



# Spring Lake Park Tower Days

## COMMUNITY CRAFT & BUSINESS FAIR SUNDAY, JUNE 9, 2024 11:00AM - 5:30PM

### 2024 Booth Application Form

The Spring Lake Park Tower Days Committee is currently accepting applications for the 2024 Tower Days Community Craft and Business Fair to be held on **Sunday, June 9**. To participate in this event, please complete and return this form, your tax information along with your check made payable to: Spring Lake Park Tower Days. **Application deadline is Thursday, May 23 at noon. Applications are not considered complete unless all materials are submitted.**

COMPANY NAME: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NO. (    ) \_\_\_\_\_ \*Electric Access (mark if needed)

Brief description of intended items to be sold:

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#### **COST: \$25.00 PER BOOTH SPACE.**

Participants are responsible for bringing their own tables, chairs and canopies/tents. \*If electric access is requested you must provide a 100 ft. heavy duty extension cord. Booth area size is approximately 10 ft. x 10 ft. Booth set-up begins at 9:30 a.m. **\*\*The Tower Days Committee is not responsible for duplication of craft items OR sales organizations, i.e. Avon, Tupperware, etc.** Complete applications accepted with payment only. **Information for set up will be sent 1 week prior to event via email unless none is available.**

Please make checks payable to: **Spring Lake Park Tower Days**

Please mail application along with check to:

**Spring Lake Park Tower Days**

1301 81st Avenue NE - Spring Lake Park, MN 55432

**For additional information call:**

**Spring Lake Park Rec. Dept. at 763-792-7201**

**[www.slprec.org](http://www.slprec.org)**

# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

<b>Print or Type</b>	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

<b>Merchandise Sold</b>	Describe the type of merchandise you plan to sell.
	_____
	_____

<b>Sales Tax Exemption Information</b>	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).
_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).	
_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.	

<b>Sign Here</b>	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone
	_____	_____

**PENALTY** — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

# Information for Sellers and Event Operators

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Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

## Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at [www.revenue.state.mn.us](http://www.revenue.state.mn.us).

## Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at [www.revenue.state.mn.us](http://www.revenue.state.mn.us).

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.