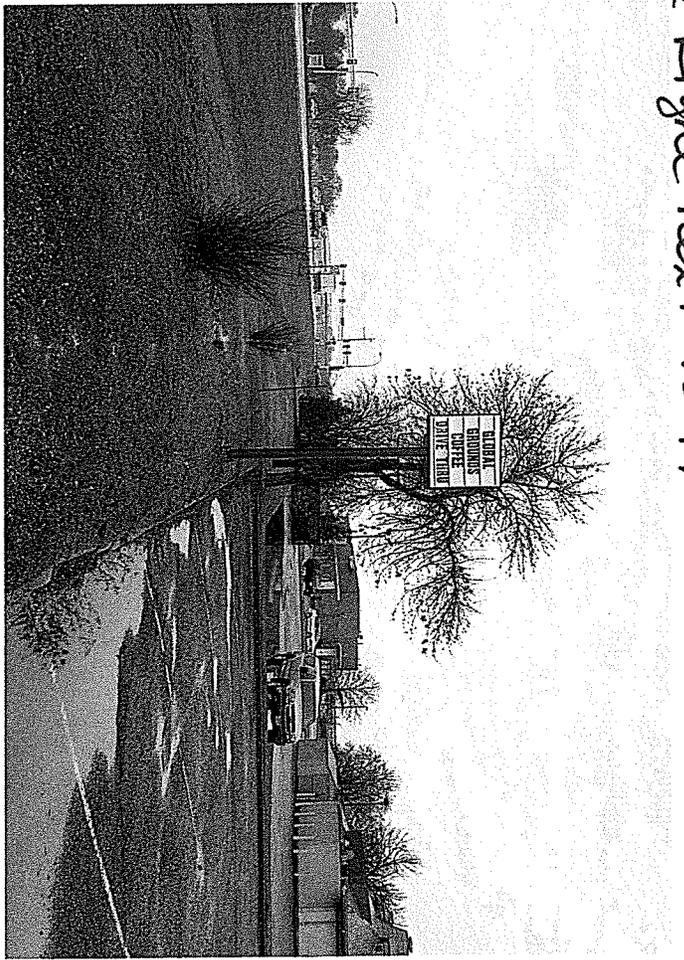
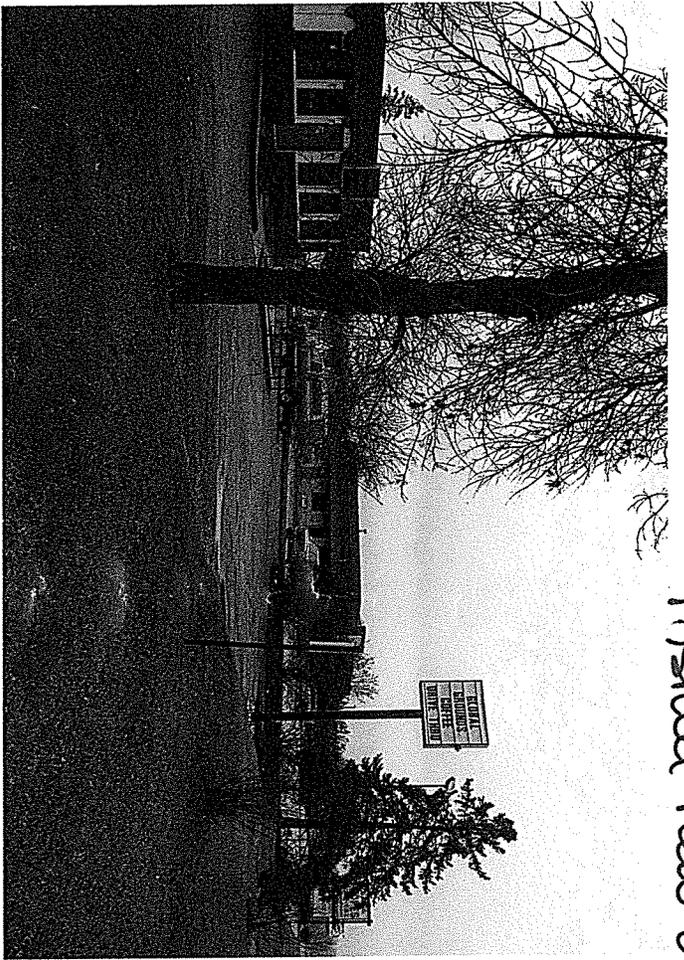
49"



Existing cabinet

Customer: Dilique	El Bamba	Date: 3-29-16	Prepared By: DU	Note: Color equipment may not be exact when viewing or printing this drawing. All colors used are PMS or the closest CMYK equivalent. If these colors are incorrect, please provide the correct PMS match and a revision to this drawing will be made.	
Location: Spring Lake Park Mn	File Name: 9'x 10' pylon wall sign face	REV 0	Drawing 10440-5	 <p>TOWLINE Advertising, Inc. 11775 Junction Cir. P.O. Box 705-428-6067 Maple Grove, MN 55369 Fax: 428-5072 TOWLINE ADV.</p> <p>PHOTOGRAPH DESIGN OF</p>	

This pylon to be removed  
install new one right next to it





## Police Report

March 2016

Submitted for Council Meeting – April 18, 2016

The Spring Lake Park Police Department responded to four hundred calls for service for the month of March 2016. This is compared to responding to four hundred and three calls for service in March 2015.

As spring and summer approach and the weather starts to warm up, the police department remains vigilant in our duties to keep our community safe. One aspect of trying to keep our community safe is that we have started to deploy our “Speed Trailer” to remind everyone of their speed while driving with in our community. For the month of March 2016 our speed trailer was deployed fifteen times, at different locations throughout our city.

The police department would like to remind residents to call the police department if they feel they have a speeding issue in their neighborhood, so that we can utilize the speed trailer to its fullest extent. These requests can be called into the police department at 763-792-7200.

Investigator Baker reports handling a case load of forty-three cases for the month of March 2016. Thirty-four of these cases were felony in nature, four of these cases were gross misdemeanor in nature and five of these cases were misdemeanor in nature. Investigator Baker continues to work on these cases in a diligent manner to bring them to conclusion as soon as possible. Investigator Baker did note a case of interest for the month of March. On March 9<sup>th</sup>, Spring Lake Park Officers assisted the St. Paul Police Department and the Anoka County SWAT team in the apprehension of a person of interest in our city that was wanted in connection with a St. Paul homicide that occurred on March 5<sup>th</sup>, 2016. The person of interest and one other individual were taken into custody without incident. For further details see Investigator Baker attached report.

Officer Fiske our School Resource Officer reports handling four calls for service at our local schools for the month of March 2016. Officer Fiske also reports having seven student contacts, one escort and four follow up investigations to school related incidents. Officer Fiske did note that she was not in the schools the week of March 7<sup>th</sup> and that school was not in session the week of March 14<sup>th</sup> due to “Spring Break”. For further details see Officer Fiske’s attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at the "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of March 2016 has been a busy month for myself as well, besides handling the day to day operations of the police department. I have completed the annual review and update of all the Spring Lake Park Police Department's Policies, as well as continuing to monitor the progress of our newest hired officer, as he progresses through our Field Training Program. I also continue to attend numerous meetings though out the month to include but not limited to the City Council meetings held here at city hall.

This will conclude my report for the month of March 2016.

Are there any questions ?



Investigator  
Brad Baker

# Spring Lake Park Police Department Investigations Monthly Report

**March 2016**

## **Total Case Load**

### **Case Load by Level of Offense: 43**

<b>Felony</b>	<b>34</b>
<b>Gross Misdemeanor</b>	<b>4</b>
<b>Misdemeanor</b>	<b>5</b>

### **Case Dispositions:**

<b>County Attorney</b>	<b>2</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>2</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>33</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>2</b>
<b>Closed/Inactive</b>	<b>4</b>

**Notes:**

# Spring Lake Park Police / School Resource Officer Report

March 1, 2016

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	3	7		3
Discovery Days (pre-school)				
Lighthouse School	1			1
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations			1	
Totals:	4	7	1	4

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	1
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	3

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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** NORTH METRO TELECOMMUNICATIONS COMMISSION JPA AMENDMENT  
**DATE:** MARCH 31, 2016

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At the February 15, 2016 meeting, the City Council approved an amendment to the North Metro Telecommunications Commission Joint Powers Agreement. The NMTC has requested that the City revisit that earlier approval to address a concern raised by the Lino Lakes City Council.

The Lino Lakes City Council objected to the proposed language in Section 13 of the agreement, particularly that the Commission is given authority to issue bonds “for any purpose consistent with the authority granted to the Commission in this Agreement.” The Lino Lakes City Council has requested that the language be narrowed to read as follows.

Section 13. The Commission is given express authority to issue bonds, obligations and other forms of indebtedness, in a principal amount not to exceed \$2,500,000 (the “Bonds”), for approved facility and equipment upgrades, any purpose consistent with the authority granted to the Commission in this Agreement. ~~to finance the Commission’s purchase of real property and its construction and acquisition on that property of a public access center and an operations/studio facility, to include the Community Media Center and the offices of the Commission (the “Project”).~~ The term “Bonds” shall also include bonds issued to refund and refinance the Bonds, or any portion thereof. Refunding Bonds shall not count against the \$2,500,000 limit except to the extent that the amount of the refunding Bonds exceeds the amount of the Bonds being refunded thereby, but that limit shall not apply to any issue of refunding Bonds which produces an overall savings in debt service cost. As provided in Minn. Stat. § 471.59, subd. 11, the Bonds shall be obligations of the Commission which are issued on behalf of the Members, and shall be issued subject to the conditions and limitations set forth in Minn. Stat. § 471.59, subd. 11. The Bonds shall be payable solely from the Member’s franchise fees, as hereinafter provided. The Commission may not pledge to the payment of the Bonds the full faith and credit or taxing power of the Members. ~~No Bonds, obligations or other forms of indebtedness other than the Bonds~~ may be issued by the Commission without the prior consent of the Members.

The Lino Lakes City Council accepted the change regarding the use of franchise fee dollars that was in the version of the JPA approved by the Spring Lake Park City Council on February 15.

The NMTC Operations Committee reviewed this language change and recommended approval to the NMTC Board. The NMTC Board has approved the language change and submitted it to the cities for approval.

Staff recommends approval of the revised Joint Powers Agreement. If you have any questions, please don’t hesitate to contact me at 763-784-6491.



**CITY OF SPRING LAKE PARK, MINNESOTA**

**RESOLUTION NO. 16-07**

**REGARDING AMENDMENT OF THE AMENDED JOINT AND COOPERATIVE AGREEMENT FOR THE ADMINISTRATION OF A CABLE COMMUNICATIONS SYSTEM TO AMEND THE COMMISSION'S AUTHORITY TO ISSUE BONDS, OBLIGATIONS AND OTHER FORMS OF INDEBTEDNESS AND TO MODIFY THE MEMBER CITIES' USE OF CERTAIN FRANCHISE FEES**

WHEREAS, The City of Spring Lake Park, Minnesota (the "City") is a member of the North Metro Telecommunications Commission (the "Commission"), a municipal joint powers board organized pursuant to a Joint and Cooperative Agreement, as amended ("Agreement"), adopted by the Cities of Blaine, Centerville, Circle Pines, Ham Lake, Lexington, Lino Lakes and Spring Lake Park, Minnesota (the "Member Cities") pursuant to Minn. Stat. § 471.59; and

WHEREAS, Minn. Stat. § 471.59, subd. 11 states that the governing bodies of the Member Cities must expressly authorize the Commission to issue bonds, obligations and other forms of indebtedness; and

WHEREAS, the Agreement, as currently written, does not expressly authorize the Commission to issue bonds, obligations and other forms of indebtedness for this Project; and

WHEREAS, the Member Cities and the Commission desire to clarify the Commission's bonding authority and to require approval of the Member Cities prior to the issuance of any bonds; and

WHEREAS, the Member Cities and the Commission desire to clarify the use of certain franchise fees in the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota as follows:

1. That the Agreement shall be amended as set forth in **Attachment A**.

Passed and adopted this 18th day of April, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

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Cindy Hansen, Mayor

ATTEST:

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Daniel R. Buchholtz, MMC, Administrator

**Attachment A**

**Amended and Restated Joint and Cooperative Agreement for the Administration of a  
Cable Communications System**

**FINAL**

**NORTH METRO TELECOMMUNICATIONS COMMISSION**

**AMENDED AND RESTATED**

**JOINT AND COOPERATIVE AGREEMENT**

**FOR THE ADMINISTRATION OF A CABLE COMMUNICATIONS SYSTEM**

**I. PARTIES**

The parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minnesota Statutes Section 471.59, as amended.

**II. GENERAL PURPOSE**

The general purpose of this agreement is to establish an organization to monitor the operation and activities of cable communications, and in particular, the Cable Communications System (System) of the parties; to provide coordination of administration and enforcement of the franchises of parties for their respective System; to produce, edit and transmit video programming for the parties of this agreement; to make video production, editing and studio facilities and equipment available to the citizens of the parties to this agreement through the operation of a Community Media Center; to promote the development of locally produced cable television programming; to ensure public access to emerging telecommunications technologies; and to conduct such other activities authorized herein as may be necessary to insure equitable and reasonable rates and service levels for the citizens of the Members to this agreement.

**III. NAME**

The name of the organization is the North Metro Telecommunications Commission (NMTC).

**IV. DEFINITION OF TERMS**

Section 1. For the purposes of this agreement, the terms defined in this Article shall have the meanings given them.

Section 2. “Commission” means the Board of Directors created pursuant to this agreement.

Section 3. “Community Media Center” means the public access center formerly run by the cable company, and any other public access center and studio facility that may be subsequently constructed by the Commission, along with all related equipment and staff.

Section 4. “Council” means the governing body of a Member.

Section 5. “Executive Director” means a staff person that may be hired by the Commission for the purpose of providing administrative support to the Commission and day to day management of the Community Media Center.

Section 6. “Franchise” means that cable communications franchise granted by all cities listed in Article V, Section 1.

Section 7. “Grantee” means the person or entity to whom a franchise has been granted by Member.

Section 8. “Member” means a municipality which enters into this agreement.

Section 9. “Operations Committee” means a committee, made up of the administrators from each Member City, and the Executive Director as an Ex-Officio member, that meets for the purpose of providing day to day oversight and coordination of the Community Media Center operation, supervision and support of the Executive Director, and advice and counsel to the Commission.

Section 10. “Subscriber” means any individual or location which receives Telecommunications service from which the City collects a franchise fee.

Section 11. “Telecommunications” means traditional television technology and any new, related communications technologies that may be delivered via wire or air.

## **V. MEMBERSHIP**

Section 1. The municipalities of Blaine, Centerville, Circle Pines, Ham Lake, Lexington, Lino Lakes, and Spring Lake Park are the Members of the Commission. Any municipality geographically contiguous to any of these named municipalities, and served by a cable communications system through the same Grantee, may become a Member pursuant to the terms of this agreement.

Section 2. Any municipality desiring to become a Member shall execute a copy of this agreement and conform to all requirements herein.

Section 3. Municipalities, in addition to those listed in Article V, Section 1 of this agreement, desiring to become Members may be admitted by an affirmative vote of the Members of the Commission as specified in Article VI, Section 8 of this agreement. The Commission may by resolution impose conditions upon the admission of additional Members.

## **VI. DIRECTORS: VOTING**

Section 1. Each Member shall be entitled to on (1) director to represent it on the Commission who shall be a council member from the Member City. Each director is entitled to on (1) vote for each 2,500 subscribers or fraction thereof subscribing in the municipality represented by the director provided, however, that each director shall have at least one vote. The number of subscribers per City shall be determined as of

December 31<sup>st</sup> of each year. Prior to the first Commission meeting in February of each year, the Secretary of the Commission shall determine the number of votes for each Member in accordance with this section and certify the results to the Chair.

Section 2. A director shall be appointed by official action of each Member. Each Member shall notify the Commission in writing of the appointment. A director shall serve until a successor is appointed. Directors shall serve without compensation from the Commission.

Section 3. Each Member shall appoint at least one alternate who shall be a council member from the Member City. A Member may appoint any number of additional alternate directors, each of whom must also be a council member from that Member City. The Commission, in its By-Laws, may prescribe the extent of an alternate's powers and duties.

Section 4. A vacancy in the office of director will exist for any of the reasons set forth in Minnesota Statutes Section 351.02, or upon a revocation of a director's appointment duly filed by a Member with the Commission. Vacancies shall be filled by appointment for the unexpired portion of the term of director by the council of the Member whose position on the Board is vacant.

Section 5. There shall be no voting by proxy, but all votes must be cast by the director or the duly authorized alternate at a Commission meeting.

Section 6. The presence of four directors representing a majority of the total authorized votes of all directors shall constitute a quorum, but a smaller number may adjourn from time to time.

Section 7. A director shall not be eligible to vote on behalf of the director's municipality during the time said municipality is in default on any contribution or payment to the Commission. During the existence of such default, the vote or votes of such Member shall not be counted for the purposes of this agreement.

Section 8. All official actions of the Commission must receive a simple majority (51%) of all authorized votes cast on the issue at a duly constituted meeting of the Commission and the affirmative vote of four (4) directors, or the affirmative vote of six (6) directors.

## **VII. EFFECTIVE DATE: MEETINGS: ELECTION OF OFFICERS**

Section 1. A municipality may enter into this agreement by resolution of its council and the duly authorized execution of a copy of this agreement by its proper officers. Thereupon, the clerk or other appropriate officer of the municipality shall file a duly executed copy of this agreement, together with a certified copy of the authorizing resolution, with the Executive Director of the North Metro Telecommunications Commission. The resolution authorizing the execution of the agreement shall also designate the director and the alternate for the municipality on the Commission, along with said director's and alternate's address and phone number.

Section 2. This agreement is effective on the date when executed agreements and authorizing resolution of five of the municipalities named in Article V, Section 1 have been filed as provided in this Article.

Section 3. At the organizational meeting, or as soon thereafter as it may reasonably be done, the Commission shall select from among the directors a Chair, Vice-Chair, Secretary and Treasurer, adopt By-Laws governing its procedures including the time, place, notice for and frequency of its regular meetings, adopt a procedure for calling special meetings, and such other matters as are required by this agreement.

Section 4. Officers of the Commission shall be elected annually for one year terms. Officers completing on full one year term shall only succeed themselves once in another full one year term in the same office.

### **VIII. POWERS AND DUTIES OF THE COMMISSION**

Section 1. The powers and duties of the Commission shall include the powers set forth in this Article.

Section 2. The Commission may make such contracts, grants, and take such other action as it deems necessary and appropriate to accomplish the general purposes of the organization. The Commission may not contract for the purchase of real estate without the prior authorization of the Member municipalities. Any purchase or contracts made shall conform to the requirements applicable to Minnesota statutory cities.

Section 3. The Commission shall assume all authority and undertake all tasks necessary to coordinate, administer, and enforce the Franchise of each Member except for that authority and those tasks specifically retained by a Member.

Section 4. The Commission shall continually review the operation and performance of the cable communications system of the Members and prepare annual reports as required by the Minnesota Cable Communications Board and the FCC.

Section 5. The Commission shall undertake all procedures necessary to maintain uniform rates and to handle applications for changes in rates for the services provided by the Grantee.

Section 6. The Commission may provide for the prosecution, defense, or other participation in actions or proceedings at law in which it may have an interest, and may employ counsel for that purpose. It may employ such other persons as it deems necessary to accomplish its powers and duties. Such employees may be on a full-time, part-time or consulting basis, as the Commission determines, and the Commission may make any required employer contributions which local governmental units are authorized or required to make by law.

Section 7. The Commission may conduct such research and investigation and take such action as it deems necessary, including participation and appearance in proceedings of State and Federal regulatory, legislative or administrative bodies, on any matter related to

or affecting cable communication rates, franchises, or levels of service.

Section 8. The Commission may obtain from Grantee and from any other source, such information relating to rates, costs and service levels as any Member is entitled to obtain from Grantee or others.

Section 9. The Commission may accept gifts, apply for and use grants, enter into agreements required in connection therewith and hold, use and dispose of money or property received as a gift or grant in accordance with the terms thereof.

Section 10. The Commission shall make an annual, independent audit of the books of the Commission and shall make an annual financial accounting and report in writing to the Members. Its books and records shall be available for examination by the Members at all reasonable times.

Section 11. The Commission may delegate its authority to its executive committee. Such delegation of authority shall be by resolution of the Commission and may be conditioned in such a manner as the Commission may determine.

Section 12. The Commission shall adopt By-Laws which may be amended from time to time.

Section 13. The Commission is given express authority to issue bonds, obligations and other forms of indebtedness, in a principal amount not to exceed \$2,500,000 (the "Bonds"), for approved facility and equipment upgrades consistent with the authority granted to the Commission in this Agreement. As provided in Minn. Stat. § 471.59, subd. 11, the Bonds shall be obligations of the Commission which are issued on behalf of the Members, and shall be issued subject to the conditions and limitations set forth in Minn. Stat. § 471.59, subd. 11. The Bonds shall be payable solely from the Member's franchise fees, as hereinafter provided. The Commission may not pledge to the payment of the Bonds the full faith and credit or taxing power of the Members. No Bonds may be issued by the Commission without the prior consent of the Members.

Section 14. The Commission shall provide ongoing oversight of the Operations Committee.

Section 15. The Commission shall recommend and forward to the Member cities the Commission's annual budget, and the Community Media Center's operating budget and work plan.

Section 16. The Commission shall periodically review expenditures related to the Community Media Center.

Section 17. The Commission may exercise any other power necessary and incidental to the implementation of its powers and duties.

## **IX. POWERS AND DUTIES OF THE OPERATIONS COMMITTEE**

Section 1. The powers and duties of the Operations Committee shall include the powers set forth in this article.

Section 2. The Operations Committee shall provide input and make recommendations to the Commission.

Section 3. The Operations Committee shall provide for the definition of Member cities' needs and shall coordinate the resources of the Member cities' with the Executive Director and the Community Media Center for production purposes.

Section 4. The Operations Committee shall provide for the day to day supervision of the Executive Director and evaluation of the Community Media Center operation both for the purpose of reporting and recommendation to the Commission, and shall designate a liaison for the purpose of day to day communication with the Executive Director and to serve as liaison to the Commission. The Operations Committee will annually provide input to the Commission and Executive Director on the Executive Director's performance.

Section 5. The Operations Committee shall make recommendations on staffing needs and compensation levels for the Community Media Center.

Section 6. The Operations Committee shall provide input to the development of the Commission's annual budget, and Community Media Center's operating budget and work plan.

Section 7. The Operations Committee shall provide for the ongoing evaluation of the technological needs of the Community Media Center and the telecommunications needs of the Member cities.

## **X. OFFICERS**

Section 1. The officers of the Commission shall consist of a Chair, Vice-Chair, a Secretary, and a Treasurer.

Section 2. A vacancy in the office of Chair, Vice-Chair, Secretary or Treasurer shall occur for any of the reasons for which a vacancy in the office of a director shall occur. Vacancies in these offices shall be filled by the commission for the unexpired portion of the term.

Section 3. The four officers shall all be Members of the executive committee.

Section 4. The Chair shall preside at all meetings of the Commission and executive committee. The Vice-Chair shall act as chair in the absence of the Chair.

Section 5. The Secretary shall be responsible for keeping a record of all of the proceedings of the Commission and executive committee.

Section 6. The Treasurer shall be responsible for custody of all funds, for the keeping of all financial records of the Commission and for such other matters as shall be delegated by the Commission. The Commission may require that the Treasurer post a fidelity bond or other insurance against loss of Commission funds in an amount approved by the Commission, at the expense of the Commission. Said fidelity bond or other insurance may cover all persons authorized to handle funds of the Commission.

Section 7. The Commission may appoint such other officers as it deems necessary. All such officers shall be appointed from the membership of the Commission.

## **XI. FINANCIAL MATTERS**

Section 1. The fiscal year of the Commission shall be the calendar year.

Section 2. Commission funds may be expended by the Commission in accordance with the procedures established by law for the expenditure of funds by Minnesota Statutory Cities. Orders, checks and drafts must be signed by any two of the officers. Other legal instruments shall be executed with authority of the Commission, by the Chair and treasurer. Contracts shall be let and purchases made in accordance with the procedures established by law for Minnesota Statutory Cities.

Section 3. The financial contributions of the Members in support of the Commission shall be of two types: (1) each Member shall be responsible for its share of the debt service payments on the Commission's Bonds (but only from the Member's franchise fees), which share shall be in the same proportion as the Member's franchise fees for the immediately preceding calendar year were to the total franchise fees receivable by the Commission for that calendar year (the "Debt Service Share"); and (2) each member shall be responsible for its share of the operating and capital costs of the Commission (not including any part of the debt service on the Commission's Bonds), which share shall be in direct proportion to the percent of annual subscriber revenues of each Member to the total annual revenues of the system multiplied by the Commission's annual budget (the "Operating Cost Share"). The annual budget shall establish the contribution of each Member for its Operating Cost Share for the ensuing year. Each Member shall cause its franchise fees to be paid directly to the Commission, and the Commission shall deduct from each Member's quarterly payment of franchise fees, before application to any other purpose, one-fourth of the Member's Debt Service Share for that calendar year. If any Member's quarterly payment of franchise fees is not sufficient to pay its quarterly Debt Service Share, the deficiency will continue to be an obligation of the Member and will be deducted from the next payment or payments of the Member's franchise fees until the deficiency has been restored. After provision is made for payment of the Debt Service Share, the remaining franchise fees shall be applied as a credit against each Member's Operating Cost Share owed the Commission, with any excess being remitted to the Member by the Commission and any shortfall being payable to the Commission by the Member. The remainder of any franchise fee remitted back to the Member by the Commission shall be used for citizen communications-related expenses. Each Member acknowledges that its Debt Service Share of the franchise fee collections will be irrevocably pledged by the Commission as security for the Commission's Bonds.

Section 4. All PEG (public, educational, and government) programming fees collected by the Grantee and redistributed to the Commission shall be used by the Commission to fund the operation of a Community Media Center.

Section 5. A proposed budget for the operation of the Commission, including the Community Media Center, for each calendar year shall be formulated by the Executive Director under the direction of the Operations Committee and submitted to the Commission on or before July 1 of each year. The Commission shall submit the proposed budget to the Members on or before August 1 of each year. Such budget shall be deemed approved by a Member unless, prior to October 15 preceding the effective date of the proposed budget, the Member gives notice in writing to the Commission that it is withdrawing from the Commission, subject to Article XII, Section 2 of this agreement. Final action adopting a budget for the ensuing calendar year shall be taken by the Commission on or before November 1 of each year.

Section 6. Any Member may inspect and copy the Commission books and records at any and all reasonable times. All books and records shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota Statutory Cities.

## **XII. DURATION**

Section 1. The Commission shall continue for an indefinite term unless the number of Members becomes less than five, and the Commission may also be terminated by mutual agreement of all of the Members at any time; provided that the Commission shall continue to exist as long as any Bonds described in Article VIII, Section 13 of this agreement remain outstanding.

Section 2. In order to prevent obligation for its Operating Cost Share for the ensuing calendar year, a Member must withdraw from the Commission by filing a written notice with the Secretary by October 15 of any year giving notice of withdrawal effective at the end of the calendar year; and membership shall continue until the effective date of the withdrawal. A notice of withdrawal may be rescinded by a Member at any time prior to the effective date of withdrawal. If a Member withdraws before the dissolution of the Commission, the Member shall have no claim against the assets of the Commission, including the right to receive an allocation of franchise fees, except as provided herein. A Member withdrawing after October 15 shall be obligated to pay its entire Operating Cost Share (including any shortfalls) for the ensuing year as outlined in the budget of the Commission for the ensuing year. A withdrawn Member will continue to be responsible for its Debt Service Share (payable only from the withdrawn Member's franchise fees) notwithstanding its withdrawal from the Commission, and shall continue to have its franchise fees paid directly to the Commission until all Bonds have been paid. Any excess of the withdrawn Member's franchise fees over the withdrawn Member's Debt Service Share (and any required Operating Cost Share, if the Member gave notice of withdrawal after October 15 of the preceding calendar year) shall be remitted by the Commission to the withdrawn Member. A Member that has withdrawn from the Commission may, if no Bonds are outstanding, upon request, recover an amount of any equity that exists, as of the withdrawal date, in real property and buildings purchased or

constructed with any Bonds, up to (but not exceeding) the Member's individual percentage of total franchise fees paid to all the Members (or their designee) and the withdrawn Member for the calendar year preceding withdrawal. The Commission may, if no Bonds are outstanding, at any time after the withdrawal of a Member as provided for herein, initiate a buy-out of the proportionate equity interest of the withdrawn Member, which interest is to be the withdrawn Member's individual percentage of total franchise fees paid to the Members (or their designee) and the withdrawn Member for the calendar year preceding the buy-out, pursuant to terms and conditions agreed upon by the parties. The amount of any equity distributed to a withdrawn Member will be paid, without interest, on a payment schedule established by the Commission, provided, however, the term of such payment schedule shall not exceed five (5) years. When calculating an equity repayment schedule, the Commission may deduct the withdrawn Member's proportionate share of outstanding indebtedness from the amount of any equity due to the withdrawn Member. Notwithstanding anything to the contrary, a withdrawing Member shall have no claim to the franchise fee the Grantee collected on its behalf for the year in which its withdrawal is effective, except for the reimbursement of cable-related expenses for that year. If no Bonds are outstanding, for the calendar year following withdrawal, and for all subsequent years, the entire franchise fee calculated upon gross revenues attributable to the system within the withdrawn Member shall be paid by Grantee to the withdrawn Member in accordance with the Franchise.

Section 3. In the event of dissolution, the Commission shall determine the measures necessary to affect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this agreement. Upon dissolution of the Commission all remaining assets of the Commission, after payment of obligations, shall be distributed among the then existing Members in proportion to the most recent Member by Member breakdown of the franchise fee as reported by the Grantee. The Commission shall continue to exist after dissolution for such period, no longer than six months, as is necessary to wind up its affairs but for no other purpose.

IN WITNESS WHEREOF, the undersigned municipality has caused this agreement to be signed on its behalf this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

City of \_\_\_\_\_, Minnesota

ATTEST:

\_\_\_\_\_

City Clerk

Mayor

Amended and Restated \_\_\_\_\_/2016



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**MEMORANDUM**

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** PUBLIC WORKS NEGOTIATION COMMITTEE  
**SUBJECT:** RATIFICATION OF 2016/2017 TEAMSTERS UNION CONTRACT  
**DATE:** APRIL 11, 2016

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This is to inform you that on April 8, 2016, the Teamsters Local 320 Union (Liquor Store) employees accepted the following offer negotiated by the Public Works Negotiation Committee:

1. Article XVI – Duration: January 1, 2016 through December 31, 2017
  
2. Article X – Wages
  - 2016 (effective 1/1/16) – 2.5%
  - 2017 (effective 1/1/17) – 3%

The Negotiation Committee is recommending that the City Council ratify the 2016/2017 union contract as outlined.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



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**MEMORANDUM**

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** PUBLIC WORKS ALTERNATIVE HOURS  
**DATE:** APRIL 13, 2016

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Last year, the City and the IUOE, Local 49 employees (Public Works) established a non-traditional work schedule for the Public Works Department. After receiving a positive response from both the employees and Public Works Director Randall, staff is seeking authority to enter into a Memorandum of Agreement to repeat the program in 2016.

The non-traditional work schedule allows the public works employees to work a 4 day-10 hours/day work week this summer. There will be public works coverage every day of the week. Three employees will be on duty on Mondays, all six employees will be on duty Tuesdays, Wednesdays and Thursdays, and three employees will be on duty on Fridays. In essence, the City will have 50 hours of public works department coverage each week.

A Memorandum of Agreement is included with this memorandum that was drafted by the Business Agent for the Local 49ers. It is the same Memorandum of Agreement that was approved last year by the City Council. It will remain in effect until December 31, 2016.

Public Works Director Randall is proposing the new hours to take effect on May 2, 2016 and continue into the Fall.

If you have any questions, please don't hesitate to contact me or Terry Randall at 763-784-6491.



**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is entered into between the City of Spring Lake Park (hereafter "City") and the International Union of Operating Engineers, Local 49 (hereafter "Union") representing employees in the Public Works bargaining unit.

**WHEREAS**, the City and the Union are parties to a collective bargaining agreement covering employees in the Public Works Department effective on or about January 1, 2016.

**WHEREAS**, the parties desire to establish a non-traditional work schedule for the Public Works unit.

**THEREFORE**, the City and the Union agree that the City will use the following guidelines when implementing a non-traditional work schedule in the Public Works unit:

- 1.) The Employer will notify affected employees one week in advance of the start date and end date of a non-traditional work schedule to include hours per day and days per week.
- 2.) Holidays shall be paid at eight hours (based on full-time equivalent). The employee shall use vacation or compensatory time to achieve a forty (40) hour workweek.
- 3.) Vacation or compensatory time shall be in the amount of time the employee is scheduled to work that day.
- 4.) No overtime will be paid, unless previously approved and the overtime surpasses the scheduled work hours for that day.
- 5.) In the event of emergency situations, the Employer may immediately change the schedule with no advance notice.

**This agreement is effective May 1, 2016 and remains in effect through December 31, 2016, except that it may be cancelled by either party with fifteen (15) calendar days written notice and may be renewed by mutual agreement of the parties. This agreement is entered into solely to address the specific circumstances of this particular situation. It does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration or hearing, except as may be necessary for the execution of its terms.**

**This Memorandum of Agreement represents the complete and total agreement between the parties regarding this matter.**

INTERNATIONAL UNION OF  
OPERATING ENGINEERS,  
LOCAL NO. 49

CITY OF SPRING LAKE PARK

\_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



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**MEMORANDUM**

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** SECURITY CAMERA SYSTEM  
**DATE:** APRIL 14, 2016

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City Hall, Terrace Park, Able Park and Lakeside Park are covered by four separate security camera systems that transmit video to the Spring Lake Park Police Department. The systems were originally installed in 1994. The systems are now showing their age. DVRs have been rebuilt a number of times, power supplies have been replaced, cameras are failing and the system is requiring significant amount of time for troubleshooting and maintenance. We do not have video from two of our parks and intermittent video from a third. The Police Department is simply unable to obtain parts for the existing system. We need a major upgrade.

Police Chief Ebeltoft has found a vendor, Network Access Products, in Ramsey, which can replace our existing cameras with high definition cameras and replace our aging DVRs while using the existing analog wiring in City Hall. The company provided us with a demonstration last fall and the new cameras provide a wider, clearer picture.

The DVR and cameras for City Hall will be able to be reused if and when City Hall is renovated.

Staff is requesting the following investment for the security system.

City Hall	\$9,885.09 (12 cameras)
Abel Park	\$9,885.09 (12 cameras)
Terrace Park	\$11,757.37 (16 cameras)
Lakeside Park	\$9,417.02 (11 cameras)
Security boxes for Abel & Terrace Parkss	\$1,000.00 (2 boxes)
<b>TOTAL</b>	<b>\$41,944.77</b>

Funds would come from Fund 403, Capital Replacement Fund. A portion of Terrace Park can come from Public Utilities Repair and Replacement Fund as it secures the water plant.

Chief Ebeltoft will be able to answer any questions the City Council may have regarding the proposed security system.

If you have any questions, please don't hesitate to contact me at 763-784-6491.





**Stantec Consulting Services Inc.**  
2335 Highway 36 West, St. Paul MN 55113

April 12, 2016

Honorable Mayor and City Council  
City of Spring Lake Park  
1301 - 81st Avenue Northeast  
Spring Lake Park, MN 55432

Re: 2016 Street Seal Coat Project  
Stantec Project No. 193803424  
***Bid Results***

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on April 12, 2016. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

There were a total of 2 Bids. The bid request included an alternate bid to seal coat the liquor store parking lot. The following summarizes the results of the Bids received:

	<u><b>Contractor</b></u>	<u><b>Total Base Bid</b></u>	<u><b>Alternate Bid</b></u>
Low	Allied Blacktop Company	\$54,670.00	\$4,855.75
# 2	Pearson Bros. Inc.	\$65,675.00	\$7,037.50

The low Bidder on the Project Allied Blacktop Company with a Total Base Bid Amount of \$54,670.00. This compares to the December 2015 Engineer's Opinion of Probable Costs of \$85,000. These Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then Allied Blacktop Company should be awarded the Project. **To include the streets only, award on the Total Base Bid Amount of \$54,670.00. To include the streets and the liquor store parking lot, award on the Base Bid plus the Alternate bid for a total Contract amount of \$59,525.75.**

Should you have any questions, please feel free to contact Harlan Olson or me.

Sincerely,

**STANTEC**

Phil Gravel

Enclosure



Project Name: **2016 Street Seal Coat Project**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Stantec Project No.: 193803424

*Phil Gravel*  
 Phil Gravel, P.E.  
 License No. 19864

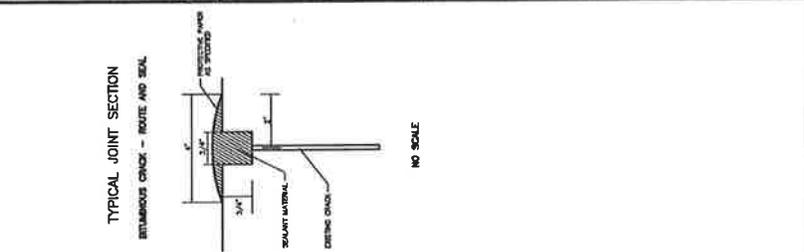
Bid Opening: Tuesday, April 12, 2016 at 1 P.M., CDT

Owner: **City of Spring Lake Park, MN**

**BID TABULATION**

Item Num	Item	Units	Qty	Bidder No. 1 Allied Blacktop Company		Bidder No. 2 Pearson Bros, Inc.	
				Unit Price	Total	Unit Price	Total
<b>BASE BID - STREETS:</b>							
1	MOBILIZATION AND TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
2	ROUTE AND SEAL	LBS	1100	\$3.10	\$3,410.00	\$2.25	\$2,475.00
3	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	480	\$43.00	\$20,640.00	\$45.00	\$21,600.00
4	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	12200	\$2.10	\$25,620.00	\$3.00	\$36,600.00
	<b>TOTAL BASE BID - STREETS:</b>				<b>\$54,670.00</b>		<b>\$65,675.00</b>
<b>ALTERNATE BID - LIQUOR STORE PARKING LOT:</b>							
5	ROUTE AND SEAL	LBS	200	\$3.10	\$620.00	\$3.00	\$600.00
6	SEAL COAT AGGREGATE FA-2 (MOD)	TN	36	\$49.50	\$1,782.00	\$60.00	\$2,160.00
7	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	915	\$2.25	\$2,058.75	\$3.50	\$3,202.50
8	PAVEMENT MESSAGE (HANDICAPPED SYMBOL) PAINT	EA	2	\$25.00	\$50.00	\$250.00	\$500.00
9	4" SOLID LINE, YELLOW PAINT	LF	1150	\$0.30	\$345.00	\$0.50	\$575.00
	<b>TOTAL ALTERNATE BID - LIQUOR STORE PARKING LOT BID:</b>				<b>\$4,855.75</b>		<b>\$7,037.50</b>
Contractor Name and Address:				Pearson Bros., Inc. 11079 Lamont Avenue NE Hanover, MN 55341 763-391-6622 763-391-6627 jack@pearsonbrosinc.com			
Signed By:				Jack E. Pearson Yes President Bid Bond None			
Signed Responsible Contractor Certificate:				Yes			
Title:				President			
Bid Security:				Bid Bond			
Addenda Acknowledged:				None			
Contractor Name and Address:				Allied Blacktop Company 10503 89th Avenue N Maple Grove, MN 55369 Phone: 763-425-0575 Fax 763-425-1046 Email: <a href="mailto:pete@alliedblacktopmn.com">pete@alliedblacktopmn.com</a>			
Signed By:				Peter M. Capistrant Yes President Bid Bond None			
Signed Responsible Contractor Certificate:				Yes			
Title:				President			
Bid Security:				Bid Bond			
Addenda Acknowledged:				None			

NO.	DESCRIPTION	DATE
1		
2		



ESTIMATED PROJECT QUANTITIES	
BITUMINOUS MATERIAL	12,200 GAL
FA-2 MOD. AGGREGATE	490 TON

APPLICATION RATES USED AS BASIS FOR ESTIMATED QUANTITIES:

OIL	0.26 GAL/SY
AGG.	20 LB/SY

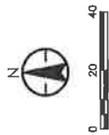
CRACK SEAL: 1,000 LBS



PROJECT CONTACTS:  
 TERRY RANDALL 763-784-6491  
 PHIL GRAVEL 651-604-4885  
 HARLAN OLSON 612-961-5466

NOTE: PERFORM ALL ROUTE AND SEAL AT LEAST 10 DAYS PRIOR TO SEAL COAT OPERATIONS.

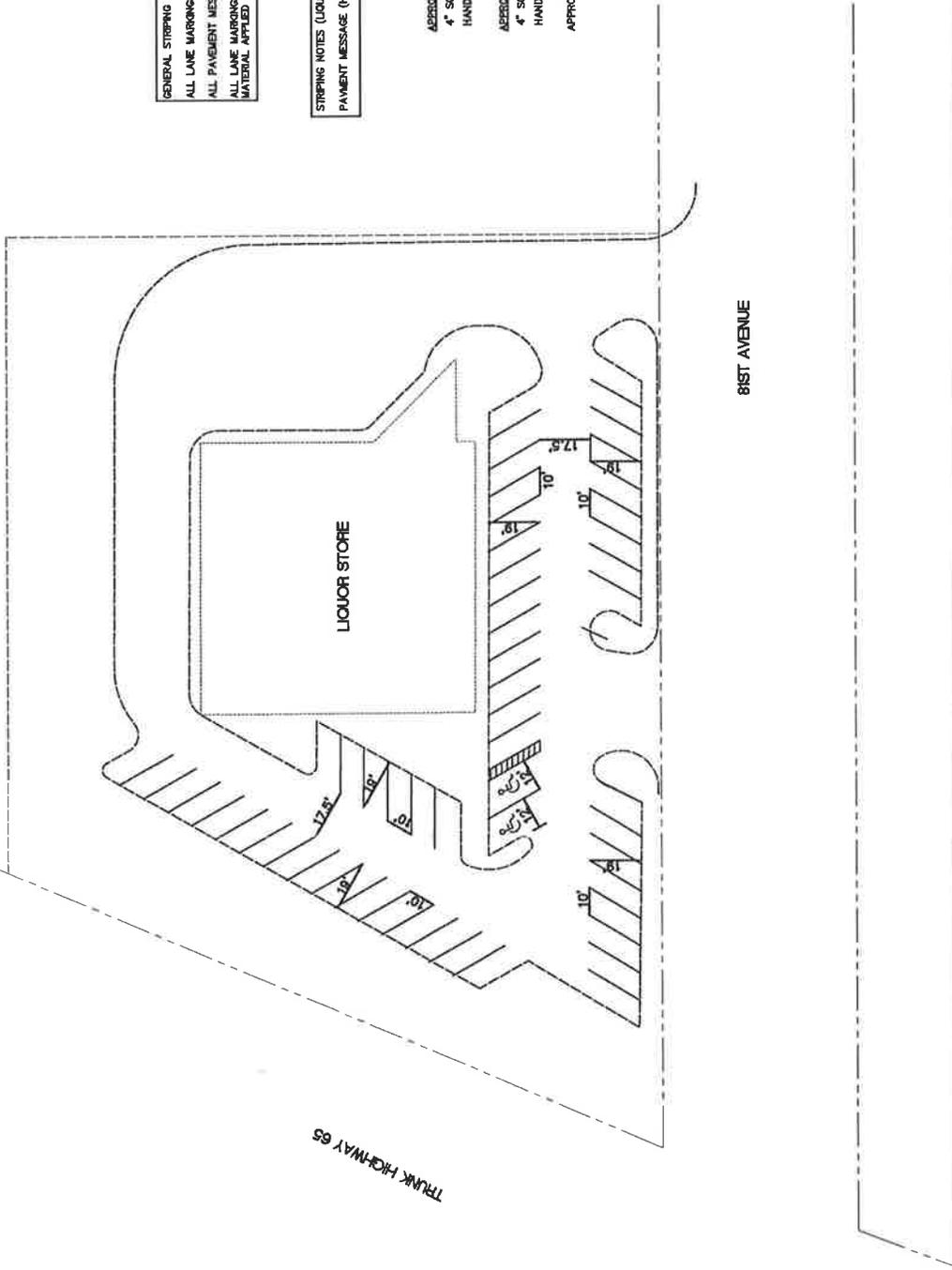
NO.	REVISION	DATE
2		
2		



**GENERAL STRIPING NOTES (LIQUOR STORE):**  
 ALL LANE MARKINGS SHALL BE 4" YELLOW PAINT  
 ALL PAVEMENT MESSAGES SHALL BE PAINT  
 ALL LANE MARKINGS SHALL BE MEASURED BY ACTUAL MATERIAL APPLIED

**STRIPING NOTES (LIQUOR STORE):**  
 PAYMENT MESSAGE (HANDICAPPED SYMBOL) POLY PRESHOT

- APPROXIMATE QUANTITIES**  
 4" SOLID LINE YELLOW HANDICAP SYMBOL 1,150 FT 2 EACH
- APPROXIMATE QUANTITIES**  
 4" SOLID LINE YELLOW HANDICAP SYMBOL 1,150 FT 2 EACH
- APPROXIMATE LOT AREA: 3,200 SY





**Stantec Consulting Services Inc.**  
2335 Highway 36 West, St. Paul MN 55113

April 12, 2016

Honorable Mayor and City Council  
City of Spring Lake Park  
1301 81<sup>st</sup> Avenue NE  
Spring Lake Park, MN 55432

Re: 2016 Sanitary Sewer Lining Project  
Project No. 193803421  
**Bid Results**

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on April 12, 2016. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

There were a total of 6 Bids. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Hydro-Klean, LLC	\$113,714.40
# 2	Lametti & Sons, Inc.	\$128,621.00
# 3	Insituform Technologies USA, LLC	\$133,305.25
# 4	Visu-Sewer, Inc.	\$140,994.25
# 5	Michels Pipe Services	\$154,599.70
# 6	Veit & Company, Inc.	\$176,936.75

The low Bidder on the Project was Hydro-Klean, LLC with a Total Base Bid Amount of \$113,714.40. This compares to the December 2015 Engineer's Estimate of \$160,000. The Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Hydro-Klean, LLC** should be awarded the Project on the **Total Base Bid Amount of \$113,714.40.**

Should you have any questions, please feel free to contact Harlan Olson or me.

Sincerely,

**STANTEC CONSULTING SERVICES INC.**

Phil Gravel, PE

Enclosure



Project Name: **2016 Sanitary Sewer Lining Project**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Project No.: 193803421

*Phil Gravel*

Bid Opening: Tuesday, April 12, 2016 at 1:15 P.M., CDT

Owner: **City of Spring Lake Park, MN**

*Phil Gravel, P.E.*  
License No. 19864

**BID TABULATION**

Item Num	Item	Units	Qty	Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4	
				Hydro-Klean, LLC	Lametti & Sons, Inc.	Insituform Technologies USA, LLC	Visu-Sewer, Inc.				
<b>BASE BID:</b>											
1	MOBILIZATION	LS	1	\$3,193.00	\$4,000.00	\$1,760.00	\$1,760.00	\$4,880.00	\$4,880.00		
2	TRAFFIC CONTROL	LS	1	\$850.00	\$1,500.00	2700	\$2,700.00	\$100.00	\$100.00		
3	SEWER REHABILITATION, 9-INCH CIPP	LF	4877	\$20.20	\$98,515.40	\$23.25	\$113,390.25	\$25.25	\$123,144.25		
4	TRIM PROTRUDING TAB	EA	1	\$500.00	\$500.00	\$335.00	\$335.00	\$450.00	\$450.00		
5	GROUT SERVICE LATERAL CONNECTION	EA	36	\$296.00	\$10,656.00	\$420.00	\$15,120.00	\$345.00	\$12,420.00		
TOTAL BASE BID:				\$113,714.40	\$128,621.00	\$133,305.25	\$133,305.25	\$140,994.25	\$140,994.25		

**Contractor Name and Address:** Hydro-Klean, LLC  
333 NW 49th Place  
Des Moines, IA 50313  
Phone: 515-283-0500  
Fax: 515-283-0505  
Email: [pgovoni@hydro-klean.com](mailto:pgovoni@hydro-klean.com)  
Signed By: Paul Govoni  
Title: Vice President

**Signed Responsible Contractor Certificate:** Yes  
**Bid Security:** Bid Bond  
**Addenda Acknowledged:** 1

**Contractor Name and Address:** Lametti & Sons, Inc.  
PO Box 477  
Hugo, MN 55038  
651-426-1380  
651-426-0044  
[brettedanb@lamettiandsons.com](mailto:brettedanb@lamettiandsons.com)  
Daniel J. Banken  
Vice President

**Signed Responsible Contractor Certificate:** Yes  
**Bid Security:** Bid Bond  
**Addenda Acknowledged:** 1

**Contractor Name and Address:** Insituform Technologies USA, LLC  
17988 Edison Avenue  
Chesterfield, MO 63005  
636-530-8000  
636-530-8701  
[jlause@insituform.com](mailto:jlause@insituform.com)  
Jana Lause  
Contracting & Attesting Officer

**Signed Responsible Contractor Certificate:** Yes  
**Bid Security:** Bid Bond  
**Addenda Acknowledged:** 1

**Contractor Name and Address:** Visu-Sewer, Inc.  
W230 N4855 Betker Drive  
Pewaukee, WI 53072  
262-695-2340  
262-695-2359  
[visu-info@visu-sewer.com](mailto:visu-info@visu-sewer.com)  
Keith M. Alexander  
President

**Signed Responsible Contractor Certificate:** Yes  
**Bid Security:** Bid Bond  
**Addenda Acknowledged:** 1



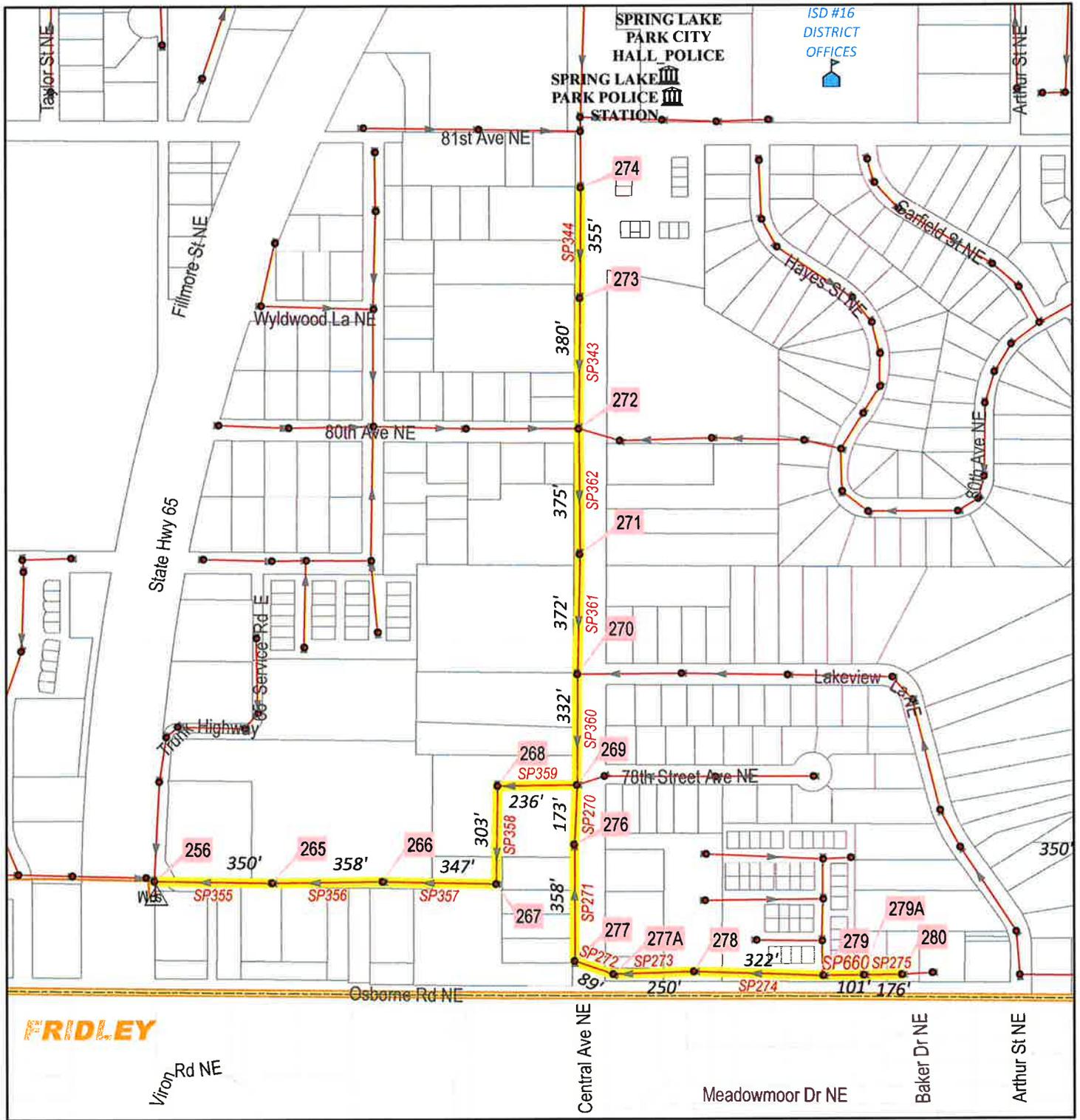
**BID TABULATION**

Item Num	Item	Units	Qty	Bidder No. 5		Bidder No. 6	
				Unit Price	Total	Unit Price	Total
<b>BASE BID:</b>							
1	MOBILIZATION	LS	1	\$9,240.00	\$9,240.00	\$8,500.00	\$8,500.00
2	TRAFFIC CONTROL	LS	1	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
3	SEWER REHABILITATION, 9-INCH CIPP	LF	4877	\$26.10	\$127,289.70	\$27.75	\$135,336.75
4	TRIM PROTRUDING TAB	EA	1	\$370.00	\$370.00	\$500.00	\$500.00
5	GROUT SERVICE LATERAL CONNECTION	EA	36	\$450.00	\$16,200.00	\$850.00	\$30,600.00
TOTAL BASE BID:					\$154,599.70		\$176,936.75

**Michels Pipe Services**  
 Contractor Name and Address:  
 Michels Pipe Services  
 817 West Main Street  
 Brownsville, WI 53006  
 Phone: 920-924-4300  
 Fax: 920-583-1872  
 Email: [kschultz@michels.us](mailto:kschultz@michels.us)  
 Signed By: Loren A. Brace  
 Title: Division Contracts & Admin Mgr.

**Veit & Company, Inc.**  
 Contractor Name and Address:  
 Veit & Company, Inc.  
 14000 Veit Place  
 Rogers, MN 55374  
 Phone: 763-428-2242  
 Fax: 763-428-8348  
 Email: [bjohnson@veitusa.com](mailto:bjohnson@veitusa.com)  
 Signed By: Greg Boelke  
 Title: President

Signed Responsible Contractor Certificate: Yes  
 Bid Security: Bid Bond  
 Addenda Acknowledged: 1



**Legend**

- Sanitary Structures**
-  Lift Station
-  Manhole
- Sanitary Pipe**
-  Gravity Sewer
-  FM - Force main
-  Project Location
-  Spring Lake Park Boundary

2335 Highway 36 West  
St. Paul, MN 55113

**City of Spring Lake Park**

2016 Sewer Lining Project

**Proposed Improvements**

Figure 1

Date  
03/18/2016

Job No.  
193803421

Scale  
See Above





City of Spring Lake Park

## Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 4.18.16 Meeting**  
File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

### **2015 Sanitary Sewer Lining Project (193803135).**

This project included lining and wye grouting in the northeast corner of the city. The Contractor, Visu-Sewer, has completed the required work. Final inspection and final payment will occur this spring/summer.

### **2014-2015 Street Improvement Project (193801577).**

The contractor, Valley Paving Inc., has punch-list work including seeding items and structure adjustments remaining. Final work will be completed in 2016.

### **CSAH 35 Turn Lanes and Sidewalk (193802914).**

Construction is substantially complete. Punch-list inspection will be completed in the spring.

### **MS4 Permit (193802936).**

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance.

### **Lift Station No. 1 Equipment (pumps, generator, and control panel) (193802805).**

Equipment suppliers continue work on their items. Generator has been delivered. Lift station pumps have been installed. *Control panel is ready for delivery.*

### **Lift Station No. 1 Reconstruction (193803115).**

*The Contractor, Meyer Contracting, is making steady progress. The deepest excavation work has been completed and backfilled. Construction appears to be on schedule.*

### **2016 Sanitary Sewer Lining Project (193803421).**

This project includes lining and wye grouting on Old Central south of 81<sup>st</sup>. *Bids have been received. See separate letter.*

### **2016 Street Seal Coat Project (193803424).**

*Bids have been received. See separate letter.*

### **Other issues/projects.**

Working with Terry on options for bituminous trail repairs at various locations.

*Working with Leo Daly staff on city hall site issues.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.



# **CORRESPONDENCE**



To our Friends at the City of  
Spring Lake Park,

Many thanks for the beautiful  
flowers in honor of Mary's  
celebration - she would have  
appreciated the beauty they  
added to the celebration.

Thank you for your continued  
support and prayers.

Love,  
The Casco  
Family





MCGRANN  
SHEA  
CARNIVAL  
STRAUGHN  
& LAMB  
CHARTERED

## CAPITOL UPDATE REPORT

From: Sarah Psick and Joe Bagnoli  
Date: April 1, 2016  
Re: Capitol Update Report - Liquor Issues

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### Liquor Issues Update

**Local Government Liquor Licensing Bill (HF 3699):** This week, the House Commerce committee held a hearing on several local liquor licensing bills. The bills are considered non-controversial and were combined into one bill which was sent to the House Floor. The following provisions are included in the bill:

- **St. Cloud State University:** authorizes the city of St. Cloud to issue a wine and beer license to St. Cloud State University to permit sales at Herb Brooks National Hockey Center for events held at the arena.
- **Indiafest:** authorizes the city of St. Paul to issue a temporary on-sale intoxicating liquor license to the India Association of Minnesota for Indiafest on the grounds of the State Capitol. The license may only authorize the sale of wine and beer.
- **Major League Soccer Stadium:** authorizes the city of St. Paul to issue an on-sale intoxicating liquor license to the operator of a Major League Soccer stadium or to entities operating food and beverage concessions at the stadium.
- **City of Janesville:** authorizes the city of Janesville to issue an on-sale intoxicating liquor license for the Prairie Ridge Golf Club which is a municipal golf course. The city of Janesville will be licensee.
- **Cap's Grille:** authorizes the city of Minneapolis to issue an on-sale intoxicating liquor license to a restaurant located at 5000 Hiawatha Avenue (Cap's Grille). This bill is needed due to a conflicting city zoning and charter provision.

**Other Liquor Bills:** Many other bills seeking to change both on-sale and off-sale liquor regulations have been introduced in 2015 and 2016, but were not scheduled for a

April 1, 2016

Page 2

hearing during the House Commerce committee meeting this week. Among the issues not heard or moved out of committee in the House are:

- Sunday sales of liquor
- Wine transfers between commonly owned liquor stores
- Microdistillery definition changed relating to production limits
- Allowing small breweries to sell wine in taprooms
- Allowing brewpubs to bottle and can beer
- Catering permit changes
- Temporary liquor license changes
- Defining powdered alcohol
- Farm Wineries exempt from food handler regulations
- Multiple off-sale licenses per jurisdiction

**Sensory Testing:** HF 3369 allows sensory testing services to possess and serve alcohol as part of their business. The bill defines sensory testing research and trained sensory testing person. The bill allows possession of a liquor license to a firm meeting the requirements to use trained personnel, be licensed by the Department of Public Safety, and comply with requirements to hold liquor liability insurance. If all conditions are met, a sensory testing firm may allow consumption of alcohol, by trained sensory assessors for testing purposes at their facility. The bill passed the House Commerce committee and will next be heard in the House Public Safety and Crime Prevention committee.

### **General Legislative Update**

The Legislature returned on Tuesday this week after a long weekend recognizing the Easter holiday. April 1<sup>st</sup> is the first committee deadline for the 2016 session and has resulted in a flurry of bill hearings and long committee meetings lasting into the evenings as bill authors race to not have bills “die” from missing the deadline.

**REAL ID:** The House and Senate have passed another of the “first week of session” bills that also drew a lot of attention this past fall with discussion of a possible special session. The bill repeals a state prohibition on the Department of Driver and Vehicle Services to do any planning on how to comply with the federal REAL ID law. The bill requires the Department of Public Safety to begin planning for REAL ID implementation and to deliver a report to the Legislature by April 14 with their findings. In 2005, Congress passed the REAL ID act which sets tougher minimum security standards for issuing driver licenses in response to terrorism concerns and heightened security issues. Minnesota is one of a small number of states not in compliance with the federal mandate and has not received a federal waiver at this time. The bill sets out a process for a two-step answer: the first bill to allow for planning on how to implement and report back to the legislature, and a second bill to likely come yet this session on the actual implementation of the REAL ID requirements. Governor Dayton signed the bill into law on Thursday.

**Major League Soccer Stadium:** The owners of the new major league soccer team, Minnesota United, and the city of St. Paul are seeking three legislative approvals and

exemptions necessary in order to construct a new major league soccer stadium in the Midway area of St. Paul. The first is legislative authorization of a liquor license for the stadium; this was included in a local liquor licensing bill passed by the House Commerce committee this week. The other two issues are a sales tax exemption for construction materials and a property tax exemption for the land where the stadium will be located. The team and city are not asking for the state to contribute to the cost of construction. The team is privately financing the entire cost of the construction, the city is donating the vacant land and the city will construct the sewer, water and other necessary infrastructure. The tax provisions were heard by the Senate Taxes committee this week and laid over for possible inclusion in an omnibus tax bill.

**Drone Regulation:** As the use of drones increases among professional and recreational users, several bill aimed at regulating drones are moving through the legislature. The technology is being used for surveying land, taking photographs and videos, and other recreational or commercial uses. Currently, operators of drones must register with the Federal Aviation Administration. One version of the legislation requires operators to register with the Minnesota Department of Transportation (MnDOT) and pay a \$25 annual fee. The bills also create penalties for operating drones in a way that knowingly interferes with an emergency medical services helicopter, in an area designated as a safety zone by a law enforcement agency or fire department; and prohibits the launching or landing on property without the property or governmental unit's consent. The bills are moving through the committee process in both the House and Senate, but currently are in different formats.

**Getting Married?** Legislation was heard this week which would add members of the legislature to the list of people who may perform civil marriages. Legislators would join judges, court administrators and superintendents of the state academies for the deaf and blind as officials who can preside over civil marriages. The bill has bipartisan support and was passed unanimously in the Senate Judiciary committee this week. The bill would not require legislators to perform civil marriages, the act would be voluntary.

**Committee Deadline Week:** Even with no committee hearings held on Monday, the House and Senate heard over 425 bills during the four-day committee deadline week. Among the bills heard in committee were bills to forgive student loan debt, provide tighter regulations for body piercing artists, criminalization of "revenge porn", changes to spousal support payments, funding for parks and trails, education policy changes, family and medical leave insurance, fantasy sports regulation, athletic trainers scope of practice, changes to the MNsure health care act, modifications to the state's buffer law, purchase of state lands and many other topics.

**Next Week:** The second committee deadline is Friday, April 8<sup>th</sup>. Bills that met the first committee deadline and progressed through the policy committees in one body must pass through the policy committee in the other body by the end of Friday. If not, bills are technically "dead" for the session. The deadline does not apply to finance or budget bills. This deadline significantly narrows the work going forward for the remainder of the session.



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& LAMB  
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## **CAPITOL UPDATE REPORT**

From: Sarah Psick and Joe Bagnoli

Date: April 8, 2016

Re: Capitol Update Report

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### **Liquor Issues Update**

**Liquor Bills:** The Senate Commerce committee did not hear any of the various liquor-related bills this week, prior to the second committee deadline. Last week, the House packaged a small number of local liquor license bills into one bill which was sent to the House Floor. The Senate did not follow the same path. They also did not hear or pass any other liquor bills, i.e. Sunday sales of liquor, multiple licenses, changes to microdistillery or small brewery laws, etc. At this point, it is not clear if any further action will be taken this session on the liquor bills.

**Metropolitan Area Patio Seating Charges:** In the metropolitan area, bars and restaurants are charged sewer access charges (SAC) by the Metropolitan Council based upon capacity and estimated sewer usage. A bill was heard in the House this week which states that bars and restaurants that add additional outdoor seating, without adding additional toilet facilities, are exempt from paying additional SAC fees. The bill was brought to the committee by Minneapolis City Councilmember Andrew Johnson and several downtown Minneapolis businesses.

**“Drive-By” Lawsuits:** The Minnesota Senate Judiciary committee heard a bill on Friday which addresses the growing number of “drive-by” lawsuits which are being filed against many bars, restaurants and other main street small businesses for alleged ADA accessibility violations. The bill establishes rules governing notices sent by attorneys prior to filing a lawsuit and provides affirmative defense for defendants. The bill was passed to the Senate Floor and a similar bill also awaits action on the House Floor.

## General Legislative Update

Today marks the second committee deadline for the 2016 legislative session. After today, the number of committee meetings is drastically reduced and the focus of the legislature narrows to the assembly of budget, bonding and tax bills.

**Budget Process Begins:** On Thursday, the House Ways and Means committee adopted a budget resolution for the 2016 session. The budget resolution sets the committee spending limits for committee chairs to follow when assembling supplemental budget bills. The February Forecast projected a \$900 million budget surplus for the biennium. The House Republican proposal calls for spending the \$900 million surplus on the tax bill and transportation bill. Other areas of the budget will be funded through “reallocations” from previously approved appropriations. The budget resolution also indicates that the House Republicans will put forward a \$600 million general obligation bonding bill. This compares to Governor Dayton’s \$1.4 billion bonding bill proposal. Governor Dayton sharply criticized the House Republican budget plan for investing little in pre-K12 education and nothing in higher education. In the Senate, budget targets are expected to be released early next week. And, the Senate Majority Leader announced that Senate budget bill articles will be out of the finance divisions by next Friday.

**Senate Subcommittee on Equity:** Senate leadership announced the creation of a subcommittee to focus on easing racial disparities in jobs, housing, health, education and other topics. The committee will be co-chaired by Senator Bobby Joe Champion, DFL – Minneapolis and Senator Jeff Hayden, DFL – Minneapolis. The committee has 15 total members. This fall, Governor Dayton urged the legislature to provide funding to address racial disparities at a possible special session. At the time, a working group of House and Senate members met several times to discuss possible solutions, but no agreement was reached and a special session was not held. Recently, Governor Dayton outlined a \$100 million proposal aimed at reducing racial disparities as part of his supplemental budget recommendations. Included in his proposal are one-time infusions of capital into business-development programs, youth employment initiatives, and down-payment assistance for lower-income first-time home buyers. He also set aside one-third of the recommended funding to be decided by lawmakers. At this time, the House does not have a similar committee focused on equity.

**Addressing Student Violence:** This week, the House Education Finance committee heard a bill aimed at addressing student assaults on teachers. The bill is sponsored by the chair of the finance committee and seeks to provide immediate support to teachers while also collecting data to better understand the scope of the problem. The bill gives teachers the authority to remove a student immediately from the classroom for disruption. The bill also requires school districts to report details of student assaults to the Department of Education who will compile the data. Additionally, the bill creates a ‘Victims of School Violence’ fund to pay for related medical and legal expenses if no other compensation is available. Opponents of the bill expressed concern that the bill does not look at underlying problems such as mental illness and racial disparities. A second bill creating a working group to study this issue has also been proposed this session and some legislators expressed a desire to not adopt legislation until after the working group reports back to the legislature. The Senate heard a similar bill earlier this session with similar support and opposition.

**Second Committee Deadline:** Friday marks the second policy committee deadline in the House and Senate. After today, bills remaining in policy committees are technically “dead” for the session. In order to move along this session, a bill passed by a policy committee after the deadline would need to be referred to the House or Senate Rules committee for a waiver of the deadline requirement. Policy issues may end up in a budget bill or other “vehicle” as the session progresses. Among the bills heard during the second deadline week were bills related to fetal tissue research at the University of Minnesota, control of emerald ash borer, closed captioned television at medical facilities, school violence, tourism funding, modifications to the state’s buffer law, electronic waste recycling, creation of animal care trust funds, local tax bills, charter school provisions, nuisance law suits and many other issues.

**Lake Mille Lacs Economic Relief Program:** Another issue that was the subject of discussions relating to a potential special session this past fall was relief for the Lake Mille Lacs area. Last summer, the Minnesota Department of Revenue issued a series of walleye fishing restrictions on Lake Mille Lacs and eventually closed the lake to walleye fishing in August, creating economic hardships in the area. Legislation was heard in the House this week to provide relief to the area. The bill proposes a \$5 million economic relief program that may include grants, interest-free or forgivable loans, or tourism promotion. The bill also authorizes counties in relief area to abate the property taxes for a business. In addition, Governor Dayton recommended \$300,000 to Explore Minnesota Tourism for Mille Lacs area tourism promotion in his supplemental budget proposal. This bill was also heard this week in both the House and Senate.

**Next Week:** Starting next week, legislators will focus on the assembly of supplemental budget bills and the number of committee hearings will decrease. Lobbyists, constituents and legislators will scramble to have their priorities included in those bills.



## **North Metro Telecommunications Commission Meeting Talking Points**

March 16, 2016

- ▶ Stories on the weekly news program, North Metro TV News, were highlighted. It was noted that in addition to playing on the cable channel three times daily, all of the local news stories are archived and available to be viewed on the North Metro TV YouTube page. The page can be accessed by going to northmetrotv.com and clicking on the YouTube button at the bottom of the page. Over 260 stories regarding issues, events and items of interest to our communities are archived there.
- ▶ NMTV staff producer, T.J. Tronson, in cooperation with Blaine High School and the Blaine Police Department, is producing this year's version of Arrive Alive. The program is always a very powerful and emotional example, for students, of how bad decisions can destroy lives.
- ▶ Instructor Eric Houston will be offering his very popular Documentary Workshop this spring. The workshop is an intensive instructional on every aspect of documentary production. The students in the class work together to produce several short documentaries, by the end of the eight week session.
- ▶ The first quarterly meeting with CenturyLink has been scheduled for mid-April. CenturyLink staff will review build-out progress and subscriber levels at that meeting.
- ▶ The Commission approved new changes to the Joint Powers Agreement. The bonding language was made more specific by eliminating the words "any approved project" and replacing it with "for approved facility and equipment upgrades." Language was also removed that named the City Manager of Blaine as the recipient of some Commission related documents. The language was changed so that the Executive Director of the Commission would receive such documents.

**PLEASE encourage your council members to call me if they have any questions you can't answer. I would be happy to answer any questions they may have. Heidi Arnson at NMTV. Direct line is 763-231-2801. Email is harnson@northmetrotv.com.**



## Daniel Buchholtz

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**From:** North Metro Mayors Association <info@northmetromayors.org>  
**Sent:** Friday, April 01, 2016 4:43 PM  
**To:** 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'  
**Cc:** Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com  
**Subject:** NMMA Legislative Update - April 1, 2016



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### Happenings at the Capitol

On Friday, the Legislature reached its first committee deadline. Next week House and Senate committees will hear bills that met deadline in the other chamber, as well as assemble supplemental budget proposals. After the second deadline the attention will shift from the committee rooms to the House and Senate floor sessions, as more and more bills will be passed on to the other chamber.

Only three bills have been signed into law by Gov. Mark Dayton thus far. The governor's office has a [legislative tracker](#) that shows which bills have been signed into law (sort the chart by date signed to see the most recent signings).

### NMMA Board to Meet at New Minnesota Senate Building

The NMMA Board will be meeting on Wednesday, April 20 at the new [Minnesota Senate Building](#) (MSB). More details will follow, but be sure to mark your calendars for the event and RSVP to [owenw@ewald.com](mailto:owenw@ewald.com) if you are planning to attend.

NMMA staff has invited our Legislative Delegation to join us for the meeting and ask members to personally invite their legislators as well.

NMMA Board Meeting

Wednesday, April 20

5:30 – 7:30 p.m.

[Minnesota Senate Building](#), Room 2412 ([Map](#))

### Highway 610 Connections

Maple Grove City Administer Heidi Nelson, City Engineer Ken Ashfeld and Rep. Dennis Smith presented the importance of funding Highway 610 connections to I-94 and extensions to CSAH 30 to the House Capital Investment Committee on Tuesday. A vital east-west link for the northern suburbs, the Highway 610 extension to County Road 30 will improve regional connections and facilitate more efficient travel through the entire north metro.

The project will help promote jobs and economic development in the region by improving connections between areas west of I-94 to other job centers in the region, including major employers and development along Highway 610. NMMA supports these improvements and their benefit to Maple Grove and the North Metro Region.

As is usually the case, no action was taken by the committee, but funding for the project could be included in the House Omnibus Capital Investment bill that will be unveiled later this session.

### **Franchise Fees**

The House Government Operations and Elections Policy Committee heard [HF3470](#) (Vogel) which seeks to restrict the use of franchise fees by Minnesota cities and provide an opportunity for a reverse referendum. Proponents of the legislation argue that utilizing franchise fees reduces transparency in the budgeting process and that the provision's public notification requirements are necessary to educate taxpayers.

HF3470 received approval by the committee and was referred to the House Taxes Committee. Currently, this bill does not have a Senate companion.

The NMMA opposes legislative efforts to restrict city use of, or add a reverse referendum process, to the gas and electric franchise fee statutes.

### **Blue Ribbon Commission on the Metropolitan Council**

Legislation forming a Blue Ribbon Commission on the Metropolitan Council received approval from the House Governmental Operations Committee this week. It was referred to the House State Government Finance Committee.

[HF2104](#) (Albright) stipulates that the commission will consist of 13 members; three House members, three Senate members, and seven public members, one from each metro county. The legislation provides a list of topics to study and requires a report to the Legislature before March 15, 2017.

The language of HF2104 was amended to HF2467 (Albright), approved and referred to House State Government Finance Committee.

### **Staggered Terms for Metropolitan Commission Members**

[HF2467](#) (Albright) proposes to add staggered terms for Metropolitan Council members and proposes that the Council be composed of county and city officials. HF2467 was amended to include language from HF2104 establishing a Blue Ribbon Commission to study the Metropolitan Council before being approved and referred to the House State Government Finance Committee. NMMA government relations staffer Troy Olsen testified on behalf of the NMMA in support of staggered terms for Council members and stated NMMA does not have an official position on the other provisions of the bill.

### **Northstar Commuter Rail Line Extension**

Legislation directing the governor or a designee to begin negotiations with BNSF Railway to extend the Northstar Commuter Rail line from Big Lake to St. Cloud was heard this week. According to committee testimony on [HF3691](#) (Knoblach), the state could extend Northstar to St. Cloud without new money because the tracks already exist. There is

already an Amtrak station in St. Cloud and the Northstar train itself is already up and running. The bill prohibits any commitment of state funds for the extension at this point. The main intention is to permit the BNSF negotiations in order to obtain funds from federal and local sources (cities, counties and/or the Northstar Corridor Development Authority).

HF3691 passed the House Transportation Policy and Finance Committee as well as the House Government Operations and Elections Policy Committee this week and is currently waiting for further debate on the House floor. The bill's Senate companion, [SF3344](#) (Pederson) has not received a hearing in the Senate. NMMA does not have an official position on this legislation.

### **Body Cameras**

Legislation proposing to regulate the use of peace officer body cameras was scheduled for a hearing on Thursday, March 31 in the House Public Safety and Crime Prevention Policy and Finance Committee. However, [HF3651](#) was removed from the agenda before the meeting and was not heard.

### **“Flushable” Wipes**

[SF 2525](#) (Jensen) proposes to ban the use of the word “flushable” on the labels of disposable wipes. The bill was heard in the [Senate Committee on Judiciary](#) on Thursday and referred to the Senate floor. The bill's House companion, [HF2842](#) (McNamara) has not received a hearing in the House.

### **Twin Cities North Chamber of Commerce Export Roundtable Seminar and Networking Opportunity**

The NMMA is a sponsor of the Twin Cities North Chamber of Commerce [2nd Annual Export Roundtable Seminar](#) with the Minnesota Trade Office, April 27, 11:30 a.m., at Crooners Lounge in Fridley. Now in their second year of collaboration with the Minnesota Trade Office, the chamber invites the business community and local officials to attend this educational seminar and networking opportunity.

This event sold out last year so don't wait too long to [register](#) if you are considering attending.

### **Transportation Funding Conference Committee**

The House/Senate Omnibus Transportation Funding Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

### **Omnibus Tax Bill Conference Committee**

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

### **Looking Ahead to Next Week**

- On Tuesday, the House Capitol Investment Committee will hear Blaine's bonding request, [HF1719](#) (Sanders), for improvements to 105th Avenue which runs through the heart of the National Sports Center.
- On Wednesday, the Senate Tax Reform Committee will be hearing [SF2280](#) (Limmer) to modify a TIF district project area in Maple Grove.
- On Thursday, the Senate Tax Reform Committee will hear [SF3100](#) (Abeler) to provide for an Anoka TIF district five-year rule extension.

Typically, House and Senate committee schedules add and delete bills from their agendas throughout the week, so this is by no means a comprehensive list of legislative activity for next week.

If you have any questions or comments, please contact us.

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## Daniel Buchholtz

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**From:** North Metro Mayors Association <info@northmetromayors.org>  
**Sent:** Friday, April 08, 2016 5:27 PM  
**To:** 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'  
**Cc:** Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com  
**Subject:** NMMA Legislative Update - April 8, 2016



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### Happenings at the Capitol

The second committee deadline officially passed on Friday, April 8, which means that committees will now assemble major appropriation (omnibus) bills if they choose to do so. Policy committee hearings will be less commonplace, as any action on bills they take will need special action by the Rules Committee to advance. The third deadline, which applies to omnibus bills, falls on Thursday, April 21. At that point the only committee hearings that should be taking official action will be conference committees between the House and Senate to negotiate differences between bills.

Each committee jurisdiction is given a budget target by either House or Senate leadership that determines how much money they are allowed to spend in a given year. This week the House Republicans announced the following as their spending targets for this year:

<b>Committee</b>	<b>House Budget Target</b>
<b>Agriculture</b>	\$1.93 million ( <i>Unused funds from 2015 bird flu outbreak will be saved and repurposed for livestock disease prevention efforts</i> )
<b>Capital Investment</b>	\$3.14 million ( <i>enables a \$6000 million bonding bill</i> )
<b>K-12 Education</b>	0 change ( <i>Approximately \$50 million of additional K-12 spending offset by allowing school districts the option of early state loan repayment, \$7 million of savings will fund expanding broadband access</i> )
<b>Environment</b>	\$3.9 million ( <i>Funding for MnDNR to uphold decisions regarding copper and nickel mining by Polymet in Northeastern Minnesota</i> )

<b>Health &amp; Human Services</b>	0 change <i>(Committee will repurpose federal grants for different priorities)</i>
<b>Higher Education</b>	0 change
<b>Jobs &amp; Energy</b>	\$11.7 million <i>(Including \$13 million in 2017 and \$15 million in 2018 toward Minnesota's Border-to-Border Broadband Development Program offset by savings to be determined by committee)</i>
<b>Public Safety</b>	\$1 million <i>(Recouping extra funds from MINNCOR enterprise fund)</i>
<b>State Govt Finance</b>	\$9.5 million <i>(Efficiencies to be determined by the committee)</i>

Speaker of the House Kurt Daudt stated that the House's priority for this session is to provide major tax relief to businesses and families throughout the state. Senate Majority Leader Tom Bakk said that he expects the Senate to release their targets early next week.

**Senate Creates Subcommittee on Racial Disparities**

One of the top issues legislators were focused on leading into this year's session was addressing economic disparities for people of color in the state. A joint House and Senate work group was established over the interim, and they met a number of times leading up to session to discuss various solutions to the problem. Additionally, when session began Governor Mark Dayton released his supplemental budget proposal in which he included a \$100 million economic package that would aid communities of color through business development programs, youth employment initiatives, and down payment assistant for low-income homebuyers. Gov. Dayton left \$33 million unspent in his proposal, charging the legislature with finding other ways to assist these communities. The new subcommittee, co-chaired by Sen. Bobby Joe Champion and Sen. Jeff Hayden will hear proposals for how to best use that \$34 million to combat racial disparities throughout the state.

**Road to the 2016 Elections**

This being an election year for both the House and Senate members, there has been and will be many retirements announced as we draw near the end of the legislative session. Two more members announced they will not seek reelection this week. Rep. Tara Mack has added her name to the list of representatives who will step down at the end of the year.

NMMA legislative delegation member Sen. Alice Johnson has also joined retiring members, as she announced this will be her one and only term as a state senator, after serving in the House for seven terms.

Twenty-four out of 201 legislators have announced they will not seek reelection this year

NMMA legislative delegation member Rep. Jerry Newton announced on Thursday, April 7, that he will vacate his House seat to pursue the Senate seat vacated by Sen. Alice Johnson

**NMMA Board to Meet at New Minnesota Senate Building**

The NMMA Board will be meeting on Wednesday, April 20 at the new [Minnesota Senate Building](#) (MSB). More details will follow, but be sure to mark your calendars for the event and RSVP to [owenw@ewald.com](mailto:owenw@ewald.com) if you are planning to attend.

NMMA staff has invited our legislative delegation to join us for the meeting and ask members to personally invite their legislators as well.

NMMA Board Meeting

Wednesday, April 20

5:30 – 7:30 p.m.

[Minnesota Senate Building](#), Room 2412 ([Map](#))

### **Blaine 105<sup>th</sup> Avenue Bonding Request**

On Tuesday, the House Capitol Investment Committee heard testimony on Blaine’s bonding request, [HF1719](#) (Sanders), for improvements to 105th Avenue, which runs through the heart of the National Sports Center. Averaging over 10,000 vehicles per day, 105<sup>th</sup> Avenue is both a rough ride and a hazard for pedestrians (mostly children) to cross. Blaine Mayor Tom Ryan and City Manager Clark Arneson testified on behalf of the project which was laid over by the committee for possible inclusion in the House Capital Investment bill to be released later this session.

Recognizing the important regional impact of the Blaine Sports Center, NMMA supports Blaine’s legislative efforts for the necessary improvements to 105<sup>th</sup> Avenue.

### **Maple Grove TIF Extension**

The Senate Tax Reform Division heard [SF2280](#) (Limmer) seeking to modify the definition of a TIF project area in Maple Grove. Maple Grove Mayor Mark Steffenson and City Administrator Heidi Nelson provided testimony on behalf of the bill. NMMA supports the efforts of member cities to utilize TIF as an economic development tool.

SF2280 was laid over by the committee for possible inclusion in an omnibus bill.

### **Anoka TIF Extension**

On Thursday, Anoka’s Finance Director, Lori Yager, testified on behalf of legislation providing a three-year extension of the five-year rule for the city of Anoka’s Greens of Anoka redevelopment TIF district. NMMA supports the efforts of member cities to utilize TIF as an economic development tool.

[SF3100](#) (Abeler) was heard in the Senate Tax Reform Division and was laid over for possible inclusion in an omnibus bill.

### **Interim Ordinances**

Senate legislation requiring a two-thirds vote of all members of the city council to adopt an interim ordinance and in some cases require a public hearing before the interim ordinance could take effect was tabled in the Senate State and Local Government Committee this week. Opponents of the bill, which includes the League of Minnesota Cities, testified that language in the bill that includes “related to housing” is too broad and will likely result in litigation over development that may be considered “related to housing.”

[SF2694’s](#) author, Sen. Melissa Franzen tabled the bill in response to concerns from city officials and LMC’s testimony but plans to continue to work on the bill and its more objectionable provisions.

[HF2585](#) (Nash) which is the House companion to SF2694 has received committee action in the House and is currently waiting for possible debate and vote on the House floor.

### **Temporary Family Health Care Dwelling**

[HF2497](#) (Peterson) requires local governments to permit certain types of recreational vehicles as temporary family dwellings. Intended to provide temporary transitional housing for seniors, this legislation would allow a temporary family health care dwelling to occupy a driveway or homeowner’s yard to make it easier to provide care to the occupant.

Though several changes have been made due to the objections of city officials, this legislation continues to raise concerns for local government such as control over local zoning ordinances, occupant safety, what types of “houses” could be included, etc. HF2497 has received committee action and is currently waiting for possible debate and a vote on the House floor.

The bill’s Senate companion, [SF2555](#) (Hoffman) has passed two Senate committees and has been re-referred to the Senate Finance Committee.

### **Clarifying TIF Pooling**

The author’s stated intent of [SF3433](#) (Rest) is to clarify the use of increments for decertification of a TIF district after the five-year rule and that her legislation clarifies state law that stipulates increments and financing must be for the same year. However, those testifying in opposition to SF3433 stated they felt the language was more than a clarification and that the bill will negatively impact TIF districts relying on the practice and benefits of “pooling.”

Heard in the Senate Tax Reform Division, SF3433 received substantial debate and was eventually laid over by the author without a vote.

### **“Flushable” Wipes**

[HF2842](#) (McNamara) proposed banning the use of the word “flushable” on the labels of disposable wipes unless they meet certain requirements, and requires products not meeting the requirements to be labeled “Do Not Flush.” Testifying that products are not degrading once flushed are causing damage and additional costs to city waste water infrastructures all across Minnesota, the Minnesota Pollution Control Agency stated that this legislation is in response to input from city officials and staff.

The bill received a hearing in the House Environment and Natural Resources Policy Committee and appeared to be ready to easily pass on a voice vote until Rep. Rick Hansen requested a roll-call vote. Contending that an agreement had been reached to pass the bill out of committee on a voice vote, the chair moved to table the bill and the committee adjourned without taking further action on the bill.

The bill’s Senate companion [SF 2525](#) ([Jensen](#)) received committee testimony in the Senate and is currently waiting for possible debate and passage on the Senate floor. SF2525 contains language that would fine a manufacturer of disposable wipes who mislabel their product \$100 per package with a maximum of \$5,000 per incident as well as allows for an injunction preventing continued sales of the illegally labeled products.

The NMMA Water Working Group discussed this issue at their last meeting and the consensus was that these improperly labeled products are causing additional expenses to NMMA member cities. However, NMMA does not have an official position on the bill.

### **Twin Cities North Chamber of Commerce Export Roundtable Seminar and Networking Opportunity**

NMMA is a sponsor of the Twin Cities North Chamber of Commerce [2nd Annual Export Roundtable Seminar](#) with the Minnesota Trade Office, April 27, 11:30 a.m., at Crooners Lounge in Fridley. Now in their second year of collaboration with the Minnesota Trade Office, the chamber invites the business community and local officials to attend this educational seminar and networking opportunity.

This event sold out last year so don’t wait too long to [register](#) if you are considering attending.

### **Transportation Funding Conference Committee**

The House/Senate Omnibus Transportation Funding Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

### **Omnibus Tax Bill Conference Committee**

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

### **Looking Ahead to Next Week**

The [Citizens League Metropolitan Council Task Force](#) will release its full report on Monday. The [Executive Summary](#) includes the League's key findings, conclusions, recommendations to the governor and legislature, recommendations to the Metropolitan Council and recommendations for further study to be done by the League.

The [House Transportation Policy and Finance Committee](#) will be meeting on Monday for discussion and overview of several MnDOT issues including MnDOT "Best Value" procurement process, bidding and selection of contractor process, and design process. The committee will also meet on Wednesday to review the governor's transportation related [supplemental budget](#) for MnDOT, Metropolitan Council and Department of Public Safety.

On Tuesday, the [House State Government Finance Committee](#) will hear [HF2104](#) (Albright) which proposes to establish a Blue Ribbon Commission on the Metropolitan Council to study the Council and make recommendations on numerous items to the legislature and governor.

Typically, House and Senate committee schedules add and delete bills from their agendas throughout the weekend and week, so this is by no means a comprehensive list of legislative activity for next week. Additional hearings are likely to be announced over the weekend and early next week.

If you have any questions or comments, please contact us.

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# North Metro TV

March 2016 Update

## Program Production

In March, a total of **70 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **41:30:00 hours of new programming**.

- 32 programs were produced by the public
- 17 programs were produced by NMTV staff
- 21 programs were produced by City staff



## Van Shoots

The van was used for **6:30:00 hours of production**. The following events were videotaped:

- Boys Basketball: 7AAAA Championship: Forest Lake vs. Blaine



## Workshops

Workshop	Instructor	Organization	Students
Movie Screening & Discussion	Eric Houston	Video Club	7
Non-linear Editing	Eric Houston	General Public	1
Intro to NMTV	Eric Houston	General Public	7
Non-linear Editing	Eric Houston	General Public	1
Camera	Eric Houston	General Public	7
Intro to NMTV	Eric Houston	SLP HS Drama Department	2
Intro to NMTV	Eric Houston	General Public	3
Studio A	Eric Houston	General Public	2
Camera	Eric Houston	General Public	2
Tips & Tricks Video Shoot	Eric Houston	Video Club	7
Studio A	Eric Houston	General Public	3
Intro to Final Cut X	Eric Houston	Video Club	7
Emmy Judging	Eric Houston	Video Club	12
<b>13 Workshops</b>			<b>61 Students</b>

## Home Movie Transfers

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Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film	Fees Paid
January	262.25	137	54	\$950
February	124.0	37	43	\$110
March	288.5	129	21	\$225

## Public Usage Stats

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For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00

## Production Highlights

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### NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some March highlights include Westwood Middle School's STEM students building hovercrafts, youth intervention events, sharing food with neighbors, Kira the hawk at the Wargo Nature Center, Lexington and Spring Lake Park municipal liquor stores, and the Marco Rubio rally and MN caucuses. In addition to daily playbacks of North Metro TV News on the cable system, there are over 260 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the [northmetrotv.com](http://northmetrotv.com) website.



### Emmy Judging Class

Studio Manager, Eric Houston, provided members of the NMTV Video Club with a unique learning experience in March. He was named a Regional Emmy Judge and invited Club Members to observe the judging process. After two NMTV public access programs were nominated for Regional Emmy Awards last year, many producers expressed interest in learning more about the nomination process. During the class, Eric live judged two entries from the lower New England region. Students were able to judge along with Eric, learn how the Regional Emmys work, and have questions answered about how to enter programs. The Class was a fun way for community producers to "look behind the curtains" of a major industry award that they are all eligible to enter.

## Discover Aviation Days

Outreach Coordinator, Damian Kussian, worked with the folks at the Anoka County Airport to create a new promo for this year's Discover Aviation Days events. In exchange, NMTV will be promoted on all Aviation Days marketing materials, the website and in event emails. NMTV has had a long relationship with Aviation Days, and have held screenings of our historical airplane documentaries during the event in the past.



## NMTV Promos

T.J. Tronson has been working on a series of promos for North Metro TV. He completed five of those promos in March. They involve staff, community producers, representatives of police, cities, and schools talking about their experiences with NMTV and how that relationship has benefitted the community.

## Sports Den Winter Season Finale

The hour-and-a-half long, live, Sports Den Winter Finale went out live on Monday, March 21st. Once again, the studio was filled with student athletes from Blaine, Centennial, and Spring Lake Park High Schools, along with parents, friends and coaches. The show included highlights from the hockey, wrestling, gymnastics and basketball seasons and interviews. Each student athlete was brought onto the set and asked questions



about the past season and their future goals. The students all received a Sports Den athletic shirt and a dvd copy of the program to thank them for attending and for being a fan of Sports Den. The shirts are very popular with student athletes and serve as an excellent source of promotion for NMTV and Sports Den.

## PR bits and pieces

- Created a promo for Discover Aviation Days.
- Met with Mike Ericson and Gaugh Companies representative Lou Suskie to work on video message Also met with Centerville business owners in preparation for video.
- Created ad and bought 300 souvenir cups for high school football games.
- Continue work on artist vignettes for "Make."
- Signed up sponsors for Sports Den Winter season finale.

## Production equipment consulting for cities and schools

- **Centerville (2 hrs)**
  - Returned DVD recorder back to service. Successfully made several test recordings.
- **Blaine (2 hrs)**
  - Met with Roark Haver and Alpha engineer to assess the City's needs for an HD equipment upgrade estimate.
- **Ham Lake (7 hrs)**
  - Loss of signal. Signal to modulator in head-end good. Contacted Comcast. Problem discovered down the line.
  - Ceiling projector displaying a jittery output. Found failing component and will order replacement.
  - Looked into connecting the cable system modulator and running their consoles A/V signals to the modulator.
  - Studied Emergency Services room to learn system operation. Will create simple "users guide."

- Measured cable lengths and determined hardware needs for training room connection to new modulator. Took pictures of system and studied system drawings to being training manual creation.

## Computer/Networking consulting for cities and schools

### Ham Lake

- SCALA down. Reboot on site.

## City Channel 16 Playback Stats

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City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	174	188:11:54
Centerville	14	19:39:23
Circle Pines	128	79:30:50
Ham Lake	37	19:25:35
Lexington	90	42:20:31
Lino Lakes	20	16:26:04
Spring Lake Park	95	68:52:04
<b>Totals:</b>	<b>558 Program Playbacks</b>	<b>474:26:21 Hours of Video Programming on Channels</b>

## Programs Produced by the Public

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Title	Producer	Runtime
It's Only Food (7 episodes)	John Politte	00:56:12
Chit Chat: Sailing Joan Gilmore	Sharon Carlson	00:18:34
Off Constantly: Oscars 2016	Tim Dold/Dave Bauer	00:28:42
Garage Deals	Public Access Video Club	00:12:12
His Legacy TV	Nonie Tanner	00:38:26
A Fresh New Day (3 episodes)	Anita Wardlaw	01:14:47
Cornerstone Church (2 episodes)	Rick Bostrom	00:59:43
Lovepower (4 episodes)	Ann Sandell	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	01:36:45
Hope Church (2 episodes)	Cindy Hardy	01:26:34
Sunday Senior Moments (4 episodes)	David Turnidge	03:29:01
<b>32 New Programs</b>		<b>17:20:56 New Hours</b>

## Programs Produced by NMTV Staff

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Title	Producer	Runtime
Anoka County Board Meeting (3/8/16)	T.J. Tronson	00:34:00
Anoka County Board Meeting (3/22/16)	Ben Hayle/Danika Peterson	00:57:33
North Metro Cable Commission Meeting	T.J. Tronson	00:09:24
NMTV Promos (5 episodes)	T.J. Tronson	00:05:00
North Metro TV News (4 episodes)	Danika Peterson/Ben Hayle	01:18:58
Boys Basketball: 7AAAA Championship: Forest Lake vs. Blaine	Kenton Kipp/Matt Waldron	01:36:09
Adapted Floor Hockey: State Championship: CI Division: Anoka Hennepin vs. North Suburban	Kenton Kipp	01:26:04
Sports Den (2 episodes)	Kenton Kipp/Matt Waldron	00:59:00
Sports Den Winter Season Finale	Kenton Kipp/Matt Waldron	01:24:54
<b>17 New Programs</b>		<b>08:31:02 New Hours</b>

## Programs Produced by City Staff

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Title	Producer	Runtime
Blaine City Council Meeting (3/3/16)	Blaine Staff	00:54:05
Blaine Planning Commission Meeting (3/8/16)	Blaine Staff	01:05:05
Blaine City Council Meeting (3/17/16)	Blaine Staff	01:11:57
Blaine Park Board Meeting (3/22/16)	Blaine Staff	00:54:49
Centerville City Council Meeting (3/9/16)	Centerville Staff	01:12:49
Centerville City Council Meeting (3/23/16)	Centerville Staff	01:35:40
Circle Pines City Council Meeting (3/8/16)	Circle Pines Staff	00:24:36
Circle Pines Utility Commission Meeting (3/16/16)	Circle Pines Staff	00:21:06
Circle Pines City Council Meeting (3/22/16)	Circle Pines Staff	00:53:18
Ham Lake City Council Meeting (3/7/16)	Ham Lake Staff	00:31:05
Ham Lake Park & Tree Meeting (3/16/16)	Ham Lake Staff	00:52:58
Ham Lake City Council Meeting (3/21/16)	Ham Lake Staff	00:31:27
Ham Lake Planning Commission Meeting (3/28/16)	Ham Lake Staff	00:03:49
Ham Lake Planning Commission Meeting (1/25/16)	Ham Lake Staff	00:19:35
Lexington City Council Meeting (3/3/16)	Lexington Staff	00:25:23
Lexington City Council Meeting (3/17/16)	Lexington Staff	00:25:00
Lino Lakes Planning & Zoning Meeting (3/9/16)	Lino Lakes Staff	00:32:41
Lino Lakes City Council Meeting (3/14/16)	Lino Lakes Staff	01:23:44
Lino Lakes City Council Meeting (3/28/16)	Lino Lakes Staff	00:03:00
Spring Lake Park City Council Meeting (3/7/16)	Spring Lake Park Staff	00:25:53
Spring Lake Park City Council Meeting (3/21/16)	Spring Lake Park Staff	00:40:06
Spring Lake Park Planning Commission Meeting (3/28/16)	Spring Lake Park Staff	01:12:42
<b>21 New Programs</b>		<b>15:41:13 New Hours</b>

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.





## February 2016 Activity Report

**Administration** A new chief! Transition planning, capital expenditures, winding down, and health care consumed the month of February.

Of course the biggest and most important news is the journey to identify a new fire chief has been completed with Charles "Charlie" Smith, who is currently the Deputy Chief in Lakeville, being offered the position.

Charlie has spent the vast majority of his fire service career in Duluth as a career firefighter. While there he rose thru the ranks and held various positions, including responsibility for training and regulatory services (fire, housing, and building code as well as the prevention division). His resume includes military service (guard), both a Bachelor and Master's Degree. He is currently undergoing a complete background check and will officially begin work on April 1, 2016. We will have a reception for him on Wednesday March 30, 2016 from 4 to 7 at Fire Station Three. All are invited.

The full time staff and I have been working on a calendar for Charlie's first month with time allocated to meet with each of the full time/permanent staff. There are also a number of key meetings that will allow him to integrate and become familiar with our operation. We will also spend some time developing the budget to enable him to become familiar with our fiscal operation.

I was at Blaine Council in early February educating members regarding aerial/ladder trucks and will be at Spring Lake Council on March 21 doing the same. The Blaine Council was supportive of selling Ladder 12 given the cost of repair and uncertainty of the ladder passing the certification test.

Chief Retka has been working on the Station Four project; exterior façade upgrade, with bids ready to go out in March and still hoping for construction in April/May.

As I wind down, the challenge of "cleaning" my office seems a bit daunting! Thus, I spent hours researching, consulted all of my friends and mentors, reflected vigorously, ruminated and cogitated and like a bolt of lightning, a plan was inserted into my mind! I take a little bit home every day. Of course, this plan has already manifested it's faults in that I need to take a little bit more than a little bit more as I seem to have accumulated a fair amount of cra... – I mean stuff! There is allegedly some event being planned in early May to recognize something, I am sure the word will be revealed when all is set.

Under the health care, my bride Theresa of nearly 35 years fell ill February 5 resulting in a nearly three week (17 days) stay at the Riviera De La Unity Hospitality Resort. She ailed from a respiratory condition that is slowly, ever so slowly, healing and getting better. As I craft this missive on March 2, she is well on the path to recovery, is still at home but nearly weaned off the oxygen and should be able to resume normal duties by mid - March. To say it has been a journey for both of us, is, to say the least; the understatement of understatements (maybe too much drama there)!

**Personnel** With a very sad heart we share retired District Chief Tom Skeate passed away on February 27. Jan and I were able to visit with Tom that Thursday before and Chiefs Ken Martin and Bob Fiske visited him on Friday. Tom retired with 20 years and was a key player in our early fire inspection program. The family has asked and a number of us will be attending and providing honor guard at his funeral.

Our annual awards banquet was held on February 20 with the following achievements recognized.

**AWARD OF MERIT**

Station 1: Anthony M. Scavo  
Station 2: Jeffery D. Baker  
Station 3: Peter L. Tignor  
Station 4: Luis E. Berroa  
Fire Corps: David Diers

**MOST CALLS**

Station 1: Anthony M. Scavo – 251  
Station 2: Justin D. Lu – 133  
Station 3: Peter L Tignor – 134  
Station 4: Luis E. Berroa - 153

**MOST HOURS**

Educator – Becky J. Booker 369.5 hours  
Suppression – Jim A. Becker 39 hours

**PRIDE AWARD**

Station Four  
Station Chief Daniel D. Retka  
Captain Israel V. Diaz  
Lieutenant Mike D. Dahlin  
Lieutenant Steven L. Smith  
Fire Apparatus Operator Andy J. Winkle  
Fire Apparatus Operator Luis E. Berroa  
Firefighters  
Anton J. Wicklander  
Christopher M. Smit  
Gregory J. Krohnfeldt  
Maddison M. Zikmund

**Promotions**

Cory Vandeville –Battalion Chief  
Jeremiah Anderson – Captain  
Jeff Lundquist – Lieutenant  
Mike Mattson – Lieutenant  
Steve Smith – Lieutenant  
Andy Winkel - FAO

**Fire Chief Award**

Jeffrey E. Frahm

**Life Safety Award**

Durand Bowman

**Years of Service**

**5 years**  
John Connolly  
Jeff Frahm  
Robert Payment  
Shawn Warner  
Andy Winkle  
Taryn Rodenberg

**10 years**

Anthony Shaw

**15 years**

Donald Swanson

**20 years**

Jeremiah Anderson

Gordy Fiske who is a firefighter at Station Three has submitted his retirement notice. Gordy has 13 years of service and will be recognized at Blaine Council either later in March or April.

We held a badge pinning ceremony for our new recruits with a huge turnout of family and friends. By station they are:

Station 1:  
Jeremy Zemlicka  
Chris Johnson

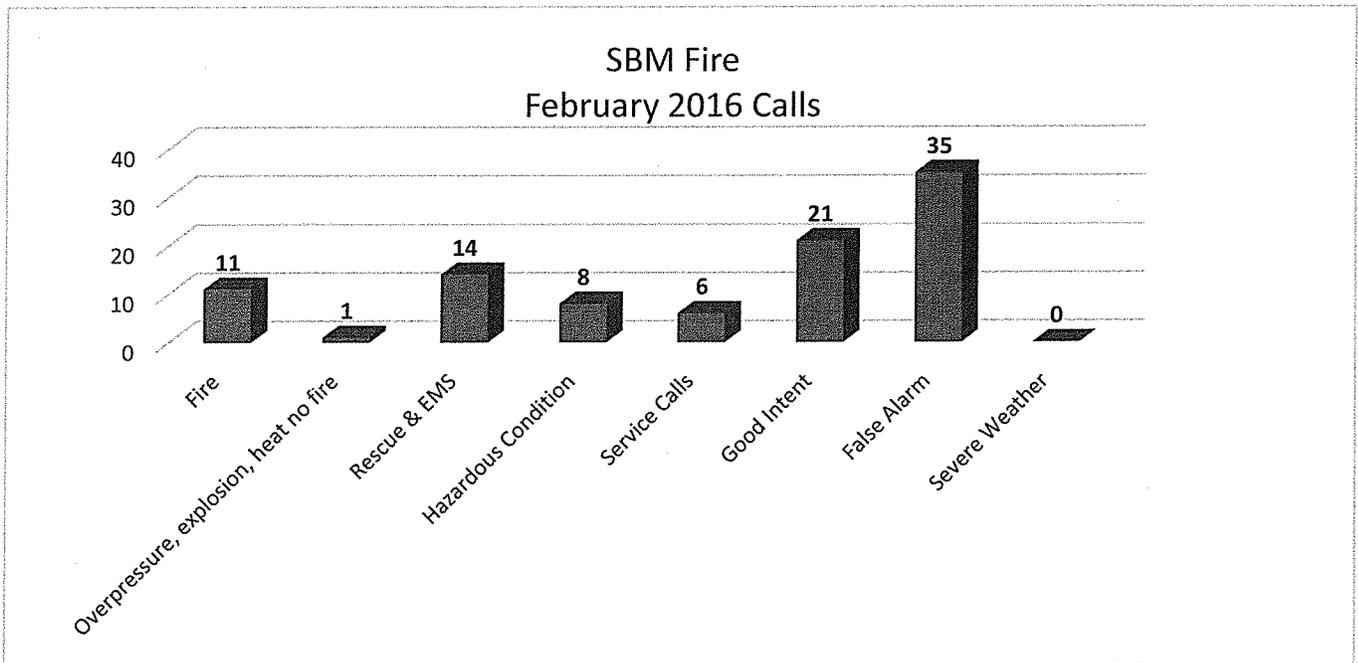
Station 2:  
Brian Downie

Station 3:  
Kris Paulseth  
Isaiah Schoeman



We also did the formal badging ceremony for three promotions; Lieutenant Mike Vacco, Station Three, Fire Apparatus Operator Andy Winkel, Station Four and Captain Investigator Tony Scavo.

### Serious and Unusual



**Fires** Response to nine fire calls in February. We had two fires believed to be caused by temporary heaters, one was a detached garage that was being warmed up to work on an ATV and the other was a new construction home. We had a fire at a manufacturing facility with minimal damage but an employee was severely injured. We occasionally get updates on his condition and hope for additional positive news. Crews also responded to assist with a call in Lino Lakes, on a house fire.

The five remaining fires involved cooking or cooking appliances. They include unattended food starting on fire to items left on the stove top that started on fire when a burner was accidentally turned on. Please remember – Keep your oven / stovetop area clear of items that can ignite with heat.

**Duty Chief Calls** Forty-four out of the ninety-six calls that were responded to in February were handled by one of the Battalion Chiefs. Calls such as CO alarms, smoke alarms, downed power lines, water flow alarms, etc. are all dispatched to the chief on duty. That chief, usually along with a police squad, show up and assist with whatever is needed. 99% of the time the duty chief is all that is needed to work the problem saving wear and tear on the big engines as well as wear and tear on the volunteers!

## **Community Risk Reduction**

### **Code Enforcement**

- Odyssey Restoration in Spring Lake Park installed a sprinkler system in the spray booth.
- Tires N More in Mounds View is working through tire storage and issues with the sprinkler system.

**Fire Corps** has provided assistance with photos, assisted with drill, and rehabilitation. Some of the other activities include the following: Friends and Family CPR, stuffing safety bags, checking child safety seats, Chief Forster and Training Officer Martin utilized fire corps for data entry. Mechanic Vacco utilized a Fire Corps member to assist with parts pick up, vehicle shuffling, and work order filing.

**Investigations** On February 2 there was a flash fire that didn't activate the sprinkler head in the dust collection room outside the building. Unfortunately the employee opened the door and tried to extinguish the fire prior to the sprinkler head activating. The cause of the fire was sparks from a metal lathe that were sucked into the dust collection system. Two employees of the business suffered burns.

**Public Fire and Life Safety Education** There were 33 public education and public relations events scheduled in February.

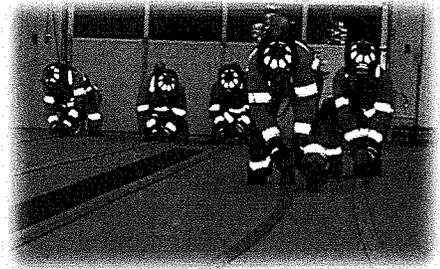
- A team of 5 canvassed Buchanan Street in Spring Lake Park on February 26. 32 doors were knocked on and we were able to check smoke alarms in 13 of those homes. During this event, we installed 19 smoke alarms and found 5 homes with no working alarms.
- There were 14 home surveys scheduled, five of which were cancelled. 10 smoke alarms were installed during the completed home surveys.
- There were 10 child safety seats installed for families as part of the child passenger safety program.

**Training** started this month, like all of the even months this year, with emergency medical service training. This month's topic was patient assessment. Jennifer from Allina led with discussion on proper protocol for emergency medical technicians to follow when dealing with patients having issues from either medical and/or trauma. Crews then rotated thru evolutions allowing for hands on practice of patient assessments.

The Spousal Association provided our monthly drill dinner with a baked potato bar including all the fixings.

Week 2 of this month's drill was first of two annual drills for administration. The two drills are designated for the Chief to give a State-of-the-Department address and also included badging of five new recruits, Anoka County Class #7. This also was Chief Zikmund's last official Administration Drill- so we also had some discussion on his retirement and the future of the fire department.

Final two weeks of drills had crews rotating between self-contained breathing apparatus (SCBA) and communication. The SCBA training was led by Captain Martin, it gave crews hands on review on the use and care of the SCBA.



Communications training focused on proper use and operation of our radios.

No scheduled drill for the last week of this month, but fulltime staff, City of Blaine responders and the fire department staff have committed to extra training as a group when permitted. This month's training was firefighter survival, led by Lieutenant Smith.

Additional Trainings this month;

Station Four held a Station training

Four internal Drive Sim sessions

Two internal Command Sim sessions

Hosted St. Paul Fire Department's Chief Officer Promotional testing and interviews (Command Sim)

Hosted Allina's Emergency Medical Technician Psychomotor Exam