

# CITY OF SPRING LAKE PARK

## ABLE PARK ADVENTURERS STAFF



**SALARY** **\$15.00 - \$19.00 Hourly DOQ**

**JOB TYPE** **Seasonal Part-Time**

**DEPARTMENT** **Parks and Recreation**

**OPENING DATE** **January 1, 2026**

**LOCATION** **8200 Able St. Spring Lake Park MN**

### **JOB SUMMARY**

#### **CAMP ASSISTANTS**

- Assist in leading daily camp activities, games, arts & crafts, and field trips.
- Build positive relationships with campers ages 6–12.
- Help maintain a safe, inclusive, and fun camp environment.
- Support Camp Leads with setup, cleanup, and activity preparation.
- Communicate with parents and guardians in a friendly and professional manner.

#### **CAMP LEADS**

- Lead daily camp programming and serve as the main point of contact for campers and parents.
- Supervise camp staff and ensure activities run smoothly and safely.
- Implement weekly schedules and assist with planning activities.
- Manage behavior, safety procedures, and group transitions.
- Report attendance, incidents, and updates to Recreation Staff.

### **QUALIFICATIONS**

#### **CAMP ASSISTANTS**

- Must be at least 16 years old.
- Enjoy working with children and being outdoors.
- Positive attitude, teamwork-oriented, and dependable.
- Willingness to lead games and activities (training provided).

## CAMP LEADS

- Must be at least 18 years old.
- Prior experience working with youth preferred.
- Leadership skills and confidence in directing groups.
- Strong communication, organization, and problem-solving skills.

## WHY WORK FOR THE CITY OF SPRING LAKE PARK?

- Be part of a fun, supportive team that values community and youth development.
- Gain real work experience in leadership, customer service, and teamwork.
- Flexible summer scheduling to balance school, sports, and activities.
- Opportunities for continued seasonal employment and growth.
- Make a positive impact on families and residents in your community.
- Work outdoors, stay active, and build lifelong skills in a safe, structured environment.

## IMPORTANT DATES

- **Staff Training Dates:** \*Monday or Wednesday evenings in May 2026 & one Saturday in May 2026. (More information to come in January 2026)
- **Tower Days:** June 4-6, 2026
- **National Night Out:** August 4, 2026
- **Program Dates:** June 9 - August 21, 2026
- **Staff Closing & Inventory Day:** August 22, 2026

*\*To ensure staff are fully prepared, attendance at required trainings is essential. Candidates unable to attend all training dates may not be considered for hire*

## HOW TO APPLY:

- Complete City of Spring Lake Park application.
- Complete the supplemental questionnaire.
- Resumes are strongly encouraged.
- Submit application materials via email (to [cwaddell@slpmn.org](mailto:cwaddell@slpmn.org)) or drop off at Spring Lake Park City Hall.

Applicants will be contacted for an in-person interview via email.

We look forward to a great summer!

For more information, please contact Clare Waddell at [cwaddell@slpmn.org](mailto:cwaddell@slpmn.org)